



Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

October 06, 2015

Public Session: 9:30 AM

*Our Vision:
Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.*

Parkland School Division No. 70

BOARD OF TRUSTEES REGULAR MEETING

October 06, 2015

Public Session 9:30 AM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. **CALL TO ORDER at 9:30PAM**
 - 1.1. National Anthem
 - 1.2. Announcements
 - 1.3. Changes to the Agenda
 - 1.4. Approval of the Agenda

2. **APPROVAL OF MINUTES**
 - 2.1. Organization Meeting of September 08, 2015
 - 2.2. Regular Board Meeting of September 08, 2015

3. **BUSINESS ARISING FROM THE MINUTES**

4. **DELEGATION/PRESENTATION**
 - 4.1. How a Creative Learning Environment Can Equal Success for ALL – Seba Beach School
 - 4.2. The Early Literacy Program – Forest Green

5. **BOARD CHAIR REPORT**
 - 5.1. Correspondence
 - 5.1.1 Thank-you card
 - 5.1.2 Woodhaven Middle School Council Report

- Recess Break / Public Question Period

6. **SUPERINTENDENT’S REPORT**
 - 6.1. Superintendent’s Report
 - 6.2. Building Update (K. Wilkins)

7. ACTION ITEMS

There are no action items

8. ADMINISTRATION REPORTS

- 9- 8.1. 2015/2016 School Enrolment (C. Jonsson)
- 10- 8.2. Early Years Evaluation (EYE) Report (D. McConnell)

9. TRUSTEE REPORTS

- 11- 9.1. PSD Tomorrow (E. Cameron)
- 14- 9.2. Education Committee (R. Heinrichs)
- 17- 9.3. Audit Committee (R. Gilchrist)
- 19- 9.4. Benefits Committee (S. Kucher-Johnson)
- 9.5. Public School Boards' Association of Alberta (R. Gilchrist)
- 9.6. Alberta School Boards Association (D. Kilduff)
- 9.7. C-2 Committee (R. Gilchrist)
- 9.8. Alberta Urban Municipalities of Alberta Conference (E. Kinsey)

10. RESPONSES TO REQUEST FOR INFORMATION

11. FUTURE BUSINESS

11.1. Meeting Dates:

Open to the Public:

Nov 03, 2015Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

Oct 20, 2015PSD Tomorrow Committee 12:30 pm, Centre for Education

Oct 20, 2015Teacher/Board Advisory Committee 4:15 pm, Centre for Education

11.2. Topics for future agendas

11.3. Requests for information

12. ADJOURNMENT



MINUTES OF THE ORGANIZATION MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION, STONY PLAIN, ALBERTA ON SEPTEMBER 08, 2015

TRUSTEE ATTENDANCE:

Ron Heinrichs	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Eric Cameron	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
 Kelly Wilkins, Deputy Superintendent
 Claire Jonsson, Associate Superintendent
 Scott Johnston, Associate Superintendent
 Dr. Dianne McConnell, Associate Superintendent
 Jordi Weidman, Director Communication
 Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order at 5:45 p.m. with Ms. Jonsson, Associate Superintendent of Business and Finance presiding.

ACCEPTANCE OF THE AGENDA

Res 099-2015 **MOVED** by Trustee Gilchrist that the Organization Meeting agenda be accepted as presented. **CARRIED**

ELECTION PROCEDURE

BALLOT VOTE

Res 100-2015 **MOVED** by Trustee Linder that the election of Chairperson and Vice-Chairperson be held by secret ballot. **CARRIED**

APPOINTMENT OF SCRUTINEERS

Res 101-2015 **MOVED** by Trustee Heinrichs that D. McConnell and K. Wilkins be appointed as scrutineers. **CARRIED**

ELECTION BY SIMPLE MAJORITY

Res 102-2015 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present; and that in the event that three or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the ballot and a new vote will be taken and further the vote will be repeated until a majority of the Trustees vote for one candidate. **CARRIED**

ELECTION OF COMMITTEES

Res 103-2015 **MOVED** by Trustee Kinsey that if more members are nominated to a committee or agency than there are positions available, an election shall be held and further those candidates receiving the largest number of votes shall be declared elected. **CARRIED**

NOMINATIONS FOR BOARD CHAIR

Ms. Jonsson called for nominations for the position of Board Chairperson.

Trustee Kilduff nominated Trustee Cameron.

Ms. Jonsson called a second and third time for further nominations.

Board Chair

ELECTION OF CHAIRPERSON

Trustee Cameron was declared Chairperson of the Board of Trustees.

Ms. Jonsson administered the Oath of Office to Trustee Cameron.

Ms. Jonsson handed gavel to Trustee Cameron and he assumed the Chair.

NOMINATIONS FOR VICE-CHAIRPERSON

Chair Cameron called for nominations for the position of Vice-Chairperson.

Trustee Gilchrist nominated Trustee Linder.

Chair Cameron called a second and third time for further nominations.

Vice-Chair

ELECTION OF VICE-CHAIRPERSON

Trustee Linder was declared Vice-Chairperson of the Board of Trustees.

Ms. Jonsson administered the Oath of Office to Trustee Linder.

Res 104-2015

POLICY 9 – BOARD REPRESENTATIVES

MOVED by Trustee Kilduff that the Board of Trustees approves revisions to Policy 9 – Board Representatives as presented at the Organization meeting of September 08, 2015.

