



MEMORANDUM

September 14, 2021
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 PSD Tomorrow Committee
SUBJECT	GOVERNANCE AND PLANNING SESSION

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the Minutes from the August 31, 2021 Governance and Planning Session.

REPORT SUMMARY

On August 31, 2021, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS: kz



MINUTES OF THE GOVERNANCE AND PLANNING SESSION

Held at the Centre for Education in Stony Plain, Alberta
On Tuesday, August 31, 2021, at 9:00 AM

Attendance:

Lorraine Stewart, Board Chair
Eric Cameron, Vice-Chair
Ron Heinrichs, Trustee (*attending virtually*)
Sally Kucher-Johnson, Trustee
Paul McCann, Trustee
Anne Montgomery, Trustee
Darlene Clarke, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Meg Miskolzie, Associate Superintendent
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Board Chair Stewart called the meeting to order at 9:00 a.m., introduced new Associate Superintendent Meg Miskolzie and acknowledged Treaty 6.
- 1.2. **Changes to the Agenda:** Add agenda item 2.5. National Day for Truth and Reconciliation.
- 1.3. **Approval of the Agenda:** Moved by Trustee Kucher-Johnson that the Board of Trustees accept the agenda as amended.

CARRIED UNANIMOUSLY

- 1.4. **Learning Moment:** Board Chair shared the importance of play for students and staff.

2. GOVERNANCE

- 2.1. **School Council Meetings:** Board Chair Stewart and Superintendent Boyce reviewed and discussed attending school council meetings during an election while campaigning. Administration will keep school councils informed on the process and forward Board Highlights during the election.
- 2.2. **Superintendent Evaluation Process:** Board Chair Stewart discussed the timeline for this year's Board evaluation of the Superintendent in consideration of the election. After discussion, it was decided that the current Board will conduct the evaluation of the Superintendent at the next September 28, 2021 Governance and Planning Session.

Due to technical issues, Trustee Heinrichs exited the meeting.

- 2.3. **Revised Board Policy 8: Board Committees:** Members of the Board Policy Committee reviewed and discussed the key changes for Board Policy 8. Discussion ensued.
- 2.4. **Legacy Document Finalized:** Deputy Superintendent Francis reviewed the final version of the Board Legacy Document that will be presented for approval at the September 14, 2021 Regular Board Meeting.
- 2.5. **National Day for Truth and Reconciliation:** The committee discussed how best to honour National Day for Truth and Reconciliation Day and 'Orange Shirt Day' in schools, September 30th. Discussion ensued.

3. STRATEGIC PLANNING

- 3.1. **Draft Board Annual Work Plan:** Superintendent Boyce reviewed the final draft of the Board Annual Work Plan that will be submitted for approval at the October 29, 2021 Organizational Meeting, noting several amendments.

Chair Stewart called a recess 10:45-10:55am.

4. OPERATIONS & INFORMATION

4.1. Summer Updates:

- 4.1.1. **Stony Plain Central Replacement School:** Deputy Superintendent Francis and Mr. Weidman provided photos and information on the design and progress on construction of the new Stony Plain Central Replacement School.
 - 4.1.2. **Copperhaven Traffic Study:** Superintendent Boyce shared that Parkland School Division (PSD) and the City of Spruce Grove will conduct a joint traffic study near Copperhaven School to investigate ongoing traffic congestion concerns. Discussion ensued.
 - 4.1.3. **Prescott Learning Centre Modulares and Playground; Millgrove Modulares:** Superintendent Boyce and Associate Superintendent McFadyen discussed some of the challenges and delays in the process for moving forward on modulares for Prescott Learning Centre (PLC) and Millgrove School. The PLC playground is scheduled for completion this September. Discussion ensued.
 - 4.1.4. **Grant Application: Learning Loss:** Superintendent Boyce and Associate Superintendent Johnston provided information on provincial government grant money aimed at literacy and numeracy available to school divisions, as well as the process for the application due at the end of September.
 - 4.1.5. **Stakeholder feedback: COVID-19 protocols:** Superintendent Boyce provided information on feedback received by stakeholders in the Division regarding COVID-19 protocols. Discussion ensued.
 - 4.1.6. **Other:** Superintendent Boyce shared additional information regarding Schools-of-Choice limitation due to several schools that have reached capacity. The information has been communicated to families on the Division website registration page.
- 4.2. **Administration 2021-2022 Priorities:** Superintendent Boyce reviewed the Administrative Priorities for the ensuing school year.

- 4.2.1. **Staff and Student Wellness:** PSD will continue to support staff and student wellness.
- 4.2.2. **Literacy and Numeracy:** The Division will proceed with the grant application and support students who are having challenges.
- 4.2.3. **Unconscious Bias / Indigenous Education:** PSD will continue to build awareness of unconscious bias in students and staff and the important work of implementing Indigenous Education.
- 4.2.4. **Where the World Opens (back) up:** PSD is preparing to shift from a pandemic focus to educational priorities for our students and school division.
- 4.3. **PSD Rebranding Initiatives – Total Costs:** Superintendent Boyce discussed a briefing note providing the costs associated with the rebranding initiative for Parkland School Division. Discussion ensued.
- 4.4. **PSD Students who completed the 2020-2021 School-Year Online:** Associate Superintendent Johnston provided information on the numbers of students who began online learning in the 2020-2021 School Year or switched to online learning during the year and the number of those students who completed their school year learning online. Discussion ensued.

5. CLOSING

- 5.1. **Roundtable Discussion:** The meeting closed with a roundtable discussion.
- 5.2. **Adjournment:** The meeting was adjourned at 12:28 p.m.

NEXT MEETING: Tuesday, September 28, 2021 @ 9:00 a.m. (**FULL-DAY**).