



Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

November 01, 2016

Public Session: 9:30 AM

*Our Vision:
Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all learners aspire to reach their dreams.*

Parkland School Division No. 70

BOARD OF TRUSTEES REGULAR MEETING

November 01, 2016

Public Session 9:30 AM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. CALL TO ORDER at 9:30PAM

- 1.1. National Anthem
- 1.2. Treaty 6 Acknowledgement
- 1.3. Announcements
- 1.4. Changes to the Agenda
- 1.5. Approval of the Agenda

2. APPROVAL OF MINUTES

- 3- 2.1. Regular Board Meeting of October 04, 2016
- 6- 2.2. Special Board Meeting of October 24, 2016

3. BUSINESS ARISING FROM THE MINUTES

4. DELEGATION/PRESENTATION

- 4.1. FNMI Student Leadership Team
- 4.2. French Immersion Literacy Learning

Recess Break / Public Question Period

5. BOARD CHAIR REPORT

- 5.1. Correspondence
 - 5.1.1 School Council Annual Report – High Park School, Forest Green School, Memorial Composite High School
- 5.2 Thank Card – Scholarship

6. SUPERINTENDENT’S REPORT

- 6.1. Superintendent’s Report
- 6.2. Building Update

7. ACTION ITEMS

- 7- 7.1. Rescind Resolution 146-2015 (C. Jonsson)
- 8- 7.2. Unaudited Financial Report – Period Ending August 31 (C. Jonsson)
- 16- 7.3. Final Budget 2016/2017 (C. Jonsson)
- 40- 7.4. Modular Relocation – Duffield School (S. Boyce)

8. ADMINISTRATION REPORTS

- 41- 8.1. Provincial Achievement Tests and Diploma Examination Results Report (S. Johnston)
- 50- 8.2. Vandalism Report (S. Boyce)

9. TRUSTEE REPORTS

- 52- 9.1. PSD Tomorrow (E. Cameron)
- 54- 9.2. Teacher Board Advisory (D. Kilduff)
- 58- 9.3. Council of School Councils (D. Kilduff)
- 9.4. Public School Boards’ Association of Alberta (R. Heinrichs)
- 9.5. Alberta School Boards Association (K. Linder)
- 9.6. Alberta Urban Municipal Association Conference (E. Kinsey)

10. RESPONSES TO REQUEST FOR INFORMATION

11. FUTURE BUSINESS

11.1. Meeting Dates:

Open to the Public:

Nov 29, 2016Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

Nov 08, 2016PSD Tomorrow Committee 12:30 pm, Centre for Education

Nov 17, 2016Public Engagement Evening 6:30 pm, Memorial Composite High School

11.2. Topics for future agendas

11.3. Requests for information

12. ADJOURNMENT



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON OCTOBER 04, 2016

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Ron Heinrichs, Vice-Chair	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

- Tim Monds, Superintendent of Schools
 - Claire Jonsson, Associate Superintendent
 - Dr. Dianne McConnell, Associate Superintendent
 - Scott Johnston, Associate Superintendent
 - Shauna Boyce, Associate Superintendent - Regrets
 - Jordi Weidman, Director Strategic Planning & Communications
 - Carolyn Cameron, Division Principal
 - Brenda Scott, Executive Assistant
-

CALL TO ORDER

The meeting was called to order by Chair Cameron at 9:30 a.m.

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

TREATY SIX ACKNOWLEDGMENT

The Board Chair shared the Treaty 6 Acknowledgement statement.

ANNOUNCEMENTS

Board Chair welcomed everyone to the first regular board meeting. He acknowledged the work of Parkland School Division staff members for a smooth start up to the school year.

CHANGES TO THE AGENDA

- Delete Agenda Item 9.5
- Add Agenda Item 11.3.1 – Green Initiatives
- Add Agenda Item 11.3.2 – Leader in Me
- Agenda Item 9.6 will be a written report at future meetings

APPROVAL OF THE AGENDA

Res 140-2016 **MOVED** by Trustee Heinrichs that the Agenda be approved as amended.

CARRIED

APPROVAL OF THE MINUTES

Res 141-2016 **MOVED** by Trustee Linder that the Minutes of the Organization Meeting held on September 6, 2016 be approved as presented.

CARRIED

Res 142-2016 **MOVED** by Trustee Kinsey that the Minutes of the Regular Meeting held on September 6, 2016 be approved as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

There was no business

Board Chair

Secretary-Treasurer

UNADOPTED

DELEGATION / PRESENTATION

Mindfulness at Brookwood School

Brookwood students have participated in the Mindfulness program for the past three years. Students learn how the brain works and how it affects the social and emotional component of their bodies. Students start their day with mindful activities to calm their thoughts and focus on the upcoming day. Trustees participated in a mindfulness activity.

BOARD CHAIR REPORT

Chair Cameron reported on items received since the Boards last regular meeting. The Woodhaven Middle School Council year-end report was received.

Board Chair called a recess at 10:26 a.m.

Meeting resumed at 10:30 a.m.

Recess Break / Public Question Period

There was no public question period

SUPERINTENDENT REPORT

Superintendent Monds invited Trustees to view his online message.

School Update

C. Jonsson gave an update on the new second school. The tender will include a provision for solar power and will not be posted until the development permit is finalized.

ACTION ITEMS

Board Chair handed the gavel to C. Jonsson so that he may speak to the motion.

REDIVISION OF WARDS – REQUEST FOR MINISTERIAL APPROVAL

Res 143-2016

MOVED by Trustee Cameron that the Board of Trustees of Parkland School Division No. 70, Pursuant to Sections 210(d) and 247 of the School Act, request approval of the Minister for the redivision of wards noting that the total number of trustees to be elected to the wards remains unchanged, as presented at its Regular Meeting of October 4, 2016.

In Favour: Trustee Cameron and Kilduff

Opposed: Trustee Heinrichs, Linder, Gilchrist, Kucher-Johnson and Kinsey.

MOTION DEFEATED

Trustee Cameron provided background on the motion and all trustees debated the motion.

Associate Superintendent called a recess at 10:55 a.m.

Meeting resumed at 1:30 p.m.

Gavel was returned to Board Chair at 1:50 p.m.

BOARD COMMUNICATION PLAN

Res 144-2016

MOVED by Trustee Linder that the Board of Trustees receives as information, the Board Communication Plan, as presented at the Regular Meeting of October 04, 2016.

CARRIED

J. Weidman provided information on the motion and responded to questions.

CHANGE TIME FOR NOVEMBER 1, 2016 REGULAR BOARD MEETING

Res 145-2016

MOVED by Trustee Heinrichs that the Board of Trustees approves changing the start time of the November 1, 2016 Regular Board meeting to 9:30 a.m. as presented at the Regular Meeting of October 04, 2016.

CARRIED

Superintendent Monds provided information on the motion and responded to questions.

ADMINISTRATIVE REPORTS

ENROLMENT REPORT AS OF SEPTEMBER 30, 2016

Res 146-2016

MOVED by Trustee Kucher-Johnson that the Board of Trustees receives as

Board Chair

Secretary-Treasurer

UNADOPTED

information the Parkland School Division No. 70's Enrolment Report as of September 30, 2016 as presented at the Regular Meeting of October 04, 2016.

CARRIED

Ms. Jonsson provided information on the motion and responded to questions.

TRUSTEE REPORTS

PSD Tomorrow Committee

Res 147-2016 **MOVED** by Trustee Heinrichs that the Board of Trustees receives as information the PSD Tomorrow Committee minutes of September 20, 2016 as presented at the Regular Meeting of October 04, 2016.

CARRIED

Education Committee

Res 148-2016 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees receives as information the Education Committee minutes of September 20, 2016 as presented at the Regular Meeting of October 04, 2016.

CARRIED

Audit Committee

Res 149-2016 **MOVED** by Trustee Gilchrist that the Board of Trustees receives as information the Audit Committee minutes of September 14, 2016 as presented at the Regular Meeting of October 04, 2016.

CARRIED

Benefits Committee

Res 150-2016 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees receives as information the Benefits Committee minutes of September 19, 2016 as presented at the Regular Meeting of October 04, 2016.

CARRIED

Alberta School Boards' Association

No Report.

FUTURE BUSINESS

Meeting Dates

Open to the Public:

- Nov 01, 2016 Regular Board Meeting 9:30 am, Centre for Education
- Nov 29, 2016 Regular Board Meeting 9:30 am, Centre for Education

Closed to the Public:

- Oct 05, 2016 Council of School Councils 7:00 pm, Centre for Education
- Oct 17, 2016 PSD Tomorrow Committee 12:30 pm, Centre for Education

Topics for Future Agendas

There were no topics presented.

Request for Information

Trustee Kucher Johnson requested information on Green Initiatives in Parkland School Division.

Trustee Kucher-Johnson would like an update on the Leader in Me program

MOTION TO MOVE INCAMERA

Res 151-2016 **MOVED** by Trustee Linder that the Board of Trustees moves to incamera at 2:20 p.m.

CARRIED

MOTION TO REVERT TO A PUBLIC MEETING

Res 152-2016 **MOVED** by Trustee Gilchrist that the Board of Trustees reverts to a public meeting at 2:43 p.m.

CARRIED

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

Board Chair

Secretary-Treasurer



UNADOPTED

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON OCTOBER 24, 2016

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Ron Heinrichs, Vice-Chair	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
 Claire Jonsson, Associate Superintendent
 Dr. Dianne McConnell, Associate Superintendent
 Scott Johnston, Associate Superintendent
 Shauna Boyce, Associate Superintendent
 Jordi Weidman, Director Strategic Planning & Communications
 Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Chair Cameron at 2:00 p.m.

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

TREATY SIX ACKNOWLEDGMENT

The Board Chair shared the Treaty 6 Acknowledgement statement.

APPROVAL OF THE AGENDA

Res 155-2016 **MOVED** by Trustee Heinrichs that the Agenda be approved as presented. **CARRIED**

REDIVISION OF WARDS – REQUEST FOR MINISTERIAL APPROVAL

Res 156-2016 **MOVED** by Trustee Gilchrist that the Board of Trustees of Parkland School Division No. 70, Pursuant to Sections 210(d) and 247 of the School Act, request approval of the Minister for the redivision of wards noting that the total number of trustees to be elected to the wards remains unchanged, as presented at its Special Meeting of October 24, 2016.

In favour Trustees Heinrichs, Linder, Gilchrist, Kilduff, Kinsey, Cameron
Opposed: Trustee Kucher-Johnson

CARRIED

Ms. Jonsson provided information on the motion and answered questions.

ADJOURNMENT

The meeting was adjourned at 2:15 pm.

Board Chair

Secretary-Treasurer



MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **RESCIND RESOLUTION 146-2015**

Recommendation

That the Board of Trustees rescinds Resolution 146-2015, (Spruce Grove Bus Transfer Station – establishing reserves in the amount \$1.8M), that was presented at the Regular Meeting of November 3, 2015.

Background

On October 24, 2016, the Minister of Education announced that the government of Alberta is committed to providing funds for the new Spruce Grove Bus Transfer station.

Administration would be pleased to respond to any questions.

CJ:bms



MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **UNAUDITED FINANCIAL REPORT – PERIOD ENDING AUGUST 31, 2016**

Recommendation

That the Board of Trustees approves the unaudited financial report for the period ending August 31, 2016 as presented at the Regular Meeting of November 1, 2016.

Background

The Quarterly Financial reports are part of the Accountability responsibility and authority of the Corporate Board, as defined and directed by Policy A3: Accountability. The Budget year for our Learning Organization commences September 1 of each year and concludes on August 31. Within the context of a full school year, Administration provides four Quarterly Financial reports as follows:

- First Quarterly Report (January)
- Second Quarterly Report (April)
- Third Quarterly Report (June)
- Audited Financial Statements (November – of the subsequent school year)

The Board will recall that in November 2015 it received and approved the Audited Financial Statements for the 2014-2015 school year. The Unaudited Financial Statement included within this agenda is for the period ending August 31, 2016. The Audited Financial Statements for the current school year will be presented to the Board in December 2016. With each financial report, sites are expected to be at or below the percentage thresholds defined by the point within the budget/reporting cycle. The Financial Statements include details on any variances within any site reports that are greater than 2%. For example, the Transportation Site Budget will show a higher percentage used in all quarterly statements because the Transportation Department expends its annual budget over a ten-month period rather than a twelve-month period.

Administration would be pleased to respond to any questions.

