

Schedule 522B: SCHOOL FEE SCHEDULE FOR 2021-2022

E = Early Years (K-4) M = Middle Years (5-9) S = Senior High (10-12)

Common Items

The following are items common to schools across Parkland School Division. Schools may charge any fee up to and including the identified cap.

Item	Grade Level	Maximum Chargeable Fee
Cultural Events	E / M / S	\$25
Instrument Fees	E	\$10
	M / S	\$75
Memory / Year Book	E / M	\$25
	S	\$60
Student Union/Leadership	E / M / S	\$11
<i>* Portion may be refunded at the end of the year</i>		

Full Time Kindergarten

- \$4,000 per year (\$400 monthly)

Middle School Option Courses / CTF

Fees for each of the following courses cannot exceed the cap of \$50 per course:

- Career and Technology Foundations
- Ethics
- Environmental and Outdoor Education
- Art
- Fine Arts
- Drama
- Music

Senior High CTS/Option Courses

Fees for each of the following courses cannot exceed the cap of:

- Three (3) credit course – maximum of \$55
- Five (5) credit course – maximum of \$80

Field Trips

Trips are to be charged on a cost recovery basis only (Includes all curricular fieldtrips including activities such as swimming and skating)

- "A" Trips (Day Trips) – maximum of \$115 per year
- "B" Trips (Overnight Trips within Canada) – maximum of \$215 per year (Fundraising done for amounts over cap)
- Optional Trips – cost recovery basis only

Physical Literacy and You (PLAY) Parkland

- Physical literacy enrichment program – maximum of \$110 per year

Supplementary Fees

- Money raised from fees shall be utilized for the purpose for which it was obtained
- At the commencement of each school year, schools must provide School Councils and parents with a list of field trips planned for the year, along with identified costs for same. Trips are to be charged on a cost recovery basis only.

The Fee Schedule is set annually by the Superintendent.

- Waiver of fees does not cover fees related to transportation charges for students attending a school other than their designated school (cross attendance fee), alternate seats, students attending a private school, extra-curricular activities or other fees such as Nature Kindergarten, Full time Kindergarten or Early Education fees.
- Complete Section A and B or C.

Section A: Applicant Information (Parent/Guardian or Independent Student)			
LAST NAME		FIRST NAME	
STREET ADDRESS		CITY	PROVINCE
CODE		POSTAL	
HOME TELEPHONE NO.	BUSINESS TELEPHONE NO.	EMAIL ADDRESS	
Number of people residing in household: No. Adults _____ No. Children _____			

Name of Student(s)	School(s) Attending	Description of Fees to be Waived (e.g. school fees, transportation fees, etc.)	Fee Amount

Section B: Confidential Financial Information (If none of the following apply please complete Section C:)

- I have attached a copy of a 2020 Proof of Income Statement from The Canada Revenue Agency **FOR ALL PARENTS** as defined by S47 of the Family Law Act unless there is a court order. **If Proof of Income Statement is not provided for ALL parents, this option will not be considered.** To obtain a Proof of Income Statement, call the Canadian Revenue Agency at 1-800-959-8281. **PLEASE DO NOT SEND NOTICE OF ASSESSMENT.**
- I have attached a copy of a valid Social Services Health Benefits card (must list dependent student(s)).
- I have attached a copy of my Alberta Works Health benefit card WITH proof of eligibility letter (must list dependent student(s)).
- I am an independent student and have attached the Declaration of Independence form signed by the school counsellor.

Section C: Exceptional Circumstances

- My circumstances are exceptional and I have met the requirements described on page 2 of this form.

I certify the information provided on this application and in any documents attached is correct and complete. I also understand that all financial and other information provided is confidential.

Signature of Applicant	Date

Signature of Principal or Designate	Date

Signature of Associate Superintendent Corporate Supports and Services or Designate	Date

1 Person	<\$23,506	\$23,506- \$31,263
2 Persons	<\$28,944	\$28,944- \$38,495
3 Persons	<\$35,581	\$35,581- \$47,323
4 Persons	<\$43,202	\$43,202- \$57,459
5 Persons	<\$48,999	\$48,999- \$65,169
6 Persons	<\$55,264	\$55,264- \$73,501
7 or more Persons	<\$61,527	\$61,527- \$81,831

Exceptional Circumstances

For fees to be waived based on exceptional circumstances, the following are required:

1. A detailed letter explaining your circumstances;
2. Documents that provide proof of your exceptional circumstance, such as:
 - 2.1. Photocopy of your current report card and a cheque stub for Employment Insurance Benefits (Name and amount received must be visible).
 - 2.2. Letter from your present employer stating your current gross income.
 - 2.3. Letter from the school/university you are attending fulltime or a photocopy of your student loan.
 - 2.4. A current statement from Social Services certifying that the applicant is on social assistance and the student(s) is/are dependent(s) of the applicant.
 - 2.5. Resettlement assistance program documents.
3. Signature of the student(s) school principal. If multiple students are listed on the form only one signature is needed.

Final decision rests with the Associate Superintendent, Corporate Supports and Services

Sign and return the completed application form and supporting document(s) to your school or to:

Centre for Education
 Associate Superintendent, Corporate Supports and Services
 4603-48 Street
 Stony Plain, AB T7Z 2A8

Please mark "CONFIDENTIAL – WAIVER" on the envelope.

It is important to note:

Until you have been notified that your request for a waiver has been approved, you are liable for your assessed fees.

It is our goal to process waiver of fees applications within 3 weeks of their receipt. If you submitted a waiver of fees application and have not heard back within this time frame, please contact our office.

Phone: 780-963-4010
 Toll Free: 1-800-282-3997 (only in Alberta)
 Fax: 780-963-4169
 Email: payments@psd70.ab.ca