



Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

September 08, 2015

Organization Meeting 5:30 PM
Regular Board Meeting: 6:30 PM

Our Vision:
Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.

Parkland School Division No. 70

BOARD OF TRUSTEES REGULAR MEETING

September 08, 2015

Organization Meeting 5:30 PM
Regular Board Meeting: 6:30 PM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. CALL TO ORDER at 5:30 PM

- 1.1. Organization Meeting (5:30-6:30)
- 1.2. National Anthem
- 1.3. Announcements
- 1.4. Changes to the Agenda
- 1.5. Approval of the Agenda

2. APPROVAL OF MINUTES

- 3- 2.1. Regular Meeting of June 9, 2015
- 7- 2.2. Special Meeting of June 16, 2015

3. BUSINESS ARISING FROM THE MINUTES

4. DELEGATION/PRESENTATION

5. BOARD CHAIR REPORT

- 5.1. Correspondence
 - 5.1.1 Memorial Composite High School Council Year End Report
 - 5.1.2 Public School Boards' Association of Alberta
 - 5.1.3 Education Minister – Budget 2015 Public Consultation
 - 5.1.4 Letter to the Minister – Inspiring Education
- 5.2 CASS Conference – Listening, Understanding and Moving Together: First Nations, Metis & Inuit Symposium 2015 – October 7-9

6. SUPERINTENDENT REPORT

Recess Break / Public Question Period

7. ACTION ITEMS

- 8- 7.1. Financial Report Period Ending July 31 (C. Jonsson)

8. ADMINISTRATION REPORTS

- 16- 8.1. Facility Services Summer Work (K. Wilkins)

9. TRUSTEE REPORTS

- 20- 9.1. PSD Tomorrow - June 16, 2015 (E. Cameron)
-23- 9.2. PSD Tomorrow - August 27, 2015 (E. Cameron)
-27- 9.3. Teacher/Board Advisory Committee (R. Heinrichs)
9.4. Public School Boards' Association of Alberta (S. Kucher-Johnson)
9.5. Alberta School Boards Association (D. Kilduff)
9.6. Report Shikaoi Delegation (S. Kucher-Johnson)

10. RESPONSES TO REQUEST FOR INFORMATION

11. FUTURE BUSINESS

11.1. Meeting Dates:

Open to the Public:

Sept 15, 2015Education Committee Meeting 9:00 am, Centre for
Education
October TBD, 2015Tentative Council of School Councils 7:00 pm. Centre
for Education
Oct 06, 2015Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

Sep 15, 2015PSD Tomorrow Committee 12:30 pm, Centre for
Education
Sep 23, 2015Retirement Celebrations 4:30 pm, Centre for
Education

11.2. Topics for future agendas

11.3. Requests for information

12. In Camera

13. ADJOURNMENT



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON JUNE 9, 2015

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Kathleen Linder, Vice-Chair	Present
Ron Heinrichs	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dr. Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communications
Jason Krefting, Director Business and Finance
Serge LaBrie, Director Facilities
Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 9:11 a.m.

Res 075-2015

MOTION TO MOVE INCAMERA

MOVED by Trustee Heinrichs that the Board of Trustees moves to incamera at 9:11 a.m.

CARRIED

Res 076-2015

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Linder that the Board of Trustees moves out of incamera at 9:21a.m.

CARRIED

*Board Chair called a recess 9:21 a.m.
Meeting resumed 9:31 a.m.*

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

ANNOUNCEMENTS

- Trustee Kinsey acknowledged Muir Lake School for the efforts for the students to fundraise to purchase a piano that will be donated.
- Trustee Linder thanked Memorial Composite High School Choir for an excellent year-end performance.

CHANGES TO THE AGENDA

Delete Agenda Items 9.4 and 9.5

Board Chair

Secretary-Treasurer

UNADOPTED

Res 077-2015

APPROVAL OF THE AGENDA

MOVED by Trustee Gilchrist that the Agenda be approved as amended.

CARRIED

Res 078-2015

APPROVAL OF THE MINUTES

MOVED by Trustee Heinrichs that the Minutes of the Regular Meeting held on May 26, 2015 be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

DELEGATION / PRESENTATION

Parkland Village School – Real Life Learning in a Team Teaching Classroom

Students and staff from Parkland Village School demonstrated how their team teaching classrooms provide opportunities for real life learning. Trustees responded with questions and comments.

Ms. Nel Ouwen – Name the New School

On behalf of the Board of Trustees, Chair Cameron congratulated Ms. Ouwen and presented her with an IPAD as the winning submission for naming the new school contest.

Board Chair called a recess 9:55 a.m.

Meeting resumed 10:00 a.m.

HS Facilities Planning – Mr. Hugh Skinner

Mr. Skinner presented the Parkland School Division Strategic Facilities Plan to Trustees and Senior Executive.

Res 079-2015

STRATEGIC FACILITIES PLAN

MOVED by Trustee Linder that the Board of Trustees approve the Strategic Facilities Plan with corrections and recommended additions as presented at its Regular Meeting of June 9, 2015.

CARRIED

Ms. Jonsson and Mr. Skinner provided information on the motion and responded to questions. Superintendent Monds thanked Mr. Skinner for all of his work with Parkland School Division over the last few years.

BOARD CHAIR REPORT

There was no Board Chair Report.

SUPERINTENDENT REPORT

Superintendent Monds reported on the work being completed in Parkland School Division.

Board Chair called a recess 10:30 a.m.

Meeting resumed 10:38 a.m.

ACTION ITEMS

QUARTERLY FINANCIAL REPORT PERIOD ENDING MAY 31

Res 080-2015

MOVED by Trustee Kucher-Johnson that the Board of Trustees approves the quarterly financial report for the period ending May 31, 2015 as presented at the Regular Meeting of June 9, 2015.

CARRIED

Ms. Jonsson and Mr. Krefting provided information on the motion and responded to questions.

Board Chair

Secretary-Treasurer

UNADOPTED

INSPIRING EDUCATION / MINISTER CORRESPONDENCE

Res 081-2015 **MOVED** by Trustee Linder that the Board of Trustees directs the Board Chair, on behalf of the Board of Trustees, to send a letter to the Minister of Education, Honourable David Eggen expressing support for Inspiring Education as presented at the Regular Meeting of June 9, 2015.

CARRIED

ADMINISTRATIVE REPORTS

ACCOUNTABILITY PILLAR RESULTS REPORT

Res 082-2015 **MOVED** by Trustee Heinrichs that the Board of Trustees receives as information the May 2015 Accountability Pillar Results Report as presented at the Regular Meeting of June 9, 2015.

