



Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

May 26, 2015

Public Session: 6:30 PM

*Our Vision:
Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.*

Parkland School Division No. 70

BOARD OF TRUSTEES REGULAR MEETING

May 26, 2015

In Camera 5:30 PM
Public Session 6:30 PM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. CALL TO ORDER at 5:30 PM

- 1.1. In Camera Session (5:30 – 6:20 PM)
- 1.2. National Anthem
- 1.3. Announcements
- 1.4. Changes to the Agenda
- 1.5. Approval of the Agenda

2. APPROVAL OF MINUTES

- 3- 2.1. Regular Board Meeting of May 05, 2015
- 8- 2.2. Special Board Meeting of May 13, 2015

3. BUSINESS ARISING FROM THE MINUTES

4. DELEGATION/PRESENTATION

- 4.1 Ms. Alexandra Ferguson – Miss Teenage Spruce Grove 2015
- 4.2 Excellence in Teaching Finalists

5. BOARD CHAIR REPORT

- 5.1. Shikaoi Delegation – July 2015
- 5.2. Alberta Urban Municipalities Association – September 21-23, 2015
- 5.3. Correspondence

6. SUPERINTENDENT REPORT

Recess Break / Public Question Period

- 9- 7. **ACTION ITEMS**
- 12- 7.1 DRAFT Board Meeting Dates 2015-2015 (T. Monds)
- 7.2 New School Name (K. Wilkins)

- 13- 8. **ADMINISTRATION REPORTS**
- 18- 8.1. PSD Priorities Report (D. McConnell)
- 24- 8.2. Wellness / Resiliency Project Report (D. McConnell)
- 8.3. Information Technology Department Report (S. Johnston)

- 9. **TRUSTEE REPORTS**
- 9.1. Alberta School Boards Association (D. Kilduff)

10. **RESPONSES TO REQUEST FOR INFORMATION**

11. **FUTURE BUSINESS**

11.1. Meeting Dates:

Open to the Public:

June 09, 2015Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

June 16, 2015PSD Tomorrow Committee 12:30 pm, Centre for Education

11.2. Topics for future agendas

11.3. Requests for information

12. **ADJOURNMENT**



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON MAY 05, 2015

TRUSTEE ATTENDANCE:

| | |
|-----------------------------|---------|
| Eric Cameron, Chair | Present |
| Kathleen Linder, Vice-Chair | Present |
| Ron Heinrichs | Present |
| Richard Gilchrist | Present |
| Sally Kucher-Johnson | Present |
| Dorcas Kilduff | Regrets |
| Elsie Kinsey | Present |

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communications
Jason Krefting, Director Business and Finance
Dennis Simcoe, Director Transportation
Shae Abba, Director Human Resources
Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 9:30 a.m.

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

ANNOUNCEMENTS

- Trustee Linder congratulated Ms. Kristeen Gordon from Millgrove School Council. She was recognized with the Parent award of Distinction at the Alberta School Councils Association annual general meeting.
- Trustee Gilchrist thanked Vice-chair Linder for her letter to the editor outlining PSD's position on the budget.
- Trustee Heinrich attended the Fine Arts Festival hosted by Tomahawk School. He thanked staff for an excellent job of hosting the festival.
- T. Monds recognized Mr. Shaye Patras, Principal Woodhaven Middle School, and Mr. McNaughton, Principal Parkland Village School, for being chosen as recipients for the Distinguished Leadership Award presented by the Council for School Leadership of the Alberta Teachers' Association.
- Board Chair Cameron introduced the new Director of Business and Finance, Mr. Jason Krefting

CHANGES TO THE AGENDA

- Add - Agenda Item 5.1.2 – Alberta Education

Board Chair

Secretary-Treasurer

UNADOPTED

- APPROVAL OF THE AGENDA**
Res 045-2015 **MOVED** by Trustee Gilchrist that the Agenda be approved as amended.
CARRIED
- APPROVAL OF THE MINUTES**
Res 046-2015 **MOVED** by Trustee Heinrichs that the Minutes of the Regular Meeting held on April 08, 2015 be approved as presented.
CARRIED
- BUSINESS ARISING FROM THE MINUTES**
There was no business arising from the minutes.
- DELEGATION / PRESENTATION**
Grade 7 Woodhaven Middle School Students: Passion Projects
Students from Woodhaven Middle School shared their Passion Projects that their Grade 7 classes produced. The students demonstrating the critical learning skills they use to create their projects. Trustees asked questions and shared comments.
- Board Chair called a recess break at 10:30 a.m.*
Meeting resumed at 10:37 a.m.
- BOARD CHAIR REPORT**
Chair Cameron reported on items received since the Board's last regular meeting. Alberta Education sent a letter confirming that they have received the Parkland School Division notice to close Keephills School on June 30, 2015.
- SUPERINTENDENT REPORT**
Superintendent Monds reported on the impact of the budget on Parkland School Division.
- Deputy Superintendent Wilkins arrived at meeting 10:15 a.m.*
Superintendent Monds left the meeting 10:23 a.m.
- ACTION ITEMS**
SECOND QUARTER FINANCIAL REPORT - PERIOD ENDING FEBRUARY 28, 2015
Res 047-2015 **MOVED** by Trustee Heinrichs that the Board of Trustees approves the second quarterly financial report for the period ending February 28, 2015 as presented at the Regular meeting of May 5, 2015.
CARRIED
C. Jonsson and J. Krefting provided information on the motion and responded to questions.
- 2015-2016 BUDGET ASSUMPTIONS**
Res 048-2015 **MOVED** by Trustee Kinsey that the Board of Trustees approves the 2015-2016 Budget Assumptions as presented at the Regular Meeting of May 5, 2015.
CARRIED
C. Jonsson provided information on the motion and responded to questions.
- STUDENT INFORMATION SYSTEM**
Res 049-2015 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees utilizes capital equipment reserves in the amount of \$255,000 to support the expenditures for the capital cost of a new Student Information System.
CARRIED
C. Jonsson provided information on the motion and responded to questions.