CJ:jc

Statement of Revenues and Expenses - August 31, 2016
Parkland School Division

	Preliminary Budget ¹ 2015-16	Final Budget ² 2015-16	Revised Budget ³ 2015-16	YTD Actuals Aug 31/16	\$ Revised Budget Remaining	% Budget Used
Revenues						
Instruction	93,334,666	93,536,252	94,165,006	95,001,131	(836,125)	100.89%
Operations and Maintenance	13,283,486	13,419,277	13,428,572	13,791,928	(363,356)	102.71%
Transportation	10,704,194	10,651,613	10,720,010	10,691,351	28,659	99.73%
Board and System Administration	4,028,321	4,053,454	4,347,628	4,410,704	(63,076)	101.45%
External Services	38,680	38,680	44,680	57,731	(13,050)	129.21%
School Generated Funds	2,281,466	2,281,466	2,145,466	2,122,562	22,904	98.93%
Total Revenues	123,670,813	123,980,741	124,851,363	126,075,407	(1,224,045)	100.98%
Expenses						
Instruction	93,284,249	93,596,424	94,303,233	93,283,187	1,020,046	98.92%
Operations and Maintenance	13,283,485	13,438,098	13,454,871	13,791,928	(337,057)	102.51%
Transportation	10,821,194	10,768,613	10,837,010	10,648,021	188,989	98.26%
Board and System Administration	4,028,321	4,053,454	4,347,628	4,410,705	(63,076)	101.45%
External Services	38,680	38,680	44,680	57,731	(13,050)	129.21%
School Generated Funds	2,281,466	2,281,466	2,145,466	2,230,346	(84,880)	103.96%
Total Expenses	123,737,395	124,176,734	125,132,889	124,421,918	710,970	99.43%
Surplus/(Deficit)	(66,582)	(195,993)	(281,526)	1,653,489		
Operating Surplus (Deficit)	(66,582)	(195,993)	(281,526)	1,761,273		
School Generated Funds Surplus (Deficit)				(107,784)		
Surplus/(Deficit)	(66,582)	(195,993)	(281,526)	1,653,489		
Target Percentage						100.00%
	Preliminary	Final	Revised	Actual	Transfers	Actual
Program	Surplus/	Surplus/	Surplus/	Surplus/(Deficit)	to Capital	Surplus/
	(Deficit)	(Deficit)	(Deficit)	Before Transfers		(Deficit)
Instruction	50,418	(78,993)	(164,526)	1,717,944	(772,980)	944,964
Operations and Maintenance	-	-	-	-	-	-
Transportation	(117,000)	(117,000)	(117,000)	43,330	(78,245)	(34,915)
Board and System Administration	-	-	-	-	-	-
External Services	-	-	-	-	-	-
Surplus/(Deficit) from Operations	(66,582)	(195,993)	(281,526)	1,761,274	(851,225)	910,049
School Generated Funds				(107,784)		(107,784)
Total Surplus/(Deficit)	(66,582)	(195,993)	(281,526)	1,653,489	(851,225)	802,264

1 Approved by the Board of Trustees, June 16, 2015
2 Approved by the Board of Trustees, November 3, 2015
3 Revised May 31, 2016 and includes Final Transfers

Revenue

	Preliminary Budget ¹ 2015-16	Final Budget ² 2015-16	Revised Budget ³ 2015-16	YTD Actuals Aug 31/16	\$ Revised Budget Remaining	% Budget Used
Alberta Education						
School Jurisdiction Base Funding						
Base Instruction (Gr 1-12)	64,084,972	63,632,018	63,249,932	63,086,979	162,953	99.74%
Early Childhood Services (ECS)	3,216,324	3,279,782	4,051,531	4,051,531	(0)	100.00%
Home Education	58,478	60,149	63,491	61,820	1,671	97.37%
Outreach Schools	188,918	188,918	188,918	188,918	-	100.00%
Sub Total	67,548,693	67,160,868	67,553,871	67,389,248	164,623	99.76%
Alberta Education - Administration						
Administration allocation	3,745,208	3,735,554	4,021,230	4,091,905	(70,675)	101.76%
Sub Total	3,745,208	3,735,554	4,021,230	4,091,905	(70,675)	101.76%
Differential Cost Funding						
ECS Program Unit	5,048,170	5,245,243	5,589,053	5,579,270	9,783	99.82%
English as a Second Language	75,398	74,220	83,056	82,467	589	99.29%
First Nations, Metis & Inuit Education	752,806	722,175	674,462	674,462	(0)	100.00%
Inclusive Education	6,007,339	6,004,459	5,880,590	5,876,022	4,568	99.92%
Small Schools by Necessity	808,000	900,142	900,142	842,228	57,914	93.57%
Socio - Economic Status	831,039	831,809	805,264	805,021	243	99.97%
Equity of Opportunity	1,130,686	1,125,131	1,109,535	1,109,535	-	100.00%
Sub Total	14,653,439	14,903,179	15,042,102	14,969,005	73,096	99.51%
Differential Cost Funding - Operations and Maintenance						
Operations & Maintenance Support	7,724,023	8,000,524	8,000,524	8,000,524	-	100.00%
Sub Total	7,724,023	8,000,524	8,000,524	8,000,524	-	100.00%
Alberta Education - Other						
Institutional Programs	291,771	288,783	287,843	287,843	-	100.00%
Building Collaboration and Capacity in Education	-	120,000	115,000	204	114,796	0.18%
Government Contributions to ATRF	6,584,451	6,584,451	6,584,451	6,865,163	(280,712)	104.26%
Curriculum Development	55,000	-	-	-	-	0.00%
Lump Sum Payment	555,000	555,000	579,734	579,734	-	100.00%
Sub Total	7,486,222	7,548,234	7,567,028	7,732,943	(165,916)	102.19%
Transportation Funding						
Transportation - Rural	6,059,979	6,166,536	6,101,667	6,079,531	22,136	99.64%
Special Education Transportation	688,052	667,808	610,694	636,751	(26,057)	104.27%
Transportation - Disabled - ECS	239,181	236,609	276,739	276,739	-	100.00%
Transportation - In Home - ECS	51,110	51,110	58,824	58,824	-	100.00%
Urban Transportation	2,573,889	2,471,303	2,602,389	2,598,851	3,537	99.86%
Sub Total	9,612,211	9,593,366	9,650,313	9,650,696	(383)	100.00%
Provincial Priority Targeted Funding						
Supernet Service	240,000	240,000	240,000	240,000	-	100.00%
Sub Total	240,000	240,000	240,000	240,000	-	100.00%

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2 Approved by the Board of Trustees, November 3, 2015

3 Revised May 31, 2016 and includes Final Transfers

Revenue

	Preliminary Budget ¹ 2015-16	Final Budget ² 2015-16	Revised Budget ³ 2015-16	YTD Actuals Aug 31/16	\$ Revised Budget Remaining	% Budget Used
Capital Funding						
Infrastructure Maintenance and Renewal	1,767,682	1,767,682	1,767,682	2,165,439	(397,757)	122.50%
Sub Total	1,767,682	1,767,682	1,767,682	2,165,439	(397,757)	122.50%
Federal French Funding						
Federal French Funding	103,000	109,000	109,479	109,479	-	100.00%
Sub Total	103,000	109,000	109,479	109,479	-	100.00%
Other Provincial Support Funding - Alberta Finance						
Supported Capital Interest	1,786	1,786	1,787	1,787	-	99.99%
Sub Total	1,786	1,786	1,787	1,787	-	99.99%
Federal Government						
First Nations Tuition	1,682,573	1,882,235	1,738,329	1,757,327	(18,998)	101.09%
Sub Total	1,682,573	1,882,235	1,738,329	1,757,327	(18,998)	101.09%
From Alberta School Authorities						
Tuition Fees	33,571	36,215	36,215	36,215	-	100.00%
Transportation Fees	76,000	73,000	76,599	71,689	4,910	93.59%
Sub Total	109,571	109,215	112,814	107,904	4,910	95.65%
From Municipalities						
Joint Use Agreements	23,000	23,000	27,645	36,499	(8,854)	132.03%
Sub Total	23,000	23,000	27,645	36,499	(8,854)	132.03%
Private Organizations						
Transportation - Private Schools	16,159	10,015	12,609	10,209	2,400	80.97%
Transportation Insurance	182,505	165,017	165,017	157,688	7,329	95.56%
Sub Total	198,664	175,032	177,626	167,897	9,729	94.52%
Individuals						
Tuition Fees	11,250	11,250	31,390	27,865	3,525	88.77%
Transportation Fees	785,000	800,215	800,215	782,619	17,596	97.80%
Donations	94,451	94,451	299,050	1,195,734	(896,684)	399.84%
Rentals - Facilities	15,680	15,680	15,680	7,877	7,803	50.24%
Instructional Material Fees (ECS)	49,966	50,736	50,736	50,921	(185)	100.36%
Instructional Material Fees	685,931	686,920	689,612	613,513	76,099	88.96%
School Based Course Material Fees	870,077	866,137	878,889	982,887	(103,998)	111.83%
Other Student Fees	704,099	704,099	1,189,710	1,041,935	147,775	87.58%
Interest & Investment Income	143,200	170,000	170,000	171,001	(1,001)	100.59%
Misc. Sales	527,116	606,281	590,354	700,729	(110,374)	118.70%
Fundraising	1,283,059	1,283,059	683,059	642,263	40,796	94.03%
Sub Total	5,169,830	5,288,827	5,398,695	6,217,343	(818,648)	115.16%
Other						
Amortization of Capital Allocations	3,604,912	3,442,239	3,442,239	3,437,410	4,829	99.86%
Sub Total	3,604,912	3,442,239	3,442,239	3,437,410	4,829	99.86%
TOTAL REVENUES	123,670,813	123,980,741	124,851,363	126,075,407	(1,224,045)	100.98%

1 Approved by the Board of Trustees, June 16, 2015
2 Approved by the Board of Trustees, November 3, 2015
3 Revised May 31, 2016 and includes Final Transfers

Allocation of Revenue and Expenses to Programs
August 31, 2016

REVENUES	ECS Instruction	Grades 1-12 Instruction	Instruction	Operations and Maintenance of Schools & Maintenance Shops	Transportation	Board & System Administration	External Services	TOTAL
Alberta Education	9,630,801	80,754,126	90,384,927	10,165,963	9,650,696	4,147,654	-	114,349,240
Other - Government of Alberta	-	-	-	1,787	-	-	-	1,787
Federal Government and First Nations	-	1,500,644	1,500,644	188,234	-	68,449	-	1,757,327
Other Alberta school authorities	-	36,215	36,215	-	71,689	-	-	107,904
Out of province authorities	-	-	-	-	-	-	-	-
Alberta Municipalities-special tax levies	-	-	-	-	-	-	-	-
Fees	93,556	2,016,735	2,110,291	-	782,619	-	-	2,892,910
Other sales and services	-	1,253,620	1,253,620	9,294	186,347	23,600	39,093	1,511,954
Investment income	-	-	-	-	-	171,001	-	171,001
Gifts and donations	-	1,195,734	1,195,734	-	-	-	-	1,195,734
Rental of facilities	-	-	-	4,877	-	-	3,000	7,877
Fundraising	-	642,263	642,263	-	-	-	-	642,263
Gains on disposal of capital assets	-	-	-	-	-	-	-	-
Amortization of capital allocations	-	-	-	3,421,772	-	-	15,638	3,437,410
Other revenue	-	-	-	-	-	-	-	-
TOTAL REVENUES	9,724,357	87,399,336	97,123,693	13,791,928	10,691,351	4,410,704	57,731	126,075,407
EXPENSES								
Certificated salaries	3,870,081	51,323,059	55,193,140	-	-	616,122	-	55,809,262
Certificated benefits	757,416	12,011,288	12,768,704	-	-	186,059	-	12,954,763
Non-certificated salaries and wages	3,320,172	10,015,326	13,335,498	3,593,419	551,821	1,646,499	22,261	19,149,497
Non-certificated benefits	804,309	2,675,109	3,479,418	979,128	118,803	371,966	-	4,949,314
SUB - TOTAL	8,751,978	76,024,782	84,776,760	4,572,547	670,624	2,820,645	22,261	92,862,836
Services, contracts and supplies	760,402	7,649,024	8,409,426	5,752,395	9,951,918	1,490,455	19,832	25,624,026
Direct Cost of Fundraising and Fees	-	1,587,096	1,587,096	-	-	-	-	1,587,096
Amortization of supported capital assets	-	-	-	3,421,772	-	-	15,638	3,437,410
Amortization of unsupported capital assets	35,641	704,610	740,251	43,427	25,480	99,605	-	908,763
Interest and charges	-	-	-	1,787	-	-	-	1,787
Losses on disposal of capital assets	-	-	-	-	-	-	-	-
Other expense	-	-	-	-	-	-	-	-
TOTAL EXPENSES	9,548,021	85,965,512	95,513,533	13,791,928	10,648,021	4,410,705	57,731	124,421,918
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	176,336	1,433,824	1,610,160	(0)	43,330	(0)	-	1,653,489

Expenses

By Program	Preliminary	Final	Revised	YTD	\$ Revised	% Budget
	Budget ¹	Budget ²	Budget ³	Actuals	Budget	
	2015-16	2015-16	2015-16	Aug 31/16	Remaining	Used
Early Childhood Services	6,014,352	7,674,427	8,172,886	9,512,380	(1,339,494)	116.39%
Instruction	89,534,537	87,297,093	87,369,445	85,260,902	2,108,543	97.59%
Board & System Administration	4,028,321	3,955,494	4,248,827	4,311,100	(62,273)	101.47%
Plant Operations & Maintenance	7,183,809	8,175,775	8,192,547	8,159,504	33,044	99.60%
Infrastructure Maintenance Renewal	1,767,682	1,767,682	1,767,682	2,165,439	(397,757)	122.50%
Transportation	10,821,194	10,711,213	10,779,610	10,622,542	157,068	98.54%
External Services	38,680	38,680	45,521	42,093	3,429	92.47%
Amortization of capital assets and interest	4,348,820	4,556,370	4,556,370	4,347,960	208,410	95.43%
TOTAL EXPENSES	123,737,395	124,176,734	125,132,889	124,421,918	710,970	99.43%

By Category	Preliminary	Final	Revised	YTD	\$ Revised	% Budget
	Budget ¹	Budget ²	Budget ³	Actuals	Budget	
	2015-16	2015-16	2015-16	Aug 31/16	Remaining	Used
Salaries, wages and benefits	91,483,926	92,045,046	92,564,261	92,862,836	(298,575)	100.32%
Services, contracts and supplies	23,853,715	23,526,170	24,099,110	22,815,337	1,283,772	94.67%
School generated funds	2,281,466	2,281,466	2,145,466	2,230,346	(84,880)	103.96%
Infrastructure Maintenance Renewal	1,767,682	1,767,682	1,767,682	2,165,439	(397,757)	122.50%
Amortization of capital assets and interest	4,350,606	4,556,370	4,556,370	4,347,960	208,410	95.43%
TOTAL EXPENSES	123,737,395	124,176,734	125,132,889	124,421,918	710,970	99.43%

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Expenses by Site - August 31, 2016
Parkland School Division

