



Parkland School Division No. 70

## **BOARD OF TRUSTEES**

### **A G E N D A**

**January 10, 2017**

Public Session: 6:30 PM

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*Our Vision:*  
*Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.*

## **Parkland School Division No. 70**

### **BOARD OF TRUSTEES REGULAR MEETING**

**January 10, 2017**

Public Session 6:30 PM  
Parkland School Division Centre for Education, Stony Plain

## **A G E N D A**

*Page Number*

**1. CALL TO ORDER at 6:30 PM**

- 1.1. National Anthem
- 1.2. Treaty Six Acknowledgement
- 1.3. Announcements
- 1.4. Changes to the Agenda
- 1.5. Approval of the Agenda

**2. APPROVAL OF MINUTES**

- 2.1. Regular Board Meeting of December 13, 2016

**3. BUSINESS ARISING FROM THE MINUTES**

**4. DELEGATION/PRESENTATION**

- 4.1.

**5. BOARD CHAIR REPORT**

- 5.1. Correspondence
  - 5.1.1 Muir Lake School Council Annual Report
  - 5.1.2 Thank you note

Recess Break / Public Question Period

**6. SUPERINTENDENT'S REPORT**

- 6.1. Superintendent's Report
- 6.2. Building Update

-3-

- 6-  
-34-  
7. **ACTION ITEMS**  
7.1. Quarterly Financial Report - Period Ended Nov 30, 2016 (C. Jonsson)  
7.2. Edwin Parr Selection Committee (S. Boyce)

- 35-  
8. **ADMINISTRATION REPORTS**  
8.1. Education Plan Progress (D. McConnell)

9. **TRUSTEE REPORTS**  
9.1. Public School Boards' Association of Alberta (R. Heinrichs)  
9.2. Alberta School Boards Association (K. Linder)

10. **RESPONSES TO REQUEST FOR INFORMATION**

11. **FUTURE BUSINESS**

11.1. Meeting Dates:

*Open to the Public:*

Jan 17, 2017 .....Education Committee 9:00 am, Centre for Education  
Feb 07, 2017 .....Regular Board Meeting 9:30 am, Centre for Education

*Closed to the Public:*

Jan 17, 2017 .....PSD Tomorrow Committee 12:30 pm, Centre for  
Education

- 11.2. Topics for future agendas  
11.3. Requests for information

12. **IN CAMERA**

13. **ADJOURNMENT**



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON DECEMBER 13, 2016

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Ron Heinrichs, Vice-Chair	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools  
Claire Jonsson, Associate Superintendent  
Dr. Dianne McConnell, Associate Superintendent  
Scott Johnston, Associate Superintendent  
Shauna Boyce, Associate Superintendent  
Jordi Weidman, Director Strategic Planning & Communications  
Jason Krefting, Director Finances Services  
Jenny Chen, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 9:34 a.m.

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

TREATY SIX ACKNOWLEDGMENT

The Board Chair shared the Treaty 6 Acknowledgement statement.

ANNOUNCEMENTS

There were no announcements.

CHANGES TO THE AGENDA

Move Agenda Item 12. Adjournment to Item 13  
Add Agenda Item12. In Camera Session

APPROVAL OF THE AGENDA

Res 184-2016 MOVED by Trustee Kucher-Johnson that the Agenda be approved as amended.

CARRIED

APPROVAL OF THE MINUTES

Res 185-2016 MOVED by Trustee Kinsey that the Minutes of the Regular Meeting held on November 29, 2016 be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

DELEGATION / PRESENTATION

Jonathan Giovannoni – Winner of Chopped Canada Junior

Trustees congratulated Jonathan Giovannoni on winning the Chopped Canada Junior. Jonathan shared his experience in participating in this competition and helping sick children.

Board Chair called a recess at 9:52 a.m.

Meeting resumed at 9:54 a.m.

Board Chair

Secretary-Treasurer

UNADOPTED

**Recess Break / Public Question Period**  
There was no public question period.

**BOARD CHAIR REPORT**  
There were no items received since the Board’s last regular meeting.

**SUPERINTENDENT REPORT**  
Superintendent Monds shared a video “PVS Citizenship Ceremony 2016” highlighting the MicroSociety project at Parkland Village School.

**ACTION ITEMS**

**Res 186-2016**      **MONTHLY FINANCIAL REPORT - PERIOD ENDED OCTOBER 31, 2016**  
**MOVED** by Trustee Heinrichs that the Board of Trustees approves the unaudited financial reports for the period ended October 31, 2016 as presented at the Regular Meeting of December 13, 2016.  
**CARRIED**  
Associate Superintendent Jonsson and Mr. Krefting provided information on the motion and responded to questions.

**Res 187-2016**      **SUN LIFE INSURANCE PLAN RENEWAL**  
**MOVED** by Trustee Kucher-Johnson that the Board of Trustees approves an overall increase of 6.7% in premiums for the Sun Life insurance plan as presented at the Regular Meeting of December 13, 2016.  
**CARRIED**  
Associate Superintendent Jonsson provided information on the motion and responded to questions.

**Res 188-2016**      **DRAFT SCHOOL CALENDARS: 2017-2018, 2018-2019, 2019-2020**  
**MOVED** by Trustee Linder that the Board of Trustees receives as information the draft 2017-2018, 2018-2019, 2019-2020 School Calendars as amended at the Regular Meeting of December 13, 2016; and further directs Administration to circulate the draft calendars to stakeholders for feedback, as amended at the Regular Meeting of December 13, 2016.  
**CARRIED**  
Associate Superintendent Johnston provided information on the motion and responded to questions.

**Res 189-2016**      **ADMINISTRATIVE REPORTS**  
**SCHOOL RESOURCE OFFICER PROGRAM REPORT**  
**MOVED** by Trustee Gilchrist that the Board of Trustees receives as information the School Resource Officer Program Report as presented at the Regular Meeting of December 13, 2016.  
**CARRIED**  
Associate Superintendent Boyce provided information on the motion and responded to questions.

**Res 190-2016**      **TRUSTEE REPORTS**  
**Council of School Councils Committee**  
**MOVED** by Trustee Kilduff that the Board of Trustees receives as information the unadopted Council of School Councils (COSC) Committee minutes of November 30, 2016 as presented at the Regular Meeting of December 13, 2016.  
**CARRIED**

**Res 191-2016**      **Benefits Committee**  
**MOVED** by Trustee Kucher-Johnson that the Board of Trustees receives as information the Benefits Committee minutes of December 7, 2016 as presented at the Regular Meeting of December 13, 2016.  
**CARRIED**

**Public School Boards’ Association of Alberta**  
There is no report.

Board Chair

Secretary-Treasurer

UNADOPTED

Alberta School Boards' Association  
There was no report.

FUTURE BUSINESS

Meeting Dates

Open to the Public:

Jan 10, 2017 ..... Regular Board Meeting 6:30 pm, Centre for Education  
Jan 17, 2017 ..... Education Committee Meeting 9:00 am, Centre for Education

Closed to the Public:

Jan 17, 2017 ..... PSD Tomorrow Meeting 12:30 pm, Centre for Education

Topics for Future Agendas

There were no topics presented.

Request for Information

Cost Comparison and Information on Employee Health Insurance Plans to be presented to the Benefits Committee

MOTION TO MOVE INCAMERA

Res 192-2016      MOVED by Trustee Gilchrist that the Board of Trustees moves to in camera at 11:26am. **CARRIED**

MOTION TO REVERT TO A PUBLIC MEETING

Res 193-2016      MOVED by Trustee Linder that the Board of Trustees reverts to a public meeting at 11:32am. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 11:32 a.m.

Board Chair

Secretary-Treasurer



## MEMORANDUM

**Date:** January 10, 2017  
**To:** Board of Trustees  
**From:** Tim Monds, Superintendent  
**Originator:** Claire Jonsson, Associate Superintendent  
**Subject:** **QUARTERLY FINANCIAL REPORT – PERIOD ENDED NOVEMBER 30, 2016**

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### Recommendation

That the Board of Trustees approves the unaudited financial report for the period ended November 30, 2016 as presented at the Regular Meeting of January 10, 2017.

### Background

The Quarterly Financial reports are part of the Accountability responsibility and authority of the Corporate Board, as defined and directed by Policy A3: Accountability. The Budget year for our Learning Organization commences September 1 of each year and concludes on August 31. Within the context of a full school year, Administration provides four Quarterly Financial reports as follows:

- First Quarterly Report (January)
- Second Quarterly Report (April)
- Third Quarterly Report (June)
- Audited Financial Statements (November – of the subsequent school year)

The Board will recall that in November 2016 it received and approved the Audited Financial Statements for the 2015-2016 school year. The Quarterly Financial Statement included within this agenda is for the period ended November 30, 2016. The Audited Financial Statements for the current school year will be presented to the Board in November 2017. With each financial report, sites are expected to be at or below the percentage thresholds defined by the point within the budget/reporting cycle. The Financial Statements include details on any variances within any site reports that are greater than 2%. For example, the Transportation Site Budget will show a higher percentage used in all quarterly statements because the Transportation Department expends its annual budget over a ten-month period rather than a twelve-month period.

Administration would be pleased to respond to any questions.