CARRIED

Mr. Johnston provided information on the motion and answered questions.

BUSINESS AND FINANCE DEPARTMENT REPORT

Res 083-2015 **MOVED** by Trustee Gilchrist the Board of Trustees receives as information the Business and Finance Department Report 2014-2015 as presented at its Regular Meeting of June 9, 2015.

CARRIED

Mr. Krefting provided information on the motion and responded to questions.

FACILITIES DEPARTMENT REPORT

Res 084-2015 **MOVED** by Trustee Kinsey that the Board of Trustees receives as information the Facilities Department Report 2014-2015, as presented at the Regular Meeting of June 9, 2015.

CARRIED

Mr. LaBrie provided information on the motion and responded to questions.

STRATEGIC PLANNING AND COMMUNICATION DEPARTMENT REPORT

Res 085-2015 **MOVED** by Trustee Gilchrist that the Board of Trustees receives as information the Strategic Planning & Communications Department Report as presented at the Regular Meeting of June 9, 2015.

CARRIED

Mr. Weidman provided information on the motion and responded to questions.

TRUSTEE REPORTS

PSD Tomorrow Committee

Res 086-2015 **MOVED** by Trustee Cameron that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of May 19, 2015 as presented at the Regular Meeting of June 9, 2015.

CARRIED

Student Advisory Committee

Res 087-2015 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees receives as information the Student Advisory Committee minutes of May 19, 2015 as amended at the Regular Meeting of June 9, 2015.

CARRIED

Benefits Committee

Res 088-2015 **MOVED** by Trustee Kilduff that the Board of Trustees receives as information the Benefits Committee minutes of May 25, 2015 as presented at the Regular Meeting of June 9, 2015.

CARRIED

Board Chair

Secretary-Treasurer

FUTURE BUSINESS

Meeting Dates

Open to the Public:

- June 16, 2015 Special Board Meeting, 10:00 am, Centre for Education
- Sept 8, 2015 Organization Meeting 5:30 pm, Centre for Education
- Sept 8, 2015 Regular Board Meeting 6:30 pm, Centre for Education

Closed to the Public:

- June 16, 2015 PSD Tomorrow Committee 12:30 pm, Centre for Education
- August 27, 2015 PSD Tomorrow Committee 12:30 pm, Centre for Education

Topics for Future Agendas

There were no topics for future agenda.

Request for Information

There were no requests for information.

ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

DRAFT

Board Chair

Secretary-Treasurer



UNADOPTED

MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON JUNE 16, 2015

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Kathleen Linder, Vice-Chair	Present
Ron Heinrichs	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dr. Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communications
Jason Krefting, Director Business and Finance
Dennis Simcoe, Director Transportation
Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 10:02 a.m.

ACTION ITEMS

2015-2016 PRELIMINARY BUDGET

Res 089-2015

MOVED by Trustee Linder that the Board of Trustees approves the 2015-2016 Preliminary Budget as presented at the Special Meeting of June 16, 2015.

CARRIED

INFAVOUR: Trustees Linder, Heinrichs, Kinsey, Cameron, Kucher-Johnson

OPPOSED: Trustees Gilchrist, Kilduff

Ms. Jonsson provided information on the motion and responded to questions.

Chair called a recess 11:00 a.m.

Meeting resumed 11:10 a.m.

THREE YEAR EDUCATION PLAN

Res 090-2015

MOVED by Trustee Gilchrist that the Board of Trustees approves Parkland School Division’s Three Year Education Plan (2015-2018) as presented at the Special Meeting of June 16, 2015.

CARRIED

Mr. Johnston provided information on the motion and responded to questions.

Res 091-2015

MOTION TO MOVE INCAMERA

MOVED by Trustee Heinrichs that the Board of Trustees moves to incamera at 11:23 a.m.

CARRIED

Res 092-2015

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Heinrichs that the Board of Trustees moves out of incamera at 12:25 p.m.

CARRIED

ADJOURNMENT

The meeting was adjourned at 12:25 p.m.

Board Chair

Secretary-Treasurer



MEMORANDUM

Date: September 8, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **MONTHLY FINANCIAL REPORT – PERIOD ENDING JULY 31, 2015**

Recommendation

That the Board of Trustees approves the monthly financial report for the period ending July 31, 2015 as presented at the Regular Meeting of September 8, 2015.

Background

The Quarterly Financial reports are part of the Accountability responsibility and authority of the Corporate Board, as defined and directed by Policy A3: Accountability. The Budget year for our Learning Organization commences September 1 of each year and concludes on August 31. Within the context of a full school year, Administration provides four Quarterly Financial reports as follows:

- First Quarterly Report (January)
- Second Quarterly Report (April)
- Third Quarterly Report (June)
- Audited Financial Statements (November – of the subsequent school year)

The Board will recall that in November 2014 it received and approved the Audited Financial Statements for the 2013-2014 school year. The Monthly Financial statement included within this agenda is for the period ended July 31, 2015. The Audited Financial Statements for the current school year will be presented to the Board in November 2015. With each financial report, sites are expected to be at or below the percentage thresholds defined by the point within the budget/reporting cycle. The Financial Statements include details on any variances within any site reports that are greater than 2%. For example, the Transportation Site Budget will show a higher percentage used in all quarterly statements because the Transportation Department expends its annual budget over a ten month period rather than a twelve month period.

Administration would be pleased to respond to any questions.