Board Chair

Secretary-Treasurer

UNADOPTED

ADMINISTRATIVE REPORTS

Res 050-2015

GRADE 12 DIPLOMA EXAMINATIONS RESULTS – JANUARY 2015

MOVED by Trustee Linder that the Board of Trustees receives as information Parkland School Division Grade 12 Diploma Exam Results for January 2015 as presented at its Regular meeting of May 5, 2015.

CARRIED

S. Johnston provided information on the motion and answered questions.

Res 051-2015

DRAFT 2015-2018 THREE YEAR EDUCATION PLAN

MOVED by Trustee Heinrichs that the Board of Trustees receives as information the DRAFT 2015-2018 Three Year Education Plan as presented at the Regular Meeting of May 5, 2015.

CARRIED

S. Johnston provided information on the motion and responded to questions.

Res 052-2015

HUMAN RESOURCES DEPARTMENT REPORT

MOVED by Trustee Kinsey that the Board of Trustees receives as information the Human Resources Department Report 2014-2015 as presented at the regular meeting of May 5, 2015.

CARRIED

S. Abba provided information on the motion and responded to questions.

Res 053-2015

TRANSPORTATION DEPARTMENT REPORT

MOVED by Trustee Heinrichs that the Board of Trustees receives as information the Transportation Department Report 2014-2015 as presented at the regular meeting of May 5, 2015.

CARRIED

S. Johnston and D. Simcoe provided information on the motion and responded to questions.

TRUSTEE REPORTS

Rural Education Symposium

Trustee Kucher-Johnson spoke to her written report on the Rural Education Symposium in Canmore, Alberta on March 1-3, 2015. Trustee Gilchrist supported her report and provided a verbal report.

National School Boards Association Conference

Trustee Gilchrist and Trustee Kinsey provided a verbal report on the National School Boards Association Conference they attended in Nashville, Tennessee on March 20-23, 2015.

National Rural Symposium

Trustee Linder spoke to her written report on the National Rural Symposium that she and Trustee Kilduff attended in Saskatoon, Saskatchewan on March 28-30, 2015.

Alberta School Councils Association Annual General Meeting

Trustee Linder spoke to her written report and Trustee Heinrich provided a verbal report on the Alberta School Councils Association Annual General Meeting that they attended in Edmonton, Alberta on April 24-26, 2015.

Res 054-2015

PSD Tomorrow Committee

MOVED by Trustee Cameron that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of March 17, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Board Chair

Secretary-Treasurer

UNADOPTED

Res 055-2015 **PSD Tomorrow Committee**
MOVED by Trustee Linder that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of April 21, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Res 056-2015 **Student Advisory Committee**
MOVED by Trustee Kucher-Johnson that the Board of Trustees receives as information the Student Advisory Committee minutes of March 17, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Res 057-2015 **Keephills Condo Association**
MOVED by Trustee Linder that the Board of Trustees receives as information the unadopted Minutes of the March 18, 2015 Keephills Condo Annual General Meeting Minutes as presented at the regular meeting of May 5, 2015.

CARRIED

Res 058-2015 **Benefits Committee**
MOVED by Trustee Cameron that the Board of Trustees receives as information the Benefits Committee minutes of March 23, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Res 059-2015 **Council of School Councils**
MOVED by Trustee Cameron that the Board of Trustees receives as information the Council of School Councils (COSC) Committee minutes of February 26, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Res 060-2015 **Council of School Councils**
MOVED by Trustee Linder that the Board of Trustees receives as information the Council of School Councils (COSC) Committee minutes of March 19, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Res 061-2015 **Education Committee**
MOVED by Trustee Heinrichs That the Board of Trustees receives as information the Education Committee minutes of April 21, 2015 as presented at the Regular Meeting of May 5, 2015.

CARRIED

Alberta School Boards Association
Trustee Kinsey provided a verbal report on the Alberta School Boards Association meeting that she attended.

C-2 Committee
Trustee Gilchrist and K. Wilkins provided information on two recommendations from C2 Committee that has been forwarded to the Superintendent.

FUTURE BUSINESS

Meeting Dates

Open to the Public:

May 13, 2015 Special Board Meeting 4:00 pm, Centre for Education
May 19, 2015 Student Advisory Committee 9:00 am, Memorial Composite High School
May 21, 2015 Council of School Councils 7:00 pm, Centre for Education
May 26, 2015 Regular Board Meeting 6:30 pm, Centre for Education

Closed to the Public:

May 19, 2015 PSD Tomorrow Committee 12:30 pm, Centre for Education

Board Chair

Secretary-Treasurer

UNADOPTED

Topics for Future Agendas

There were not topics for future agenda.

Request for Information

There were no requests for information.

ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

DRAFT

Board Chair

Secretary-Treasurer



UNADOPTED

MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON MAY 13, 2015

TRUSTEE ATTENDANCE:

| | |
|-----------------------------|---------|
| Eric Cameron, Chair | Present |
| Kathleen Linder, Vice-Chair | Present |
| Ron Heinrichs | Present |
| Richard Gilchrist | Regrets |
| Sally Kucher-Johnson | Present |
| Dorcas Kilduff | Present |
| Elsie Kinsey | Present |

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communications
Jason Krefting, Director Business and Finance
Dennis Simcoe, Director Transportation
Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 4:00 pm.

This special meeting was called at the May 5, 2015, Regular Board meeting. As the Board Chair was not in attendance at that meeting, he handed the gavel to Vice-Chair Linder to chair this meeting.

Res 062-2015

TRANSPORTATION FEES AND ALLOWANCES FOR 2015-2016

MOVED by Trustee Cameron that the Board of Trustee receive as information the Transportation Fees and Allowance for 2015-2016 as presented at the Special Meeting of May 13, 2015.