Site	Preliminary Budget Expenditures ¹ 2015-16	Final Budget Expenditures ² 2015-16	Revised Budget Expenditures ³ 2015-16	Budgeted Reserves/ (Deficits) 2015-16	Total Revised Budget 2015-16	YTD Actuals Aug 31/16	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Governance	625,050	625,050	630,798		630,798	651,692	(20,894)	103.3%	Renumeration and awards above plan
Office of the Superintendent	530,790	530,790	530,790		530,790	510,474	20,316	96.2%	Professional expenditures below plan
Human Resources	440,068	440,068	382,310		382,310	413,352	(31,043)	108.1%	Salaries and benefits above Q3 adjustment, below original plan
Deputy Superintendent	594,760	594,759	692,276		692,276	673,181	19,095	97.2%	Salaries, benefits and professional services below plan
Learning Services	1,980,392	1,977,014	1,932,579		1,932,579	2,021,795	(89,216)	104.6%	Equipment and Staff Development above plan, partially offset by additional revenues
Business & Finance	2,168,427	2,121,427	2,332,221		2,332,221	2,376,207	(43,986)	101.9%	
Tech Support Services	1,812,190	1,853,849	1,853,849		1,853,849	1,851,553	2,296	99.9%	
Print Centre	87,000	87,000	87,000		87,000	82,529	4,471	94.9%	Supplies lower than plan
Student Transportation	10,763,794	10,710,113	10,777,719		10,777,719	10,622,088	155,631	98.6%	
Maintenance	4,088,989	4,445,542	4,459,163	-	4,459,163	4,436,537	22,626	99.5%	Combine Maintenance and Custodial (99.3%)
Custodial	3,484,534	3,484,534	3,490,534	-	3,490,534	3,458,888	31,646	99.1%	
Instructional Pool	3,025,346	3,342,637	3,249,563	-	3,249,563	3,474,374	(224,811)	106.9%	ATRF contributions higher than plan, offset with additional revenue as fully supported
Blueberry	3,923,628	3,974,180	4,002,509	-	4,002,509	3,998,772	3,737	99.9%	
Brookwood	5,341,655	5,307,228	5,345,487	-	5,345,487	5,081,143	264,343	95.1%	Supplies, Misc Services, Equipment and Technology below plan
École Broxton Park	5,969,091	5,681,918	5,693,103	-	5,693,103	5,714,811	(21,708)	100.4%	
Connections for Learning	1,417,079	1,321,037	1,321,326	-	1,321,326	1,314,635	6,691	99.5%	
Duffield	2,328,809	2,195,729	2,228,611	-	2,228,611	2,252,803	(24,191)	101.1%	
Entwistle	1,108,153	1,027,961	1,041,863	(9,540)	1,032,323	1,033,652	(1,329)	100.1%	
Forest Green	1,999,713	2,132,690	2,133,587	-	2,133,587	2,148,131	(14,543)	100.7%	
Graminia	3,487,949	3,454,260	3,490,684	-	3,490,684	3,531,762	(41,078)	101.2%	
Greystone Centennial Middle	4,451,998	4,289,304	4,306,875	-	4,306,875	4,287,225	19,651	99.5%	
High Park	3,048,573	3,092,430	3,127,799	-	3,127,799	3,099,857	27,941	99.1%	
Memorial Composite High	7,589,870	7,817,368	7,707,991	-	7,707,991	7,717,109	(9,118)	100.1%	Combine Memorial Composite & Outreach
Memorial Outreach	537,996	511,784	532,303	-	532,303	532,310	(7)	100.0%	(100.1%)
École Meridian Heights	5,110,569	4,860,412	4,868,537	-	4,868,537	4,789,478	79,059	98.4%	
Millgrove	3,122,937	3,071,128	3,096,526	-	3,096,526	3,090,187	6,339	99.8%	
Muir Lake	2,934,695	3,014,107	2,988,543	-	2,988,543	2,967,845	20,698	99.3%	
Parkland Village	2,021,024	1,989,730	1,997,701	-	1,997,701	1,921,916	75,785	96.2%	Salaries and Equipment below plan
Seba Beach	886,833	878,432	888,487	-	888,487	878,358	10,129	98.9%	
Spruce Grove Composite High	6,880,519	6,732,045	6,842,437	-	6,842,437	6,866,998	(24,561)	100.4%	Combine Spruce Grove Composite & Outreach
Spruce Grove Outreach	431,632	437,263	446,549	-	446,549	457,618	(11,069)	102.5%	(100.5%)

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Expenses by Site - August 31, 2016
Parkland School Division

	Preliminary Budget Expenditures ¹ 2015-16	Final Budget Expenditures ² 2015-16	Revised Budget Expenditures ³ 2015-16	Budgeted Reserves/ (Deficits) 2015-16	Total Revised Budget 2015-16	YTD Actuals Aug 31/16	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Stony Plain Central	3,573,425	3,704,291	3,714,470	-	3,714,470	3,590,347	124,123	96.7%	Substitutes and supply expenditures below plan
Tomahawk	1,151,665	1,133,553	1,134,231	-	1,134,231	1,147,769	(13,538)	101.2%	
Wabamun	1,083,369	1,124,711	1,154,830	-	1,154,830	1,103,977	50,853	95.6%	Certificated salary, supplies and equipment below plan
Woodhaven Middle	4,156,227	4,138,895	4,133,721	(54,061)	4,079,660	4,106,443	(26,783)	100.7%	
Innovation and Teaching									
Resiliency Program	239,647	239,647	279,647	-	279,647	246,202	33,445	88.0%	Supply expenditures are below plan
Real Program	1,534,541	1,701,358	1,707,921	-	1,707,921	1,714,902	(6,981)	100.4%	
Alternative Program	900,278	1,003,319	1,006,556	-	1,006,556	987,489	19,067	98.1%	
Early Education	4,119,975	4,139,203	4,645,235	-	4,645,235	4,649,994	(4,759)	100.1%	
Total Expenses	108,953,190	109,186,765	110,256,330	(63,601)	110,192,729	109,804,400	388,330	99.6%	
Target Percentage								100.0%	
Other Sites									
Capital and Debt Services	4,150,606	4,356,370	4,356,370	-	4,356,370	3,355,288	1,001,082	77.0%	
Capital Projects - Building	-	-	-	-	-	-	-	-	
Infrastructure Maintenance Renewal	1,767,682	1,767,682	1,767,682	-	1,767,682	2,165,439	(397,757)	122.5%	
School Generated Funds	2,281,466	2,281,466	2,145,466	-	2,145,466	2,230,346	(84,880)	104.0%	
Government Contributions to ATRF	6,584,451	6,584,451	6,607,041	-	6,607,041	6,865,163	(258,122)	103.9%	
Leadership Council						1,283	(1,283)		
	14,784,205	14,989,969	14,876,559	-	14,876,559	14,617,519	259,040	98.3%	
Total Expenses	123,737,395	124,176,734	125,132,889	(63,601)	125,069,288	124,421,918	647,370	99.5%	

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MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **2016-2017 FINAL BUDGET**

Recommendation

That the Board of Trustees approves the 2016-2017 Final Budget for Parkland School Division No. 70 as presented at the Regular Meeting of November 1, 2016.

Background

The *School Act* (Section 147) specifies that school boards are responsible to develop an annual budget no later than May 31 for the fiscal year beginning the following September 1. The deadline for the 2016-2017 Fall Budget Update is November 30, 2016. This budget contains assumptions based on September 30 enrolments and forms the basis for monthly financial reporting.

Administration would be pleased to respond to any questions.

CJ:jc



Parkland School Division

Final Budget Report 2016/2017

Prepared by:

*Claire Jonsson
Associate Superintendent
Business & Finance
November 1, 2016*

Where
THE **WORLD**
opens up

Note the information presented in this document is summary information only. Please see the Parkland School Division No. 70 website (www.psd70.ab.ca) for the document after final budget approval November 1, 2016.

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EXECUTIVE SUMMARY

Parkland School Division No. 70 has a total budget of \$127.5 million and provides public education services to the citizens of Parkland County, Town of Stony Plain and the City of Spruce Grove. The division serves the educational needs of approximately 11,000 students from Kindergarten to Grade twelve within twenty four urban and rural instructional sites.

The executive summary presents highlights of the budget and organizational information of the school division.

Governance

Parkland School Division's Board of Trustees represents 6 electoral wards in the City of Spruce Grove, the Town of Stony Plain and Parkland County. The Board is charged with the responsibility of providing, for its students and their parents, an education system organized and operated in their best interests. It exercises this responsibility through setting of local educational policy and the wise use of resources.

The Board has one main purpose, namely to provide educational services as required by the School Act. There are 7 Trustees that represent the City of Spruce Grove and surrounding area, the Town of Stony Plain and surrounding area plus rural communities to the west that include Duffield, Entwistle, Seba Beach, Tomahawk and Wabamun.

Distributed Decision Making

Parkland allocates its revenues in accordance with the following beliefs and guiding principles:

Distributed Decision Making Beliefs:

- ✓ *The distribution of decision-making responsibility will create, and draw upon, leadership capacity within our organization.*
- ✓ *The Division's staff has the capability to make decisions about activities within the realms of its responsibility.*
- ✓ *Individuals who have critical knowledge and expertise about a certain activity are best suited to make the necessary decisions on how to achieve the goal and objectives for that activity.*
- ✓ *Decision-making responsibility must be supported by equitable resource allocation.*
- ✓ *Equity is established through a process of collaboration and consensus building.*
- ✓ *Information sharing about external or internal conditions affecting an organization is important.*

Distributed Decision Making Principles:

- ✓ *Those who are closest to the activity will have the major influence in decision-making surrounding that activity. The Division's staff has the capability to make decisions about activities within the realms of its responsibility.*
- ✓ *Informed decisions will be made with attention to balancing choice, responsibility, and accountability, while maintaining alignment with the organization's mission, vision and principles.*
- ✓ *Individuals will accept responsibility for their decisions.*
- ✓ *Decision makers will endeavor to take into account the full scope of impact of their decisions, and will collaborate with those who may be affected by such decisions.*
- ✓ *Information will be shared as freely as possible throughout the organization.*

Board Priorities

Students in Parkland School Division will be encouraged to explore, create, imagine, and engage in lifelong learning as they develop competencies that prepare them to enter the world of post-secondary studies or work. The Division believes that student success is closely linked to student well-being and the development of social-emotional assets that build resiliency and is therefore committed to the development of the whole child at all levels of their education. The priorities that will guide the work of the division have been affirmed by a variety of stakeholders including parents, students, community representatives, staff, including administrators and teachers. The priority areas are:

- ✓ ***Engagement***
- ✓ ***Resource Stewardship***

In addition to the enduring priorities listed above, the Division has outlined goals necessary to achieve student success and well-being:



Parkland School Division is confident that these goals are the ones we most need to achieve Student Success and Well-Being. This confidence is the product of engaging our stakeholders. Much happens in the life of students, schools and the Division, so these goals represent areas of interest in which our stakeholders desire the greatest impact.

The Division sets priorities, establishes goals, strategies and performance measures to ensure that success for all students is obtained. The budget allocates resources to assist in achieving this end.

Budget Process

The Budget was developed using information on funding and expenditure assumptions. Revenues are allocated in accordance with the Distributed Decision Making beliefs and guiding principles. Under this structure, schools agree on an allocation model and distribute resources according to the priority areas they have identified. Assumptions used to prepare the budget are shown on Schedule A. The budget was sent out to site administrators for completion, review and compilation. Opening budget assumptions were approved at the May 31th, 2016 Regular Board meeting. The preliminary budget was presented to the Board for approval at the June 14, 2016 Regular Board meeting. The final budget reflects September 30, 2016 actual enrolments and is scheduled to be presented at the November 01, 2016 Regular Board meeting. Once approved, it is submitted to Alberta Education as required under legislation.

Enrolment

Parkland School Division No. 70 is expected to have 10,968 students enrolled in ECS through Grade twelve in the 2016-2017 school year which is an increase of 192 students over the previous year. Estimated enrolment at September 30, 2016 and comparative figures for the past four years are shown on Schedule B.

Class Sizes

Parkland School Division No. 70 continues to invest resources in classroom teaching staff to support student success. Parkland School Division anticipates meeting Alberta Education's recommended targets in 4-6, 7-9 and 10-12 grade levels. Class size is calculated on divisional average. Expected class sizes and comparative figures for the past two years are shown on Schedule C.

Funding Sources

Parkland School Division No. 70 is financially dependent on funding from the Province of Alberta and receives 96% of its funding from government sources. The division has control over other revenues such as school fees, school generated funds, outside grants and investment revenues which comprise only 4% of the total revenue.

Total budgeted revenues for 2016-2017 are \$127.5 million. Total revenues for the division increased by 2.87% over 2015-2016.

The 2016-2017 budget accommodates a provision for an increase in general student enrolment. All other grant allocations remain at 2015-2016 levels. Base Funding represents 56.0% of the division's provincial funding and is determined by the number of students enrolled as of September 30th of each school year.

The Infrastructure Maintenance and Renewal (IMR) which provides funds for school renovation and facility upgrading projects, has been increased by \$1.1 million over 2015-2016 amounts.

Spending by Program

Funding is allocated to division programs and services to ensure that programs meet the needs of students and schools remain viable. The \$127.5 million of funding resources are allocated to five major program areas. The five major programs include Instruction, Plant Operations and Maintenance, Transportation, Administration and Capital and Debt Services.

Instruction is the allocation to all schools and other instructional programs and services offered to provide educational opportunities to students within the school division.

Some of the other instructional programs include Early Education, Special Education and Outreach Programs. Instructional services provided centrally are included in the Instruction program.

The Plant Operations and Maintenance activities relate to the division's responsibility for the construction, operation, maintenance, safety and security of all school buildings.

The Transportation program relates to all activities of transporting students to, from and between schools. Funding is provided to transport students who live 2.4 kilometers or greater away from their resident school.

Administration includes Board Governance, Office of the Superintendent and Deputy Superintendent, Business and Finance, Human Resources, and System Instructional Support.

Capital and Debt Services includes the amortization of capital assets and Infrastructure Maintenance Renewal program (IMR).

Expenditures by Category

Parkland School Division No. 70 will spend approximately \$95.3 million on human resources, which is about 75% of the division's budget.

Collective agreements are in place for the 2016-2017 school year for our two support staff unions. The teacher's collective agreement expired August 31, 2016. The Alberta government committed to taking an active role in bargaining through legislation formed the Teachers' Employer Bargaining Association (TEBA) represented by government and school boards to create an effective bargaining structure that will meet the needs of teachers, students and the public. Negotiations are underway. We anticipate minimal increases to benefit provider costs for teachers and support staff. Pension costs for teachers are fully funded by the Provincial Government while pension costs for support staff are estimated to remain constant.

Expenditures within the Maintenance and Transportation categories have been adjusted to account for the carbon tax on fuels including diesel and natural gas that will come into effect on January 1, 2017.

Financial Impact

As a result of this budget the division is expecting very little change to the Accumulated Operating Reserve. The division is expecting Accumulated Operating Reserves of \$4.3 million as at August 31, 2016. In the 2016-2017 budget, we anticipate a deficit of \$43 thousand. The balance at the end of August 31, 2017 for Operating Reserves is estimated to remain at \$4.2 million.

Financial Forecast

We are faced with managing a difficult fiscal situation while protecting the educational programs and services and putting the best interest of students ahead of other desires. As the cost of supplies, salaries, benefits and contracted services increase, spending will be adjusted to ensure that expenditures do not exceed forecasted revenues. When resources are limited, the priority is to ensure that the needs of classrooms are met. This often involves the reduction of supplies and contracted services or a review of the effectiveness and efficiency of program and service delivery. This work is ongoing as our Administrative and Educational leaders identify what activities have the most value, should not be done and should be done better.

The Superintendent is dedicated to ensuring that positive relationships are the basis of our important work. Effective communication and open, transparent systems will be the norm as we move forward in some very exciting times in Parkland School Division.