CARRIED

Ms. Jonsson provided information on the motion and answered questions.

Res 105-2015

TRUSTEE REMUNERATION SCHEDULE

MOVED by Trustee Gilchrist that the Board of Trustees approves revisions to Trustee Remuneration Schedule as presented at the Organization meeting of September 08, 2015.

CARRIED

Ms. Jonsson provided information on the motion and answered questions.

Trustee Kilduff made a friendly amendment to the motion to increase the number of Trustees representatives for Public School Board’s Association from two (2) Trustees to three (3) Trustees.

Res 106-2015

POLICY 9 – BOARD REPRESENTATIVE - ARTICLE 1.3 & ARTICLE 4.3

MOVED by Trustee Gilchrist that the Board of Trustees approves revisions to Policy 9 – Board Representatives – Article 1.3 and 4.3 as presented at the Organization meeting of September 08, 2015.

CARRIED

NOMINATIONS FOR COMMITTEE CHAIRPERSON: EDUCATION COMMITTEE

Chair Cameron called for nominations for the position of Chairperson of the Education Committee.

Trustee Gilchrist nominated Trustee Heinrichs.

Chair Cameron called a second and third time for further nominations.

Education Committee

CHAIRPERSON OF THE EDUCATION COMMITTEE

Trustee Heinrichs was declared Chairperson of the Education Committee.

NOMINATIONS FOR COMMITTEE CHAIRPERSON: STUDENT ADVISORY COMMITTEE

Chair Cameron called for nominations for the position of Chairperson of the Student Advisory Committee.

Trustee Kilduff nominated Trustee Kinsey.

Chair Cameron called a second and third time for further nominations.

Student Advisory Committee

CHAIRPERSON OF THE STUDENT ADVISORY COMMITTEE

Trustee Kinsey was declared Chairperson of the Student Advisory Committee.

COMMITTEE APPOINTMENTS

Res 107-2015

MOVED by Trustee Gilchrist that the Board of Trustees appoint the following members as representatives to other Committees for the ensuing year:

Benefits Committee:

- 1. Trustee Kilduff

Teacher/Board Advisory Committee:

- 1. Trustee Heinrichs
- 2. Trustee Linder
- 3. Trustee Kucher-Johnson

- Audit Committee:**
 1. Trustee Heinrichs
 2. Trustee Gilchrist
 3. Trustee Kucher-Johnson

- Alberta Teachers Association (ATA) Labour Relations:**
 1. Trustee Gilchrist
 2. Trustee Cameron
 3. Trustee Kilduff

- Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations:**
 1. Trustee Gilchrist
 2. Trustee Kucher-Johnson
 3. Trustee Kilduff

- International Union of Operating Engineers (IUOE) Labour Relations:**
 1. Trustee Heinrichs
 2. Trustee Linder
 3. Trustee Kinsey

- Advocacy Committee:**
 1. Trustee Kucher-Johnson
 2. Trustee Kilduff
 3. Trustee Kinsey

- Alberta School Boards' Association, Zone 2/3 (ASBA) Representatives:**
 1. Trustee Kucher-Johnson
 2. Trustee Kilduff
 3. Trustee Kinsey

- Spruce Grove Joint Use Committee:**
 1. Trustee Kilduff

- Stony Plain Joint Use Committee:**
 1. Trustee Gilchrist

- Public School Boards' Association of Alberta (PSBAA) Representatives:**
 1. Trustee Heinrichs
 2. Trustee Gilchrist

- Council of School Councils:**
 1. Trustee Kilduff

- C2 Committee**
 1. Trustee Gilchrist

CARRIED

DESTRUCTION OF BALLOTS

No motion required.

ESTABLISHMENT OF 2015-2016 MEETING DATES

Res 108-2015 **MOVED** by Trustee Linder that the Board of Trustees approves the 2015-2016 meeting dates as presented at the Organization meeting of September 08, 2015.

CARRIED

Superintendent Monds provided information on the motion and answered questions.

POLICY 2 – APPENDIX – BOARD ANNUAL WORK PLAN (2015 – 2016)

Res 109-2015 **MOVED** by Trustee Heinrichs that the Board of Trustees approves revisions to Policy 2, Appendix Board Annual Work Plan (2015–2016) as presented at the Organization meeting of September 08, 2015.

CARRIED

Superintendent Monds provided information on the motion and answered questions.

TRUSTEE DISCLOSURE STATEMENT

Res 110-2015 **MOVED** by Trustee Kinsey that the Board of Trustees directs Trustees to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7 (13) Board Operations.

CARRIED

ADJOURNMENT

The Organization meeting was adjourned at 6:15 p.m.



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON SEPTEMBER 08, 2015

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Kathleen Linder, Vice-Chair	Present
Ron Heinrichs	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
 Kelly Wilkins, Deputy Superintendent
 Claire Jonsson, Associate Superintendent
 Dr. Dianne McConnell, Associate Superintendent
 Scott Johnston, Associate Superintendent
 Jordi Weidman, Director Strategic Planning & Communications
 Jason Krefting, Director Financial Services
 Serge LaBrie, Director Facility Services
 Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 6:30 p.m.

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting. He also asked for a moment of silence in honour of students and staff members we have lost over the summer.

ANNOUNCEMENTS

Board Chair thanked all those that participated and organized the Opening Professional Development Day. It was a wonderful event with many positive comments from both staff and invited guests.