CARRIED

ADJOURNMENT

The meeting was adjourned at 4:55 pm.

Board Chair

Secretary-Treasurer



MEMORANDUM

Date: May 26, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **DRAFT BOARD MEETINGS/EVENTS SCHEDULE 2015-2016**

Recommendation

That the Board of Trustees approves the Draft Board Meetings/Events Schedule 2015-2016 as presented at the Regular Meeting of May 26, 2015.

Background

Attached is the draft proposed meeting/events schedule for the Board of Trustees, for the period 2015–2016. The proposal continues to follow the policy of one Regular Board Meeting per month. An additional Regular Board Meeting has been added to the month of May. This is to accommodate Alberta Education required deadlines. Regular Board meeting times have been changed to provide flexibility and opportunity for increased student showcases. The proposed schedule aligns with the Board Policy requirements regarding minimum number of meetings per year for the Audit and Student Advisory Committees.

The draft events schedule 2015-2016, includes dates of special events that Trustees attend on a yearly basis. A tentative date has also been listed for a Board Planning Session.

The Superintendent has reviewed the Board Policy and can confirm that the new schedule meets the Policy requirements regarding minimum number of meetings per year. In terms of total number of Regular and Board Committee meetings, the proposed schedule provides the following:

| | | |
|----------------------------------|----|---------------------|
| Regular Board Meetings | 11 | Sept through Jun |
| Strategic Planning | 3 | Oct/Dec/Feb |
| Education Planning Meeting | 1 | Apr |
| Education Committee | 3 | Sept/Jan/Apr |
| Student Advisory Committee | 5 | Oct/Nov/Feb/Mar/May |
| Audit Committee | 4 | Sept/Nov/Apr/May |
| Benefits Committee | 4 | Sept/Dec/Mar/May |
| Teacher/Board Advisory Committee | 4 | Oct/Feb/Apr/Jun |
| Council of School Councils | 5 | Oct/Nov/Feb/Mar/May |
| PSD Tomorrow | 10 | Aug through Jun |

Administration would be pleased to respond to questions.

DRAFT 2015-2016 Committee Meetings and Events

| MONTH/DATE | Location/Time | MEETINGS OF THE WHOLE | COMMITTEE MEETINGS | EVENTS |
|--------------------|-----------------|----------------------------|----------------------------|-----------------------------|
| AUGUST | | | | |
| August 27, 2015 | CFE 9:30am | PSD Tomorrow | | |
| August 31, 2015 | Memorial 8:30am | | | PSD PD Day |
| SEPTEMBER | | | | |
| September 8, 2015 | CFE 5:30pm | Organization Meeting | | |
| September 8, 2015 | CFE 6:30pm | Regular Board Meeting | | |
| September 9, 2015 | CFE 1pm | | Audit Committee | |
| September 14, 2015 | CFE 8:30am | | Benefits Committee | |
| September 15, 2015 | CFE 9am | Education Committee | | |
| September 15, 2015 | CFE 12:30pm | PSD Tomorrow | | |
| September 16, 2015 | CFE 9am | | Lead Team as assigned | |
| September 17, 2015 | MCHS 7pm | | | Tentative MCHS 10-11 Awards |
| September 22, 2015 | CFE 8:30am | | C2 Committee | |
| Sept. 21-22 2015 | CFE | Board Planning | | |
| September 23, 2015 | CFE 4pm | | | Retirement Celebration |
| OCTOBER | | | | |
| October 5, 2015 | CFE 7pm | | Council of School Councils | |
| October 6, 2015 | CFE 9:30am | Regular Board Meeting | | |
| TBD | MCHS 7pm | | | MCHS Grade 12 Awards |
| TBD | MCHS 11:30 am | | | Annual Shikaoi Luncheon |
| October 14, 2015 | CFE 9am | | Lead Team as assigned | |
| October 20, 2015 | CFE 9am | Student Advisory Committee | | |
| October 20, 2015 | CFE 12:30pm | PSD Tomorrow | | |
| October 20, 2015 | CFE 4:15pm | | Teacher/Board Advisory Cte | |
| October 21, 2015 | SGCHS 7pm | | | SGCHS Awards |
| October 21-23 | Edmonton | PSBAA Annual Fall Meeting | | |
| October 27, 2014 | CFE 9:30am | Strategic Planning | | |
| NOVEMBER | | | | |
| November 3, 2015 | CFE 9:30am | Regular Board Meeting | | |
| November 11-13 | | Fall Break | | |
| November 10, 2015 | CFE 1pm | PSD Tomorrow | | |
| Nov 15-17, 2015 | Edmonton | ASBA Annual Fall Meeting | | |
| November 18, 2015 | CFE 9am | | Lead Team as assigned | |
| November 19, 2015 | CFE 1pm | | Audit Committee | |
| November 19, 2015 | TBD | Public Engagement Evening | | |
| November 24, 2015 | CFE 9 am | Student Advisory Committee | | |
| November 25, 2015 | CFE 7pm | | Council of School Councils | |
| DECEMBER | | | | |
| December 1, 2015 | CFE 9:30 am | Regular Board Meeting | | |
| December 2, 2015 | CFE 3pm | | Benefits Committee | |
| December 3, 2015 | CFE 9:30am | Strategic Planning | | |
| December 10, 2015 | CFE 9:30am | | | |
| December 16, 2015 | CFE 9am | | Lead Team as assigned | |
| Dec 21 - Jan 4 | | Christmas Break | | |
| JANUARY | | | | |
| January 5, 2016 | CFE 6:30pm | Regular Board Meeting | | |
| January 19, 2016 | CFE 9am | Education Committee | | |
| January 19, 2016 | CFE 12:30pm | PSD Tomorrow | | |
| January 20, 2016 | CFE 9am | | Lead Team as assigned | |
| January 29, 2016 | TBD 8:30 am | | | Division PD Day |