CJ:jlf

Statement of Revenues and Expenses - July 31, 2015
Parkland School Division

	Preliminary Budget ¹ 2014-15	Final Budget ² 2014-15	Revised Budget ³ 2014-15	YTD Actuals Jul 31/15	\$ Revised Budget Remaining	% Budget Used
Revenues						
Instruction	85,435,201	86,681,657	89,481,447	81,534,427	7,947,020	91.12%
Operations and Maintenance	12,978,713	14,863,969	14,869,762	13,747,307	1,122,455	92.45%
Transportation	10,492,779	10,503,374	10,542,059	9,637,200	904,859	91.42%
Board and System Administration	3,804,489	3,959,136	3,963,600	3,544,728	418,872	89.43%
External Services	38,680	38,680	38,680	42,580	(3,900)	110.08%
School Generated Funds	2,583,269	2,583,269	2,583,269	2,289,443	293,826	88.63%
Total Revenues	115,333,131	118,630,085	121,478,817	110,795,686	10,683,131	91.21%
Expenses						
Instruction	85,762,145	87,527,628	89,941,484	83,430,246	6,511,238	92.76%
Operations and Maintenance	13,199,609	14,890,955	14,686,003	12,610,800	2,075,203	85.87%
Transportation	10,492,780	10,608,375	10,629,951	10,430,336	199,615	98.12%
Board and System Administration	3,804,489	3,959,136	4,018,947	3,649,736	369,211	90.81%
External Services	38,680	38,680	38,680	42,580	(3,900)	110.08%
School Generated Funds	2,583,269	2,583,269	2,583,269	2,401,357	181,912	92.96%
Total Expenses	115,880,972	119,608,043	121,898,335	112,565,055	9,333,280	92.34%
Surplus/(Deficit)	(547,841)	(977,958)	(419,518)	(1,769,370)		
Operating Surplus (Deficit)	(547,841)	(977,958)	(419,518)	(1,657,456)		
School Generated Funds Surplus (Deficit)			-	(111,913)		
Surplus/(Deficit)	(547,841)	(977,958)	(419,518)	(1,769,370)		
Target Percentage						91.67%
Block						
Instruction	(326,945)	(845,971)	(460,037)	(1,895,819)		
Operations and Maintenance	(220,896)	(26,986)	183,758	1,136,507		
Transportation	-	(105,001)	(87,892)	(793,136)		
Board and System Administration	-	-	(55,347)	(105,008)		
External Services	-	-	-	-		
Surplus/(Deficit) from Operations	(547,841)	(977,958)	(419,518)	(1,657,456)		
School Generated Funds				(111,913)		
Total Surplus/(Deficit)	(547,841)	(977,958)	(419,518)	(1,769,369)		

1 Approved by the Board of Trustees, May 27, 2014

2 Approved by the Board of Trustees, November 4, 2014

3 Revised May 31, 2015

Revenue

	Preliminary Budget ¹ 2014-15	Final Budget ² 2014-15	Revised Budget ³ 2014-15	YTD Actuals Jul 31/15	\$ Revised Budget Remaining	% Budget Used
Alberta Education						
School Jurisdiction Base Funding						
Base Instruction (Gr 1-12)	60,180,100	60,416,228	60,822,484	55,320,306	5,502,178	90.95%
Early Childhood Services (ECS)	2,969,160	3,248,032	3,248,032	3,586,198	(338,166)	110.41%
Home Education	41,032	45,956	60,727	55,743	4,984	91.79%
Outreach Schools	188,918	188,918	188,918	173,413	15,505	91.79%
Sub Total	63,379,210	63,899,133	64,320,161	59,135,659	5,184,501	91.94%
Alberta Education - Administration						
Administration allocation	3,468,646	3,631,400	3,631,400	3,328,783	302,617	91.67%
Sub Total	3,468,646	3,631,400	3,631,400	3,328,783	302,617	91.67%
Differential Cost Funding						
ECS Program Unit	3,092,865	3,407,089	5,026,167	3,143,060	1,883,107	62.53%
English as a Second Language	62,439	77,755	72,453	66,777	5,676	92.17%
First Nations, Metis & Inuit Education	738,669	738,669	694,490	637,491	56,999	91.79%
Inclusive Education	5,779,787	5,847,346	5,713,971	5,240,372	473,599	91.71%
Small Schools by Necessity	795,114	795,114	807,864	749,352	58,512	92.76%
Socio - Economic Status	797,362	806,115	781,151	717,300	63,851	91.83%
Equity of Opportunity	1,081,802	1,094,831	1,079,145	1,080,629	(1,484)	100.14%
Sub Total	12,348,037	12,766,918	14,175,241	11,634,981	2,540,261	82.08%
Differential Cost Funding - Operations and Maintenance						
Operations & Maintenance Support	7,495,972	7,724,023	7,724,023	7,079,067	644,956	91.65%
Sub Total	7,495,972	7,724,023	7,724,023	7,079,067	644,956	91.65%
Alberta Education - Other						
Institutional Programs	290,460	291,771	289,744	265,964	23,780	91.79%
Government Contributions to ATRF	5,956,942	6,270,451	6,584,451	6,233,683	350,768	94.67%
Learning & Technologies Framework	-	-	-	61,000	(61,000)	0.00%
Sub Total	6,247,402	6,562,222	6,874,195	6,560,647	313,548	95.44%
Transportation Funding						
Transportation - Rural	6,163,244	6,163,244	6,059,979	5,648,613	411,366	93.21%
Special Education Transportation	657,518	657,518	668,052	602,993	65,059	90.26%
Transportation - Disabled - ECS	206,020	206,020	239,181	188,818	50,363	78.94%
Transportation - In Home - ECS	47,716	47,716	51,510	43,732	7,778	84.90%
Urban Transportation	2,307,908	2,361,489	2,453,889	2,115,198	338,691	86.20%
Sub Total	9,382,406	9,435,987	9,472,611	8,599,354	873,257	90.78%
Provincial Priority Targeted Funding						
Supernet Service	240,000	240,000	240,000	240,000	-	100.00%
Sub Total	240,000	240,000	240,000	240,000	-	100.00%