CJ:jc

# Statement of Revenues and Expenses - November 30, 2016

## Parkland School Division

	Preliminary Budget <sup>1</sup> 2016-17	Final Budget <sup>2</sup> 2016-17	YTD Actuals Nov 30/16	\$ Revised Budget Remaining	% Budget Used
<b>Revenues</b>					
Instruction	96,195,368	96,201,030	24,723,630	71,477,400	25.70%
Operations and Maintenance	14,621,936	15,150,540	4,431,679	10,718,861	29.25%
Transportation	10,879,353	11,001,568	2,906,535	8,095,033	26.42%
Board and System Administration	4,070,374	4,086,142	1,003,680	3,082,462	24.56%
External Services	38,680	38,680	14,489	24,191	37.46%
School Generated Funds	1,047,030	1,060,790	539,051	521,739	50.82%
<b>Total Revenues</b>	<b>126,852,741</b>	<b>127,538,751</b>	<b>33,619,064</b>	<b>93,919,687</b>	<b>26.36%</b>

<b>Expenses</b>					
Instruction	96,131,768	96,193,898	23,767,093	72,426,805	24.71%
Operations and Maintenance	14,671,935	15,200,540	3,296,012	11,904,529	21.68%
Transportation	10,879,353	11,001,568	3,428,567	7,573,001	31.16%
Board and System Administration	4,070,374	4,086,142	1,113,590	2,972,552	27.25%
External Services	38,680	38,680	14,489	24,191	37.46%
School Generated Funds	1,047,030	1,060,790	372,956	687,834	35.16%
<b>Total Expenses</b>	<b>126,839,140</b>	<b>127,581,618</b>	<b>31,992,707</b>	<b>95,588,912</b>	<b>25.08%</b>

<b>Surplus/(Deficit)</b>	<b>13,601</b>	<b>(42,867)</b>	<b>1,626,357</b>		
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<b>Operating Surplus (Deficit)</b>	<b>13,601</b>	<b>(42,867)</b>	<b>1,460,262</b>		
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<b>School Generated Funds Surplus (Deficit)</b>			<b>166,095</b>		
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<b>Surplus/(Deficit)</b>	<b>13,601</b>	<b>(42,867)</b>	<b>1,626,357</b>		
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<b>Target Percentage</b>					<b>25.00%</b>
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Program	Preliminary Surplus/ (Deficit)	Final Surplus/ (Deficit)	Actual Surplus/(Deficit) Before Transfers	Transfers to Capital	Actual Surplus/ (Deficit)
Instruction	63,601	7,133	956,537		956,537
Operations and Maintenance	(50,000)	(50,000)	1,135,667		1,135,667
Transportation	-	-	(522,032)		(522,032)
Board and System Administration	-	-	(109,910)		(109,910)
External Services	-	-	-		-
<b>Surplus/(Deficit) from Operations</b>	<b>13,601</b>	<b>(42,867)</b>	<b>1,460,262</b>	<b>-</b>	<b>1,460,262</b>
School Generated Funds			166,095		166,095
<b>Total Surplus/(Deficit)</b>	<b>13,601</b>	<b>(42,867)</b>	<b>1,626,357</b>	<b>-</b>	<b>1,626,357</b>

1 Approved by the Board of Trustees, June 14, 2016

2 Approved by the Board of Trustees, November 1, 2016



## Revenue

	Preliminary Budget <sup>1</sup> 2016-17	Final Budget <sup>2</sup> 2016-17	YTD Actuals Nov 30/16	\$ Revised Budget Remaining	% Budget Used
<b>Alberta Education</b>					
<b>School Jurisdiction Base Funding</b>					
Base Instruction (Gr 1-12)	65,565,088	63,833,059	15,777,595	48,055,464	24.72%
Early Childhood Services (ECS)	3,553,654	3,543,634	1,012,478	2,531,156	28.57%
Home Education	80,199	70,174	15,866	54,308	22.61%
<b>Sub Total</b>	<b>69,198,941</b>	<b>67,446,867</b>	<b>16,805,939</b>	<b>50,640,928</b>	<b>24.92%</b>
<b>Alberta Education - Administration</b>					
Administration allocation	3,729,204	3,754,012	938,503	2,815,509	25.00%
<b>Sub Total</b>	<b>3,729,204</b>	<b>3,754,012</b>	<b>938,503</b>	<b>2,815,509</b>	<b>25.00%</b>
<b>Differential Cost Funding</b>					
ECS Program Unit	5,621,595	7,264,848	1,396,704	5,868,144	19.23%
English as a Second Language	77,755	94,248	20,903	73,345	22.18%
Outreach Schools	188,918	188,918	47,211	141,708	24.99%
Small Schools by Necessity	813,658	813,658	203,333	610,325	24.99%
Socio - Economic Status	858,638	841,860	201,175	640,685	23.90%
<b>Sub Total</b>	<b>7,560,564</b>	<b>9,203,532</b>	<b>1,869,326</b>	<b>7,334,206</b>	<b>20.31%</b>
<b>Differential Cost Funding - Operations and Maintenance</b>					
Operations & Maintenance Support	8,101,016	8,101,016	2,024,444	6,076,572	24.99%
<b>Sub Total</b>	<b>8,101,016</b>	<b>8,101,016</b>	<b>2,024,444</b>	<b>6,076,572</b>	<b>24.99%</b>
<b>Alberta Education - Other</b>					
Institutional Programs	288,783	273,042	68,233	204,809	24.99%
Government Contributions to ATRF	6,767,954	6,570,240	1,655,159	4,915,081	25.19%
<b>Sub Total</b>	<b>7,056,737</b>	<b>6,843,282</b>	<b>1,723,392</b>	<b>5,119,890</b>	<b>25.18%</b>
<b>Transportation Funding</b>					
Transportation - Rural	6,166,536	6,036,338	1,505,938	4,530,400	24.95%
Special Education Transportation	667,808	630,694	152,612	478,082	24.20%
Transportation - Disabled - ECS	236,609	276,739	69,157	207,582	24.99%
Transportation - In Home - ECS	51,110	58,824	14,700	44,124	24.99%
Urban Transportation	2,321,303	2,562,987	640,511	1,922,476	24.99%
<b>Sub Total</b>	<b>9,443,366</b>	<b>9,565,582</b>	<b>2,382,918</b>	<b>7,182,664</b>	<b>24.91%</b>
<b>Provincial Priority Targeted Funding</b>					
Building Collaboration and Capacity in Education	70,000	346,629	267,824	78,805	77.27%
Equity of Opportunity	1,157,754	1,135,837	475,325	660,512	41.85%
First Nations, Metis & Inuit Education	722,175	756,340	168,548	587,792	22.28%
Inclusive Education	6,173,617	5,994,430	1,468,418	4,526,012	24.50%
Supernet Service	249,600	249,600	139,992	109,608	56.09%
<b>Sub Total</b>	<b>8,373,146</b>	<b>8,482,835</b>	<b>2,520,107</b>	<b>5,962,729</b>	<b>29.71%</b>

## Revenue

	Preliminary Budget <sup>1</sup> 2016-17	Final Budget <sup>2</sup> 2016-17	YTD Actuals Nov 30/16	\$ Revised Budget Remaining	% Budget Used
<b>Capital Funding</b>					
Infrastructure Maintenance and Renewal	2,903,970	2,903,970	1,367,189	1,536,781	47.08%
<b>Sub Total</b>	<b>2,903,970</b>	<b>2,903,970</b>	<b>1,367,189</b>	<b>1,536,781</b>	<b>47.08%</b>
<b>Federal French Funding</b>					
Federal French Funding	109,000	109,000	-	109,000	0.00%
<b>Sub Total</b>	<b>109,000</b>	<b>109,000</b>	<b>-</b>	<b>109,000</b>	<b>0.00%</b>
<b>Federal Government</b>					
First Nations Tuition	1,955,254	2,117,973	507,441	1,610,532	23.96%
<b>Sub Total</b>	<b>1,955,254</b>	<b>2,117,973</b>	<b>507,441</b>	<b>1,610,532</b>	<b>23.96%</b>
<b>From Alberta School Authorities</b>					
Tuition Fees	36,215	83,680	36,215	47,465	43.28%
Transportation Fees	73,000	73,000	-	73,000	0.00%
<b>Sub Total</b>	<b>109,215</b>	<b>156,680</b>	<b>36,215</b>	<b>120,465</b>	<b>23.11%</b>
<b>From Municipalities</b>					
Joint Use Agreements	23,000	23,000	11,403	11,597	49.58%
<b>Sub Total</b>	<b>23,000</b>	<b>23,000</b>	<b>11,403</b>	<b>11,597</b>	<b>49.58%</b>
<b>Private Organizations</b>					
Transportation - Private Schools	47,400	47,400	(400)	47,800	-0.84%
Transportation Insurance	165,017	165,017	-	165,017	0.00%
<b>Sub Total</b>	<b>212,417</b>	<b>212,417</b>	<b>(400)</b>	<b>212,817</b>	<b>-0.19%</b>
<b>Individuals</b>					
Tuition Fees	-	11,250	15,453	(4,203)	137.36%
Transportation Fees	1,120,570	1,120,570	520,014	600,556	46.41%
Donations	132,000	125,000	282,629	(157,629)	226.10%
Rentals - Facilities	15,680	15,680	5,777	9,903	36.84%
Instructional Material Fees (ECS)	54,942	44,785	38,284	6,501	85.48%
Instructional Material Fees	705,188	690,736	400,745	289,990	58.02%
School Based Course Material Fees	978,821	994,817	511,983	482,834	51.47%
Other Student Fees	667,790	694,790	283,807	410,983	40.85%
Interest & Investment Income	170,000	170,000	32,082	137,918	18.87%
Misc. Sales	655,639	660,599	226,705	433,894	34.32%
Fundraising	193,500	198,500	131,877	66,623	66.44%
<b>Sub Total</b>	<b>4,694,130</b>	<b>4,726,727</b>	<b>2,449,357</b>	<b>2,277,370</b>	<b>51.82%</b>
<b>Other</b>					
Amortization of Capital Allocations	3,382,781	3,891,858	983,230	2,908,628	25.26%
<b>Sub Total</b>	<b>3,382,781</b>	<b>3,891,858</b>	<b>983,230</b>	<b>2,908,628</b>	<b>25.26%</b>
<b>TOTAL REVENUES</b>	<b>126,852,741</b>	<b>127,538,751</b>	<b>33,619,064</b>	<b>93,919,687</b>	<b>26.36%</b>