| MONTH/DATE | Location/Time | MEETINGS OF THE WHOLE | COMMITTEE MEETINGS | EVENTS |
|---------------------|-------------------|-----------------------------------|---|----------------------|
| FEBRUARY | | | | |
| February 2, 2016 | CFE 9:30am | Regular Board Meeting | | |
| February 16, 2016 | CFE 9am | Student Advisory Committee | | |
| February 16, 2016 | CFE 12:30pm | PSD Tomorrow | | |
| February 16, 2016 | ATA Office 4:15pm | | Teacher/Board Advisory Cte | |
| February 17, 2016 | Keephills7:30pm | | Keephills Condo Association | |
| February 17, 2016 | CFE 9am | | Lead Team as assigned | |
| February 23, 2016 | CFE 9:30am | Strategic Plan | | |
| February 24, 2016 | CFE 7pm | | Council of School Councils | |
| | | | | |
| MARCH | | | | |
| March 1, 2016 | CFE 6:30pm | Regular Board Meeting | | |
| March 1-2 tentative | TBA | | | Speech Arts Festival |
| March 15, 2016 | CFE 9am | Student Advisory Committee | | |
| March 15, 2016 | CFE 12:30pm | PSD Tomorrow | | |
| March 16, 2016 | CFE 9am | | Lead Team as assigned | |
| March 16, 2016 | CFE 7pm | | Council of School Councils | |
| Tentative | TBA | | Tentative Evergreen / PSD meeting (PSD hosting) | |
| March 21, 2015 Tent | Edmonton | | | Choral Celebration |
| March 21, 2016 | CFE 3:15pm | | Benefits Committee | |
| Mar 25 - Apr 1 | | Spring Break | | |
| | | | | |
| APRIL | | | | |
| April 5, 2016 | CFE 9:30am | Regular Board Meeting | | |
| April 12, 2016 | TBA 9am | Three Year Education Planning | | |
| April 13, 2016 | CFE 9am | | Lead Team as assigned | |
| April 19, 2016 | CFE 9am | Education Committee | | |
| April 19, 2016 | CFE 12:30pm | PSD Tomorrow | | |
| April 19, 2016 | CFE 4:15pm | | Teacher/Board Advisory Cte | |
| April 25, 2016 | CFE 1pm | | Audit Committee | |
| Apr 27 - Apr 29 | TBA | | | Visual Arts Festival |
| | | | | |
| MAY | | | | |
| May 3, 2016 | CFE 6:30pm | Regular Board Meeting | | |
| May 4, 2016 | CFE 7pm | | Council of School Councils | |
| May 6, 2016 | River Cree 6pm | | | Milestones and Merit |
| May 12, 2016 | CFE 1pm | | Audit Committee | |
| May 17, 2016 | CFE 9am | Student Advisory Committee | | |
| May 17, 2016 | CFE 12:30pm | PSD Tomorrow | | |
| May 18, 2016 | CFE 9am | | Lead Team as assigned | |
| May 19, 2016 | Edmonton 5pm | | | Tentative SGCHS Grad |
| May 25, 2016 | CFE 3:15pm | | Benefits Committee | |
| May 31, 2016 | CFE 9:30am | Regular Board Meeting | | |
| | | | | |
| JUNE | | | | |
| June 3 - 7 | Red Deer | PSBAA/ASBA Spring General Meeting | | |
| June 8, 2016 | TBA | | Lead Team as assigned | |
| June 14, 2016 | CFE 6:30pm | Regular Board Meeting | | |
| June 21, 2016 | CFE 1:00pm | PSD Tomorrow | | |
| June 21, 2016 | TBA (ATA hosting) | | Teacher/Board Advisory Cte | |
| TBD | Edmonton | | | |
| | | | | |



MEMORANDUM

Date: May 26 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Dianne McConnell, Associate Superintendent
Subject: **PARKLAND SCHOOL DIVISION'S PRIORITIES REPORT**

Recommendation

That the Board of Trustees receives as information the Parkland School Division's Priorities Report as presented at the Regular Meeting of May 26, 2015.

Background

Parkland School Division is proud of the work accomplished on the Board priorities during the 2014-2015 school year. Progress toward realizing the outcomes stated in the 2014-2017 Three-Year Education Plan has been significant and is noteworthy, especially in the areas of early learning, wellness and building inclusive environments. Through a generative governance process, the Board of Trustees has provided students, staff, parents and our communities several opportunities to become more engaged in the teaching/learning process, which also resulted in a solid base upon which to build the new Education Plan for 2015-2016.

Administration would be pleased to respond to any questions.

DM:jlf



PARKLAND SCHOOL DIVISION'S PRIORITIES REPORT
May 2015

*Presented to Board of Trustees, May 26, 2015
Dianne McConnell, Associate Superintendent
Resource: Leah Andrews, Director, Learning Services*

Background

Parkland School Division is proud of the work accomplished on the Board priorities during the 2014-2015 school year. Progress toward realizing the outcomes stated in the 2014-2017 Three-Year Education Plan has been significant and is noteworthy, especially in the areas of early learning, wellness and building inclusive environments.