Board Chair had the opportunity to talk to the coordinator of the Tour of Alberta and he expressed his thanks to Parkland School Division for their support with the event.

CHANGES TO THE AGENDA

5.1.5 Letters to Mr. Babcock and Mr. Horne

APPROVAL OF THE AGENDA

Res 111-2015 **MOVED** by Board Chair that the Agenda be approved as amended.

CARRIED

APPROVAL OF THE MINUTES

Res 112-2015 **MOVED** by Trustee Heinrichs that the Minutes of the Regular Meeting held on June 9, 2015 be approved as presented.

CARRIED

Res 113-2015 **MOVED** by Trustee Kinsey that the Minutes of the Regular Meeting held on June 15, 2015 be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business

DELEGATION / PRESENTATION

There was no delegation or presentation.

Board Chair

Secretary-Treasurer

UNADOPTED

BOARD CHAIR REPORT

Chair Cameron reported on items received since the Boards last regular meeting. He shared the feedback that Trustees submitted to the Alberta Government in reference to the 2015-16 Budget. He also shared parts of the letter that was sent on behalf of the Board of Trustee, to the Minister of Education, indicating PSD's support of Inclusive Education in Alberta.

Res 114-2015

CASS LEADERSHIP EXCELLENCE FOR WORLD-CLASS PUBLIC EDUCATION CONFERENCE – October 7-9, 2015

MOVED by Trustee Kilduff that the Board of Trustees approves sending all Trustees interested in attending the CASS Leadership Excellence for World-Class Public Education Conference to be held at Edmonton, Alberta on October 7-9, 2015.

CARRIED

SUPERINTENDENT REPORT

Superintendent Monds provided a verbal report and spoke to the work being done in Parkland School Division. He highlighted the work completed by the departments in PSD and gave an update progress on Prescott Learning Centre. Superintendent Monds announced that the new Parkland School Division public website was launched today.

Recess Break / Public Question Period

There was no public question period.

ACTION ITEMS

FINANCIAL REPORT PERIOD ENDING JULY 31, 2015

Res 115-2015

MOVED by Trustee Heinrichs that the Board of Trustees approves the monthly financial report for the period ending July 31, 2015 as presented at the Regular Meeting of September 8, 2015.

CARRIED

Ms. Jonsson and Mr. Krefting provided information on the motion and responded to questions.

ADMINISTRATIVE REPORTS

FACILITY SERVICES SUMMER WORK

Res 116-2015

MOVED by Trustee Kinsey that the Board of Trustees receives as information the Facility Services Summer Work Report as presented at the Regular Meeting of September 08, 2015.

CARRIED

Mr. LaBrie provided information on the motion and responded to questions.

TRUSTEE REPORTS

PSD Tomorrow Committee – June 16, 2015

Res 117-2015

MOVED by Trustee Cameron that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of June 16, 2015 as presented at the Regular Meeting of September 08, 2015.

CARRIED

PSD Tomorrow Committee

Res 118-2015

MOVED by Trustee Cameron that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of August 27, 2015 as amended at the Regular Meeting of September 08, 2015.

CARRIED

Teacher Board Advisory Committee

Res 119-2015

MOVED by Trustee Heinrichs that the Board of Trustees receives as information the unadopted Teacher Board Advisory Committee minutes of June 16, 2015 as presented at the Regular Meeting of September 08, 2015.

CARRIED

Public School Boards` Association of Alberta

Trustee Kucher-Johnson provided a report on the Public School Boards` Association August Meeting held in Ft. McMurray .

Alberta School Boards' Association

No Report

Board Chair

Secretary-Treasurer

UNADOPTED

Report Shikaoi Delegation

Trustee Kucher-Johnson provided a report on the Stony Plain/ Shikaoi education exchange she attended during July.

FUTURE BUSINESS

Meeting Dates

Open to the Public:

- Sept 15, 2015 Education Committee Meeting 9:00 am, Centre for Education
- October TBD, 2015 Tentative Council of School Councils 7:00 pm. Centre for Education
- Oct 06, 2015 Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

- Sep 15, 2015 PSD Tomorrow Committee 12:30 pm, Centre for Education
- Sep 23, 2015 Retirement Celebrations 4:30 pm, Centre for Education

Topics for Future Agendas

There were no topics suggested.

Request for Information

There were no requests for information

Res 120-2015 **MOVED** by Trustee Linder that the Board of Trustees moves to incamera at 7:51p.m. **CARRIED**

Res 121-2015 **MOVED** by Trustee Gilchrist that the Board of Trustees moves out of incamera at 8:30 p.m. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Board Chair

Secretary-Treasurer



MEMORANDUM

Date: October 6, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **GUIDING PRINCIPLES FOR NEGOTIATIONS**

Recommendation

That the Board of Trustees reaffirms the Guiding Principles for Negotiations as presented at the Regular Meeting of October 6, 2015.

Background

See attached

Administration would be pleased to respond to any questions.

CJ:bms

Parkland School Division - Guiding Principles for Negotiations

1. Success for Students

The Board always considers what is best for students and requires flexibility in order to be as responsive as possible.

2. Fiscal Responsibility

The Board requires a balanced and sustainable budget in order to address priorities.

3. Responsible Governance

The Board is responsible to the community at large (including all stakeholders) and is committed to keeping the public well informed.