**Allocation of Revenue and Expenses to Programs**

**November 30, 2016**

<b>REVENUES</b>	<b>ECS Instruction</b>	<b>Grades 1-12 Instruction</b>	<b>Instruction</b>	<b>Operations and Maintenance of Schools &amp; Maintenance Shops</b>	<b>Transportation</b>	<b>Board &amp; System Administration</b>	<b>External Services</b>	<b>TOTAL</b>
Alberta Education	2,409,182	20,498,040	22,907,222	3,391,633	2,382,918	950,044	-	29,631,818
Other - Government of Alberta	-	-	-	-	-	-	-	-
Federal Government and First Nations	-	430,725	430,725	55,818	-	20,898	-	507,441
Other Alberta school authorities	-	36,215	36,215	-	-	-	-	36,215
Out of province authorities	-	-	-	-	-	-	-	-
Alberta Municipalities-special tax levies	-	-	-	-	-	-	-	-
<b>Fees</b>	83,572	1,041,977	1,125,549		520,014			1,645,563
Other sales and services	21,977	326,487	348,464	30	3,602	656	9,680	362,432
Investment income	-	-	-	-	-	32,082	-	32,082
Gifts and donations	-	282,629	282,629	-	-	-	-	282,629
Rental of facilities	-	-	-	4,877	-	-	900	5,777
Fundraising	-	131,877	131,877	-	-	-	-	131,877
Gains on disposal of capital assets	-	-	-	-	-	-	-	-
Amortization of capital allocations	-	-	-	979,321	-	-	3,910	983,230
Other revenue	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	2,514,731	22,747,950	25,262,681	4,431,679	2,906,535	1,003,680	14,489	33,619,064
<b>EXPENSES</b>								
Certificated salaries	1,008,960	12,816,785	13,825,744			124,293	-	13,950,038
Certificated benefits	97,930	2,718,752	2,816,681			27,151	-	2,843,832
Non-certificated salaries and wages	939,585	3,176,763	4,116,348	932,665	187,896	424,265	8,056	5,669,231
Non-certificated benefits	190,811	822,847	1,013,658	245,730	33,323	99,141	-	1,391,853
<b>SUB - TOTAL</b>	2,237,286	19,535,146	21,772,432	1,178,395	221,219	674,851	8,056	23,854,954
Services, contracts and supplies	359,728	1,464,661	1,824,389	1,129,559	3,198,922	408,393	2,524	6,563,787
Direct Cost of Fundraising and Fees	-	330,750	330,750					330,750
Amortization of supported capital assets	-	-	-	979,321	-	-	3,910	983,230
Amortization of unsupported capital assets	-	212,478	212,478	8,737	8,426	30,346		259,986
Interest and charges	-	-	-	-	-		-	-
Losses on disposal of capital assets	-	-	-	-	-		-	-
Other expense	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	2,597,013	21,543,036	24,140,049	3,296,012	3,428,567	1,113,590	14,489	31,992,707
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	(82,283)	1,204,914	1,122,631	1,135,667	(522,032)	(109,910)	-	1,626,357

## Expenses

<b>By Program</b>	<b>Preliminary Budget<sup>1</sup> 2016-17</b>	<b>Final Budget<sup>2</sup> 2016-17</b>	<b>YTD Actuals Nov 30/16</b>	<b>\$ Revised Budget Remaining</b>	<b>% Budget Used</b>
Early Childhood Services	8,920,907	10,312,610	2,597,013	7,715,597	25.18%
Instruction	87,541,997	86,085,683	21,330,558	64,755,125	24.78%
Board & System Administration	3,972,419	3,964,958	1,083,244	2,881,714	27.32%
Plant Operations & Maintenance	11,254,580	8,370,207	1,891,644	6,478,564	22.60%
Infrastructure Maintenance Renewal	-	2,903,970	416,311	2,487,659	14.34%
Transportation	10,853,874	10,967,865	3,420,141	7,547,724	31.18%
External Services	38,680	38,680	10,580	28,100	27.35%
Amortization of capital assets and interest	4,256,683	4,937,645	1,243,216	3,694,429	25.18%
<b>TOTAL EXPENSES</b>	<b>126,839,140</b>	<b>127,581,618</b>	<b>31,992,707</b>	<b>95,588,912</b>	<b>25.08%</b>

<b>By Category</b>	<b>Preliminary Budget<sup>1</sup> 2016-17</b>	<b>Final Budget<sup>2</sup> 2016-17</b>	<b>YTD Actuals Nov 30/16</b>	<b>\$ Revised Budget Remaining</b>	<b>% Budget Used</b>
Salaries, wages and benefits	95,141,283	95,310,594	23,854,954	71,455,640	25.03%
Services, contracts and supplies	23,490,174	23,368,620	6,105,270	17,263,349	26.13%
School generated funds	1,047,030	1,060,790	372,956	687,834	35.16%
Infrastructure Maintenance Renewal	2,903,970	2,903,970	416,311	2,487,659	14.34%
Amortization of capital assets and interest	4,256,683	4,937,645	1,243,216	3,694,429	25.18%
<b>TOTAL EXPENSES</b>	<b>126,839,140</b>	<b>127,581,618</b>	<b>31,992,707</b>	<b>95,588,912</b>	<b>25.08%</b>

**Expenses by Site - November 30, 2016**  
**Parkland School Division**

Site	Preliminary Budget Expenditures <sup>1</sup> 2016-17	Final Budget Expenditures <sup>2</sup> 2016-17	Budgeted Reserves/ (Deficits) 2016-17	Total Revised Budget 2016-17	YTD Actuals Nov 30/16	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Governance	617,831	617,831		617,831	231,726	386,105	37.5%	ASBA paid for year and opening day celebration
Office of the Superintendent	543,346	543,346		543,346	126,169	417,177	23.2%	
Human Resources	458,832	509,832		509,832	110,396	399,436	21.7%	Staff development below plan
Deputy Superintendent	659,385	607,375		607,375	134,660	472,715	22.2%	Other professional services below plan
Learning Services	2,218,776	2,307,996		2,307,996	467,822	1,840,174	20.3%	Tuition to private schools below plan
Financial Services	2,074,295	2,090,400		2,090,400	559,491	1,530,910	26.8%	
Tech Support Services	2,003,851	2,021,724		2,021,724	478,592	1,543,132	23.7%	
Print Centre	87,000	87,000		87,000	34,793	52,207	40.0%	Timing of Invoices
Student Transportation	10,852,773	10,966,765		10,966,765	3,419,691	7,547,074	31.2%	The contracted bus expenses are paid over 10 months while revenues are received over 12 months.
Maintenance	4,424,521	4,482,175	-	4,482,175	928,595	3,553,580	20.7%	Combine Maintenance and Custodial (22.5%)
Custodial	3,470,549	3,624,532	-	3,624,532	895,409	2,729,123	24.7%	
Instructional Pool	2,264,727	2,164,089	-	2,164,089	582,894	1,581,195	26.9%	
Blueberry	3,927,893	3,803,699	-	3,803,699	941,270	2,862,429	24.7%	
Brookwood	5,238,091	5,381,070	-	5,381,070	1,262,852	4,118,218	23.5%	
École Broxton Park	4,220,137	3,813,060	-	3,813,060	978,015	2,835,044	25.6%	
Connections for Learning	1,321,772	1,448,288	-	1,448,288	351,027	1,097,261	24.2%	
Duffield	2,136,088	2,255,117	-	2,255,117	577,046	1,678,070	25.6%	
Entwistle	1,094,862	1,097,440	-	1,097,440	277,215	820,225	25.3%	
Forest Green	2,185,350	2,139,464	-	2,139,464	541,685	1,597,779	25.3%	
Graminia	3,626,904	3,437,058	-	3,437,058	856,261	2,580,797	24.9%	
Greystone Centennial Middle	3,664,563	3,437,850	-	3,437,850	842,709	2,595,140	24.5%	
High Park	3,126,391	3,183,318	-	3,183,318	785,213	2,398,105	24.7%	
Memorial Composite High	7,688,434	7,740,304	-	7,740,304	1,892,241	5,848,063	24.4%	Combine Memorial Composite & Outreach
Memorial Outreach	536,989	535,858	-	535,858	143,060	392,798	26.7%	(24.6%)
École Meridian Heights	5,160,892	4,866,847	-	4,866,847	1,156,486	3,710,361	23.8%	
Millgrove	3,678,904	3,722,646	-	3,722,646	895,750	2,826,896	24.1%	
Muir Lake	2,797,768	2,854,264	-	2,854,264	687,923	2,166,341	24.1%	
Parkland Village	1,850,972	1,599,985	-	1,599,985	398,924	1,201,061	24.9%	
Prescott Learning Center	3,501,362	3,756,973	-	3,756,973	849,359	2,907,614	22.6%	Support salaries, supplies and tech below plan
Seba Beach	928,309	985,172	-	985,172	237,356	747,816	24.1%	
Spruce Grove Composite High	6,908,902	6,941,037	-	6,941,037	1,738,642	5,202,395	25.0%	Combine Spruce Grove Composite & Outreach
Spruce Grove Outreach	437,683	409,608	-	409,608	88,863	320,745	21.7%	(24.9%)

1 Approved by the Board of Trustees, June 14, 2016

2 Approved by the Board of Trustees, November 1, 2016

**Expenses by Site - November 30, 2016**  
**Parkland School Division**

	Preliminary Budget Expenditures <sup>1</sup> 2016-17	Final Budget Expenditures <sup>2</sup> 2016-17	Budgeted Reserves/ (Deficits) 2016-17	Total Revised Budget 2016-17	YTD Actuals Nov 30/16	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Stony Plain Central	3,788,434	3,850,350	-	3,850,350	930,059	2,920,291	24.2%	
Tomahawk	1,208,091	1,016,329	-	1,016,329	247,296	769,033	24.3%	
Wabamun	1,062,127	1,005,097	-	1,005,097	229,709	775,387	22.9%	Furniture & equipment expenditures below plan
Woodhaven Middle	4,105,172	4,153,037	-	4,153,037	1,037,600	3,115,437	25.0%	
Innovation and Teaching	-	-	-	-	-	-	-	
Wellness Program	243,646	243,646	-	243,646	50,737	192,909	20.8%	Project expenditures below plan
Real Program	1,713,946	1,619,329	-	1,619,329	423,957	1,195,372	26.2%	
Alternative Program	897,861	870,565	-	870,565	190,400	680,165	21.9%	Salaries below plan
Early Education	5,336,074	6,418,498	-	6,418,498	1,796,763	4,621,735	28.0%	Support salaries, supplies and F&E above plan
<b>Total Expenses</b>	<b>112,063,503</b>	<b>112,608,973</b>	<b>-</b>	<b>112,608,973</b>	<b>28,378,655</b>	<b>84,230,319</b>	<b>25.2%</b>	
<b>Target Percentage</b>							<b>25.0%</b>	
<b>Other Sites</b>								
Capital and Debt Services	4,056,683	4,437,645	-	4,437,645	1,169,530	3,268,115	26.4%	
Capital Projects - Building	-	-	-	-	-	-	-	
Infrastructure Maintenance Renewal	2,903,970	2,903,970	-	2,903,970	416,311	2,487,659	14.3%	Project based work is not evenly spaced over the year
School Generated Funds	1,047,030	1,060,790	-	1,060,790	372,956	687,834	35.2%	Expenditures fluctuate with timing of projects
Government Contributions to ATRF	6,767,954	6,570,240	-	6,570,240	1,655,159	4,915,081	25.2%	
Leadership Council	-	-	-	-	97	(97)	-	
	<b>14,775,637</b>	<b>14,972,645</b>	<b>-</b>	<b>14,972,645</b>	<b>3,614,052</b>	<b>11,358,593</b>	<b>24.1%</b>	
<b>Total Expenses</b>	<b>126,839,140</b>	<b>127,581,618</b>	<b>-</b>	<b>127,581,618</b>	<b>31,992,707</b>	<b>95,588,912</b>	<b>25.1%</b>	