The chart below highlights a broad overview of the Division's accomplishments this year. It also provides some initial thoughts for the next steps required to maintain the current momentum around the seven strategic goals targeted to achieve our Division Priorities: Engage our Students, Engage our Staff, Engage our Community, and Stewardship of our Resources. While student success and well-being has been the ultimate goal for the work undertaken, it has been planned and carried out by promoting innovation and collaboration as foundational underpinnings of how we work.

| Strategic Goals | Accomplishments during 2014-2015 | Next Steps for 2015-2016 |
|--|---|---|
| <p>An Excellent Start to Learning</p> | <ul style="list-style-type: none"> • Trained teachers in the use of, and then implemented, the Early Years Evaluation – Teacher Assessment (EYE-TA) tool in all Kindergarten classes • Identified students who are experiencing some or significant difficulty in any of the developmental domains (Awareness of Self and Environment, Social Skills and Approaches to Learning, Cognitive Skills, Language and Communication, and Physical Development) • Facilitated staff working together to build classroom instruction and environments that was responsive to the identified needs of their students • Participated in and helped facilitate our community's Early Years Coalition: First Five Forever • Fostered relationships with several community partners: e.g. Alberta Parenting for the Future Association (APFA), FSCD, various community play schools, Tri-Leisure Centre | <ul style="list-style-type: none"> • Ongoing professional learning focused around the use of the EYE-TA • Common PD dates for Kindergarten and Early Education staff to create a common understanding of a play-based approach to learning • Continue to focus on creating environments that are responsive to the needs of ALL learners with access to a continuum of supports and services through CLICK • Focus on Early Literacy in a play-based environment • Continue building relationships with our community partners |

| | | |
|--|--|--|
| <p>Quality Teaching and Personalized Learning</p> | <ul style="list-style-type: none"> • Facilitated professional learning for Learning coaches and Inclusive Education Leads in the areas of: Universal Design for Learning, Assessment as Learning including peer and self-assessment, assistive technology and complex communication • Facilitated professional learning opportunities for staff in the areas of: Literacy/Numeracy benchmarks, Cooperative Learning, Assessment as Learning, Critical Inquiry and Critical Thinking, meaningful use of technology, Google Apps for Education, Zones of Regulation, Social Thinking, Design Thinking, Mindfulness, Active Learning in Social Studies, French Immersion Language Development, Readers Theatre, Public Speaking, Early Years Math, Multiplicative Thinking, Traditional Games, Universal Design for Learning, Physical Literacy in Every Classroom, Smart Boards, Ipads, Discovery Education, Blogging, Building Digital Portfolios • Focused sessions for Lead Teachers and Administrators on understanding and preparing for Career and Technology Foundations (CTF) implementation • Facilitated collaborative wrap-around sessions to support school-based teams in programming for students with diverse needs • Provided in-service and consultation to School-Based teams about assistive technologies to remove barriers to learning for students • Worked with school-based teams to implement the Learning and Technology Policy Framework (LTPF) | <ul style="list-style-type: none"> • Continue to provide supports for school-based teams • Develop PD that is responsive to the needs of schools and teachers • Promote the development of CTF challenges that are student focused • Focus on re-visioning Alt programs so students have the skills necessary to be successful in a typical classroom setting and practice those skills back in their community school |
| <p>Wellness</p> | <ul style="list-style-type: none"> • Promoted student wellness and the implementation of a comprehensive health plan in collaboration with Alberta Health Services • Facilitated Mental Health First Aid sessions for IELs and counselors • Promoted staff discounts to promote health and wellness with some of our community partners • Facilitated a four day, student run, Anti-Stigma Mental Health Summit for grade 9 students • Developed PSD's first Try-athlon • Continued to build partnerships with business and community to promote wellness in PSD • Facilitated professional learning for PSD staff e.g. Mindfulness in Teaching, Physical Literacy Summit | <ul style="list-style-type: none"> • Continue offering Mental Health First Aid to all staff • Explore how to integrate the Health Champions into the School-based teams • Explore ways to increasingly contribute to staff wellness in addition to student wellness |

| | | |
|--|--|--|
| <p>Effective, Open and Honest Communication</p> | <ul style="list-style-type: none"> Continued our journey with the assurance model; PSD initiated another Thought Exchange process to engage students, staff and parents Hosted a parent engagement evening at Memorial Composite High School Facilitated an Education planning engagement afternoon with stakeholders at the Links Enhanced our web presence with division website and social media platforms Increased production of video content Supported the implementation of school-based and school-linked teams | <ul style="list-style-type: none"> Explore strategies that promote engagement opportunities for the broader community (businesses and community partners) Continue 184 days of Learning blog Continue development of new video content Implementation of new Public and School websites Engage parents in conversations on ways to increase communication relating to student assessment and reporting |
| <p>Culture of Leadership, Innovation and Engaged Governance</p> | <ul style="list-style-type: none"> Engaged staff in conversations around sharing their innovative educational approaches that yield strong results Promoted our 184 Blog showcasing student and staff leadership and learning Initiated a Communities of Practice approach with Lead Team to support their own learning and growth Offered the Exploring Leadership Program for staff | <ul style="list-style-type: none"> Integrate a Division Principal into the Learning Services team to support principals in developing an innovative and inclusive learning culture for all students Promote an accelerated change in teaching and learning practices as a member of C21 Canada, a leading non-for-profit partnership with private and public firms, not-for-profit associations and school jurisdictions from across the country. More concentrated engagement opportunities with our non-educational stakeholders (the business community, tri-municipal jurisdictions, our MLA's, etc.) |
| <p>Collaborative Partnerships</p> | <ul style="list-style-type: none"> Continued a partnership with the Remuda Horsemanship Program to support student programming for those students with social-emotional challenges Continued a focus on building community partnerships that would bring to life the vision of a Wellness Centre connected to the new Spruce Grove school. Facilitated a Grab & Go Breakfast fundraiser Established partnerships that promote physical | <ul style="list-style-type: none"> Explore the establishment of a Wellness Committee to further promote this initiative Continue to nurture established partnerships Continue to look for new partnerships that will promote physical literacy, good nutrition and mental health |

| | | |
|------------------------------|---|---|
| | <p>literacy e.g. Yoga Association of Alberta, Tri-Leisure Centre, Play Parkland</p> <ul style="list-style-type: none"> Established Partnerships to promote Mental Health Awareness e.g. Mental Health Commission of Canada | |
| Fiscal Responsibility | <ul style="list-style-type: none"> Focus on building capacity internally to establish in-house programs for students that we have typically had to refer to out of district placements Explored options for a more efficient student information system and accompanying information modules (fees, transportation, etc.) | <ul style="list-style-type: none"> Continue to work with our partners to establish a Mental Health Classroom New systems implementation to increase efficiencies throughout the Division with the transition from School Logic to PowerSchool |

Parkland School Division is well on the way of reaching our vision where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.