1 Approved by the Board of Trustees, May 27, 2014

2 Approved by the Board of Trustees, November 4, 2014

3 Revised May 31, 2015

Revenue

	Preliminary Budget ¹ 2014-15	Final Budget ² 2014-15	Revised Budget ³ 2014-15	YTD Actuals Jul 31/15	\$ Revised Budget Remaining	% Budget Used
Capital Funding						
Infrastructure Maintenance and Renewal	1,596,231	3,278,690	3,278,690	3,278,690	-	100.00%
Sub Total	1,596,231	3,278,690	3,278,690	3,278,690	-	100.00%
Federal French Funding						
Federal French Funding	84,460	103,000	103,000	109,630	(6,630)	106.44%
Sub Total	84,460	103,000	103,000	109,630	(6,630)	106.44%
Other Provincial Support Funding - Alberta Finance						
Supported Capital Interest	4,219	4,219	4,219	4,219	-	100.00%
Sub Total	4,219	4,219	4,219	4,219	-	100.00%
Federal Government						
First Nations Tuition	1,931,198	1,701,616	1,706,147	1,720,967	(14,820)	100.87%
Sub Total	1,931,198	1,701,616	1,706,147	1,720,967	(14,820)	100.87%
From Alberta School Authorities						
Tuition Fees	33,571	33,571	33,571	-	33,571	0.00%
Transportation Fees	-	-	70,920	70,920	-	-
Sub Total	33,571	33,571	104,491	70,920	33,571	67.87%
From Municipalities						
Joint Use Agreements	23,000	23,000	23,203	33,145	(9,942)	142.85%
Sub Total	23,000	23,000	23,203	33,145	(9,942)	142.85%
Private Organizations						
Transportation - Private Schools	80,900	87,563	16,643	13,650	2,993	82.02%
Transportation Insurance	186,215	182,505	182,505	174,262	8,243	95.48%
Sub Total	267,115	270,068	199,148	187,912	11,236	94.36%
Individuals						
Tuition Fees	11,250	11,250	47,887	43,507	4,380	90.85%
Transportation Fees	810,939	765,000	765,000	771,109	(6,109)	100.80%
Donations	146,091	146,091	291,104	338,241	(47,137)	116.19%
Rentals - Facilities	15,680	15,680	15,680	7,577	8,104	48.32%
Instructional Material Fees	747,948	717,986	717,986	668,720	49,266	93.14%
School Based Course Material Fees	640,787	733,855	856,648	932,436	(75,788)	108.85%
Other Student Fees	826,312	826,312	826,312	742,487	83,825	89.86%
Interest & Investment Income	193,653	187,061	187,061	129,134	57,927	69.03%
Misc. Sales	461,210	575,210	936,817	838,031	98,786	89.46%
Fundraising	1,297,915	1,297,915	1,297,915	1,139,712	158,203	87.81%
Sub Total	5,151,785	5,276,360	5,942,409	5,610,953	331,456	94.42%
Other						
Amortization of Capital Allocations	3,679,878	3,679,879	3,679,878	3,200,760	479,118	86.98%
Sub Total	3,679,878	3,679,879	3,679,878	3,200,760	479,118	86.98%
TOTAL REVENUES	115,333,131	118,630,085	121,478,817	110,795,686	10,683,131	91.21%

1 Approved by the Board of Trustees, May 27, 2014

2 Approved by the Board of Trustees, November 4, 2014

3 Revised May 31, 2015

Allocation of Revenue and Expenses to Programs
July 31, 2015

REVENUES	ECS Instruction	Grades 1-12 Instruction	Instruction	Operations and Maintenance of Schools & Maintenance Shops	Transportation	Board & System Administration	External Services	TOTAL
Alberta Education	6,729,257	70,842,029	77,571,286	10,357,757	8,599,354	3,328,783	-	99,857,180
Other - Government of Alberta	-	-	-	4,219	-	-	-	4,219
Federal Government and First Nations	-	1,564,499	1,564,499	189,304	-	76,794	-	1,830,597
Other Alberta school authorities	-	-	-	-	70,920	-	-	70,920
Out of province authorities	-	-	-	-	-	-	-	-
Alberta Municipalities-special tax levies	-	-	-	-	-	-	-	-
Fees	14,288	2,325,292	2,387,150		771,109			3,158,259
Other sales and services	-	822,983	822,983	5,024	195,817	10,016	25,245	1,059,085
Investment income	-	-	-	-	-	129,135	-	129,135
Gifts and donations	-	338,241	338,241	-	-	-	-	338,241
Rental of facilities	-	-	-	4,577	-	-	3,000	7,577
Fundraising	-	1,139,712	1,139,712	-	-	-	-	1,139,712
Gains on disposal of capital assets	-	-	-	-	-	-	-	-
Amortization of capital allocations	-	-	-	3,186,426	-		14,335	3,200,761
Other revenue	-	-	-	-	-	-	-	-
TOTAL REVENUES	6,743,545	77,032,756	83,823,871	13,747,307	9,637,200	3,544,728	42,580	110,795,686
EXPENSES								
Certificated salaries	1,252,968	48,314,376	49,567,344			450,158	-	50,017,502
Certificated benefits	141,640	11,790,093	11,931,733			166,628	-	12,098,361
Non-certificated salaries and wages	1,497,383	10,406,965	11,904,348	3,369,726	429,268	1,499,361	12,021	17,214,724
Non-certificated benefits	333,979	2,605,760	2,939,739	908,512	100,858	325,150	-	4,274,259
SUB - TOTAL	3,225,970	73,117,194	76,343,164	4,278,238	530,126	2,441,297	12,021	83,604,846
Services, contracts and supplies	267,616	6,770,895	7,038,511	5,103,336	9,847,593	1,128,389	16,224	23,134,053
Direct Cost of Fundraising and Fees	-	1,835,517	1,835,517					1,835,517
Amortization of supported capital assets	-	-	-	3,186,426.00			14,335	3,200,761
Amortization of unsupported capital assets		614,411	614,411	38,581.00	52,617.00	80,050		785,659
Interest and charges	-	-	-	4,219.00	-	-	-	4,219
Losses on disposal of capital assets	-	-	-	-	-	-	-	-
Other expense	-	-	-	-	-	-	-	-
TOTAL EXPENSES	3,493,586	82,338,017	85,831,603	12,610,800	10,430,336	3,649,736	42,580	112,565,055
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	3,249,959	(5,305,261)	(2,007,733)	1,136,507	(793,136)	(105,008)	-	(1,769,370)

Expenses

By Program	Approved Budget ¹	Final Budget ²	Revised Budget ³	YTD Actuals	\$ Revised Budget	% Budget
	2014-15	2014-15	2014-15	Jul 31/15	Remaining	Used
Early Childhood Services	4,626,930	5,267,881	6,469,469	3,493,586	2,975,883	54.00%
Instruction	83,083,946	84,208,477	85,420,745	81,723,278	3,697,466	95.67%
Board & System Administration	3,717,792	3,872,439	3,932,250	3,570,013	362,237	90.79%
Plant Operations & Maintenance	7,859,209	7,868,146	7,663,195	7,793,148	(129,952)	101.70%
Infrastructure Maintenance Renewal	1,596,231	3,278,690	3,278,690	1,588,427	1,690,263	48.45%
Transportation	10,433,511	10,549,106	10,570,683	10,377,719	192,964	98.17%
External Services	38,680	38,680	38,680	28,245	10,435	73.02%
Amortization of capital assets and interest	4,524,673	4,524,623	4,524,623	3,990,638	533,985	88.20%