As communities mature and change, we are experiencing different demands for student spaces in our schools. The Board is committed in its efforts to hear from the community. Trustees continue to increase their connection with stakeholders and commit to ensuring greater public engagement. With the Prescott Learning Centre opening in the 2016-2017 school year and a second K-9 School in Spruce Grove opening in the near future, the Board completed a comprehensive attendance area review in the City of Spruce Grove.

The work to support classroom teachers and school-based administrators to provide quality educational support and/or programming supports for students with diverse learning needs is always done with our division goals of Inclusive Education, Quality Teaching, Culture of Wellness and Universal Leadership in mind.

The division will need to monitor Accumulated Operating Reserves in future operating budgets to ensure that it maintains an appropriate balance between meeting the needs of students and the financial health of the district. The amount of reserves will be dependent on future financial resources and expenditure decisions made by the division

A summary of Parkland School Division No. 70 budgeted revenues, expenditures and operating reserves is shown on Schedule D.

Human Resources

Division staffing has the greatest impact on the educational opportunities provided to students within Parkland School Division No. 70 and consequently makes up 75% of the division's budget. Total salaries and benefits for the division increased by 3.55% over 2015-2016.

The division will employ 579.99 full time equivalent teachers and 415.85 full time equivalent support staff in 2016-2017. 2016-2017 will see an overall increase of 9.81 teaching staff and an overall increase of 17.69 support staff. This growth is a result of an increase in ECS and overall enrolment. School support staff will increase by 14.13. Administration staff will increase by 1.00. Transportation staff will increase by 1.00. There is an increase of 0.75 in maintenance staff, as well as increase of 0.81 in custodial staff.

The opening of the Prescott Learning Centre required staffing to be adjusted throughout all schools in Spruce Grove that have had changes in enrolments as a result of students moving between schools.

Capital Plan

All new school facilities are funded from the Province of Alberta through Alberta Education in consultation with the Department of Infrastructure. Each year, school jurisdictions submit facility needs for the next three years and await funding and approval from the province.

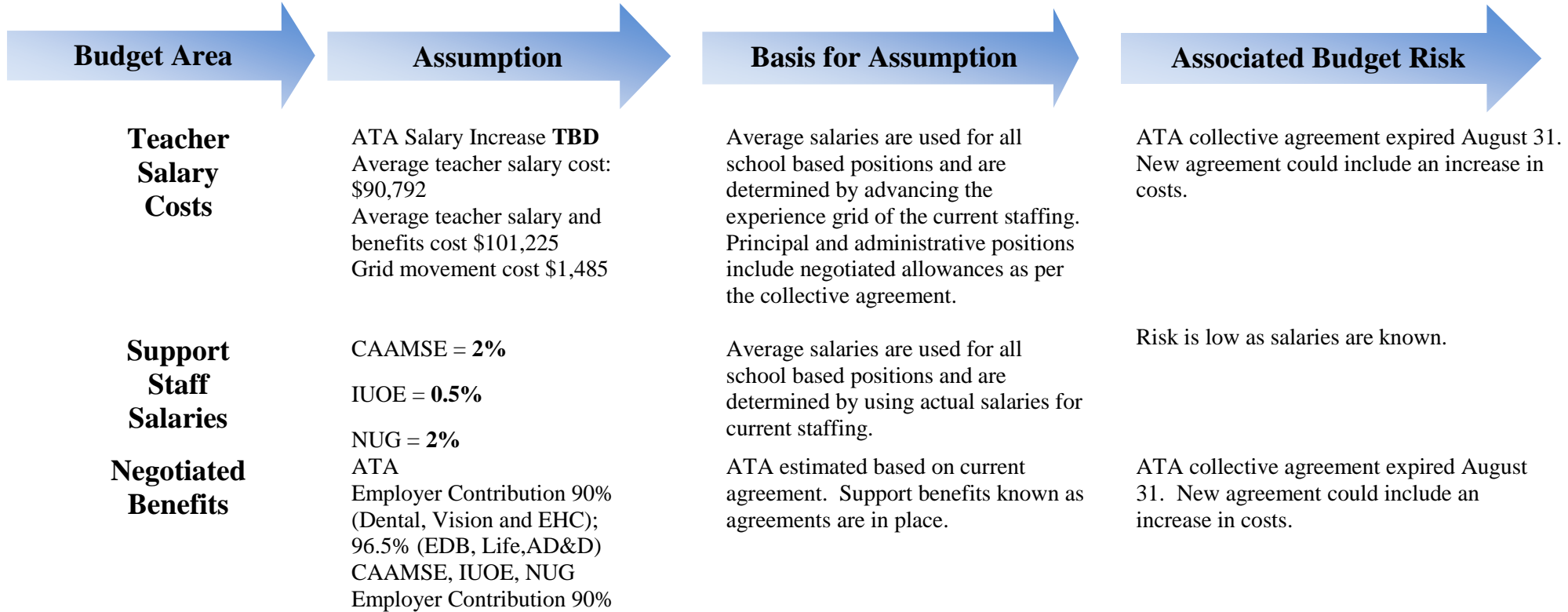
The Board has approved a Capital Plan submission for the construction of a replacement K-9 school for Stony Plain Central School in Stony Plain as priority for year one. Year two includes a complete preservation and modernization of Woodhaven School in Spruce Grove and a modernization of Spruce Grove Composite High School. Year three priority is a new High School to be located in the Parkland School Division.

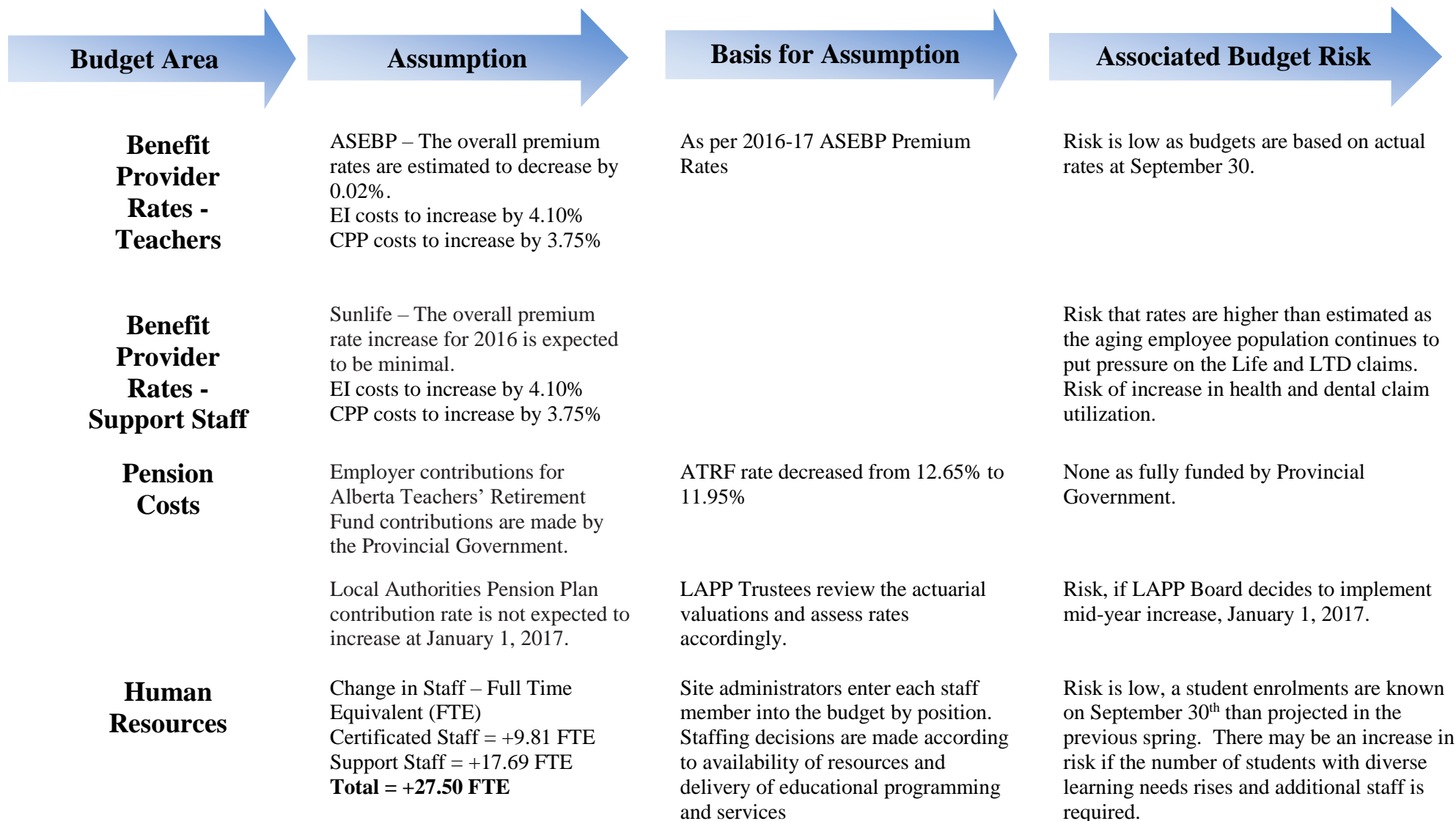
A second K-9 School located in the west end of the City of Spruce Grove is scheduled for construction next year will include a new bus transfer station. The opening date of 2017-18 has been delayed due to unforeseen land and development concerns. The project is expected to go out for tender in October 2016.

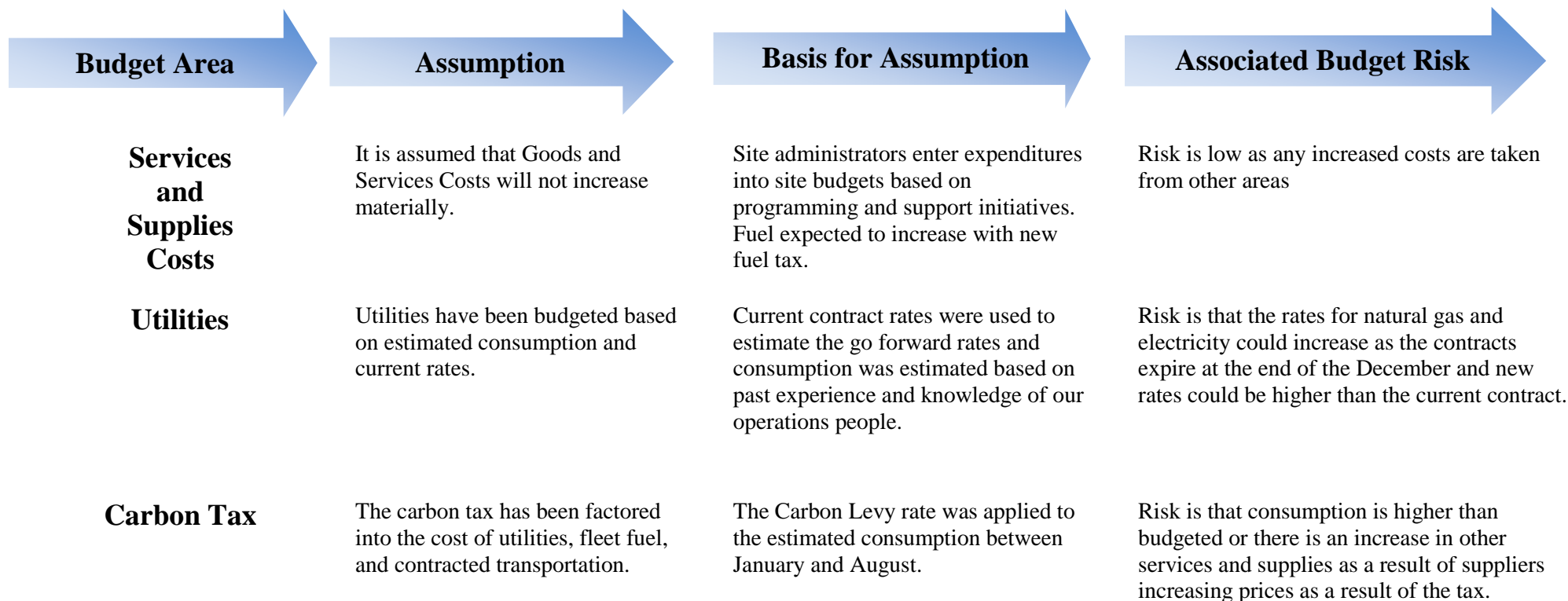
The Capital Plan for 2017-2020 is referenced for information purposes only, and does not form part of Parkland School Division No. 70's operating budget.

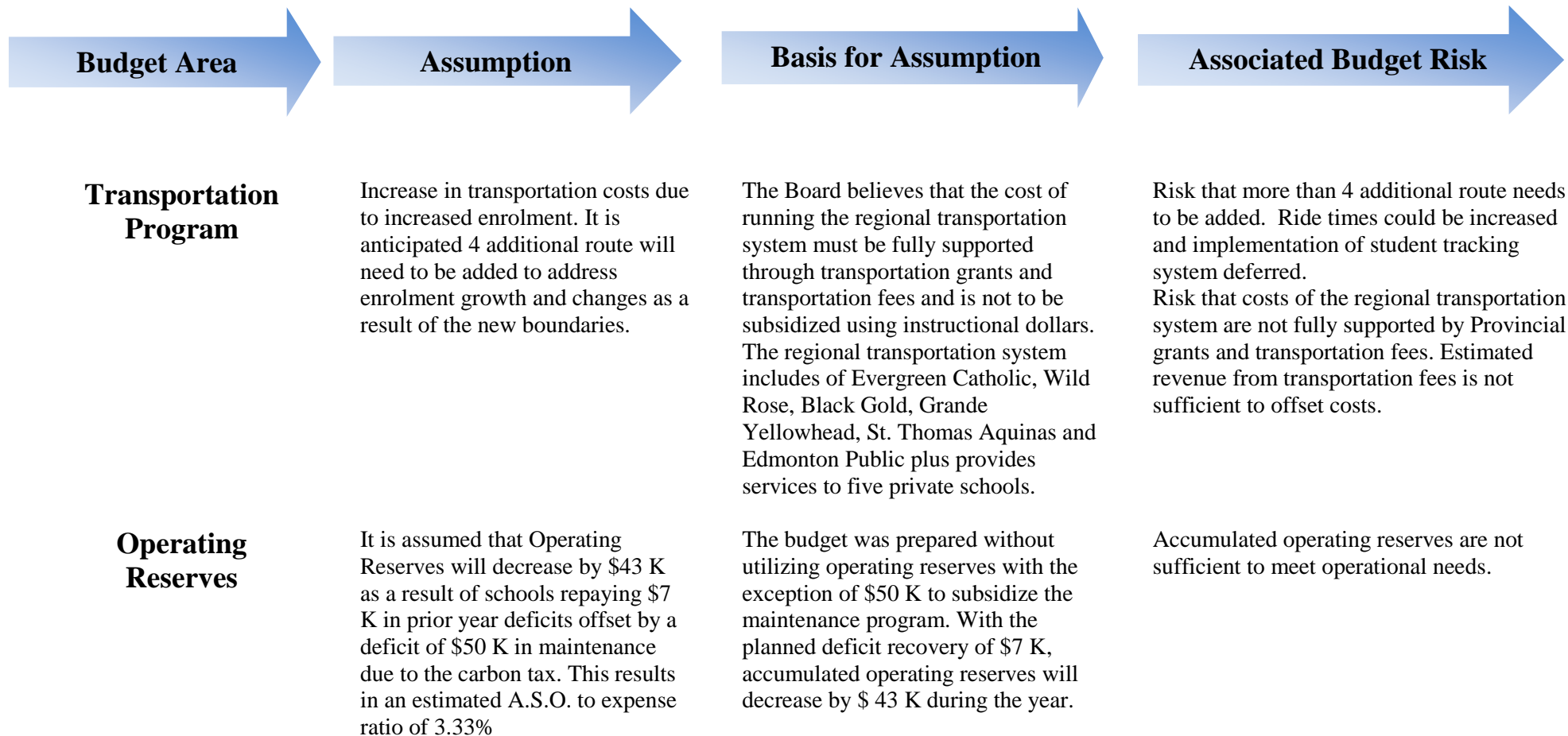
The following table outlines the assumptions used in developing the 2016-2017 operating budget, the basis for the assumption and the risk associated if the assumption is not correct or other factors influence the original assumption made.