4. Fairness

The Board is committed to collective agreements that are fair and comparable among PSD employee groups and Alberta school jurisdictions.



MEMORANDUM

Date: October 6, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Dr. Dianne McConnell, Associate Superintendent
Subject: **BOARD POLICY 1 – DIVISION FOUNDATION STATEMENTS**

Recommendation

That the Board of Trustees approves the amendment to Board Policy 1 – Division Foundation Statements as presented at the Regular Meeting of October 6, 2015.

Background

Alberta Education developed and approved an inclusive education policy effective September 2015. This policy states:

“Alberta’s education system is built on a values-based approach to accepting responsibility for all children and students. Inclusion is a way of thinking and acting that demonstrates universal acceptance of, and belonging for, all children and students.....”

School authorities are responsible for deciding how this policy will be implemented within their respective jurisdictions. Parkland School Division developed an inclusion belief statement that outlines our foundational statement demonstrating our commitment to implementing the provincial inclusive education policy.

Administration would be pleased to respond to any questions.

DM:bms

Policy 1

DIVISION FOUNDATIONAL STATEMENTS

Vision

Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.

Mission

Our purpose is to prepare, engage, and inspire our students to be their best in a quickly changing global community.

Values and Beliefs

- We are a caring and compassionate organization – guided by what’s in the best interest of our students.
- We believe learning is the foundation of all we do.
- We value trust and mutual respect among all of our education stakeholders.
- We embrace open and honest communication.
- We value and respect inclusion and diversity within our schools.
- We are committed to providing safe and caring places for all students to learn.
- We believe integrity and fairness are key pillars for student growth.
- We value collaboration and engagement with students, parents and our communities. Our successes are not possible without these contributions.
- We value excellence, innovation and risk-taking.
- We value citizenship and recognize our central role in guiding students to understand their responsibilities and their place in the world.
- We believe that confident, adaptable and resilient students are successful students.
- We value leadership in all places – everyone in our Division has the potential to be a leader.

Inclusion

In Parkland School Division, in our inclusive education system, everyone is accepted, loved and belongs. Every student, no matter their ability, disability, language, cultural background, gender or sexual orientation, has meaningful contributions to make.

Using the programs of study as the framework for learning, every student is engaged in meaningful and authentic ways. Every student is treated equitably; they get the support needed when they need it, and for the intensity and duration of time for which they need it.

Code of Conduct

In the Division, all members of our school community are expected to promote and demonstrate respect, civility, and responsible citizenship. With these goals in mind, everyone must:

- Demonstrate honesty and integrity;
- Respect differences in people, their ideas and their opinions;
- Acknowledge the right of everyone to be treated with dignity, at all times;
- Take appropriate measures to help those in need;
- Use non-violent means to resolve conflict;
- Honour the role(s) of persons in positions of authority;
- Show care and regard for school property and the property of others;
- Comply with all applicable federal, provincial and municipal laws.

In the Division, we are all models for the kinds of citizens we desire to be. We teach and learn by example, maintain proper decorum and demonstrate professionalism in all of our interactions.

Distributed Decision-Making

The Board believes that a resilient, effective organization is managed best by employing all expertise, knowledge and resources available. Therefore, the Board is committed to an organization that is based on a distributed decision making model.

The Superintendent shall determine the distribution of decision-making responsibility throughout the organization based on the following guiding beliefs.

1. The distribution of decision-making responsibility will create, and draw upon, leadership capacity within our organization.
2. The Division's staff will have the responsibility to make decisions about activities within the scope of their authority.
3. Individuals who have critical knowledge and expertise about a certain activity are best suited to make the necessary decisions regarding how to best achieve the goals and objectives for that activity.
4. Decision-making responsibility must be supported by equitable resource allocation.
5. Equity is established through a process of collaboration and consensus building.
6. External and internal conditions affecting an organization must be shared to all parties engaged in decision making.

Distribution of Decision Making responsibility shall encompass the following guiding principles.

UNDER REVIEW

1. Those who are closest to the activity will have the major influence in decision-making surrounding that activity.
2. Informed decisions will be made with attention to balancing choice, responsibility, and accountability, while maintaining alignment with the organization's mission, vision and principles.
3. Individuals will accept responsibility for their decisions.
4. Decision makers will endeavor to take into account the full scope of impact of their decisions, and will collaborate with those who may be affected by such decisions.
5. Information will be shared as freely as possible throughout the organization.

Logo

Legal Reference: Section 8, 13, 39, 45, 47, 60, 61, 78, 113 School Act
School Authority Accountability Policy 2.1.1

REVISED 12 June 2012
REVISED OCTOBER 2015



MEMORANDUM

Date: October 06, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **Enrolment Report as of 30 September 2015**

Recommendation

That the Board of Trustees receives as information the Parkland School Division No. 70's Enrolment Report as of 30 September 2015 as presented at the Regular Meeting of October 06, 2015.

Background

The enrolment report information will be distributed at the meeting.

Administration would be pleased to respond to questions.