TOTAL EXPENSES	115,880,972	119,608,043	121,898,335	112,565,055	9,333,280	92.34%
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By Category	Approved Budget ¹	Final Budget ²	Revised Budget ³	YTD Actuals	\$ Revised Budget	% Budget
	2014-15	2014-15	2014-15	Jul 31/15	Remaining	Used
Salaries, wages and benefits	85,264,393	86,889,712	87,760,070	83,604,845	4,155,225	95.27%
Services, contracts and supplies	21,912,406	22,331,750	23,751,683	20,975,567	2,776,116	88.31%
School generated funds	2,583,269	2,583,269	2,583,269	2,401,357	181,912	92.96%
Infrastructure Maintenance Renewal	1,596,231	3,278,690	3,278,690	1,588,427	1,690,263	48.45%
Amortization of capital assets and interest	4,524,673	4,524,623	4,524,623	3,994,857	529,766	88.29%

TOTAL EXPENSES	115,880,972	119,608,043	121,898,335	112,565,055	9,333,280	92.34%
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1 Approved by the Board of Trustees, May 27, 2014
2 Approved by the Board of Trustees, November 4, 2014
3 Revised May 31, 2015

Expenses by Site - July 31, 2015
Parkland School Division

Site	Preliminary Budget Expenditures ¹ 2014-15	Final Budget Expenditures ² 2014-15	Revised Budget Expenditures ³ 2014-15	Budgeted Reserves/ (Deficits) 2014-15	Total Revised Budget 2014-15	YTD Actuals Jul 31/15	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Governance	584,048	609,799	609,799		609,799	578,280	31,520	94.83%	Membership fees and award expenses have been made for the year
Office of the Superintendent	497,041	515,139	515,139		515,139	430,664	84,475	83.60%	
Human Resources	437,054	440,068	401,485		401,485	374,386	27,099	93.25%	
Deputy Superintendent	698,946	714,460	619,460		619,460	533,432	86,027	86.11%	
Learning Services	1,955,815	2,019,950	2,118,300		2,118,300	1,954,889	163,411	92.29%	
Business & Finance	2,001,082	2,119,427	2,183,410		2,183,410	1,933,589	249,820	88.56%	
Tech Support Services	1,767,219	1,812,190	1,812,190		1,812,190	1,685,322	126,867	93.00%	
Print Centre	87,000	87,000	87,000		87,000	45,148	41,852	51.89%	Chargeback processed quarterly
Student Transportation	10,433,511	10,549,106	10,570,683		10,570,683	10,377,719	192,964	98.17%	Expenses mainly over 10 months
Maintenance	4,125,785	4,136,535	3,970,264	183,472	4,153,736	4,386,048	(232,312)	105.59%	Combine Maintenance and Custodial (99.5%)
Custodial	3,408,104	3,421,291	3,382,611		3,382,611	3,113,201	269,410	92.04%	Year End adjustments are still required to allocate expenses to IMR projects
Instructional Pool	1,713,426	1,717,702	1,717,702	-	1,717,702	1,538,584	179,118	89.57%	
Instructional Pool - Projected		-			-				
Blueberry	3,528,284	3,814,911	3,831,248	344	3,831,592	3,623,692	207,900	94.57%	Support & Substitutes paid over 10 Months
Brookwood	4,319,746	4,406,449	4,478,635	100,958	4,579,593	4,341,738	237,855	94.81%	Support & Substitutes paid over 10 Months
École Broxton Park	5,002,064	5,069,409	5,128,626	70,550	5,199,176	4,795,186	403,990	92.23%	
Connections for Learning	1,260,887	1,283,247	1,315,325	92,775	1,408,100	1,254,051	154,049	89.06%	
Duffield	1,980,230	2,167,557	2,193,213	67,444	2,260,657	2,029,172	231,485	89.76%	
Entwistle	1,084,188	1,046,359	1,053,519	(17,573)	1,035,945	1,025,868	10,077	99.03%	Certificated transfer entries to be completed in August
Forest Green	1,824,313	1,969,459	1,985,343	2,470	1,987,813	1,799,939	187,874	90.55%	
Graminia	3,215,327	3,398,203	3,362,940	67,126	3,430,066	3,114,444	315,623	90.80%	
Greystone Centennial Middle	4,244,028	4,142,990	4,226,913	870	4,227,783	3,874,544	353,239	91.64%	
High Park	3,046,899	2,989,770	2,953,749	43,907	2,997,656	2,785,906	211,750	92.94%	
Keephills	595,788	505,248	490,803	-	490,803	438,633	52,171	89.37%	
Memorial Composite High	7,371,546	7,504,571	7,482,331	26,789	7,509,120	7,326,666	182,454	97.57%	Combine Memorial Composite & Outreach
Memorial Outreach	656,215	600,776	600,774	-	600,774	508,304	92,469	84.61%	(96.6%). Support and Teacher Salaries, supplies and technology integration program Higher than Plan
École Meridian Heights	4,865,311	4,615,040	4,666,293	-	4,666,293	4,539,204	127,089	97.28%	Substitutes and Support staff salaries over budget
Millgrove	3,603,088	3,524,772	3,469,547	150,338	3,619,885	3,289,971	329,914	90.89%	
Muir Lake	2,755,966	2,820,315	2,860,819	20,052	2,880,871	2,721,016	159,856	94.45%	Support & Substitutes paid over 10 Months
Parkland Village	1,766,632	1,886,066	1,928,603	83,106	2,011,709	1,798,748	212,961	89.41%	
Seba Beach	886,266	809,853	833,254	(6,061)	827,193	790,176	37,017	95.53%	Support & Substitutes paid over 10 Months and Certificated Salary transfers to be completed in August
Spruce Grove Composite High	6,482,400	6,907,621	7,125,884	-	7,125,884	6,374,162	751,722	89.45%	Combine Spruce Grove Composite & Outreach
Spruce Grove Outreach	405,242	421,063	424,054	-	424,054	353,078	70,976	83.26%	(89.1%).
Stony Plain Central	3,103,669	3,312,339	3,358,717	140,252	3,498,969	3,130,242	368,727	89.46%	
Tomahawk	1,091,288	1,020,556	1,042,510	87,446	1,129,956	1,020,025	109,931	90.27%	
Wabamun	1,027,416	1,047,319	1,069,908	-	1,069,908	909,260	160,648	84.98%	Transfer of Certificated Salary to be completed in August
Woodhaven Middle	3,819,190	3,991,003	4,081,030	(137,586)	3,943,444	3,796,850	146,594	96.28%	Support & Substitutes paid over 10 Months, Expenses offset by an additional \$35K of revenue not budgeted.
Innovation and Teaching	-	-	-	-	-	26,629	(26,629)		
Resiliency Program	116,521	118,666	299,341	-	299,341	267,079	32,262	89.22%	Supported by increased donations and revenue
Real Program	1,557,652	1,481,481	1,481,482	-	1,481,482	1,508,740	(27,258)	101.84%	Certificated Salary, Support Salary and Temporary Support Salary over plan
Alternative Program	1,127,566	813,248	874,801		874,801	814,333	60,468	93.09%	
Early Education	3,073,104	3,340,050	4,519,594	-	4,519,594	3,249,944	1,269,651	71.91%	New equipment has been purchased over the summer that has not yet been recorded.
Total Expenses	101,519,857	103,151,011	105,127,302	976,680	106,103,981	98,458,864	7,645,117	92.79%	
Target Percentage								91.67%	