1 Approved by the Board of Trustees, June 14, 2016

2 Approved by the Board of Trustees, November 1, 2016

**PARKLAND SCHOOL DIVISION NO. 70**

**INTERIM FINANCIAL STATEMENTS**

**November 30, 2016**

## **TABLE OF CONTENTS**

	<b><u>Page</u></b>
Statement of Financial Position	1
Statement of Operations	2
Statement of Cash Flows	3
Statement of Changes in Net Debt	4
Schedule of Changes in Accumulated Surplus	5
Schedule of Capital Revenue	7
Schedule of Program Operations	8



**STATEMENT OF FINANCIAL POSITION**  
As at November 30, 2016

		November 30, 2016	August 31, 2016
<b>FINANCIAL ASSETS</b>			
Cash and cash equivalents		14,000,412	13,926,760
Accounts receivable (net after allowances)		673,655	770,009
Portfolio investments		-	-
Other financial assets		-	-
<b>Total financial assets</b>		<b>14,674,067</b>	<b>14,696,769</b>
<b>LIABILITIES</b>			
Bank indebtedness		-	-
Accounts payable and accrued liabilities		3,282,650	4,475,916
Deferred revenue		96,703,366	97,877,652
Employee future benefit liabilities		287,462	265,200
Liability for contaminated sites		-	-
Other liabilities		-	-
Debt			
Supported: Debentures and other supported debt		-	-
Unsupported: Debentures and capital loans		-	-
Mortgages		-	-
Capital leases		-	-
<b>Total liabilities</b>		<b>100,273,479</b>	<b>102,618,768</b>
<b>Net financial assets (debt)</b>		<b>(85,599,412)</b>	<b>(87,921,999)</b>
<b>NON-FINANCIAL ASSETS</b>			
Tangible capital assets			
Land		4,167,683	4,167,683
Construction in progress		-	-
Buildings	154,975,994		
Less: Accumulated amortization	(60,593,225)	94,382,769	95,310,921
Equipment	11,346,011		
Less: Accumulated amortization	(8,264,688)	3,081,323	3,033,482
Vehicles	1,340,344		
Less: Accumulated amortization	(1,220,937)	119,407	54,115
Computer Equipment	3,401,417		
Less: Accumulated amortization	(2,286,639)	1,114,778	1,138,101
<b>Total tangible capital assets</b>		<b>102,865,960</b>	<b>103,704,302</b>
Prepaid expenses		636,885	494,771
Other non-financial assets		-	-
<b>Total non-financial assets</b>		<b>103,502,845</b>	<b>104,199,073</b>
<b>Accumulated surplus</b>			
	MD&A 2.5	17,903,431	16,277,074
Accumulating surplus / (deficit) is comprised of:			
Accumulated operating surplus (deficit)		17,903,431	16,277,074
Accumulated remeasurement gains (losses)		-	-
		17,903,431	16,277,074

**STATEMENT OF OPERATIONS**  
**For the three months ended November 30, 2016**

	Annual Budget 2016-2017	Actual November 30, 2016	Actual November 30, 2015
<b>REVENUES</b>			
Alberta Education	116,382,389	30,615,048	29,433,633
Other - Government of Alberta	1,786	-	1,787
Federal Government and First Nations	1,785,573	507,441	501,471
Other Alberta school authorities	109,571	36,215	-
Out of province authorities	11,250	-	-
Alberta municipalities-special tax levies	-	-	-
Property taxes	-	-	-
Fees	3,095,074	1,645,563	1,561,035
Other sales and services	725,780	362,432	164,183
Investment income	143,200	32,082	30,409
Gifts and donations	94,451	282,629	60,077
Rental of facilities	38,680	5,777	1,980
Fundraising	1,283,059	131,877	195,380
Gains on disposal of capital assets	-	-	-
Other revenue	-	-	-
<b>Total revenues</b>	<b>123,670,813</b>	<b>33,619,064</b>	<b>31,949,955</b>
<b>EXPENSES</b>			
Instruction - ECS	8,454,595	2,597,013	1,091,360
Instruction - Grades 1 - 12	87,094,294	21,543,036	22,277,667
Plant operations and maintenance	13,300,311	3,296,012	2,875,381
Transportation	10,821,194	3,428,567	3,071,206
Board & system administration	4,028,321	1,113,590	1,010,994
External services	38,680	14,489	9,615
<b>Total expenses</b>	<b>123,737,395</b>	<b>31,992,707</b>	<b>30,336,223</b>
<b>Operating surplus (deficit)</b>	<b>(66,582)</b>	<b>1,626,357</b>	<b>1,613,732</b>

**STATEMENT OF CASH FLOWS**  
For the three months ended November 30, 2016

	November 30, 2016	August 31, 2016
<b>CASH FLOWS FROM:</b>		
<b>A. OPERATING TRANSACTIONS</b>		
Operating surplus (deficit)	1,626,357	1,653,489
Add (Deduct) items not affecting cash:		
Total amortization expense	1,243,216	4,346,173
Gains on disposal of tangible capital assets	-	-
Losses on disposal of tangible capital assets	-	-
Expended deferred capital revenue recognition	(983,230)	(3,437,410)
Deferred capital revenue write-down / adjustment	-	-
Donations in kind	-	-
Changes in:		
Accounts receivable	96,355	1,253,931
Prepays	(142,114)	(484,253)
Other financial assets	-	-
Non-financial assets	-	-
Accounts payable, accrued and other liabilities	(1,193,266)	1,020,451
Deferred revenue (excluding EDCR)	(191,055)	19,306,112
Employee future benefit liabilities	22,262	97,500
Other (describe)	-	-
<b>Total cash flows from operating transactions</b>	<b>478,525</b>	<b>23,755,993</b>
<b>B. CAPITAL TRANSACTIONS</b>		
Purchases of tangible capital assets		
Land	-	-
Buildings	(5,941)	(19,329,192)
Equipment	(258,536)	(1,906,345)
Vehicles	(73,686)	(39,154)
Computer equipment	(66,710)	(185,397)
Net proceeds from disposal of unsupported capital assets	-	-
Other (describe)	-	-
<b>Total cash flows from capital transactions</b>	<b>(404,873)</b>	<b>(21,460,088)</b>
<b>C. INVESTING TRANSACTIONS</b>		
Purchases of portfolio investments	-	-
Dispositions of portfolio investments	-	-
Remeasurement gains (losses) reclassified to the statement of operations	-	-
Change in endowments	-	-
Other (describe)	-	-
<b>Total cash flows from investing transactions</b>	<b>-</b>	<b>-</b>
<b>D. FINANCING TRANSACTIONS</b>		
Issue of debt	-	-
Repayment of debt	-	(15,370)
Other factors affecting debt (describe)	-	-
Issuance of capital leases	-	-
Repayment of capital leases	-	-
Other factors affecting capital leases (describe)	-	-
Other (describe)	-	-
<b>Total cash flows from financing transactions</b>	<b>-</b>	<b>(15,370)</b>
<b>Increase (decrease) in cash and cash equivalents</b>	<b>73,652</b>	<b>2,280,535</b>
<b>Cash and cash equivalents, at beginning of year</b>	<b>13,926,760</b>	<b>11,646,225</b>
<b>Cash and cash equivalents, at end of year</b>	<b>14,000,412</b>	<b>13,926,760</b>

**STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (NET DEBT)**  
**For the three months ended November 30, 2016**

	Actual November 30, 2016	Actual August 31, 2016
Operating surplus (deficit)	1,626,357	1,653,489
Effect of changes in tangible capital assets		
Acquisition of tangible capital assets	(404,873)	(21,460,088)
Amortization of tangible capital assets	1,243,216	4,346,173
Net carrying value of tangible capital assets disposed of	-	-
Write-down carrying value of tangible capital assets	-	-
Other changes	-	-
<b>Total effect of changes in tangible capital assets</b>	<b>838,343</b>	<b>(17,113,915)</b>
Changes in:		
Prepaid expenses	(142,114)	(484,253)
Other non-financial assets	-	-
Net remeasurement gains and (losses)	-	-
Endowments	-	-
<b>Increase (decrease) in net financial assets (net debt)</b>	<b>2,322,587</b>	<b>(15,944,679)</b>
<b>Net financial assets (net debt) at beginning of year</b>	<b>(87,921,999)</b>	<b>(71,977,320)</b>
<b>Net financial assets (net debt) at end of year</b>	<b>(85,599,412)</b>	<b>(87,921,999)</b>

**SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS**  
For the three months ended November 30, 2016

	ACCUMULATED SURPLUS	ACCUMULATED REMEASUREMENT GAINS (LOSSES)	ACCUMULATED OPERATING SURPLUS	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
							TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES
<b>Balance at August 31, 2016</b>	16,277,074	-	16,277,074	6,812,675	-	943,768	4,238,080	4,282,551
<b>Prior period adjustments:</b>								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Adjusted Balance, August 31, 2015</b>	16,277,074	-	16,277,074	6,812,675	-	943,768	4,238,080	4,282,551
Operating surplus (deficit)	1,626,357		1,626,357			1,626,357		
Board funded tangible capital asset additions				146,337		-	-	(146,337)
Disposal of unsupported tangible capital assets or board funded portion of supported	-		-	-		-		-
Write-down of unsupported tangible capital assets or board funded portion of supported	-		-	-		-		-
Net remeasurement gains (losses) for the year	-	-						
Endowment expenses & disbursements	-		-		-	-		
Endowment contributions	-		-		-	-		
Reinvested endowment income	-		-		-	-		
Direct credits to accumulated surplus	-	-	-	-	-	-	-	-
Amortization of tangible capital assets	-			(1,243,216)		1,243,216		
Capital revenue recognized	-			983,230		(983,230)		
Debt principal repayments (unsupported)	-			-		-		
Additional capital debt or capital leases	-			-		-		
Net transfers to operating reserves	-					(2,258,299)	2,258,299	
Net transfers from operating reserves	-					631,942	(631,942)	
Net transfers to capital reserves	-					(259,986)		259,986
Net transfers from capital reserves	-					-		-
Assumption/transfer of other operations' surplus	-		-	-	-	-	-	-
(Other Changes)	-	-	-	-	-	-	-	-
<b>Balance at November 30, 2016</b>	17,903,431	-	17,903,431	6,699,026	-	943,768	5,864,437	4,396,200

**SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS**  
For the three months ended November 30, 2016

	INTERNALLY RESTRICTED RESERVES BY PROGRAM									
	School & Instruction Related		Operations & Maintenance		Board & System Administration		Transportation		External Services	
	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves
<b>Balance at August 31, 2016</b>	3,776,672	1,993,725	-	580,275	275,248	1,387,238	186,160	292,928	-	28,385
<b>Prior period adjustments:</b>										
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
<b>Adjusted Balance, August 31, 2015</b>	3,776,672	1,993,725	-	580,275	275,248	1,387,238	186,160	292,928	-	28,385
Operating surplus (deficit)										
Board funded tangible capital asset additions	-	(140,396)	-	-	-	(5,941)	-	-	-	-
Disposal of unsupported tangible capital assets or board funded portion of supported		-		-		-		-		-
Write-down of unsupported tangible capital assets or board funded portion of supported		-		-		-		-		-
Net remeasurement gains (losses) for the year										
Endowment expenses & disbursements										
Endowment contributions										
Reinvested endowment income										
Direct credits to accumulated surplus	-	-	-	-	-	-	-	-	-	-
Amortization of tangible capital assets										
Capital revenue recognized										
Debt principal repayments (unsupported)										
Additional capital debt or capital leases										
Net transfers to operating reserves	1,122,631		1,135,667						-	
Net transfers from operating reserves	-				(109,910)		(522,032)		-	
Net transfers to capital reserves		212,478		8,737		30,346		8,426		-
Net transfers from capital reserves		-		-		-				-
Assumption/transfer of other operations' surplus	-	-	-	-	-	-	-	-	-	-
(Other Changes)	-	-	-	-	-	-	-	-	-	-
<b>Balance at November 30, 2016</b>	4,899,303	2,065,807	1,135,667	589,012	165,338	1,411,643	(335,872)	301,354	-	28,385

**SCHEDULE OF CAPITAL REVENUE**  
**(EXTERNALLY RESTRICTED CAPITAL REVENUE ONLY)**  
For the three months ended November 30, 2016

	Unexpended Deferred Capital Revenue				Expended Deferred Capital Revenue
	Provincially Approved & Funded Projects <sup>(A)</sup>	Surplus from Provincially Approved Projects <sup>(B)</sup>	Proceeds on Disposal of Provincially Funded Tangible Capital Assets <sup>(C)</sup>	Unexpended Deferred Capital Revenue from Other Sources <sup>(D)</sup>	
<b>Balance at August 31, 2016</b>	294,542	-	-	-	96,891,624
Prior period adjustments		-	-	-	-
Adjusted balance, August 31, 2016	294,542	-	-	-	96,891,624
<b>Add:</b>					
Unexpended capital revenue <u>received</u> from:					
Alberta Education school building & modular projects (excl. IMR)	412,956				
Infrastructure Maintenance & Renewal capital related to school facilities	-				
Other sources: <i>(Describe)</i>	-			-	
Other sources <i>(Describe)</i> :	-			-	
Unexpended capital revenue <u>receivable</u> from:					
Alberta Education school building & modular (excl. IMR)	-				
Other sources: <i>(Describe)</i>				-	
Other sources: <i>(Describe)</i>	-			-	
Interest earned on unexpended capital revenue	-	-	-	-	
Other unexpended capital revenue: <i>(Describe)</i>				-	
Proceeds on disposition of supported capital			-	-	
Insurance proceeds (and related interest)			-	-	
Donated tangible capital assets (Explain):					-
Alberta Infrastructure managed projects					-
Transferred in (out) tangible capital assets (amortizable, @ net book value)					-
Expended capital revenue - current year	(258,536)	-	-	-	258,536
Surplus funds approved for future project(s)	-	-			
Other adjustments (Explain):		-	-	-	-
<b>Deduct:</b>					
Net book value of supported tangible capital dispositions or write-offs					-
Other adjustments (Explain):	-	-	-	-	-
Capital revenue recognized - Alberta Education					983,230
Capital revenue recognized - Other Government of Alberta					-
Capital revenue recognized - Other revenue					-
<b>Balance at November 30, 2016</b>	448,962	-	-	-	96,166,930
	(A)	(B)	(C)	(D)	
<b>Balance of Unexpended Deferred Capital Revenue at November 30, 2016 (A) + (B) + (C) + (D)</b>				448,962	



Where the world opens up

Management's Discussion and Analysis

November 30, 2016



## **Management's discussion and analysis**

The following is a discussion of the financial condition and results of operations of Parkland School Division No. 70 (the Division) for the three months ended November 30, 2016 and should be read with the Division's interim financial statements. The statements have been prepared in accordance with Canadian public sector accounting standards (PSAS).

### **1. Significant Changes and Events**

#### **1.1 Labour Relations**

The Division has collective agreements in place for the 2016-2017 school year for the two support staff unions. The teacher's collective agreement expired August 31, 2016. The Alberta government committed to taking an active role in bargaining through legislation formed the Teachers' Employer Bargaining Association (TEBA) represented by government and school boards to create an effective bargaining structure that will meet the needs of teachers, students and the public. Negotiations are underway.

#### **1.2 Provincial Funding**

Total revenues for the Division are anticipated to increase by 1.2% over 2015-2016. This is primarily from enrolment growth.

The 2016-2017 Provincial budget included a provision for an increase in general student enrolment. Base funding represents 52.8% of all revenues for the year.

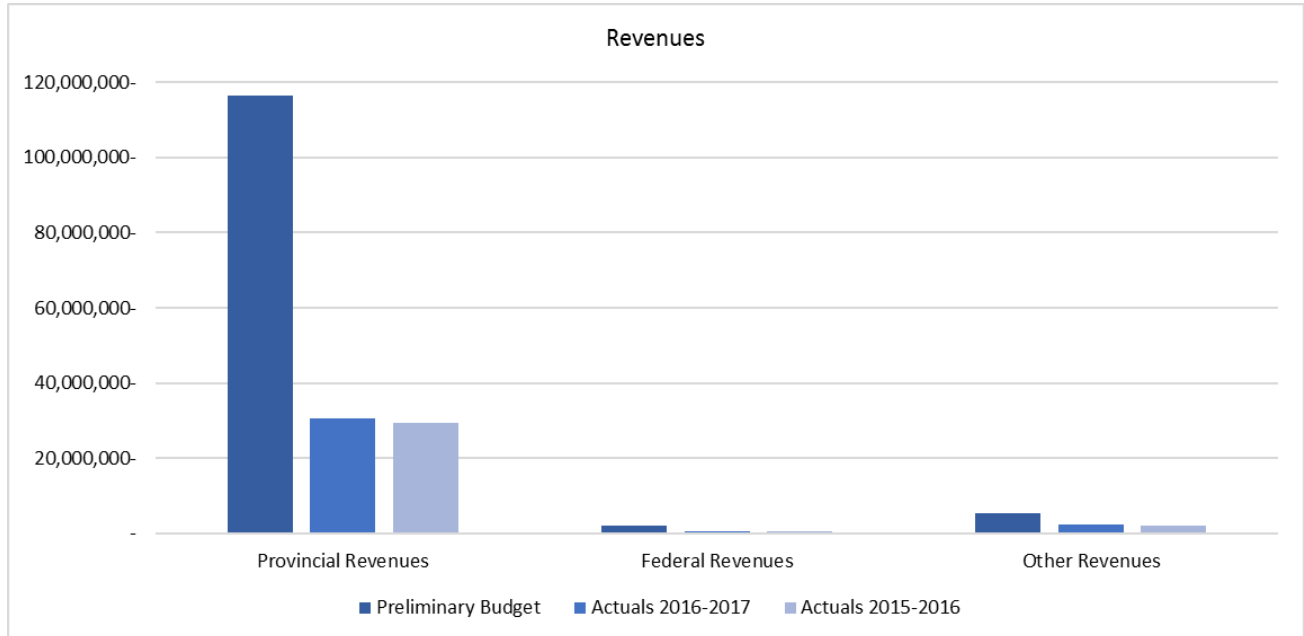
The Infrastructure Maintenance and Renewal (IMR) grant, which provides funds for school renovation and facility upgrading projects is \$2.9M for the year.

#### **1.3 Carbon Levy**

On January 1, 2017 a carbon levy is being implemented within the Province of Alberta. Direct costs for 2016-17 are estimated to be \$84k and \$178k in 2017-18. It is believed that the carbon levy will have an impact on the costs of goods and services as suppliers and service providers will pass on higher costs to customers. The financial impact of indirect cost increases resulting from the carbon levy is unknown.

## 2. Results from Operations

### 2.1 Revenues



#### 2.1.1 Revenue from Provincial Government

Annual Budget	Three Months Ended November 30, 2016	% of Target	Three Months Ended November 30, 2015	% Change
116,384,175	30,615,048	26.3%	29,435,420	4.0%

The Alberta Government is the key revenue source of the Division providing 91% of its revenues.

Revenue received from the Government of Alberta was as budgeted during the quarter.

Compared to the previous year these revenues have increased 4.0% due to an increase in increases in enrollments and an increase in Infrastructure Maintenance and Repair funding.

### 2.1.2 Revenue from Federal Government

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
1,955,254	507,441	26.0%	501,471	1.2%

The Federal Government provides funding for First Nation students. Revenue from the Federal Government was as budgeted for the quarter and 1.2% above the prior year. The increase from the prior year is the result of higher enrolments.