CJ:jlf

Enrolment Report at September 30, 2015

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	30/09/2014
Blueberry	57	60	52	65	55	67	50	64	49	52				571
Brookwood	183	206	155	153	131									828
Connections for Learning		9	9	6	7	9	10	7	4	7	14	9	25	116
Home Ed		3	1	2	2	6	3	5	4	7		2	1	36
Bright Bank Institutional					2	4	1	4						11
Duffield	28	22	29	27	26	35	25	30	37	37				296
École Broxton Park	242	129	105	98	100	87	69	70	65	51				1016
French	94	91	61	60	55	43	36	33	38	22				533
Maranatha	41	32	38	30	34	36	27	32	21	22				313
Other	107	6	6	8	11	8	6	5	6	7				170
École Meridian Heights	83	92	82	75	75	67	54	70	65	60				723
English	13	28	19	23	24	29	24	42	31	30				263
French	70	64	63	52	51	38	30	28	34	30				460
Entwistle	13	13	12	13	16	16	11	9	17	10				130
Forest Green	41	40	41	43	45	37	26							273
Graminia	55	47	50	62	56	63	46	45	55	52				531
Greystone Centennial Middle						141	138	165	124	126				694
High Park	44	48	44	46	34	44	39	53	46	55				453
Keephills														0
Memorial Composite High											399	385	378	1162
Millgrove	41	49	114	118	92									414
Muir Lake	33	42	42	46	51	43	46	41	36	53				433
Parkland Village	63	43	43	49	51									249
Seba Beach	10	2	8	11	12	6	11	14	8	12				94
Spruce Grove Composite High											321	375	333	1029
English											287	339	311	937
French											34	36	22	92
Stony Plain Central	66	46	42	37	54	51	41	80	91	83				591
Tomahawk	10	16	16	8	11	17	12	14	13	12				129
Wabamun	21	12	13	18	11	13	13	9	8	8				126
Woodhaven Middle						130	121	120	114	123				608
ECS - Grade 12 Enrolment	990	879	858	877	831	836	716	800	736	748	734	771	737	10513
Memorial Outreach											1	10	66	77
Spruce Comp Outreach											5	14	59	78
Outreach Programs											6	24	125	155
Total Registered Enrolment	990	879	858	877	831	836	716	800	736	748	740	795	862	10668
Projected Additional Outreach Enrolments*											8	35	65	108
Total Enrolment - Projected and Registered	990	879	858	877	831	836	716	800	736	748	748	830	927	10776

*Outreach students enroll in classes throughout the year
Presented to the Board October 6, 2015

Enrolment Report at September 30, 2015

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	09/30/15	Preliminary 09/30/15	09/30/14	09/30/13	09/28/12	09/30/11
Blueberry	57	60	52	65	55	67	50	64	49	52				571	574	559	514	518	518
Brookwood	183	206	155	153	131									828	832	732	584	575	559
Connections for Learning		9	9	6	7	9	10	7	4	7	14	9	25	116	83	97	95	121	163
Home Ed		3	1	2	2	6	3	5	4	7		2	1	36	27	28	24	26	13
Bright Bank Institutional					2	4	1	4						11	12	10	11	11	12
Duffield	28	22	29	27	26	35	25	30	37	37				296	312	280	263	274	293
École Broxton Park	242	129	105	98	100	87	69	70	65	51				1016	1053	972	874	771	692
French	94	91	61	60	55	43	36	33	38	22				533	500	500	415	366	
Maranatha	41	32	38	30	34	36	27	32	21	22				313	292	292	290	267	
Other	107	6	6	8	11	8	6	5	6	7				170	261	180	169	138	
École Meridian Heights	83	92	82	75	75	67	54	70	65	60				723	756	717	706	668	647
English	13	28	19	23	24	29	24	42	31	30				263	331	292	294	289	
French	70	64	63	52	51	38	30	28	34	30				460	425	425	412	379	
Entwistle	13	13	12	13	16	16	11	9	17	10				130	126	132	130	118	127
Forest Green	41	40	41	43	45	37	26							273	259	250	254	248	243
Graminia	55	47	50	62	56	63	46	45	55	52				531	529	510	513	523	508
Greystone Centennial Middle						141	138	165	124	126				694	690	662	633	532	498
High Park	44	48	44	46	34	44	39	53	46	55				453	455	449	467	469	429
Keephills														0	0	44	59	49	49
Memorial Composite High											399	385	378	1162	1144	1164	1163	1177	1152
Millgrove	41	49	114	118	92									414	427	507	591	559	476
Muir Lake	33	42	42	46	51	43	46	41	36	53				433	436	437	433	428	403
Parkland Village	63	43	43	49	51									249	244	212	188	182	178
Seba Beach	10	2	8	11	12	6	11	14	8	12				94	73	76	95	113	125
Spruce Grove Composite High											321	375	333	1029	1064	1040	976	968	1016
English											287	339	311	937	959	935	870	876	
French											34	36	22	92	105	105	106	92	
Stony Plain Central	66	46	42	37	54	51	41	80	91	83				591	533	504	475	439	434
Tomahawk	10	16	16	8	11	17	12	14	13	12				129	121	131	116	116	114
Wabamun	21	12	13	18	11	13	13	9	8	8				126	118	125	119	108	114
Woodhaven Middle						130	121	120	114	123				608	623	593	571	558	564
ECS - Grade 12 Enrolment	990	879	858	877	831	836	716	800	736	748	734	771	737	10513	10491	10231	9854	9551	9327
Memorial Outreach											1	10	66	77	0	101	98	86	110
Spruce Grove Outreach											5	14	59	78	0	101	56	46	51
Outreach Programs											6	24	125	155	0	202	154	132	161
Total Enrolment	990	879	858	877	831	836	716	800	736	748	740	795	862	10668	10491	10433	10008	9683	9488
Projected Additional Outreach Enrolments*											8	35	65	108	249	41	192	156	134
Total Enrolment - Projected and Registered	990	879	858	877	831	836	716	800	736	748	748	830	927	10776	10740	10474	10200	9839	9622