Budget Area	Assumption	Basis for Assumption	Associated Budget Risk
Enrolment	<p>Overall enrolment increase of 192 students (1.78%) broken out as follows:</p> <p>Community A: 3 (+0.39%) Community B: 37 (+0.85%) Community C: 131 (+2.44%) Outreach: 21 (+7.98%)</p>	<p>Review of students is prepared by each school Principal using the principles of “Cohort Survival” and known information. Students automatically move by grade to the next grade in the upcoming year. ECS numbers are estimated based on current registrations and historical information.</p>	<p>Risk is low as actual enrolments are used at September 30 for the Final Budget.</p>
Average CEUs	<p>FTE enrolment is based on estimating the number of CEU’s earned at high school. FTE enrolment is projected to decrease by 1.29 FTE or 0.00% (See Enrolment Summary).</p>	<p>Average CEU per student is calculated by reviewing average CEUs earned over a three year period, student transfers from feeder schools and assessing a reasonable amount using known information.</p>	<p>If average CEU’s are below the estimate, there will be less revenue for the district and for the high schools. If CEU’s are higher than average, then there may be a disproportionate amount of revenue being retained by the high schools rather than being allocated under the budget allocation model.</p>
Grant Revenues	<p>Base Funding and Class size rates remained at 15/16 levels. Base funding increased 0.70% due to enrollments. Infrastructure, Maintenance and Renewal Grant is expected to increase by 64.28%. All other grants remain unchanged</p>	<p>The Provincial Grant rates are known and allocated to school jurisdictions to support approved education programs for students in ECS to Grade 12. Revenues are calculated using the applicable formulas, rates, and criteria from Alberta Education’s Funding Manual for School Authorities</p>	<p>As the total Provincial grant revenues are known there is no associated risk after passing the budget on this item.</p>









Schedule B

Enrolment Report at September 30, 2016

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/16	Preliminary 9/30/16	9/30/15	9/30/14	9/30/13	9/28/12
Blueberry	44	62	49	50	67	55	64	47	63	52				553	574	571	559	514	518
Brookwood	167	129	134	150	132									712	689	828	732	584	575
Maranatha	47	32	30	40	25									174					
Other	120	97	104	110	107									538					
Connections for Learning		10	10	9	13	13	10	10	9	8	7	22	30	151	113	116	97	95	121
Home Ed		2	3	2	2	3	6	6	3	8	4		3	42		36	28	24	26
Bright Bank Institutional					1	3	4	2						10		11	10	11	11
Duffield	37	32	22	30	31	30	37	27	31	35				312	296	296	280	263	274
École Broxton Park	194	88	88	59	58	63	43	41	34	43				711	742	1016	972	874	771
French	92	87	84	56	52	52	37	35	29	37				561		533	500	415	366
Maranatha																313	292	290	267
Other	102	1	4	3	6	11	6	6	5	6				150	742	170	180	169	138
École Meridian Heights	82	76	93	81	68	68	63	50	66	58				705	756	723	717	706	668
English	12	12	30	29	17	30	33	22	32	28				245	756	263	292	294	289
French	70	64	63	52	51	38	30	28	34	30				460	0	460	425	412	379
Entwistle	14	14	13	12	14	16	18	8	9	15				133	133	130	132	130	118
Forest Green	35	43	43	38	48	34	34							275	291	273	250	254	248
Graminia	45	59	49	52	65	56	66	45	46	48				531	551	531	510	513	523
Greystone Centennial Middle						83	107	109	137	113				549	576	694	662	633	532
High Park	54	50	53	47	51	39	47	41	54	49				485	487	453	449	467	469
Keephills																	44	59	49
Memorial Composite High											393	388	373	1154	1165	1162	1164	1163	1177
Millgrove	110	100	102	114	129									555	568	414	507	591	559
Muir Lake	53	33	41	46	46	48	45	46	43	35				436	419	433	437	433	428
Parkland Village	41	45	33	34	43									196	243	249	212	188	182
Prescott Learning Centre	90	41	72	71	36	79	66	62	70					587	552				
Seba Beach	6	9	7	10	10	12	8	10	19	14				105	91	94	76	95	113
Spruce Grove Composite High											328	310	400	1038	1094	1029	1040	976	968
English											283	282	368	933	1094	937	935	870	876
French											45	28	32	105		92	105	106	92
Stony Plain Central	67	42	47	50	38	56	51	69	86	89				595	597	591	504	475	439
Tomahawk	18	11	15	14	7	9	7	12	7	10				110	136	129	131	116	116
Wabamun	14	18	11	13	16	11	9	14	6	6				118	120	126	125	119	108
Woodhaven Middle						137	132	119	96	137				621	652	608	593	571	558
Maranatha						25	28	23	25	19				120					
Other						112	104	96	71	118				501					
ECS - Grade 12 Enrolment	1,071	864	885	882	875	815	817	718	779	720	732	720	806	10,684	10,845	10,513	10,231	9,854	9,551
Memorial Outreach											1	12	62	75		77	101	98	86
Spruce Grove Outreach											9	29	91	129		78	101	56	46
Outreach Programs											10	41	153	204	0	155	202	154	132
Total Enrolment	1071	864	885	882	875	815	817	718	779	720	742	761	959	10,888	10845	10668	10433	10008	9683
Projected Additional Outreach Enrolments*											10	23	47	80	284	108	41	192	156
Total Enrolment - Projected and Registered	1071	864	885	882	875	815	817	718	779	720	752	784	1006	10,968	11129	10776	10474	10200	9839

*Outreach students enroll in classes throughout the year - Presented to the Board October 4, 2016

Schedule B
Enrolment Report at September 30, 2016

Enrolment - Community A

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/16	9/30/16	9/30/15	9/30/14	9/30/13	9/28/12
Duffield	37	32	22	30	31	30	37	27	31	35				312	296	296	280	263	274
Entwistle	14	14	13	12	14	16	18	8	9	15				133	133	130	132	130	118
Seba Beach	6	9	7	10	10	12	8	10	19	14				105	91	94	76	95	113
Tomahawk	18	11	15	14	7	9	7	12	7	10				110	136	129	131	116	116
Wabamun	14	18	11	13	16	11	9	14	6	6				118	120	126	125	119	108
Total Community A	89	84	68	79	78	78	79	71	72	80	0	0	0	778	776	775	788	782	778

Enrolment - Community B

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/16	9/30/16	9/30/15	9/30/14	9/30/13	9/28/12
Forest Green	35	43	43	38	48	34	34							275	291	273	250	254	248
High Park	54	50	53	47	51	39	47	41	54	49				485	487	453	449	467	469
Memorial Composite High											393	388	373	1154	1165	1162	1164	1163	1177
École Meridian Heights	82	76	93	81	68	68	63	50	66	58				705	756	723	717	706	668
Stony Plain Central	67	42	47	50	38	56	51	69	86	89				595	597	591	504	475	439
Stony Plain	238	211	236	216	205	197	195	160	206	196	393	388	373	3214	3296	3202	3084	3065	3001
Connections for Learning		10	10	9	13	13	10	10	9	8	7	22	30	151	113	116	97	95	121
Home Ed		2	3	2	2	3	6	6	3	8	4		3	42		36	28	24	26
Bright Bank Institutional					1	3	4	2						10		11	10	11	11
Muir Lake	53	33	41	46	46	48	45	46	43	35				436	419	433	437	433	428
Blueberry	44	62	49	50	67	55	64	47	63	52				553	574	571	559	514	518
Total Community B	335	318	339	323	334	319	324	271	324	299	404	410	406	4406	4402	4369	4215	4142	4105

Enrolment - Community C

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/16	9/30/16	9/30/15	9/30/14	9/30/13	9/28/12
Brookwood	167	129	134	150	132									712	689	828	732	584	575
École Broxton Park	194	88	88	59	58	63	43	41	34	43				711	742	1016	972	874	771
Greystone Centennial Middle						83	107	109	137	113				549	576	694	662	633	532
Millgrove	110	100	102	114	129									555	568	414	507	591	559
Prescott Learning Centre	90	41	72	71	36	79	66	62	70					587	552				
Spruce Grove Composite High											328	310	400	1,038	1094	1029	1040	976	968
Woodhaven Middle						137	132	119	96	137				621	652	608	593	571	558
Spruce Grove	561	358	396	394	355	362	348	331	337	293	328	310	400	4,773	4873	4589	4506	4229	3963
Graminia	45	59	49	52	65	56	66	45	46	48				531	551	531	510	513	523
Parkland Village	41	45	33	34	43									196	243	249	212	188	182
Total Community C	647	462	478	480	463	418	414	376	383	341	328	310	400	5,500	5667	5369	5228	4930	4668

Enrolment - Outreach Programs

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/16	9/30/16	9/30/15	9/30/14	9/30/13	9/28/12
Memorial Outreach											1	12	62	75	0	77	101	98	86
Spruce Grove Outreach											9	29	91	129	0	78	101	56	46
Projected Additional Outreach Enrolments											10	23	47	80	249	108	41	192	156
Total Outreach											20	64	200	284	284	263	243	346	288

**Schedule C
Class Size Report (All Subjects)**

2016-17 Final Budget

	K to 3			4 to 6			7 to 9			10 to 12		
	Actual 2014/15	Actual 2015/16	Budget 2016/17	Actual 2014/15	Actual 2015/16	Budget 2016/17	Actual 2014/15	Actual 2015/16	Budget 2016/17	Actual 2014/15	Actual 2015/16	Budget 2016/17
Blueberry	19.9	19.6	21.0	21.4	24.6	24.0	22.5	20.2	27.0			
Brookwood	19.5	22.4	20.0	28.4	26.0	20.0						
Duffield	21.3	17.5	16.7	23.7	21.0	23.0	20.2	19.2	19.8			
École Broxton Park	20.0	19.4	20.3	23.3	21.5	20.4	24.8	27.2	20.8			
École Meridian Heights	17.0	18.5	19.0	18.5	18.7	22.0	21.0	20.0	24.0			
Entwistle	14.5	12.8	16.5	18.0	32.0	22.0	19.0	23.1	20.5			
Forest Green	19.4	20.4	19.9	19.3	22.7	19.3						
Graminia	17.5	19.4	18.0	21.4	20.6	21.0	21.1	25.6	19.0			
Greystone Centennial Middle				22.5	22.8	27.1	24.6	26.1	25.7			
High Park	19.4	22.9	22.7	22.2	19.5	20.2	24.5	24.1	24.5			
Keephills	10.7			15.8								
Memorial Composite High										26.9	26.0	26.9
Millgrove	21.1	19.0	20.2	20.2	23.0	26.2						
Muir Lake	19.8	20.3	22.0	23.5	23.6	23.2	21.3	21.7	20.8			
Parkland Village	18.8	17.3	21.8	23.5	25.5	25.0						
Prescott Learning Centre			20.3			23.1						26.6
Seba Beach	17.0	14.0	16.0	17.0	18.8	21.0	17.2	21.4	28.0			
Spruce Grove Composite High										25.1	28.1	28.0
Stony Plain Central	19.8	20.2	21.1	24.8	24.0	24.0	25.3	28.1	27.3			
Tomahawk	19.7	16.7	14.0	13.3	20.0	12.0	14.8	18.8	13.0			
Wabamun	19.0	21.3	21.5	27.0	23.6	24.0	17.5	18.5	19.0			
Woodhaven Middle				22.3	25.2	27.1	21.0	21.3	25.2			
	19.1	19.7	19.5	21.8	22.5	22.3	22.0	23.0	24.4	25.9	27.0	27.5

Schedule D - 2016-17 Final Budget Financial Forecast

Budget Statement of Revenues and Expenses

	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Revenues				
Instruction (ECS to Grade 12)	93,536,252	96,201,030	2,664,779	2.85%
School Generated Funds	2,281,466	1,060,790	(1,220,676)	-53.50%
Operation and Maintenance	13,419,277	15,150,540	1,731,263	12.90%
Transportation	10,651,613	11,001,568	349,955	3.29%
Board and System Administration	4,053,454	4,086,142	32,689	0.81%
External Services	38,680	38,680	-	0.00%
Total Revenues	123,980,741	127,538,751	3,558,009	2.87%
Expenses				
Instruction (ECS to Grade 12)	93,596,424	96,193,898	2,597,475	2.78%
School Generated Funds	2,281,466	1,060,790	(1,220,676)	-53.50%
Operation and Maintenance	13,438,098	15,200,540	1,762,442	13.12%
Transportation	10,768,613	11,001,568	232,954	2.16%
Board and System Administration	4,053,454	4,086,142	32,689	0.81%
External Services	38,680	38,680	-	0.00%
Total Expenses	124,176,734	127,581,618	3,404,884	2.74%
Surplus/(Deficit)	(195,993)	(42,867)	153,126	
Block				
	Projected Operating Reserves at Aug 31, 2016	Projected Surplus (Deficit)		Projected Operating Reserves at Aug 31, 2017
Instruction	2,882,823	7,133		2,889,956
Board and System Administration	275,249	-		275,249
Operations and Maintenance	-	(50,000)		(50,000)
Transportation	186,160	-		186,160
External Services	-	-		-
Total	3,344,232	(42,867)	-	3,301,365
Unrestricted	943,769			943,769
Total Accumulated Surplus from Operations (Excluding SGF)	4,288,001			4,245,134
A.S.O. to expense Ratio	3.45%			3.33%