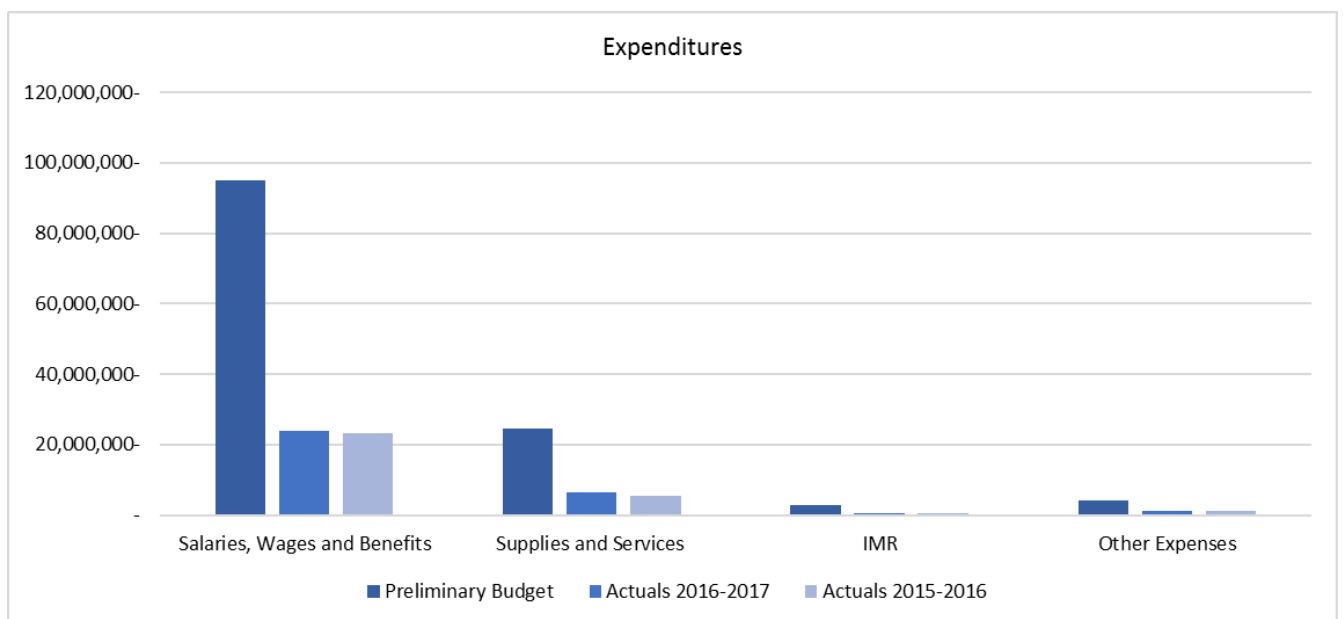
### 2.1.3 Other Revenues

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
5,331,384	2,496,575	46.8%	2,013,065	24.0%

Other revenues are 21.8% higher than target as fee collections are higher in the beginning of the year.

Other revenues have increased by 24.0% over last year due to fee collections being slower in the prior year as the result of the implementation of a new School Information System and Fee Management system in the prior year.

## 2.2 Expenditures



### 2.2.1 Salaries, Wages and Benefits

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
95,141,283	23,854,954	25.1%	23,342,175	2.2%

Salaries, wages and benefits are as budgeted for the quarter. There was a 2.2% increase over last year in this category primarily due to the increased staffing levels.

### 2.2.2 Service, Contracts and Supplies

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
24,537,204	6,478,226	26.4%	5,538,992	17.0%

Service, contracts and supplies as budgeted for the quarter. Expenditures increased over last year by 17.0% as a result of expenditures for the setup of new ECS classrooms, and increase in transportation.

### 2.2.3 Infrastructure Maintenance Renewal

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
2,903,970	416,311	14.3%	398,748	4.4%

Spending fluctuates within the Infrastructure, Maintenance and Renewal program due to the project-based nature of the spending and the funding provided by the government

### 2.2.4 Other Expenses

<b>Annual Budget</b>	<b>Three Months Ended November 30, 2016</b>	<b>% of Target</b>	<b>Three Months Ended November 30, 2015</b>	<b>% Change</b>
4,256,683	1,243,216	29.2%	1,056,308	17.7%

Other expenses include amortization of capital assets and are 4.2% above target. The increase over the prior year is the result of amortization of the Prescott Learning Centre and a change in the amortization rules by Alberta Education.

## 2.3 Excess of Revenues over Expenses

Overall, the Division had a surplus for the three month period of \$1.6M. This included a surplus from operations of \$1.5M and a surplus in School Generated Funds of \$153K. This corresponds to the following programs and is compared to the same period last year:

<b>Program</b>	<b>Budget 2016-17</b>	<b>Actual 2016-17</b>	<b>Actual 2015-16</b>
Instruction	63,601	956,537	689,245
Administration	-	(109,910)	48,562
Operations and Maintenance	(50,000)	1,135,667	905,578
Transportation	-	(522,032)	(182,970)
External Services	-	-	-
<b>Total</b>	<b>13,601</b>	<b>1,460,262</b>	<b>1,460,415</b>
Add: SGF		166,095	153,318
<b>Total</b>	<b>13,601</b>	<b>1,626,357</b>	<b>1,613,733</b>

The Instructional program had a surplus of \$957K as a result of the timing of expenditures during the year, several schools have plans for technology and equipment that have not yet been purchased. The Administration program's revenues exceeded expenditures by \$109K primarily as a result of registration and software license fees paid at the beginning of the year. Operations and Maintenance had a surplus of \$1.1M as a result of IMR revenues received during the quarter. IMR expenditures are project based and expenditures are recorded as incurred. The Transportation program had a deficit of \$522K. This is the result of the majority of expenditures being incurred over 10 months while the revenues are received over 12 months and additional costs related to the implementation of the new transportation system and additional bussing for the new ECS programs.

## 2.4 Accumulated Surplus from Operations Current Period

<b>Program</b>	<b>Audited Reserves Sep 1, 2016</b>	<b>Actual Surplus (Deficit) Nov 30, 2016</b>	<b>Reserve Movements</b>	<b>Operating Reserves Nov 30, 2016</b>
Instruction	2,775,042	956,537		3,731,579
Administration	275,248	(109,910)		165,338
Operations and Maintenance	-	1,135,667		1,135,667
Transportation	186,160	(522,032)		(335,872)
External services	-	-		-
<b>Total</b>	<b>3,236,450</b>	<b>1,460,262</b>	<b>-</b>	<b>4,696,712</b>
<b>Unrestricted Surplus</b>	<b>943,768</b>	<b>-</b>		<b>943,768</b>
<b>Accumulated Surplus from Operations (Excluding SGF)</b>	<b>4,180,218</b>	<b>1,460,262</b>	<b>-</b>	<b>5,640,480</b>
Add: SGF	1,001,630	166,095		1,167,725
<b>Accumulated Surplus from Operations</b>	<b>5,181,848</b>	<b>1,626,356</b>	<b>-</b>	<b>6,808,205</b>

## Projected Surplus from Operations

<b>Program</b>	<b>Audited Reserves Sep 1, 2016</b>	<b>Budget Surplus (Deficit) Final Budget</b>	<b>Reserve Movements</b>	<b>Projected Operating Reserves Aug 31, 2017</b>
Instruction	2,775,042	7,133		2,782,175
Administration	275,248	-	-	275,248
Operations and Maintenance	-	(50,000)	-	(50,000)
Transportation	186,160	-		186,159
External services	-	-	-	-
<b>Total</b>	<b>3,236,450</b>	<b>(42,867)</b>	<b>-</b>	<b>3,193,582</b>
<b>Unrestricted Surplus</b>	<b>943,769</b>	<b>-</b>	<b>-</b>	<b>943,769</b>
<b>Accumulated Surplus from Operations (Excluding SGF)</b>	<b>4,180,218</b>	<b>(42,867)</b>	<b>-</b>	<b>4,137,351</b>
Add: SGF	1,001,630	-	-	1,001,630
<b>Accumulated Surplus from Operations</b>	<b>5,181,848</b>	<b>(42,867)</b>	<b>-</b>	<b>5,138,981</b>

The projected financial health indicator Accumulated Surplus from Operations to Expense Ratio (A.S.O. %) is 3.24%.

## 2.5 Accumulated Surplus

The Accumulated Surplus is comprised of the Accumulated Surplus from Operations, Capital Reserves and the Investment in Capital Assets.

The Operating Surplus by program are the reserves designated for operating purposes by the Board.

The Unrestricted Surplus is a reserve that the Board has not reserved for a specific purpose.

School Generated Funds are reserves within the school that are reserved for specific projects with the schools.

Capital Reserves by program are the reserves designated for future capital purchases by the Board.

Investment in Capital Assets represents the Division's amortized investment in Board supported capital assets.

	<b>Audited Balance at Sep 1, 2016</b>	<b>Actual Balance at Nov 30, 2016</b>	<b>Projected Balance at Aug 31, 2017</b>
<b>Operating Surplus</b>			
Instruction	2,775,042	3,731,579	2,782,175
Administration	275,248	165,338	275,248
Operations and Maintenance	-	1,135,667	(50,000)
Transportation	186,160	(335,872)	186,159
External Services	-	-	-
<b>Total Restricted Operating Surplus before SGF</b>	<b>3,236,450</b>	<b>4,696,712</b>	<b>3,193,582</b>
Unrestricted Surplus	943,768	943,768	943,769
Accumulated Surplus from Operations (Excluding SGF)	4,180,218	5,640,480	4,137,351
School Generated Funds	1,001,630	1,167,725	1,001,630
<b>Accumulated Surplus from Operations</b>	<b>5,181,848</b>	<b>6,808,205</b>	<b>5,138,981</b>
<b>Capital Reserves</b>			
Instruction	1,993,725	2,065,807	1,906,203
Operations and Maintenance	580,275	589,012	389,012
Administration	1,387,238	1,411,643	977,584
Transportation	292,928	301,354	240,142
External Services	28,385	28,385	28,385
<b>Total Capital Reserves</b>	<b>4,282,551</b>	<b>4,396,200</b>	<b>3,541,325</b>
<b>Investment in Capital Assets</b>	<b>6,812,675</b>	<b>6,699,026</b>	<b>7,553,901</b>
<b>Total Accumulated Surplus</b>	<b>16,277,074</b>	<b>17,903,431</b>	<b>16,234,207</b>

### 3. Financial Condition

The following explains the changes in the Statement of Financial Position at November 30, 2016.