*Outreach students enroll in classes throughout the year - Presented to Board October 6, 2015

Enrolment Report at September 30, 2015

Enrolment - Community A

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	09/30/15	09/30/15	09/30/14	09/30/13	09/28/12	09/30/11
Duffield	28	22	29	27	26	35	25	30	37	37				296	312	280	263	274	293
Entwistle	13	13	12	13	16	16	11	9	17	10				130	126	132	130	118	127
Keephills														0	0	44	59	49	49
Seba Beach	10	2	8	11	12	6	11	14	8	12				94	73	76	95	113	125
Tomahawk	10	16	16	8	11	17	12	14	13	12				129	121	131	116	116	114
Wabamun	21	12	13	18	11	13	13	9	8	8				126	118	125	119	108	114
Total Community A	82	65	78	77	76	87	72	76	83	79	0	0	0	775	750	788	782	778	822

Enrolment - Community B

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	09/30/15	09/30/15	09/30/14	09/30/13	09/28/12	09/30/11
Forest Green	41	40	41	43	45	37	26							273	259	250	254	248	243
High Park	44	48	44	46	34	44	39		53	46	55			453	455	449	467	469	429
Memorial Composite High											399	385	378	1162	1144	1164	1163	1177	1152
Ecole Meridian Heights	83	92	82	75	75	67	54	70	65	60				723	756	717	706	668	647
Stony Plain Central	66	46	42	37	54	51	41	80	91	83				591	533	504	475	439	434
Stony Plain	234	226	209	201	208	199	160	203	202	198	399	385	378	3202	3147	3084	3065	3001	2905
Connections for Learning		9	9	6	7	9	10	7	4	7	14	9	25	116	83	97	95	121	163
Home Ed		3	1	2	2	6	3	5	4	7		2	1	36	27	28	24	26	13
Bright Bank Institutional					2	4	1	4						11	12	10	11	11	12
Muir Lake	33	42	42	46	51	43	46	41	36	53				433	436	437	433	428	403
Blueberry	57	60	52	65	55	67	50	64	49	52				571	574	559	514	518	518
Total Community B	324	340	313	320	325	328	270	324	295	317	413	396	404	4369	4279	4215	4142	4105	4014

Enrolment - Community C

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	09/30/15	09/30/15	09/30/14	09/30/13	09/28/12	09/30/11
Brookwood	183	206	155	153	131									828	832	732	584	575	559
Ecole Broxton Park	242	129	105	98	100	87	69	70	65	51				1016	1053	972	874	771	692
Greystone Centennial Middle						141	138	165	124	126				694	690	662	633	532	498
Millgrove	41	49	114	118	92									414	427	507	591	559	476
Spruce Grove Composite High											321	375	333	1029	1064	1040	976	968	1016
Woodhaven Middle						130	121	120	114	123				608	623	593	571	558	564
Spruce Grove	466	384	374	369	323	358	328	355	303	300	321	375	333	4589	4689	4506	4229	3963	3805
Graminia	55	47	50	62	56	63	46	45	55	52				531	529	510	513	523	508
Parkland Village	63	43	43	49	51									249	244	212	188	182	178
Total Community C	584	474	467	480	430	421	374	400	358	352	321	375	333	5369	5462	5228	4930	4668	4491

Enrolment - Outreach Programs

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	09/30/15	09/30/15	09/30/14	09/30/13	09/28/12	09/30/11
Memorial Outreach											1	10	66	77	0	101	98	86	110
Spruce Grove Outreach											5	14	59	78	0	101	56	46	51
Projected Additional Outreach Enrolments											8	35	65	108	249	41	192	156	134
Total Outreach											14	59	190	263	249	243	346	288	295



MEMORANDUM

Date: October 6, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Dr. Dianne McConnell, Associate Superintendent
Subject: **EARLY YEARS EVALUATION (EYE) REPORT**

Recommendation

That the Board of Trustees receives as information the Early Years Evaluation (EYE) Report as presented at the Regular Meeting of October 6, 2015.

Background

The Early Years Evaluation (EYE) provides a systematic framework kindergarten teachers can use to structure their frequent observations and informal assessments in play-based learning environments. It assesses children's development in five domains that include: awareness of self and environment, social skills and approaches to learning, cognitive skills, language and communication and physical development. The research has shown that the skills in these domains are related to children's literacy development and their success in school. This instrument is a web-based assessment that can be completed by kindergarten teachers as part of their regular classroom practice. The assessment is administered in the fall and the teacher can use the results to inform programming for the duration of that school year. The assessment is administered again in the spring to determine if programming has been effective.

The 2014-15 school year was the first year Parkland School Division worked with kindergarten teachers to embed this assessment tool into their practice. Our overall results indicated a performance improvement of approximately 25%. 733 out of 894 kindergarten children were identified as performing at the appropriate level in the spring, compared with 508 out of 877 kindergarten children at the appropriate level in the fall.

Administration would be pleased to respond to any questions.