1 Approved by the Board of Trustees, May 27 2014
2 Approved by the Board of Trustees, November 4, 2014
3 Revised May 31, 2015

Expenses by Site - July 31, 2015
Parkland School Division

	Preliminary Budget Expenditures ¹ 2014-15	Final Budget Expenditures ² 2014-15	Revised Budget Expenditures ³ 2014-15	Budgeted Reserves/ (Deficits) 2014-15	Total Revised Budget 2014-15	YTD Actuals Jul 31/15	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Other Sites									
Capital and Debt Services	4,224,673	4,324,623	4,324,623	-	4,324,623	3,882,063	442,560	89.77%	
Capital Projects - Building	-	-	-	-	-	-	-		
Infrastructure Maintenance Renewal	1,596,231	3,278,690	3,278,690	-	3,278,690	1,588,427	1,690,263	48.45%	Project based intermittent payments Year end transfers from maintenance to occur in August
School Generated Funds	2,583,269	2,583,269	2,583,269	-	2,583,269	2,401,357	181,912	92.96%	
Government Contributions to ATRF	5,956,942	6,270,451	6,584,451	-	6,584,451	6,233,683	350,768	94.67%	Fully supported by Alberta Education
Leadership Council	-	-	-	-	-	660	(660)		
Tri-Community Adult Learning	-	-	-	-	-	-	-		
	14,361,115	16,457,033	16,771,033	-	16,771,033	14,106,190	2,664,843	84.11%	
Total Expenses	115,880,972	119,608,043	121,898,335	976,680	122,875,014	112,565,055	10,309,959	91.61%	

1 Approved by the Board of Trustees, May 27 2014
2 Approved by the Board of Trustees, November 4, 2014
3 Revised May 31, 2015



MEMORANDUM

Date: September 08, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Kelly Wilkins, Deputy Superintendent
Resource: Serge LaBrie, Director Facilities Services
Subject: **FACILITY SERVICES SUMMER WORK REPORT**

Recommendation

That the Board of Trustees receives as information the Facility Services Summer Work Report as presented at the Regular Meeting of September 08, 2015.

Administration would be pleased to respond to any questions.

KW:bms



Facilities Summer Work Report 2015

Presented to Board of Trustees, September 08, 2015

Kelly Wilkins, Deputy Superintendent

Resource, Serge LaBrie, Director Facility Services

The Facilities Department had a very exciting and productive summer with numerous individual projects that were completed or are near completion.

In addition to the regular summer work of kitchen exhaust cleaning, high dusting, grounds maintenance and fire alarm verifications the following Infrastructure Maintenance Renewal and Operational & Maintenance projects were undertaken:

Blueberry	Replaced boiler
Blueberry	Replaced flooring in room 150
Blueberry	Painted rooms 119, 150 and south pod
Blueberry	DDC migration (heating control systems)
Brookwood	Installed 2 basketball hoops
Brookwood	Installed wireless cabling for Network Infrastructure Refresh Project (NERP)
Brookwood	Installed wall between music room and stage
Broxton Park	Demolished and replaced one set of washrooms
Broxton Park	Replaced ceiling tiles and lighting in all hallways
Broxton Park	Installed wireless cabling for NERP project
Broxton Park	Replaced all water valves in hallway ceilings
Broxton Park	Re-surfaced parking lot
Broxton Park	Installed 4 new modulars
Broxton Park	Created new office in administration area
Centre for Ed	Moved learning room and converted existing learning room
Centre for Ed	Removed three trees and trimmed existing trees
Centre for Ed	Updated outdoor signage
Duffield	Replaced flooring in rooms 101, 102, 103, 119 and music room
Duffield	Repaired fencing
Entwistle	Replaced flooring in room 114
Entwistle	Painted rooms 125 and 126
Graminia	Replaced all hallway flooring
Graminia	Re-coated gym floor
Graminia	Installed outside security cameras

Greystone	Landscaped around new modulares
Greystone	Installed outside security cameras
High Park	Replaced flooring in rooms 110, 111, 132 and 134
High Park	Landscaped around new modulares
Keephills	Redistributed furniture and equipment
MCHS	Built base for greenhouse
MCHS	Installed wireless cabling for NERP project
Meridian Heights	Repaired AS4 roof top unit
Meridian Heights	Assisted in playground replacements
Millgrove	Re-paved outside playing surface
Millgrove	Repaired fencing
Millgrove	Replaced VFD on roof top unit
Millgrove	Landscaped around new modulares
Muir Lake	Replaced school sign
Muir Lake	Installed outside security cameras
Muir Lake	Insulated north side of building
Muir Lake	Repaired bus lane
Parkland Village	Re-installed basketball hoop
Seba Beach	Replaced heating coils
SGCHS	Re-orientated parking lot
SGCHS	Repaired tripping hazards at Horizon Stage entrance
SPC	Replaced 50% of the main roof structure
SPC	Replaced flooring in rooms 129, 136, 137 and 142
SPC	Renovated foods lab (target completion date is September 30)
SPC	Renovated arts room
SPC	Sanded and re-finished gym floor
SPC	Painted offices
Tomahawk	Painted room 102
Tomahawk	Replaced flooring in rooms 102, 125 and 126
Tomahawk	Removed 7 large trees
Wabamun	Replaced 6 furnaces
Wabamun	Re-finished the floor in room 109
Wabamun	Finished renovating kitchen space

Woodhaven	Created new classroom space in foods lab
Woodhaven	Sanded and re-finished gym floor
Woodhaven	Installed new bleachers in gym
Multiple Schools	Added metal (low maintenance) paneling at entrances
Multiple Schools	Painted parking lots and bus safety lines
Multiple Schools	Serviced boilers
Multiple Schools	Serviced furnaces
Multiple Schools	Serviced all cisterns and water wells



MEMORANDUM

Date: September 08, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: PSD Tomorrow Committee – June 16, 2015

Recommendation

That the Board of Trustees receives as information the PSD Tomorrow Committee minutes of June 16, 2015 as presented at the Regular Meeting of September 08, 2015.