	Nov 30 2016	Aug 31 2016	Change	
<b>Financial Assets</b>				
Cash	14,000,412	13,926,760	73,652	See cash flow statement
Accounts receivable	673,655	770,009	(96,355)	Grants received in quarter for prior year
	<b>14,674,067</b>	<b>14,696,769</b>	<b>(22,702)</b>	
<b>Liabilities</b>				
Accounts payable and accruals	3,282,650	4,475,916	(1,193,266)	Payable at Aug 31 was high as a result of the timing of pay date and payables as a result of summer work in facilities
Deferred revenue	96,703,366	97,877,652	(1,174,286)	Amortization recognized on supported assets and transportation revenues collected in the summer recognized in the quarter
Employee Future Benefits Liabilities	287,462	265,200	22,262	Contributions and Actuarial Report
Supported Debentures	-	-	-	
	<b>100,273,479</b>	<b>102,618,768</b>	<b>(2,345,289)</b>	
<b>Net Debt</b>	<b>(85,599,412)</b>	<b>(87,921,999)</b>	<b>2,322,587</b>	
<b>Non-Financial Assets</b>				
Property and equipment	102,865,960	103,704,302	(838,343)	Current year amortization
Prepaid expenses	636,885	494,771	142,114	Annual Insurance paid at the beginning of the year.
	<b>103,502,845</b>	<b>104,199,073</b>	<b>(696,229)</b>	
<b>Accumulated Surplus</b>	<b>17,903,431</b>	<b>16,277,074</b>	<b>1,626,357</b>	



#### 4. IMR Projects 2015-16 Overview

##### Completed Projects in 2016-17

School	Description	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	Final Cost at Nov 30, 2016
Blueberry	Replace boilers	185,742	20,472	5,603	211,816
Brookwood	Repair access to parking lot			7,247	7,247
Broxton Park	Replace unsafe broken roof hatch			2,794	2,794
Duffield	Landscaping		43,688		43,688
Graminia	Repair roof leaks			4,750	4,750
Graminia	Replace Fire Hydrant Water Line		32,543	2,250	34,793
Greystone	Pave section of failed parking lot			50,394	50,394
Memorial Comp	Roof Repairs			6,909	6,909
Meridian Heights	Replace hallway floors		148,263		148,263
Meridian Heights	Repair AS4	11,394		500	11,894
Millgrove	Reroof main library section		66,186	66,186	132,373
Millgrove	Repair access to parking lot			6,638	6,638
Muir Lake	Replace Fire Alarm System		74,800	1,524	76,324
SGCHS	Replace metal partitions			10,160	10,160
SPC	Foods Lab Renovation	53,107	39,045	11,368	103,520
SPC	Art Room Renovation	2,233	17,389	3,038	22,659
Wabamun	Replace 6 furnaces throughout the school	70,173	771	8,302	79,246
Wabamun	Replace windows, ceilings and millwork		91,090	13,716	104,806
Woodhaven	Foods Lab Renovation		16,317	2,087	18,404
Woodhaven	Repair stucco and paint exterior		37,846	24,638	62,484
<b>Total Value of Completed IMR Projects in 2016-17</b>		<b>322,649</b>	<b>588,409</b>	<b>228,102</b>	<b>1,139,160</b>

##### Projects in Progress

School	Description	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	Total Cost at Nov 30, 2016
Blueberry	Reroof north side of building			97,197	97,197
Forest Green	Renovate library to create two new teaching spaces		108,507	1,523	110,030
Graminia	Replace boilers		151,919	4,572	156,491
Graminia	Replace heating control system			47,041	47,041
Greystone	Replace Hot Water Tank			5,209	5,209
High Park	Replace Hot Water Tank				-
High Park	Install new CCTV system for school				-
Memorial Comp	Replace failed winches in gyms				-
Memorial Comp	Lighting Retrofit - Welding Shop				-
SGCHS	Replace Failed Winches in gyms				-
SGCHS	Replace Camera System			23,730	23,730
SGCHS	Replace failed roof top unit				-
Wabamun	Washroom Renovation			8,937	8,937
Wabamun	Line and repair crawl spaces				-
<b>Total Outstanding IMR Projects in 2016-17</b>		<b>-</b>	<b>260,427</b>	<b>188,208</b>	<b>448,635</b>

##### IMR Program Summary

IMR Carry over at September 1, 2016	74,980
IMR Allocation 2016-17	2,903,970
Year to date IMR Expense	(416,311)
<b>Remaining 2016-17</b>	<b>2,562,639</b>

**SCHEDULE OF PROGRAM OPERATIONS**  
For the three months ended November 30, 2016

REVENUES	November 30, 2016							August 31, 2016
	Instruction		Plant Operations and Maintenance	Transportation	Board & System Administration	External Services	TOTAL	TOTAL
	ECS	Grades 1 - 12						
(1) Alberta Education	2,409,182	20,498,040	4,370,954	2,382,918	950,044	3,910	30,615,048	117,786,650
(2) Other - Government of Alberta	-	-	-	-	-	-	-	1,787
(3) Federal Government and First Nations	-	430,725	55,818	-	20,898	-	507,441	1,757,327
(4) Other Alberta school authorities	-	36,215	-	-	-	-	36,215	107,904
(5) Out of province authorities	-	-	-	-	-	-	-	-
(6) Alberta municipalities-special tax levies	-	-	-	-	-	-	-	-
(7) Property taxes	-	-	-	-	-	-	-	-
(8) Fees	83,572	1,041,977	-	520,014	-	-	1,645,563	2,892,910
(9) Other sales and services	21,977	326,487	30	3,602	656	9,680	362,432	1,511,954
(10) Investment income	-	-	-	-	32,082	-	32,082	171,001
(11) Gifts and donations	-	282,629	-	-	-	-	282,629	1,195,734
(12) Rental of facilities	-	-	4,877	-	-	900	5,777	7,877
(13) Fundraising	-	131,877	-	-	-	-	131,877	642,263
(14) Gains on disposal of tangible capital assets	-	-	-	-	-	-	-	-
(15) Other revenue	-	-	-	-	-	-	-	-
(16) <b>TOTAL REVENUES</b>	2,514,731	22,747,950	4,431,679	2,906,535	1,003,680	14,489	33,619,064	126,075,407
<b>EXPENSES</b>								
(17) Certificated salaries	1,008,960	12,816,785	-	-	124,293	-	13,950,038	55,809,262
(18) Certificated benefits	97,930	2,718,752	-	-	27,151	-	2,843,832	12,954,763
(19) Non-certificated salaries and wages	939,585	3,176,763	932,665	187,896	424,265	8,056	5,669,231	19,149,498
(20) Non-certificated benefits	190,811	822,847	245,730	33,323	99,141	-	1,391,853	4,949,314
(21) SUB - TOTAL	2,237,286	19,535,146	1,178,395	221,219	674,851	8,056	23,854,954	92,862,837
(22) Services, contracts and supplies	359,728	1,795,411	1,129,559	3,198,922	408,393	2,524	6,894,537	27,211,121
(23) Amortization of supported tangible capital assets	-	-	979,321	-	-	3,910	983,230	3,437,410
(24) Amortization of unsupported tangible capital assets	-	212,478	8,737	8,426	30,346	-	259,986	908,763
(25) Supported interest on capital debt	-	-	-	-	-	-	-	1,787
(26) Unsupported interest on capital debt	-	-	-	-	-	-	-	-
(27) Other interest and finance charges	-	-	-	-	-	-	-	-
(28) Losses on disposal of tangible capital assets	-	-	-	-	-	-	-	-
(29) Other expense	-	-	-	-	-	-	-	-
(30) <b>TOTAL EXPENSES</b>	2,597,013	21,543,036	3,296,012	3,428,567	1,113,590	14,489	31,992,707	124,421,918
(31) <b>OPERATING SURPLUS (DEFICIT)</b>	(82,283)	1,204,914	1,135,667	(522,032)	(109,910)	-	1,626,357	1,653,489



## MEMORANDUM

**Date:** January 10, 2017  
**To:** Board of Trustees  
**From:** Tim Monds, Superintendent  
**Originator:** Shauna Boyce, Associate Superintendent  
**Subject:** **EDWIN PARR AWARD COMMITTEE**

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### Recommendation

1. That the Board of Trustees establishes a submission deadline of February 13, 2017 for schools to nominate a first year teacher for the Alberta School Boards' Association's Edwin Parr Award; and
2. That the Board of Trustees identifies three Trustees to sit on an Edwin Parr selection committee for 2017; and further
3. That the Board of Trustees' selection committee announces its Edwin Parr Award submission March 7, 2017 for submission to the ASBA.

### Background

Edwin Parr homesteaded in the Meanook area near Athabasca in 1920. Prior to 1925 he began his long career in educational affairs as a member of the board with the George Lake School District. He served as chair of the board with the Athabasca School Division and was on the council of the County of Athabasca from its formation in 1959 until his death in January 1963. Edwin Parr was president of the Alberta School Trustees' Association from 1956 to 1962. Ed Parr, as he was known to all, instituted an "Annual Teacher Award" in his school system. Each year a member of the teaching staff was chosen to receive a gold watch and an appropriate certificate for long and meritorious service.

In searching for a way in which his memory might be perpetuated and to honor the profession he so dearly respected, the Alberta School Trustees' Association established the Edwin Parr Teacher Award in 1964.

### Criteria

- Any first year K-12 teacher is eligible for nomination.
- A minimum of 100 full-time equivalent days of teaching within the current school year is required (ie) September 2016 to June 2017.
- May have up to 120 days of teaching service prior to signing a full-time contract.
- An intern teacher is not eligible during his or her internship period but may be eligible in a subsequent year.

Administration would be pleased to respond to any questions.

SB:bms



## MEMORANDUM

**Date:** January 10, 2017  
**To:** Board of Trustees  
**From:** Tim Monds, Superintendent  
**Originator:** Dr. Dianne McConnell  
**Subject:** **PSD EDUCATION PLAN PROGRESS**

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### **Recommendation**

That the Board of Trustees receives as information the update on bringing the outcomes of the PSD Education Plan as presented at the Regular Meeting of January 10, 2017.

### **Background**

PSD Education Plan outlines outcomes, strategies and proposed measures for each of our four goals, inclusion, wellness, quality learning and leadership. This update outlines examples of work either completed or underway the demonstrates how PSD is bringing to life the outcomes in place within our Education Plan.