DM:bms



MEMORANDUM

Date: October 06, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: **PSD Tomorrow Committee**

Recommendation

That the Board of Trustees receives as information the PSD Tomorrow Committee minutes of September 15, 2015 as presented at the Regular Meeting of October 06, 2015.

TM:bms



**MINUTES OF THE PSD TOMORROW COMMITTEE
MEETING HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON TUESDAY, SEPTEMBER 15, 2015.**

ATTENDANCE:

Eric Cameron, Board Chair
Kathleen Linder, Vice-Chair
Ron Heinrichs, Trustee
Dorcas Kilduff, Trustee
Richard Gilchrist, Trustee
Sally Kucher-Johnson, Trustee
Elsie Kinsey, Trustee
Tim Monds, Superintendent
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communication
Brenda Scott, Recording Secretary

REGRETS:

1. Call to Order

Board Chair Cameron called meeting to order 12:41 p.m.

1.1. Changes to the Agenda

- 6.0 Retreat
- 5.0 New School 2 agenda items will be moved to incamera.

1.2. Approval of the Agenda

Trustee Linder moved that the Board of Trustees accept the agenda as amended.

CARRIED

2. Teacher Bargaining Model Consultation

Boards have been invited by Alberta Education to attend a consultation on a teacher bargaining model. PSD will be attending on September 16, 2015. The ATA negotiation committee, Trustee Kilduff, Trustee Gilchrist and Board Chair along with Superintendent Monds, Associate Superintendent Jonsson and Shaye Abba, Director-Human Services will be attending. Trustees reviewed the information that was sent to School Boards. Discussion ensued.

Trustee Kinsey left the meeting 1:10 p.m.

3. Advocacy Committee

There was no report.

4. Attendance Area Review

Superintendent Monds provided update on the start of the Attendance Area Review for the two new schools in Spruce Grove. Mr. Hugh Skinner will assist Parkland School Division in facilitating the review. A working group will be established. Process and particulars including community consultation and timelines will be shared in detail at the Board retreat.

5. Updates

5.1. Prescott Learning Centre

Work continues on the construction of the building.

5.2. Transportation

Moved to In camera discussion

6. Board Retreat

Trustee Linder requested feedback from Trustees for the planning of the Board portion of the agenda. Superintendent Monds outlined a draft agenda from Senior Administrative.

7. In Camera

Res 124-2015 **MOVED** by Trustee Gilchrist that the Board of Trustees moves to incamera at 2:04 p.m. **CARRIED**

Res 125-2015 **MOVED** by Trustee Gilchrist that the Board of Trustees moves out of incamera at 3:30 p.m. **CARRIED**

8. Adjournment

The meeting was adjourned at 3:30 p.m.

NEXT MEETING – Tuesday, October 20, 2015 at 12:30 p.m.



MEMORANDUM

Date: October 6, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Dianne McConnell, Associate Superintendent
Subject: Education Committee

Recommendation

That the Board of Trustees receives as information the Education Committee minutes of September 15, 2015 as presented at the Regular Meeting of October 6, 2015.

DM:jlf



MINUTES OF THE EDUCATION COMMITTEE
MEETING HELD AT THE CENTRE FOR EDUCATION IN STONY
PLAIN, ALBERTA ON TUESDAY, SEPTEMBER 15, 2015

ATTENDANCE:

Eric Cameron, Board Chair
Kathleen Linder, Vice Chair
Ron Heinrichs, Education Committee Chair
Dorcas Kilduff, Trustee
Richard Gilchrist, Trustee
Elsie Kinsey, Trustee
Sally Kucher-Johnson, Trustee
Tim Monds, Superintendent
Dianne McConnell, Associate Superintendent
Kelly Wilkins, Deputy Superintendent
Scott Johnston – Associate Superintendent

Lorraine Stewart – Community Member
Bryn Spence – Principal High Park
Vicky Mamczasz – Community Support
Shauna Boyce – Principal, MCHS
Rae Finlayson – ECD supervisor
Felicia Ochs – Wellness Coordinator
Pat Chornoby – RCMP resource officer
Diane Lander – Curriculum Facilitator
Meghan Cox – Learning Facilitator

CALL TO ORDER

The meeting was called to order at 9:00 am by Ron Heinrichs, Chair of the Education Committee, followed by a welcome and introductions.

ACTION ITEMS

Social Emotional Development of PSD students– Context Setting

- Chairman Ron Heinrichs welcomed the panel guests and invited Dianne McConnell to provide introductory comments about the opening presentation.
- The committee was presented an overview of social emotional development. The presentation included the following key messages:
 - Building adult capabilities – the importance of understanding the need to support adults in developing the skills that will positively influence appropriate social emotional development.
 - The definition of social emotional development – and making the distinction between mental health and mental illness
 - The importance of understanding the impact of appropriate social emotional development
 - The team presented a role play depicting the change of events in the life of a teacher and a student that lead to an explosive situation when they first meet at the beginning of the school day. This role play was a good example of significant factors occurring in an individual's life that we may be totally unaware of and as a result there can be misunderstanding and potentially very negative consequences.
 - The presentation concluded with the question, “*What does it look like in PSD?*”

The Fish Bowl

- The panel guests engaged in a fish bowl conversation in the current work in PSD with respect to supporting students' social emotional needs.
- The fish bowl conversation covered the following topics:
 - PSD model for service delivery (access to a continuum of supports and services)
 - Explanation and example of universal, targeted and specialized supports
 - How we are engaging parents
 - Data that informs our decisions
 - Accountability

FUTURE MEETING DATES

The next Education Committee Meeting will be determined.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.