2016-17 Final Budget
BUDGET ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS

REVENUES	Total	Instruction	Administration	Operations and Maintenance	Transportation	External Services
Alberta Education	116,301,096	91,917,105	3,813,424	11,004,986	9,565,582	-
Alberta Finance	-	-	-	-	-	-
Other - Government of Alberta	-	-	-	-	-	-
Federal Government and/or First Nations	2,226,973	1,888,558	84,719	253,696	-	-
Other Alberta school authorities	156,680	83,680	-	-	73,000	-
Out of province authorities	11,250	11,250	-	-	-	-
Alberta Municipalities	-	-	-	-	-	-
Instruction resource fees	735,521	735,521	-	-	-	-
School based course material fees	934,817	934,817	-	-	-	-
Transportation fees	1,120,570	-	-	-	1,120,570	-
Other Student Fees	851,989	851,989	-	-	-	-
Other sales and services	775,817.00	515,402	18,000	-	242,416	-
Investment income	170,000	-	170,000	-	-	-
Gifts and Donations	125,000	125,000	-	-	-	-
Fundraising	198,500	198,500	-	-	-	-
Rentals of facilities	38,680	-	-	-	-	38,680
Amortization of capital allocations	3,891,858	-	-	3,891,858	-	-
TOTAL REVENUES	127,538,751	97,261,821	4,086,142	15,150,540	11,001,568	38,680
EXPENSES						
Certificated Salaries	56,564,285	56,067,113	497,172	-	-	-
Certificated Benefits	12,668,414	12,520,406	148,008	-	-	-
Non-Certificated Salaries and Wages	20,663,545	14,552,355	1,701,222	3,867,329	503,959	38,680
Non-Certificated Benefits	5,414,351	3,833,008	393,869	1,070,616	116,858	-
SUB-TOTAL	95,310,595	86,972,883	2,740,271	4,937,944	620,817	38,680
Services, contracts and supplies	27,333,378	9,187,210	1,209,887	6,491,234	10,445,048	-
Cost recoveries between programs	-	238,642	14,800	(155,442)	(98,000)	-
Direct Cost of Fundraising and Fees	-	-	-	-	-	-
Capital and debt services						
Amortization of capital assets						
Supported	3,891,858	-	-	3,891,858	-	-
Unsupported	1,045,787	855,954	121,184	34,946	33,703	-
Total Amortization	4,937,645	855,954	121,184	3,926,804	33,703	-
Interest on capital debt						
Supported	-	-	-	-	-	-
Unsupported	-	-	-	-	-	-
Other interest charges	-	-	-	-	-	-
Losses on disposal of capital assets	-	-	-	-	-	-
TOTAL EXPENSES	127,581,618	97,254,688	4,086,142	15,200,540	11,001,568	38,680
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE EXTRAORDINARY ITEMS	(42,867)	7,133	-	(50,000)	-	-

BUDGET REVENUE

	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Revenue Alberta Education				
School Jurisdiction Base Funding				
Base Instruction (Gr 1-12)	63,632,018	63,833,059	201,041	0.32%
Early Childhood Services (ECS)	3,279,782	3,543,634	263,852	8.04%
Home Education	60,149	70,174	10,025	16.67%
Outreach Schools	188,918	188,918	-	0.00%
Sub Total	67,160,868	67,635,785	474,918	0.71%
Alberta Education - Administration				
Administration allocation	3,735,554	3,754,012	18,457	0.49%
Sub Total	3,735,554	3,754,012	18,457	0.49%
Differential Cost Funding				
ECS Program Unit	5,245,243	7,264,848	2,019,605	38.50%
English as a Second Language	74,220	94,248	20,028	26.98%
First Nations, Metis & Inuit Education	722,175	756,340	34,165	4.73%
Inclusive Education	6,004,459	5,994,430	(10,029)	-0.17%
Small Schools by Necessity	900,142	813,658	(86,484)	-9.61%
Socio - economic Status	831,809	841,860	10,051	1.21%
Equity of Opportunity	1,190,131	1,135,837	(54,294)	-4.56%
Classroom and community supports	-	346,629	346,629	100.00%
Sub Total	14,968,179	17,247,849	2,279,670	15.23%
Differential Cost Funding - Operations and Maintenance				
Operations & maintenance support	8,000,524	8,101,016	100,492	1.26%
Sub Total	8,000,524	8,101,016	100,492	1.26%
Alberta Education - Other				
Institutional Programs	288,783	273,042	(15,741)	-5.45%
Lump Sum Payment	555,000	-	(555,000)	-100.00%
Government Contributions to ATRF	6,584,451	6,570,240	(14,211)	-0.22%
Other	55,000	-	(55,000)	-100.00%
Sub Total	7,483,234	6,843,282	(639,952)	-8.55%
Federal French Funding				
Federal French Funding	109,000	109,000	-	0.00%
Sub Total	109,000	109,000	-	0.00%
Transportation Funding				
Transportation - Rural	6,166,536	6,036,338	(130,198)	-2.11%
Special Education Transportation	667,808	630,694	(37,114)	-5.56%
Transportation - Disabled - ECS	236,609	276,739	40,130	16.96%
Transportation - In Home - ECS	51,110	58,824	7,714	15.09%
Urban Transportation	2,471,303	2,562,987	91,684	3.71%
Sub Total	9,593,366	9,565,582	(27,784)	-0.29%
Provincial Priority Targeted Funding				
Supernet Service	240,000	249,600	9,600	4.00%
Sub Total	240,000	249,600	9,600	4.00%

BUDGET REVENUE

	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Capital Funding				
Infrastructure Maintenance and Renewal	1,767,682	2,903,970	1,136,288	64.28%
Sub Total	1,767,682	2,903,970	1,136,288	64.28%
Other Provincial Support Funding - Alberta Finance				
Supported Capital Interest	1,786	-	(1,786)	-100.00%
Sub Total	1,786	-	(1,786)	-100.00%
Federal Government				
First Nations Tuition's	1,882,235	2,117,973	235,738	12.52%
Sub Total	1,882,235	2,117,973	235,738	12.52%
From Alberta School Authorities				
Tuition Fees	36,215	83,680	47,465	131.06%
Transportation Fees	73,000	73,000	-	
Sub Total	109,215	156,680	47,465	43.46%
From Out of Province				
Tuition Fees	11,250	11,250	-	0.00%
Sub Total	11,250	11,250	-	0.00%
Private Organizations				
Transportation - Private Schools	10,015	47,400	37,385	373.29%
Transportation Insurance	165,017	165,017	-	0.00%
Sub Total	175,032	212,417	37,385	21.36%
Individuals				
Transportation Fees	800,215	1,120,570	320,355	40.03%
Rentals - Facilities	38,680	38,680	-	0.00%
Donations	94,451	125,000	30,549	32.34%
Instructional Material Fees (ECS)	50,736	44,785	(5,951)	-11.73%
Instructional Material Fees	686,920	690,736	3,816	0.56%
School Based Course Material Fees	866,137	934,817	68,680	7.93%
Other Student Fees	704,099	851,989	147,890	21.00%
Fundraising	1,283,059	198,500	(1,084,559)	-84.53%
Sub Total	4,524,296	4,005,077	(519,220)	-11.48%
Other				
Interest & Investment Income	170,000	170,000	-	0.00%
Misc. Sales	606,281	563,400	(42,881)	-7.07%
Sub Total	776,281	733,400	(42,881)	-5.52%
Other				
Amortization of Capital Allocations	3,442,239	3,891,858	449,619	13.06%
Sub Total	3,442,239	3,891,858	449,619	13.06%
TOTAL REVENUES	123,980,741	127,538,751	3,558,010	2.87%

Budget Expenses

By Program	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Early Childhood Services	6,122,734	10,312,610	4,189,877	68.43%
Instruction	89,755,156	86,942,078	(2,813,078)	-3.13%
Board & System Administration	4,053,454	4,086,142	32,689	0.81%
Plant Operations & Maintenance	11,670,416	12,297,012	626,596	5.37%
Infrastructure Maintenance Renewal	1,767,682	2,903,528	1,135,846	64.26%
Transportation	10,768,613	11,001,568	232,954	2.16%
External Services	38,680	38,680	-	0.00%
TOTAL EXPENSES	124,176,734	127,581,618	3,404,884	2.74%

By Category	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Salaries, wages and benefits	92,045,046	95,310,595	3,265,549	3.55%
Services, contracts and supplies	23,526,170	23,368,618	(157,552)	-0.67%
School generated funds	2,281,466	1,060,790	(1,220,676)	-53.50%
Infrastructure maintenance renewal	1,767,682	2,903,970	1,136,288	64.28%
Amortization of Property and equipment	4,554,584	4,937,645	383,061	8.41%
Interest on long-term debt	1,786	-	(1,786)	-100.00%
TOTAL EXPENSES	124,176,734	127,581,618	3,404,884	2.74%

BUDGET EXPENDITURES BY SITE

Site	Final Budget 2015-16	Final Budget 2016-17	Variance to Budget	% Increase (decrease)
Governance	625,050	617,831	(7,220)	-1.16%
Office of the Superintendent	530,790	543,346	12,556	2.37%
People Services	440,068	509,832	69,764	15.85%
Deputy Superintendent	594,759	611,976	17,217	2.89%
Learning Supports	1,977,014	2,303,396	326,382	16.51%
Financial Services	2,121,427	2,090,400	(31,026)	-1.46%
Technology Services	1,853,849	2,021,724	167,875	9.06%
Print Centre	87,000	87,000	-	0.00%
Transportation Services	10,710,113	10,966,765	256,651	2.40%
Maintenance	4,445,542	4,482,175	36,633	0.82%
Custodial	3,484,534	3,426,443	(58,091)	-1.67%
Infrastructure Maintenance Renewal	1,767,682	2,903,970	1,136,288	64.28%
Capital and Debt Services	4,356,370	4,437,645	81,275	1.87%
Instructional Pool	3,342,637	2,164,087	(1,178,550)	-35.26%
Government Contributions to ATRF	6,584,451	6,570,240	(14,211)	-0.22%
Subtotal	42,921,285	43,736,829	815,543	1.90%
Blueberry School	3,974,180	3,803,699	(170,481)	-4.29%
Brookwood School	5,307,228	5,381,070	73,842	1.39%
Ecole Broxton Park School	5,681,918	3,813,060	(1,868,858)	-32.89%
Connections for Learning	1,321,037	1,448,288	127,251	9.63%
Duffield School	2,195,729	2,255,117	59,388	2.70%
Entwistle School	1,027,961	1,097,440	69,479	6.76%
Forest Green School	2,132,690	2,139,464	6,774	0.32%
Graminia School	3,454,260	3,437,058	(17,202)	-0.50%
Greystone Centennial Middle School	4,289,304	3,437,850	(851,455)	-19.85%
High Park School	3,092,430	3,183,318	90,889	2.94%
Memorial Composite High School	7,817,368	7,740,304	(77,064)	-0.99%
Memorial Outreach Program	511,784	535,858	24,074	4.70%
Ecole Meridian Heights School	4,860,412	4,866,847	6,435	0.13%
Millgrove School	3,071,128	3,722,646	651,518	21.21%
Muir Lake School	3,014,107	2,854,264	(159,843)	-5.30%
Parkland Village School	1,989,730	1,599,985	(389,745)	-19.59%
Prescott Learning Centre	-	3,955,063	3,955,063	100.00%
Seba Beach School	878,432	985,172	106,740	12.15%
Spruce Grove Composite High School	6,732,045	6,941,037	208,992	3.10%
Spruce Grove Outreach Program	437,263	409,608	(27,655)	-6.32%
Stony Plain Central School	3,704,291	3,850,350	146,059	3.94%
Tomahawk School	1,133,553	1,016,329	(117,223)	-10.34%
Wabamun School	1,124,711	1,005,097	(119,614)	-10.64%
Woodhaven Middle School	4,138,895	4,153,037	14,142	0.34%
Early Education	4,139,203	6,418,498	2,279,295	55.07%
Real Program	1,701,358	1,619,329	(82,029)	-4.82%
Wellness Program	239,647	243,646	3,999	1.67%
Alternative Program	1,003,319	870,565	(132,754)	-13.23%
School Generated Funds	2,281,466	1,060,790	(1,220,676)	-53.50%
Subtotal School Instructional Sites	81,255,449	83,844,789	2,589,340	3.19%
Total	124,176,734	127,581,618	3,404,884	2.74%



MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Shauna Boyce, Associate Superintendent
Subject: **MODULAR RELOCATION – DUFFIELD SCHOOL**

Recommendation

That the Board of Trustees approve the relocation of six modular units to Duffield School as presented at the Regular Meeting of November 1, 2016.

Background

Parkland School Division has prioritized the divisions modular classroom needs based on enrolment pressures and a systematic replacement of outdated portable classrooms.

The 2016-17 request for modular classroom relocation is based solely on the systematic replacement of outdated portable classrooms at Duffield School that were built in 1975 and 1976.

The scope of work will include demolition of six deteriorated 1975 portables located at Duffield School, which would be replaced with six relocated Parkland School Division modular units.

The six relocated units would come from Ecole Broxton Park School and Greystone School.

- Relocate four modular units from Ecole Broxton Park School to Duffield School.
- Relocate two modular units from Greystone School to Duffield School.

Requests for funding for new modulars and portable relocations are submitted to Alberta Education annually on November 1.

Administration would be pleased to respond to any questions.

SB:jc



MEMORANDUM

Date: November 1, 2016

To: Board of Trustees

From: Tim Monds, Superintendent

Originator: Scott Johnston, Associate Superintendent

Subject: **2015-2016 PROVINCIAL ACHIEVEMENT TESTS AND GRADE 12 DIPLOMA EXAM RESULTS**

Recommendation

That the Board of Trustees receives as information the Parkland School Division 2015 – 2016 Provincial Achievement Tests and Grade 12 Diploma Exam Results as presented at the Regular Meeting of November 1, 2016.