Administration would be pleased to respond to any questions.

DM:jc



## PSD Education Plan Progress

*Presented to Board of Trustees, 10 January 2017  
Dr. Dianne McConnell, Associate Superintendent*

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### **GOAL 1: INCLUSIVE EDUCATION**

Using the programs of study as the framework for learning, every student is engaged in meaningful and authentic ways. All students are treated equitably; they get the support needed when they need it, and for the intensity and duration of time for which they need it.

Five outcomes and two enduring priority outcomes guide our goal for Inclusive Education.

- 1.1 All students achieve student learning outcomes across the Alberta Programs of Study
- 1.2 Students have the supports and services they need to access and be successful within their educational programs
- 1.3 Students feel that they are welcome in their schools and that they can contribute
- 1.4 Staff demonstrate the ability to meet the diverse needs of all students
- 1.5 Students are thoughtfully engaged with, and actively connected to cross-cultural experiences and historical perspectives
- 1.E.1 Parents, students and the community demonstrate support for, and an understanding of inclusive education
- 1.R.1 The division ensures equitable resource distribution to provide for the implementation of Inclusive Education

#### **Progress Update:**

- (Ongoing) Creating the infrastructure within the division to allow us to provide timely response in the provision of a continuum of supports and services (school-linked teams, school-based teams and access to specialized services through Regional Collaborative Service Delivery Model)
- (Ongoing) Building capacity to effect changes in teaching practices to ensure that all students have appropriate and effective programming. (Learning Leaders, Inclusive Education Leads, and a rigorous PD plan that all staff have access to)
- (Ongoing) The Early Years Evaluation (EYE) results inform inclusive play-based programming across our division.
- Continue to support schools in the expansion of early childhood programming within PSD.
- Implemented an optional Nature-based Kindergarten.
- (Ongoing) The engaged student learner profile tool is used for teachers to develop a common language around identifying student need.
- Exploring students as Action Researchers
  - students are asking the questions that will guide their learning

- students know what they are learning and have an authentic reason for learning
- students use criteria to assist in making decisions
- students are able to provide effective feedback to peers to assist them in their learning

## **GOAL 2: QUALITY LEARNING**

Student success and well-being depends on quality instruction in an atmosphere that respects each learner's independent spirit. Quality Learning builds on the Division's Inclusive Education Goal in that all students are connected to the Programs of Study and all students have the supports and educational quality necessary to achieve success.

Nine outcomes and four achievement outcomes and five enduring priority outcomes guide our goals for quality learning:

- 2.1 Students achieve student learning outcomes across the Alberta Programs of Study
- 2.2 The Division develops and aligns to a Quality Learning Framework
- 2.3 Students demonstrate proficiency in literacy and numeracy
- 2.4 Students complete high school and are able to transition successfully into careers and active citizenship
- 2.5 The Division promotes excellent teaching practices consistent with the Teaching Quality Standard, which guides student achievement
- 2.6 Learning is differentiated in a manner that best suits each learner
- 2.7 Teacher preparation, collaboration and professional growth centres on the competencies needed to help students learn
- 2.8 The Division explores and develops divisional strategies for teaching, assessing and reporting leading to higher student achievement
- 2.9 Learning effectively connects students to the world outside of school and provides a greater audience for students to share than ever before

### **Divisional FNMI Outcomes for Eliminating the FNMI Achievement Gap**

- 2.A.1\* First Nations, Metis and Inuit students are successful in meeting provincial standards
- 2.A.2 Teacher preparation, collaboration and professional growth promotes increased competencies in demonstrating an understanding of FNMI perspectives
- 2.A.3 Year over year improvement in FNMI student success at meeting provincial diploma examination standards (acceptable and excellence) in core subject areas
- 2.A.4 Year over year reduction in annual drop-out rate for FNMI students

\*Outcomes containing "A" are achievement specific with respect to reducing the FNMI achievement gap.

### **Engagement and Resource Stewardship Outcomes for Quality Learning**

- 2.E.1 Parents, students and the community will demonstrate confidence in student achievement, assessment and reporting

- 2.E.2 The Division will improve its stakeholders' understanding of the language of education by ensuring student and family-friendly, clearly defined terms
- 2.E.3 Parents and teachers demonstrate increased satisfaction with parental involvement in decisions, and increased understanding about their child's education
- 2.R.1 The Division effectively utilizes tools and systems to ensure that operational, financial and compliance objectives are met
- 2.R.2 The Division makes decisions for educational quality improvement, based on financially sustainable priorities at all levels of the organization

**Progress Update:**

- Working with Principals to support the development of school impact plans that target research-informed, evidence based improvements in student learning.
- Working with the University of Calgary to align professional practice with the principal and teaching quality standards.
- (Ongoing) Focus on formative assessment/feedback to improve student learning.
- (Ongoing) School-based Leadership Teams are beginning to create conditions in schools that support collaborative cultures of continuous learning among staff.
- (Ongoing) Assurance measures to ensure that all students are connected to Programs of Study.
- (Ongoing) Professional development opportunities to improve the professional practice of teachers in French Immersion classrooms in PSD.
- (Ongoing) Connecting educators, throughout the district, to share learning, build knowledge and collaborate to improve quality learning for students (PSD Learning Day, Research Team).
- (Ongoing) Implementation of the Learning and Technology Policy Framework - each school has developed a plan and are working closely with a Learning Services Facilitator on meeting established outcomes.
- (Ongoing) Focus on engaging parents and community through Thoughtstream and focus groups.
- (Ongoing) Refine our assurance model.
- (Ongoing) Working with Paul First Nations to improve access to quality programming, supports and improved communication.
- Developing Cultural Awareness
  - promote/facilitate cultural awareness through a variety of activities/teachings in the context of curriculum
  - work with our community partners to co-design the National Aboriginal Awareness day celebration
  - work with our community partners to engage in cultural conversations and Indigenous teachings. (example, More than tea and bannock nights, sweat lodge teachings)
  - PSD has partnered with Paul First Nations and successfully received a "Building Capacity and Collaboration Grant" to hire a community Indigenous Facilitator

### **GOAL 3: CULTURE OF WELLNESS**

Parkland School Division is committed to Student Success and Well-Being. The Division recognizes that, as a system, well-being must be present for all stakeholders, and therefore is committed to fostering physical literacy, lifelong health and well-being at all levels.

Five outcomes and four enduring priority outcomes guide our goal for a Culture of Wellness:

- 3.1 Students, staff and parents have access to, and embrace a culture of wellness that promotes safe and healthy learning environments, healthy lifestyle choices and positive peer relationships
- 3.2 The Division cultivates leadership dedicated to wellness and youth resiliency
- 3.3 The Division supports initiatives to promote healthy choices and wellness education, including learning the importance of caring for others, learning respect for others and treating others with fairness and kindness
- 3.4 Students, staff, parents and community stakeholder's model and foster confidence, participation and motivation to be physically active
- 3.5 The Division reduces disparities in risk factors and supports the promotion of mental health through an increase in mental health programs and services

#### **Engagement and Resource Stewardship Outcomes for a Culture of Wellness**

- 3.E.1 Parents, students, staff and the community demonstrate high levels of engagement in a commitment to wellness
- 3.E.2 The Division actively shares school best-practice processes for wellness with stakeholders to foster greater awareness
- 3.R.1 The PSD Wellness Initiative's community partnerships show growth year over year
- 3.R.2 Wellness Initiatives are targeted toward areas of greatest need

#### **Progress Update**

- We are exercising strategies such as the Change Summit that demonstrate that our school's health complexities are tied to the health of our community.
- (Ongoing) Advocacy for stronger school community partnerships that result in an improved understanding of the role of education in civic society; these community relationships are also the key to funds development for our schools.
- (Ongoing) Promoting the idea of network weaving to inspire students, staff, and community stakeholders to advance authentic, intentional conversations that foster quality learning environments for youth.
- (Ongoing) Deepen our strategies to provide timely, effective staff wellness supports that model professional development around the philosophy: *if we know the SELF, we can understand the other.*
- Work with both the new Indigenous Education Coordinator and the Mental Health Navigation Coordinator to support systems design thinking that accelerate our community impacts on the health issues facing our schools.

### **GOAL 4: UNIVERSAL LEADERSHIP**

Student Success and Well-Being requires collaborative, universal leadership that employs calculated risk-taking and a determination to consider and implement new and innovative ideas. The Division is united under one vision and mission.

Six outcomes and six enduring priority outcomes guide the Divisions goal for Universal Leadership:



- 4.1 The Division attends to Student Success and Well-Being through innovation, leadership and collaboration
- 4.2 Leaders engage in professional learning that enables innovation and research-informed practices in support of learning and teaching
- 4.3 Teachers and leaders integrate technology effectively and innovatively into the learning environment, as outlined in Alberta Education's Learning and Technology Policy Framework
- 4.4 Leadership Communities-of-Practice provide opportunities for collaboration and growth
- 4.5 Leaders actively model efficacy and demonstrate a commitment to inclusive education, quality learning and wellness
- 4.6 Leaders actively demonstrate a commitment to lifelong learning

#### **Engagement and Resource Stewardship Outcomes for Universal Leadership**

- 4.E.1 Staff, parents, students and the community model and contribute to high levels of engagement in leadership initiatives
- 4.E.2 The Division explores potential strategies to highlight innovative practices that develop leadership and learning
- 4.E.3 The Division communicates to all stakeholders in an open and transparent manner using a variety of media
- 4.E.4 The Division promotes leadership in all places and reveals strategies to ensure equitable access to leadership opportunities wherever and whenever possible
- 4.E.5 Strong working relationships exist between School Councils, the Division and the schools
- 4.R.1 Leaders ensure that financially sustainable priorities are set and that transparent decisions regarding resource allocation are made at all levels within the Division

#### **Progress Update**

- (Ongoing) Research and Development of promising practices from other districts around building leadership that is focused on innovation, change and continuous improvement.
- (Ongoing) Superintendent as a key contributor to C21.
- Reshaping our communities of practice to identify the evidence of successfully meeting our outcomes.
- Gather feedback from stakeholders on a revision of the K-9 report card.
- Staff as Action Researchers
  - support staff in understanding how students learn
  - staff open up their practices, create a culture of inquiry
  - staff provide feedback to each other
  - staff use evidence of student learning to guide their next steps in the improvement process
  - share/promote the "what's working"