TM:bms



MINUTES OF THE PSD TOMORROW COMMITTEE
MEETING HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON TUESDAY, JUNE 16, 2015.

ATTENDANCE:

Eric Cameron, Board Chair
Kathleen Linder, Vice-Chair
Dorcas Kilduff, Trustee
Richard Gilchrist, Trustee
Ron Heinrichs, Trustee
Sally Kucher-Johnson, Trustee
Elsie Kinsey, Trustee
Tim Monds, Superintendent
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communication
Brenda Scott, Recording Secretary

REGRETS:

1. Call to Order

Board Chair Cameron called meeting to order 1:13 pm.

1.1. Changes to the Agenda

Add 4 C – EPSB Letter

1.2. Approval of the Agenda

Trustee Cameron moved that the Board of Trustees accept the agenda as amended.

CARRIED

2. Ward Restructure

R. Farmer shared with Trustees information on ward restructures for Parkland School Division.
Discussion ensued.

3. Board Policies

Trustees reviewed the following Board Policies and provided feedback on possible changes to the policies for the new school year:

Policy 7 Appendix C – Trustee Compensation,
Policy 8 – Board Committees,
Policy 9 – Board Representative.

Board called a recess so that Trustees could attend the Gmail training 2:00 – 3:15 p.m.

4. Alberta School Boards' Association

1. ASBA Zone 2/3 – there was no discussion.
2. Child Care – ASBA has held discussion on possible request to the province to ensure that there be space provided for child care in all new schools. Trustees discussed the possible effects of this topic.
3. Edmonton Public School Board Letter - Trustees discussed the letter sent to ASBA from Edmonton Public School Board in reference to membership.

5. Conference / Seminar Approval

Board Chair provided information on the previous conference/seminar approval. Trustee Kinsey has requested the practice be reviewed. Discussion ensued.

Res 093-2015 MOVED by Trustee Cameron to rescind Resolution 069-2015.

CARRIED

OPPOSED: Trustee Linder

Res 094-2015 MOVED by Trustee Cameron that the Board of Trustees approves sending Trustee Kinsey to the Alberta Urban Municipalities Association Conference to be held at Calgary, Alberta on September 21-23, 2015.

CARRIED

OPPOSED: Trustee Linder

6. Gmail Training for Trustees

Trustees completed a training session on Gmail

7. Adjournment

The meeting was adjourned at 3:55 p.m.

NEXT MEETING – Tuesday, August 27, 2015 at 12:30 p.m.



MEMORANDUM

Date: September 08, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: PSD Tomorrow Committee – August 27, 2015

Recommendation

That the Board of Trustees receives as information the PSD Tomorrow Committee minutes of August 27, 2015 as presented at the Regular Meeting of September 08, 2015.

TM:bms



MINUTES OF THE PSD TOMORROW COMMITTEE
MEETING HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON THURSDAY, AUGUST 27, 2015.

ATTENDANCE:

Eric Cameron, Board Chair
Kathleen Linder, Vice-Chair
Dorcas Kilduff, Trustee
Richard Gilchrist, Trustee
Sally Kucher-Johnson, Trustee
Elsie Kinsey, Trustee
Tim Monds, Superintendent
Kelly Wilkins, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Dianne McConnell, Associate Superintendent
Scott Johnston, Associate Superintendent
Jordi Weidman, Director Strategic Planning & Communication
Brenda Scott, Recording Secretary

REGRETS:

Ron Heinrichs, Trustee

1. Call to Order

Board Chair Cameron called meeting to order 9:40 a.m.

1.1. Changes to the Agenda

- 11.1 Boundary Review
- 11.2 PSBAA
- 11.3 ASBA
- 10.4 Updated Website

1.2. Approval of the Agenda

Trustee Linder moved that the Board of Trustees accept the agenda as amended.

CARRIED

2. Draft Trustee Remuneration Schedule

Ms. Jonsson shared information on proposed changes to the Remuneration Schedule and changes to the expense claim meal rates. Discussion ensued. These changes will be presented to Trustees for approval at the Organization meeting on September 8, 2015.

3. Draft Board Annual Work Plan 2015-2016

Trustee reviewed the draft Board annual work plan for the 2015-2016 school year that will be presented for approval at the Organization meeting on September 8, 2015.

4. Draft Board 2015-2016 Committee Meetings and Events

Trustee reviewed the draft 2015-2016 Committee meeting dates and events that will be presented for approval at the Organization meeting on September 8, 2015.

5. Board Policy 8-Board Committees and Board Policy 9-Board Representatives

This agenda item was moved to the end of the agenda.

6. Opening Day Information

Superintendent Monds provided an update on the agenda and format for the morning on the Opening Day Professional Development morning on August 31.

*Board Chair called a recess at 10:30 a.m.
Meeting resumed at 10:40 a.m.*

7. Board Retreat

7.1. Updates

Superintendent Monds provided updates on the Board retreat being held September 29 and 30 at Pigeon Lake, Alberta.

7.2. Agenda Committee (Trustee) for fall retreat

Trustees discussed agenda items for the Trustee portion of the retreat. Trustee Linder and Trustee Kinsey have put their names forward for an ad-hoc committee to develop an agenda for the trustee portion. Trustee Heinrich will have the opportunity to join the committee when he returns.

8. Alberta Budget

Board Chair Cameron shared information on the request from Alberta Government to provide input on the upcoming budget. He will submit the information provided by Trustees and provide a summary at the Regular Board meeting in September 08, 2015.

9. Out of Division – French Immersion

Trustees discussed registrations for out of district students. Trustees confirmed that Parkland School Division will generally not provide programming for new non-resident students. Further information and processes will be outlined in an Administrative Procedure.

10. Updates

10.1. Prescott Learning Centre

The project is on track to open for September 2016. Ms. Karen Stride-Goudie, Principal for the new school will be providing updates regularly.

10.2. New School 2

The bridging architectural contract has been assigned to Workun Garrick. Tentative opening date of September 2017. Design kick-off meeting will occur in early September 2015.