MEMORANDUM

Date: October 06, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **Audit Committee**

Recommendation

That the Board of Trustees receives as information the Audit Committee minutes of September 09, 2015 as presented at the Regular Meeting of October 06, 2015.

CJ:jlf



**MINUTES OF THE AUDIT COMMITTEE MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA
ON WEDNESDAY, SEPTEMBER 09, 2015.**

ATTENDANCE:

Eric Cameron, Board Chair
Richard Gilchrist, Trustee
Sally Kucher-Johnson, Trustee
Ron Heinrichs, Trustee
Louise Frostad, Member at Large

Claire Jonsson, Associate Superintendent
Jason Krefting, Director, Financial Services
Jeff Baker, PricewaterhouseCoopers, LLP
Anna Sereda, PricewaterhouseCoopers, LLP
Brenda Scott, Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 9:03 a.m.
Richard Gilchrist was unanimously declared Chair of the Committee

ACTION ITEMS

2. Audit Report

Mr. Jeff Baker, of PricewaterhouseCoopers handed out the Audit Plan for the year ending 31 August 2015. Mr. Baker and Ms. Sereda summarized the audit plan including information on audit risk, approach, analysis, and the expected financial reporting timetable.

Res 122-2015 MOVED by Trustee Kucher-Johnson that the Audit Committee moves to incamera at 9:25 a.m.

CARRIED

Res 123-2015 MOVED by Trustee Heinrichs that the Audit Committee moves out of incamera at 9:35 a.m.

CARRIED

3. School Generated Funds

Mr. Krefting presented Audit reports on School Generated Funds for Ecole Broxton Park School, Entwistle School and Spruce Grove Composite High School. Audits for Seba Beach School and Forest Green School will be presented at a subsequent meeting. Finance has planned for six School Generated Funds audit for the 2015-2016 school year.

C. Jonsson thanked Mr. Krefting and his team for their work in this area.

4. Items for Future Agendas

- School Generated Funds Audit follow-up for Seba Beach School and Forest Green School

ADJOURNMENT: Meeting adjourned 10:04 a.m.

Next meeting will be held on November 19, 2015 at 1:00 pm



MEMORANDUM

Date: October 06, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **Benefits Committee**

Recommendation

That the Board of Trustees receives as information the Benefits Committee minutes of September 14, 2015 as presented at the Regular Meeting of October 06, 2015.

CJ:jlf



**MINUTES OF THE BENEFITS COMMITTEE MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON
MONDAY, 14 SEPTEMBER, 2015.**

ATTENDANCE:

Sally Kucher-Johnson – Trustee
Brad Seib, Benefex Consulting Inc.
Shae Abba, Director, Human Services
Cheryl Hardy, Payroll Lead
Jay McGeough – IUOE
Darlene Keating - IUOE

Theresa Trommelen, CAAMSE
Lorraine Redl, CAAMSE
Lori Green – NUG
Claire Jonsson, Associate Superintendent
Brenda Scott, Recording Secretary

CALL TO ORDER

The meeting was called to order at 3:15 pm by Trustee Kucher-Johnson.

Round table introductions were done.

1.1 Changes to the Agenda

There were no additions to the agenda.

2. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

3. BENEFITS PLAN ADVISORY COMMITTEE

3.1 Board Committee Policy 8 (1) Terms of Reference

Committee members reviewed the Terms of Reference for the Benefits Plan Advisory Committee.

3.2 Chairperson of Benefits Committee (Policy 8)

MOVED by Theresa Trommelen that Darlene Keating - IUOE, be elected the Chairperson of the Benefits Committee for the 2015-2016 school year.

CARRIED

4. REPORTS / UPDATES

4.1 Experience Report for Health and Dental

Brad Seib reported on the ASO Health and Dental Experience Report for the period of January 1 – August 31, 2015. The total Health claim rate was almost 4% lower than the claim rate of the same period in 2014 largely as a result of a reduction in the claim rate for prescription drugs. Dental claim report shows an 8% increase which was expected due to SunLife's 2015 Dental reimbursement schedule increase.

Overall there are no concerns in the ASO Health and Dental Experience report.

4.3 Question and Answer Session

The question was asked if there is a fee guide for dental procedures available from SunLife. Brad will follow up and report back.

5. MEMBERS CORNER FEELDBACK

5.1 SunLife Information Sessions

Cheryl Hardy provided feedback from SunLife on their booth at the August 31, 2015 professional development day. Committee members agreed to direct members with questions about benefits to the SunLife website.

C. Jonsson asked whether members wished to pursue directing a portion of the Health Spending dollars to a wellness account. She reminded members that the total amount of \$750/member remains unchanged, and that all amounts paid toward a wellness account are treated as a taxable benefit.

CAAMSE will be asking memberships for feedback at their upcoming meeting and will respond back to the committee.

Brad Seib will confirm with SunLife scenarios where a Wellness account could be offered.

ITEMS FOR FUTURE AGENDAS

- Experience Report

5. ADJOURNMENT

The meeting was adjourned at 4:15 pm.

NEXT MEETING

The next Benefits Committee meeting will be held Wednesday, December 2, 2015 at 3:15 pm