MEMORANDUM

Date: May 26, 2015

To: Board of Trustees

From: Tim Monds, Superintendent

Originators: Dianne McConnell, Associate Superintendent
Felicia Ochs, Youth Resiliency Coordinator

Subject: **WELLNESS / RESILIENCY PROJECT REPORT FOR 2014-2015**

Recommendation

That the Board of Trustees receives as information the Wellness / Resiliency Project Report for 2014-2015 as presented at the Regular Meeting of May 26, 2015.

Background

The Youth Resiliency Initiative was created in response to the development of an “Ultimate Goal” and three year education plan which outlines:

At Parkland School Division, we know that student success is closely linked to the student well-being and the development of social-emotional assets that build resiliency. That’s why we are deeply committed to the development of the whole child at all levels of education and have established a greater vision for our priority areas.

The Youth Resiliency Initiative aims to build health and wellness in schools and communities through capacity building, programs and partnerships. The program focuses on developing strategies that build and support a more equitable foundation for resiliency in youth.

Administration would be pleased to respond to any questions.



PARKLAND SCHOOL DIVISION WELLNESS / RESILIENCY REPORT

*Presented to Board of Trustees, May 26, 2015
Diane McConnell, Associate Superintendent
Resource: Felicia Ochs, Wellness Coordinator*

The Youth Resiliency Initiative was created in 2012 in response to the development of an “Ultimate Goal” and three year education plan which outlines:

At Parkland School Division, we know that student success is closely linked to the student well-being and the development of social-emotional assets that build resiliency. That’s why we are deeply committed to the development of the whole child at all levels of education and have established a greater vision for our priority areas.

Renamed the Wellness Initiative in 2015, the Initiative aims to build health and wellness in schools and communities through capacity building, programs and partnerships. The program focuses on developing strategies, partnerships, and resources to support a more equitable foundation for wellness and resiliency in our school communities. The project was formalized by the Parkland School Division’s development of:

- An Ultimate Goal of outlining the interconnectedness of student achievement and well-being
- A full-time youth resiliency coordinator position that works on behalf of the division to support school communities in using comprehensive school health pedagogy to strengthen the well-being of students, families, and communities.
- Designation of site-based health champions who receive additional professional development support on comprehensive school health planning and are supported by their administration
- Community and provincial resource and partnership development that will accelerate our impact on children’s health issues

Capacity Built with Health Champions and School-Based Wellness Teams

- Joint Consortium for School Health Assessment conducted by 19 school sites
- Action plans designed by school-based wellness teams
- Second district-led Healthy Active School Symposium (HASS) in October 2014
- Shaping the Future
 - 27 representatives from Parkland School Division including four presentations from within district.
- Wellness Facilitators Launched Edmonton Marathon Challenge Event and Visual Map for School Communities (Appendix 1)

Partnerships and Services Development from 2014-2015

INTERNAL to PSD

| Funder | Amount | Received | Project |
|------------------------------------|--|-------------------|---|
| Wellness Fund | \$45,000 | Yes | Health Champions Seed Funding |
| RBC Children's Mental Health Grant | \$10,000 | Yes | Video Series, Mental Health First Aid and MHCC Headstrong Event |
| School Council Associations | \$7,500 | Yes | NEW Rainbow Connection Guide |
| RBC After School Grant | \$35,000 | Yes | West End Schools |
| Alberta Conservation Association | \$13,000 | Yes | Locally Developed Course-Recreation and Wellness at YoWoChAs |
| TD Friends of the Environment | \$14,000 | Yes | Tower Gardens (22 in the Division) |
| Breakfast Clubs of Canada | Three Years of Funding for PSD School Site and Building Infrastructure | Commenced in 2015 | Wabamun School |
| Grab and Go Breakfast Fund Raiser | \$3,000 | Yes | Spruce Grove Save on Foods and Freson Bros |
| Mental Health Commission of Canada | \$40,000 | Yes | Headstrong Anti-Stigma Summit |
| Canadian Tire Jumpstart Funding | \$4,200 | Yes | Wabamun After School Program |

EXTERNAL to PSD

| Funder | Amount | Received | Project |
|---|---|----------|---|
| Alberta Parks and Recreation | \$40,000 | Yes | PLAY Parkland |
| Alberta Health Services | \$7,000 (\$7,000 was also allocated from DSC funding to support a separate youth film) | Yes | Film Launch on May 28 th , 2015 at APFA for the AHS Sanctioned Film on Youth Belonging |
| Tri Area Health and Wellness Foundation | \$5,500 | Yes | MYALT Remuda Program Spring 2015 |
| McConnell Family Foundation | \$10,000 | Yes | National Social Innovation Planning and Programming Lab Design Team |
| PHE Canada | N/A | Yes | National PHE Canada Conference Design Team Member |
| Yoga Association of Alberta | \$25,000 (instruction and mats) | Yes | |

In-Kind Partnerships:

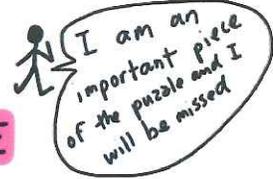
- Alberta Health Services Health Promotion Coordinator
- Healthy Schools, Healthy Futures-Staff PD
- Be Fit for Life Provincial Fitness Unit
- Save on Foods—In Kind Partnerships and Services
 - Rainbow Connection, Cold Lunch Counts
 - September PSD Grab N' Go Launch
- Trans Alta Tri-Leisure Centre
 - PLAY Parkland
 - Early Childhood Parenting Programs
 - After School Program Pending
- Boys and Girls Club of Edmonton
 - Memorandum Of Understanding with Wabamun School to facilitate the West End After-School Program
 - To continue next year with grant approval from RBC
- Ever Active Schools
 - Professional Development, Daily Physical Activity Kits, and Shaping the Future
- PLAY Parkland—Community project to improve physical literacy outcomes for children, youth, and families in our tri-municipal area.
- 4 x Francophone School Board Associations Presentation with PSD Teacher Sonia Houle to discuss Wellness Fund planning and assessment; creating the Rainbow Connection Guide in French
- PSD Triathlon
 - Mud, Sweat, and Gears
 - Alberta Triathlon Association
 - Town of Stony Plain
 - Booster Juice