10.3. Wellness Centre

Parkland School Division is working with the City of Spruce Grove and other partners on the development of the Wellness Centre.

10.4. Updated Website

Mr. Weidman introduced the new Parkland School Division public website that will be launched for the new year.

Trustee Gilchrist left the meeting 12:00 p.m.

10.5 Alberta Infrastructure

Superintendent Monds informed Trustees that staff from Alberta Infrastructure will be doing site visits on schools with Capital requests for modernization.

*Chair called a recess at 12:05 p.m.
Meeting resumed 12:17 p.m.*

11. Other

11.1. Ward Restructure

Board Chair Cameron provided a history on the Ward Restructure. Trustee Kucher-Johnson asked for further discussion on the proposed ward restructure. A meeting for further discussion will be arranged for Trustees.

11.2. PSBAA

11.2.1 Trustee Kucher-Johnson provided information from the PSBAA August meeting. At the meeting, Trustee Kucher-Johnson and Trustee Kilduff were informed that MLA Dr. David Swan will be circulating a survey requesting information about mental health within their perspective areas. Dr. McConnell will provide support

11.2.2 PSBAA will provide funding for two community members to attend part of the Fall Annual General Meeting in October. Candidates are to be determined at a later date.

Res 095-2015 MOVED by Trustee Kilduff that the Board of Trustees moves to incamera at 12:45 p.m.
CARRIED

Res 096-2015 MOVED by Trustee Kilduff that the Board of Trustees moves out of incamera at 12:55 p.m.
CARRIED

PSBAA continued

11.2.3 Trustees are to review the PSBAA work plan and discussion will be held during the Ward restructure meeting.

Res 097-2015 MOVED by Trustee Kilduff that the Board of Trustees moves to incamera at 1:05 p.m.
CARRIED

Res 098-2015 MOVED by Trustee Kilduff that the Board of Trustees moves out of incamera at 1:25 p.m.
CARRIED

11.3. ASBA

Board Chair Cameron shared the letter from ASBA requesting trustee membership on the Alberta Schools' Athletic Association Provincial board of Directors.

Return to Agenda Item 5

Board Chair Cameron requested direction on the format of deciding on Committee appointments. Trustees will meet at 4:00 p.m. September 08, 2015 in preparation for Committees discussion.

French Immersion

Trustees reviewed the proposed statement in reference to out of district French Immersion students. This will be reviewed for later date.

Ms. Jonsson announced the retirement of Executive Secretary Jo-Ann Fowlie.

Trustee Gilchrist returned to meeting 1:48 p.m.

12. Adjournment

The meeting was adjourned at 1:50 p.m.

NEXT MEETING – Tuesday September 15, 2015 at 12:30 p.m.



MEMORANDUM

Date: September 08, 2015
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: Teacher / Board Advisory Committee Minutes

Recommendation

That the Board of Trustees receives as information the unadopted Teacher/Board Advisory Committee minutes of June 16, 2015 as presented at the Regular Meeting of September 08, 2015.

TM:bms



MINUTES OF THE TEACHER/BOARD ADVISORY COMMITTEE MEETING HELD AT CHEESECAKE CAFE IN SPRUCE GROVE, ALBERTA ON TUESDAY, JUNE 16, 2015.

ATTENDANCE:

Eric Cameron, Board Chair, Parkland School Division
Ron Heinrichs, Trustee, Parkland School Division No. 70
Sally Kucher-Johnson, Trustee, Parkland School Division No. 70
Tim Monds, Superintendent, Parkland School Division No. 70
Claire Jonsson, Associate Superintendent, Parkland School Division No. 70
Gary Hanna, President, Parkland Teachers' Local 10
Jenny Calado, Parkland Teachers' Local 10
Brenda Scott, Recording Secretary

REGRETS:

Shawn Ram, Parkland Teachers' Local 10

1 CALL TO ORDER

Committee Chair, Trustee Ron Heinrichs, called meeting to order 5:07 p.m.

1.1 Addition/Amendments to the Agenda
There were no additions to the agenda

1.2 Approve Minutes of February 17, 2015 Meeting
MOVED by Trustee Cameron to accept minutes of February 17, 2015 Teacher/Board Advisory Committee. Seconded by Jenny Calado.
CARRIED

2. DISCUSSION ITEMS

2.1 Google-Based Application – Guest Nicole Lakusta – Learning Services

Ms. Lakusta shared information on the upcoming transition to google-based applications. Information on the transition has been shared with staff through Online and through weekly emails. This changeover only affects Microsoft Outlook program. Staff will be supported through lead teachers in schools that have been working with Technology Services. Intuitive online training opportunities are available for all PSD staff when accessing google applications.

2.2 Future Calendar Dates

The committee confirmed the proposed meeting dates for the next school year. They include:

- October 20, 2015
- February 17, 2016 (ATA Office)
- April 19, 2016
- June 21, 2016 (ATA Hosting)

3. UPDATES FROM DIVISION OFFICE

3.1 Ward Restructure

Board Chair Cameron shared with committee members that the Board of Trustees have been working on an electoral boundary review and ward restructure that is based on representation by population. Work will continue in the fall.

3.2 New School / Wellness Centre

Board Chair Cameron and Mr. Monds provided updates on the work being done on the Prescott Learning Centre which is scheduled to be open in the fall of 2016. The Wellness Centre is going forward and is in the planning stages. Work is continuing on the new second school for Spruce Grove, which is still in the planning stages.

3.3 Three Year Education Plan

T. Monds shared the Division Three Year Education Plan that was approved by the Board of Trustees at the June Regular Board Meeting. This report will be available on the public website.

3.4 1st Annual Family Picnic – August 22, 2015

In collaboration with our partners at the ATA, CAAMSE and IUOE, staff are invited to the first PSD Family Day for PSD staff and their families on August 22, 2015 at the YMCA YOWoCHAs Outdoor Education Centre.

3.5 Opening Day

C. Jonsson shared that on the Opening Day Professional Development Day on August 31, 2015 that the Parkland School Division benefit provider ASEBP and SunLife will have booths set up at Memorial Composite High School for information sharing.

4. UPDATES FROM ATA

4.1 ATA Board

G. Hana announced the new members to the ATA Executive will be in place for the fall.

5. ITEMS FOR FUTURE AGENDA

- No items brought forward

ADJOURNMENT

Meeting was adjourned 5:48 p.m.

Next Meeting: October 20, 2015, Centre for Education