Background

Alberta Education's Provincial Achievement Tests and Diploma Examinations are one measure used to assist schools and jurisdictions to monitor student performance in relation to provincial standards for a wide variety of skills, knowledge, and competencies as outlined in the Ministry's Programs of Study. For teachers, these assessments provide valuable feedback on program strengths and weaknesses, the effectiveness of instructional techniques and student comprehension levels. Post-secondary institutions consider final course marks as an entry-measurement for accepting potential students.

The following report provides an overview of Parkland School Division's achievements on the Provincial Achievement Tests and Diploma Examinations for the 2015-2016 school year. The report provides a three-year review of Parkland School Division's performance and the provincial level of performance for each of the subjects written at Grade 6, 9 and 12.

Administration would be pleased to respond to questions.

SJ:jc



Parkland School Division

Provincial Achievement Tests & June Diploma Examinations Summary Results Report 2015 – 2016

EXECUTIVE SUMMARY

The chart on page 2 reports Parkland School Division student achievement on both Provincial Achievement Tests and Diploma Examinations. Individual subjects are provided in historical detail on the pages that follow. Some considerations:

French Immersion experiences significant growth and strong results, some challenges remain:

- Standard of excellence increased in 6 French Immersion subjects;
- Acceptable standard increased in 7 French Immersion subjects;
- PSD exceeds the province at a standard of excellence in French Language Arts 30-1 by 5.6%;
- PSD exceeds provincial achievement in French Immersion at the acceptable standard in 5 subjects;
- Although the Division continues to reduce the achievement gap in French Immersion, 7 subjects performed below the provincial average at the standard of excellence;
- French Immersion in the sixth grade outperformed achievement performance in the ninth grade.

Parkland School Division continues to produce very strong Diploma results:

- 50% of Physics 30 students achieved a standard of excellence;
- At an acceptable standard, 11 of 11 diploma subjects exceed 90%, notably:
 - 100% acceptable standard for Social 30-1 and French Language Arts 30-1;
 - 99.5% acceptable standard for English 30-1 and 98.7% for English 30-2;
 - 98.4% acceptable standard for Biology 30;
 - 98% acceptable standard for Social 30-2;
- 10 Diploma subjects exceed provincial performance.

Grade nine results identify areas for growth:

- Notwithstanding French and K&E subjects, Parkland School Division performed below the provincial average for grade 9 core subjects at both the acceptable standard and the standard of excellence (Math, Social, Science and English Language Arts);
- Social Studies 9 experienced the greatest challenge of all Achievement Tests and Diploma Examinations with 55.6% of students achieving an acceptable standard;
 - Social Studies 9 has a three-year average performance of 59.9% of students achieving an acceptable standard and will be a focal area for PSD until results improve.

Grade six experienced growth in all subjects:

- Grade 6 students achieved growth at both the standard of excellence and at an acceptable standard in all subjects except math
- Math 6 experienced only a small decline of less than 1%

After a strong year in 2014-2015 K&E, results returned to historical norms in 2015-2016:

- With such a small sample of students (9), K&E is subject to greater variances from year to year.

Math remains as an area for increased focus:

- Although PSD has stronger performance at an acceptable standard, the province exceeded PSD at a standard of excellence in Math 30-1 by 23%
- Math 30-1 grew at an acceptable standard, as did Math 6 and French Math 6 and 9. All other areas for math will require increased focus to reduce the gap.



Parkland School Division

Provincial Achievement Tests & June Diploma Examinations Summary Results Report 2015 - 2016

Successes		Challenges	
PSD Growth	PSD Exceeds Province	Province Exceeds PSD	PSD Decline
<p>Standard of Excellence</p> <ul style="list-style-type: none"> Physics 30 (+19.9) Social 30-1 (+10.0) Fr Science 6 (+9.1) Fr Science 9 (+7.4) Biology 30 (+5.2) Social 6 (+3.0) English LA 6 (+1.9) English 30-1 (+1.7) Fr Social 6 (+1.6) Fr LA 6 (+1.5) Fr Math 6 (+1.5) Science 6 (+1.5) Fr Math 9 (+1.3) Math 6 (+1.0) <p>Acceptable Standard</p> <ul style="list-style-type: none"> Fr Social 6 (+21.2) Fr Science 6 (+18.1) Fr LA 9 (+13.0) Fr LA 6 (+12.1) Fr Math 6 (+10.6) Science 30 (+5.1) Biology 30 (+4.5) Fr Social 9 (+3.6) Social 6 (+2.3) Math 30-1 (+2.1) English 30-2 (+1.9) English 30-1 (+1.4) English LA 6 (+1.4) Fr Science 9 (+1.1) Social 30-1 (+1.0) Science 6 (+0.6) Social 30-2 (+0.4) 	<p>Standard of Excellence</p> <ul style="list-style-type: none"> Fr Lang 30-1 (+5.6) Physics 30 (+4.6) English 30-2 (+0.4) <p>Acceptable Standard</p> <ul style="list-style-type: none"> K&E Science 9 (14.2) K&E LA 9 (+6.9) Fr LA 6 (+6.2) Fr LA 9 (+3.5) Math 30-1 (+2.9) English 30-2 (+2.4) Biology 30 (+2.3) English LA 6 (+2.3) Fr Social 6 (+2.2) English 30-1 (+1.9) Science 6 (+1.6) Social 30-1 (+1.1) Fr Science 6 (+1.0) Science 30 (+0.7) Fr Lang 30-1 (+0.5) Fr Social 9 (+0.1) 	<p>Standard of Excellence</p> <ul style="list-style-type: none"> Math 30-1 (+23.2) K&E Science 9 (14.5) K&E Math 9 (+12.7) K&E Social 9 (+11.8) Science 30 (+10.8) Fr Math 9 (+10.3) Social 6 (+8.6) Science 6 (+8.6) Fr Social 9 (+8.5) Social 9 (+8.1) Fr Science 9 (+7.6) Fr Social 6 (+7.1) Fr LA 9 (+7.0) Science 9 (+6.8) K&E LA 9 (+6.2) English LA 9 (+5.9) Chemistry 30 (+5.7) Math 9 (+5.2) Fr LA 6 (+5.1) Math 30-2 (+5.0) Biology 30 (+4.7) Fr Math 6 (+4.7) English LA 6 (+4.5) Math 6 (+3.0) Fr Science 6 (+2.4) English 30-1 (+1.9) Social 30-1 (+1.4) English 30-2 (+0.4) <p>Acceptable Standard</p> <ul style="list-style-type: none"> Fr Math 9 (+12.5) Social 9 (+8.4) Math 9 (+5.8) English LA 9 (+4.3) Chemistry 30 (+3.6) Science 9 (+3.2) Fr Science 9 (+2.7) K&E Social 9 (+2.1) Math 6 (+1.7) Fr Math 6 (+1.7) Social 6 (+1.4) Math 30-2 (+1.2) K&E Math 9 (+0.7) Physics 30 (+0.4) 	<p>Standard of Excellence</p> <ul style="list-style-type: none"> K&E Math 9 (-26.7) Math 30-1 (-24.6) K&E Social 9 (-13.3) Math 30-2 (-8.0) Science 9 (-6.8) Social 9 (-4.6) K&E Science 9 (-4.5) Chemistry 30 (-3.9) Fr LA 9 (-2.3) English 30-2 (-1.5) Science 30 (-1.4) Math 9 (-0.6) English LA 9 (-0.5) Fr Social 9 (-0.3) <p>Acceptable Standard</p> <ul style="list-style-type: none"> K&E LA 9 (-25.0) K&E Science 9 (-20.0) K&E Social 9 (-11.1) Fr Math 9 (-10.4) Social 9 (-9.7) Science 9 (-8.8) K&E Math 9 (-6.7) Math 9 (-5.6) English LA 9 (-4.8) Math 30-2 (-4.7) Chemistry 30 (-4.4) Math 6 (-0.6) Physics 30 (-0.1)

JUNE DIPLOMA EXAMINATIONS

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Math 30-1	Prov.	PSD	Acceptable	86.4	86.7	91.2	85.2	92.0	94.1	+2.1
	8,384	51	Excellence	29.6	32.7	35.0	19.3	36.4	11.8	-24.6

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Math 30-2	Prov.	PSD	Acceptable	83.4	86.4	91.9	85.6	95.4	90.7	-4.7
	6,765	129	Excellence	14.4	17.5	17.4	13.5	20.4	12.4	-8.0

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Biology 30	Prov.	PSD	Acceptable	94.5	94.1	96.3	97.7	93.9	98.4	+4.5
	11,943	123	Excellence	37.1	37.2	39.7	28.6	29.8	35.0	+5.2

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Chemistry 30	Prov.	PSD	Acceptable	92.3	92.8	95.1	91.7	95.9	91.5	-4.4
	9,811	82	Excellence	38.5	41.0	42.3	32.3	40.5	36.6	-3.9

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Physics 30	Prov.	PSD	Acceptable	93.2	93.5	96.2	93.0	95.9	95.8	-0.1
	5,438	48	Excellence	40.2	39.3	45.4	32.6	30.1	50.0	+19.9

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Science 30	Prov.	PSD	Acceptable	94.2	93.6	96.1	98.6	91.7	96.8	+5.1
	5,023	93	Excellence	26.5	27.4	30.2	31.9	20.8	19.4	-1.4

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
English Language Arts 30-1	Prov.	PSD	Acceptable	96.5	96.5	97.6	97.0	98.1	99.5	+1.4
	14,410	198	Excellence	17.1	18.2	21.1	16.8	17.5	19.2	+1.7

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
English Language Arts 30-2	Prov.	PSD	Acceptable	96.2	95.4	96.3	99.4	96.8	98.7	+1.9
	7,376	155	Excellence	9.6	7.8	8.6	14.6	10.5	9.0	-1.5

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Social Studies 30-1	Prov.	PSD	Acceptable	97.5	97.8	98.9	96.8	99.0	100.0	+1.0
	10,490	132	Excellence	21.8	24.2	27.9	21.0	16.5	26.5	+10.0

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Social Studies 30-2	Prov.	PSD	Acceptable	93.1	92.3	94.8	95.6	97.6	98.0	+0.4
	9,590	152	Excellence	13.3	12.3	13.2	16.4	13.9	11.2	-2.7

Subject	2016 Participation Amount by # students		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Language Arts 30-1	Prov.	PSD	Acceptable	NA	NA	99.5	NA	NA	100	
	662	16	Excellence	NA	NA	31.9	NA	NA	37.5	

PROVINCIAL ACHIEVEMENT TESTS

The great majority of Parkland School Division students write the Provincial Achievement Tests. As a result, PSD participation rates surpassed provincial rates on 13 out of 20 provincial tests.

Subject	2016 Participation Amount (674 of 711)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
English Language Arts 6	Prov.	PSD	Acceptable	81.9	82.8	82.9	82.6	83.8	85.2	+1.4
	90.6%	94.8%	Excellence	17.6	19.5	20.4	13.1	14.0	15.9	+1.9

Subject	2016 Participation Amount (66 of 66)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Language Arts 6	Prov.	PSD	Acceptable	86.5	87.5	87.7	80.8	81.8	93.9	+12.1
	97.9%	100%	Excellence	11.1	13.6	14.2	3.8	7.6	9.1	+1.5

Subject	2016 Participation Amount (606 of 644)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Mathematics 6	Prov.	PSD	Acceptable	72.7	72.5	71.4	72.0	70.3	69.7	-0.6
	90.4%	94.1%	Excellence	15.3	13.8	13.8	11.2	7.2	8.2	+1.0

Subject	2016 Participation Amount (66 of 66)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Mathematics 6	Prov.	PSD	Acceptable	83.9	82.4	82.0	72.4	69.7	80.3	+10.6
	98.3%	100%	Excellence	16.7	17.9	16.8	6.6	10.6	12.1	+1.5

Subject	2016 Participation Amount (608 of 644)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Science 6	Prov.	PSD	Acceptable	75.4	76.0	77.6	76.9	78.6	79.2	+0.6
	90.0%	94.4%	Excellence	25.3	25.9	27.7	23.3	17.6	19.1	+1.5

Subject	2016 Participation Amount (65 of 66)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Science 6	Prov.	PSD	Acceptable	82.7	80.3	83.8	68.4	66.7	84.8	+18.1
	98.3%	98.5%	Excellence	19.4	18.4	19.1	5.3	7.6	16.7	+9.1

Subject	2016 Participation Amount (606 of 644)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Social Studies 6	Prov.	PSD	Acceptable	70.4	69.6	71.1	70.2	67.4	69.7	+2.3
	89.6%	94.1%	Excellence	12.6	18.7	22.6	17.1	11.0	14.0	+3.0

Subject	2016 Participation Amount (65 of 66)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Social Studies 6	Prov.	PSD	Acceptable	73.8	72.1	75.1	47.4	56.1	77.3	+21.2
	97.9%	98.5%	Excellence	10.9	9.9	13.7	6.6	4.5	6.1	+1.6

Subject	2016 Participation Amount (661 of 721)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
English Language Arts 9	Prov.	PSD	Acceptable	76.3	75.6	77.0	74.0	77.5	72.7	-4.8
	88.8%	91.7%	Excellence	15.0	14.4	15.2	10.2	9.8	9.3	-0.5

Subject	2016 Participation Amount (51 of 52)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Language Arts 9	Prov.	PSD	Acceptable	86.5	85.8	83.0	80.8	73.5	86.5	+13.0
	96.7%	98.1%	Excellence	11.1	10.1	10.8	3.8	6.1	3.8	-2.3

Subject	2016 Participation Amount (9 of 9)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
K&E Language Arts 9	Prov.	PSD	Acceptable	62.8	63.0	59.8	61.5	91.7	66.7	-25.0
	80.0%	100%	Excellence	3.5	4.5	6.2	0	0	0	-

Subject	2016 Participation Amount (616 of 668)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Mathematics 9	Prov.	PSD	Acceptable	65.9	64.0	66.7	62.8	66.5	60.9	-5.6
	88.9%	92.2%	Excellence	16.9	17.5	17.2	11.6	11.4	12.0	-0.6

Subject	2016 Participation Amount (51 of 52)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Mathematics 9	Prov.	PSD	Acceptable	84.4	84.0	83.7	67.3	81.6	71.2	-10.4
	97.7%	98.1%	Excellence	22.5	24.4	21.8	3.8	10.2	11.5	+1.3

Subject	2016 Participation Amount (10 of 10)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
K&E Mathematics 9	Prov.	PSD	Acceptable	63.4	60.6	60.7	61.5	66.7	60.0	-6.7
	86.7%	100%	Excellence	14.5	14.4	12.7	7.7	26.7	-	-26.7