PSD Youth Resiliency Initiative Next Steps

Mental Health Social Innovation Labs: Phase II
Wellness Defined Using the Education Plan

Supporting a Culture of Wellness in Schools

★ Listen to **STUDENT VOICE** and "allow them" to explore and change the education system



★ Acknowledge & respect the **INDIVIDUALITY** of "each unique" school community

★ Inspire **ENGAGEMENT** using fun & meaningful learning activities



★ **Fundraise** if you can justify the means to the end in \$



★ Create an authentic **WELCOMING ENVIRONMENT**

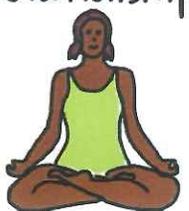


★ Ensure easy access to **SERVICES & SUPPORTS** in schools

★ Focus on **BUILDING** and **SERVING** the local community



★ Teachers & staff **LEAD BY EXAMPLE** and model healthy behaviours, relationships and positive interactions



★ Create a sense of belonging through meaningful **CONNECTIONS**



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IN THE COMMUNITY

Strategies to Initiate School and Community Partnerships

SUBMITTED BY KATELYNN THEAL, EVER ACTIVE SCHOOLS, AND JENNIFER TELFER, TRANSALTA TRI-LEISURE CENTRE

Creating a healthy school community requires expertise and resources from both schools and community organizations, however, navigating these partnerships can be challenging. Where is the best place to start? How are trusting relationships built?

There are so many champions throughout Alberta working together on exciting projects, including greenhouses, breakfast clubs, run clubs, after school programs and more, and we wanted to share one of these stories with you.

Meet Jennifer Telfer, Wellness Program Coordinator at the TransAlta Tri-Leisure Centre in Spruce Grove, Alberta. She believes school and community partnerships begin by meeting that one key person. For her, that person was Felicia Ochs, Youth Resiliency Coordinator for Parkland School Division. She admits that just meeting Felicia wasn't the answer to creating the partnership, but it was a great starting point.

「School and community partnerships begin by meeting that one key person.」

Their initial meeting resulted in a plethora of ideas, but their higher-ups quickly told them that it was a futile exercise and that the partnership wouldn't work. Jennifer and Felicia continued to discuss ideas and started with a few small projects to test the waters.

Fast-forward to today and Jennifer and Felicia can take credit for a group called Physical Literacy and You (PLAY) Parkland, which is a community group advancing physical literacy in Parkland County. Some exciting things have come from this group including after school programming, school packages, a program on wheels, resource sharing and whatever Jennifer and Felicia dream up next!

Despite their success, challenges are still present. These programs and services cost money and funding is always a discussion point. Different organizations work on different timelines and within different constraints. Staying on the same page and working together on common objectives is an ongoing task to ensure this partnership and its projects can be maintained.

Jennifer's advice on getting these partnerships started is to begin with the "why." Your values and mission will drive practices and decision-making. Make sure your desired outcomes align with your partner's.

Next, examine the "who." Identify the people who should be involved to make your desired outcomes happen. Make time in your schedule to network—this is where you find the right people. Do your homework to find out about past experiences and projects to learn from mistakes and build on successes.

Lastly, Jennifer says it helped her to be passionate, persistent and positive. Great things can happen from an optimistic conversation over a cup of coffee.

For more school and community partnership success stories, visit: www.everactive.org/a-focus-on-partnerships-and-services. ■



Photos: Students participating in PLAY Parkland activities



MEMORANDUM

Date: May 26, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Scott Johnston, Associate Superintendent
Subject: **INFORMATION TECHNOLOGY DEPARTMENT REPORT 2014-2015**

Recommendation

That the Board of Trustees receives as information the Information Technology Department Report 2014-2015, as presented at the Regular Meeting of May 26, 2015.

Administration would be pleased to respond to any questions.

SJ:jlf



Presented to Board of Trustees, May 26, 2015

Tim Monds, Superintendent

Prepared by Scott Johnston, Associate Superintendent

REPORTING PERIOD: September 2014 – May 2015

Within Parkland School Division, staff and students use the power of technology in a purposeful and meaningful way to deepen understanding and demonstrate learning. The 2014 - 2015 school year brought many challenges and changes in an effort to improve Educational and Information Technology service delivery to staff and students.

This school year Parkland School Division concentrated on creating a formal strategic technology plan for implementing the Alberta Learning and Technology Policy Framework (LTPF). The work to achieve the goals laid out in this plan is underway and will continue into 2018.

Goal 1: Provide a robust digital infrastructure that meets Divisional needs for the next three to five years.

Achievements:

- Parkland School Division has reliable infrastructure that supports safe, secure, efficient, interoperable and sustainable networks. The Network Infrastructure Refresh Project was approved and began this school year. 17 of 24 sites have been completed.
- Wireless networks will sustain high speed and reliable current and future need for 3 to 5 years for portable digital device connectivity, both school owned and student owned. Bandwidth has been increased to 100 MBps at all sites where the wireless network has been upgraded. High schools will be moved to 500 MBps when our service provider is able to upgrade equipment.
- Server infrastructure meets the needs for education, business, and technology services. 8 school site servers were replaced this school year.
- Systems Software review has been completed and many upgrades are completed or in progress.
 - PSD has moved to a Microsoft product to manage all the PC computers in the Division which is part of the Provincial Licensing Agreement (PML). This move saved PSD \$68,000/annually. (system management and antivirus)
 - Help Desk tickets/requests are now managed by another Microsoft product also included in the PML. This saved PSD \$8,000/annually in licensing fees.
 - Migration of PSD staff to one email, one calendar and contacts system in Google.
 - All PSD staff can access files in Google as well as their J:/drive via Remote Desktop allowing for great accessibility to information and data.
 - PSD has transitioned away from traditional Blackberry phones which required Blackberry Servers, saving PSD \$6000 / annually on software maintenance.
 - Meraki Systems Manager cloud service, which is a free product, allows IT and school sites to manage Apps wirelessly on school owned iPads.

Goal 2: Develop an implementation plan for the 2013 LTPF in collaboration with Learning Services and school leadership teams.

Achievements:

- Students, teachers and PSD staff have support and equitable access to digital learning environments, appropriate digital devices and peripherals to maximize learning with technology.
 - BYOD opportunities are being offered at: MCHS, SGCHS, SPC, Muir Lake, Greystone, Graminia, and Blueberry. Schools that are planning for the 2015-16 school year are: Broxton Park, Meridian Heights, High Park, and Woodhaven.
 - Schools continue to evergreen and purchase school-owned devices. To note, Chromebooks and iPads are the most purchased product (6:1) versus laptops/desktops.
- Technology is used to support student-centered, personalized, authentic learning for all students.
 - Technology, online learning and digital media are accessed by students throughout the school day depending upon the school site and the learning activity.
 - Public classroom and student blogs showcase learning, share discussions, engage networking with other classrooms, students, parents and community members.
 - Continued work is occurring on how to plan for and utilize universal, targeted and specialized technology and learning supports to remove barriers for students
 - Current applications being offered and accessed by all staff and students within the school division are the Destiny Library System, Discovery Education Canada, Edublogs, Google Apps for Education (GAFE), LearnAlberta, Read&Write Gold and 2Learn.
- Schools and PSD departments have clarity and coherence in practices and procedures to manage, renew, and use technology in learning, communications and business processes.
 - A three year technology plan has been developed with stakeholders for the 2015-18 school year.
- Teachers, administrators and other PSD professionals use technology and digital resources innovatively and effectively for learning, teaching, leadership and administration to align with the Learning and Technology Policy Framework
 - **Policy Direction 2 – Research and Innovation**
 - Digital assessment and supplementation licensed applications being piloted at some schools are Accelerated Reader, IXL Math, Mathletics, RAZ kids, and Solaro.
 - Google Apps for Education (GAFE) is a cloud-based collaborative suite of applications available for staff and students to create, learn, share, publish that integrates with any device, system or network.
 - **Policy Direction 3 – Professional Learning**
 - Continued professional learning for staff is needed to support inclusive learning environments that help students become more confident and independent learners.
 - Meeting regularly with Tech Focus Groups made up of administrators, staff and students allows the Division to hear the successes and challenges in operationalizing the LTPF. This will provide appropriate direction in future learning opportunities.
 - IT Delivered Training for Supporting the School’s Digital Environment - The intent of this session is to provide individuals in a school tech support role with some formalized training, and the opportunity to collaborate with other school sites.
 - **Policy Direction 4 – Leadership**
 - Revision of a Administrative Procedures and updating the Social Media Guidelines will be needed to accommodate the use of online applications (like GAFE).
 - Build a greater understanding of the LTPF and share leadership successes within PSD through a Research Community of Practice grant with Alberta Education.
 - Sharing PSD stories, information and messaging is important. Our schools and Division Communications department share these through the public website, weekly employee newsletter, school websites and Social Media channels such as Twitter, Facebook and YouTube.

Goal 3: Provide an effective user support structure to enhance technology use in the division.

Achievements:

- Digitally confident teachers, administrators and other staff
 - are well prepared to use technology and digital resources innovatively for learning, teaching, leadership and administration
 - use technology to design personalized, authentic and student-centered learning opportunities to meet the diverse needs and interests of all students
 - engage in professional growth opportunities that are broadened and diversified through technology, social media and communities of practice.
- Teachers are aware of and stay current with educational technology research
 - The ONline weekly staff newsletter shares various professional learning opportunities, tech tips and tricks for staff.
 - Synergise Training system for Google is available to all students and staff.
 - PSD Technology Focus Group which is made up of an administrator and a staff member per site has met four times this year to share successes, learn about innovative practices and technologies that support learning.
 - The #psd70 Twitter hashtag is well used by PSD teachers to share, learn, network and gain access to other teachers around the world.
 - PSD teaching and IT staff have been able to access provincial educational technology conferences like Google Summit, edcamp and the Convergence Conference.
- Staff have a reliable, effective and timely support to resolve technological issues
 - Reconfiguration of the IT department allows direct and effective service to all sites. Each site within PSD is visited at least once a week by one of five area technicians.
 - Dedicated Help Desk Analysts answering calls for IT and Student Information System related service requests.
 - Resource transfer from Business and Finance to IT in the form of a dedicated Information Systems Analyst for Student Information System administration.
 - Network improvements have occurred more quickly and cost-effectively due to having an onsite Network Administrator
- An effective support and management structure exists for desktop computers, laptop computers and tablet devices.
 - BYOD partnerships with Apple Canada and Best Buy West Edmonton store allow for students, staff and parents to purchase devices to enhance their learning.

Looking forward to 2015-16.....

- Continue to pursue the achievement of the goals outlined in the LTPF Tech Implementation Plan
- Completion of the Network Infrastructure Refresh Project
- New Student Information System - PowerSchool with direct integrations to Business and Finance, Student Records and Transportation.
- Internally provided baseline IT training available for PSD staff
- Digital Citizenship with Bring Your Own Device (BYOD) focus
- Inter Divisional Shared Services for IT infrastructure and knowledge