Subject	2016 Participation Amount (620 of 669)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Science 9	Prov.	PSD	Acceptable	72.5	73.3	73.5	73.8	79.1	70.3	-8.8
	89.3%	92.7%	Excellence	22.0	22.8	22.5	17.3	21.3	15.7	-6.8

Subject	2016 Participation Amount (51 of 52)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Science 9	Prov.	PSD	Acceptable	82.8	84.8	85.4	65.4	81.6	82.7	+1.1
	97.8%	98.1%	Excellence	23.1	23.0	21.1	5.8	6.1	13.5	+7.4

Subject	2016 Participation Amount (9 of 9)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
K&E Science 9	Prov.	PSD	Acceptable	64.6	64.6	63.6	69.2	73.3	77.8	-4.5
	85.3%	100%	Excellence	15.1	15.3	14.5	23.1	20.0	-	-20.0

Subject	2016 Participation Amount (613 of 669)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
Social Studies 9	Prov.	PSD	Acceptable	64.8	64.4	64.0	58.7	65.3	55.6	-9.7
	88.4%	91.6%	Excellence	20.3	20.0	18.3	14.0	14.8	10.2	-4.6

Subject	2016 Participation Amount (51 of 52)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
French Social Studies 9	Prov.	PSD	Acceptable	74.9	74.6	74.9	57.7	71.4	75.0	+3.6
	97.7%	98.1%	Excellence	14.6	17.6	14.3	3.8	6.1	5.8	-0.3

Subject	2016 Participation Amount (9 of 9)		Standard	Province			Parkland School Division			
				2014	2015	2016	2014	2015	2016	+/-
K&E Social Studies 9	Prov.	PSD	Acceptable	61.9	57.3	57.7	61.5	66.7	55.6	-11.1
	83.3%	100%	Excellence	10.8	11.1	11.8	7.7	13.3	-	-13.3

On October 7th, 2016, results of the Provincial Achievement Tests (PATs) and Diploma Exams will be released to the public. The following messaging has been developed to assist school authorities and partners in discussing the results with their communities. These high level messages may be helpful as school authorities develop messaging specific to their local results.

Overarching Messages:

- Results of provincial assessments are one way of assuring Albertans that the system is meeting provincial standards and the needs of students. These results are used as reporting mechanisms in several Accountability Pillar measures.
- Standardized provincial assessments are meant to complement, not replace, day-to-day teacher observations and classroom assessment.
- Standardized tests are one way of enabling Alberta Education, as well as parents, teachers, and school boards, to assess student achievement and to identify strengths and areas for growth.
- As with previous years' results, there are subjects in which Alberta students have excelled, and others where there is opportunity for growth. These strengths and areas for growth tend to fluctuate from year to year.

Diploma Exams:

- Alberta high school students performed well on diploma exams, most notably in the sciences at the high school level – Biology, Chemistry, Physics and Science.
- Performance in other core subjects at the high school level fluctuated.

- Math at the high school level does not have enough comparable data to comment on results and trends at this time. This is due to the fact that we do not have five years to make statistical comparisons.

Provincial Achievement Tests:

- Across many subjects and grades, students have continued to perform well. As always, there is a fluctuation in results, but there are few substantive trends.
- Students continue to perform well in Grades 6 and 9 English Language and Science.
- We know elementary math continues to need further attention, and we are in the process of addressing that need through dedicated actions related to Math.

Elementary Mathematics:

- We continue to monitor student results on math assessments closely, and have already taken a number of steps to improve factors that contribute to our students being successful in Math.
- Alberta Education is responding to concerns in elementary math specifically through a number of key areas, including the addition of number operations to the 2017 Grade 6 Math PAT.
- Alberta Education is committed to working with our education partners - including post-secondary institutions and teachers – to ensure the elementary math program is meeting student needs.



MEMORANDUM

Date: November 01, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Shauna Boyce, Associate Superintendent
Resource: Serge LaBrie, Director Facilities
Subject: **VANDALISM REPORT 2016**

Recommendation

That the Board of Trustees receives as information the Vandalism Report 2016 as presented at the Regular Meeting of November 01, 2016.

Administration would be pleased to respond to any questions.

SB:bms



Vandalism Report 2016

*Presented to Board of Trustees, 01 November 2016
Shauna Boyce, Associate Superintendent
Resource, Serge LaBrie, Director Facilities*

The total cost of vandalism in Parkland School Division for the 2015-16 school year came in at \$49,938.81 which is a 40% increase over the 2014-2015 school year. This total consists of \$8,886.25 in “day” vandalism and \$41,052.56 in non-school hour vandalism.

During 2014-15, we saw a 16.5% decrease in vandalism compared with the previous year; coupled with the 40% increase in 2015-16, we have a total of a 23.5% increase over two years.

Sixty nine percent of this year’s total vandalism consisted of broken windows.

The Facilities Department will continue to build strong community bonds to the schools through School Councils and administrators.

The collaborative work being done between the facilities department and these groups has a significant impact on the overall perception of school sites. Projects geared towards improving landscaping, grounds maintenance and minor outdoor modernizations create pride and a sense of attachment to the school sites for each community.

Vandalism breakdown:

Day vandalism can be subjective as some items included could be attributed to accidental damage or to willful damage depending on the person analyzing the data. All schools had some form of day vandalism this last year. Day vandalism increased by 34% from 2014-15; this increase was broken down fairly evenly across the school jurisdiction.

The non-school hour vandalism consists of two main categories: broken glass and graffiti. Broken glass vandalism happened throughout the year with a spike during the summer months. Graffiti vandalism is sporadic all year long with a small spike at the end of the school year. Non-school hour vandalism increased by 42% from 2014-1. This was mainly due to a large volume of broken windows at Spruce Grove Composite High School and Greystone Centennial Middle School.

Significant examples of vandalism:

We had two schools that were targeted during the last year:

Spruce Grove Composite High School had the majority of the broken windows; the East side of the school was targeted consistently all year. The total cost of broken windows at SGCHS was \$8,523.02.

Greystone School had 6 instances of broken windows during the summer months; the total cost for glass replacement at Greystone School was \$5,002.88.

In speaking to the RCMP in Spruce Grove it was clear that the rash of vandalism that started in the summer of 2015 had continued. These two schools were specifically targeted in the summer of 2015 as well.

Both SGCHS and Greystone have had their outside cameras upgraded/installed and we continue to work with RCMP to actively pursue vandals.



MEMORANDUM

Date: November 01, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: **PSD Tomorrow Committee**

Recommendation

That the Board of Trustees receives as information the PSD Tomorrow Committee minutes of October 17, 2016 as presented at the Regular Meeting of November 1, 2016.

TM:bms



**MINUTES OF THE PSD TOMORROW COMMITTEE
MEETING HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON MONDAY, OCTOBER 17, 2016.**

ATTENDANCE:

Eric Cameron, Board Chair
Kathleen Linder, Vice-Chair
Ron Heinrichs, Trustee
Richard Gilchrist, Trustee
Elsie Kinsey, Trustee
Sally Kucher-Johnson, Trustee
Dorcas Kilduff, Trustee
Tim Monds, Superintendent
Claire Jonsson, Associate Superintendent
Scott Johnston, Associate Superintendent
Shauna Boyce, Associate Superintendent
Jordi Weidman, Director, Strategic Planning & Communications
Serge LaBrie, Director, Facilities Services
Brenda Scott, Recording Secretary

REGRETS:

Dianne McConnell, Associate Superintendent

1. Call to Order

Board Chair Cameron called meeting to order 12:30 p.m.

1.1. Changes to the Agenda

Add: Agenda Item 4.4 Dips and Pats process
Add: Agenda Item 4.5 Governance PSBAA Seminars

1.2. Approval of the Agenda

MOVED by Trustee Heinrichs that the Board of Trustees accepts the agenda as amended.

CARRIED

2. Modular Request

Ms. Jonsson provided information on modular requests for this school year. Discussion ensued. A motion will be brought forward at the upcoming Regular Board Meeting.

3. Capital Borrowing Regulation

Ms. Jonsson provided a brief overview on the Capital Borrowing Regulation and Energy Performance Contracting Companies brought forward by Alberta School Boards Association, College of Alberta School Superintendent and ASBOA. Discussion ensued. A discussion on Performance Contracting will be brought forward at the Strategic Planning meeting.

4. Updates

4.1. AEDs in Schools

Trustees were provided information on Automated External Defibrillator (AED). The Board has asked that Director of Facilities bring forward information on cost to purchase AEDs, including the number of AEDs required per school and training for staff.

4.2. Prescott Learning Centre Official Opening

Mr. Weidman shared information on the Official Opening of Prescott School scheduled for October 24, 2016.

4.3. New School #2

Mr. LaBrie provided information on new school #2.

Recess was called at 1:40 p.m.

Meeting resumed at 1:50 p.m.

Board Chair asked that an in camera session be added to the end of the meeting.

4.4. PAT and DIP Process

Mr. Johnston requested guidance in sharing the Provincial Achievements and Diploma Exam results with the public. Information will be posted on the public website immediately and a report will be shared at the next board meeting.

4.5. Governance PSBAA Seminar

Board Chair shared information on a PSBAA Governance Seminar on November 18, 2016.

5. In Camera

Res 153-2016 MOTION TO MOVE INCAMERA

MOVED by Trustee Gilchrist that the Board of Trustees moves to in camera at 2:10 pm.

CARRIED

Res 153-2016 MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Kinsey that the Board of Trustees reverts to a public meeting at 3:12 p.m.

CARRIED

6. Redivision of Wards

A special meeting will be held on October 24, 2016 to discuss redivision of wards.

7. Adjournment

The meeting was adjourned at 3:16 p.m.

NEXT MEETING - Tuesday, November 8, 2016 at 12:30 p.m.



MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Tim Monds, Superintendent
Subject: **Teacher / Board Advisory Committee Minutes**

Recommendation

That the Board of Trustees receives as information the unadopted Teacher/Board Advisory Committee minutes of October 17, 2016 as presented at the Regular Meeting of November 1, 2016.

TM:bms



DRAFT

**MINUTES OF THE TEACHER/BOARD ADVISORY COMMITTEE
MEETING HELD AT CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON MONDAY, OCTOBER 17, 2016.**

ATTENDANCE:

Eric Cameron, Board Chair, Parkland School Division
Kathleen Linder, Trustee, Parkland School Division No. 70
Dorcas Kilduff, Trustee, Parkland School Division No. 70
Tim Monds, Superintendent, Parkland School Division No. 70
Claire Jonsson, Associate Superintendent, Parkland School Division No. 70
Gary Hanna, President, Parkland Teachers' Local 10
J. Calado, Parkland Teachers' Local 10
Rick Kremp, Parkland Teachers' Local 10
Shawn Ram, Parkland Teachers' Local 10
Sandy Adamson, Parkland Teachers' Local 10
Brenda Scott, Recording Secretary

REGRETS:

Sherry Constantin, Parkland Teachers' Local 10

1 CALL TO ORDER

Committee Chair, Gary Hanna, called meeting to order 4:15p.m.

1.1 Addition/Amendments to the Agenda

Add 4.6 Required Time for Parent Teacher Interviews

MOVED by S. Adamson to accept the agenda as amended. Seconded by J. Calado..

CARRIED

1.2 Approve Minutes of June 21, 2016 Meeting

MOVED by S. Ram to accept minutes of June 21, 2016 Teacher/Board Advisory Committee.

Seconded by K. Linder.

CARRIED

1.3 Appointing of Committee Chair

K. Linder nominated Trustee Kilduff for the position of Committee Chair for the 2016-2017 school year. S. Ram seconded.

Trustee Kilduff accepted the nomination and assumed the position as Committee Chair.

2. UPDATES FROM DIVISION OFFICE

2.1 New School Updates

Board Chair Cameron provided information on the new Spruce Grove school. Parkland School Division has committed funds for the construction of the new bus transfer station. The project includes funds for green initiatives. PSD has received title and development permits; the tender should be out within a couple of weeks.

The first day of school for Prescott Learning Centre went smoothly and the official opening is scheduled for October 24, 2016. The Ministers of Education and Infrastructure will be in attendance.

2.2 Professional Learning Day – November 25, 2016

Superintendent Monds shared information on a Professional Learning Day for all staff on November 25, 2016. Sessions will be available for all staff at various sites in Parkland School Division.

3. UPDATES FROM ATA

There were no updates from ATA.

4. DISCUSSION ITEMS

4.1 Opening Professional Development Day

Board Chair opened discussion on the PSD Opening Day held August 29, 2016. Feedback was positive and members at the table concurred.

4.2 Opening Day at Schools

Board Chair opened discussion on the opening day of schools in Parkland School Division. He acknowledged the work of staff members to make the day run smoothly. Members of the committee concurred.

4.3 Teacher Work Load

G. Hanna requested continued discussion on a topic from last year. He requested clarification of the work load of teachers in areas of caretaking. Discussion ensued.

4.4 Condition of Schools

G. Hanna opened discussion on the condition of schools and possible safety concerns. Specific cases of an operational nature are to be brought forward to the Superintendent for investigation. Concerns have been raised about timeliness of work to be done. Communication with staff, regarding the status of work orders, maybe helpful.

4.5 Training for Administration re: Interviewing Staff Members

G. Hanna requested information on the type of training that administration receives to interview staff members. T. Monds shared that administrators work with Human Resources to make sure that the interview process steps are followed. All staff in Human Resources department are professionally trained in the interview process and sit on every interview panel.

4.6 Required time for Parent Teacher Interviews

G. Hanna asked whether there is a standard time, (ie number of hours), for parent teacher interviews. Administration will review.

5. OTHER

- A question was asked about how hours of work for a teacher is submitted to EI. Administration will review.
- A question was asked about policy of cross attendance in Spruce Grove. Members of the committee were informed that the decision to accept a student from out of designated attendance area is site-based, it is the Principal's responsibility to determined by the availability of space and resources.

6. ITEMS FOR FUTURE AGENDA

ADJOURNMENT

Meeting was adjourned 5:22 p.m.

Next Meeting: February 22, 2017, ATA Office



MEMORANDUM

Date: November 1, 2016
To: Board of Trustees
From: Scott Johnston, Associate Superintendent
Subject: Council of School Councils (COSC) Committee

Recommendation

That the Board of Trustees receives as information the unadopted Council of School Councils (COSC) Committee minutes of October 5, 2016 as presented at the Regular Meeting of November 1, 2016.

SJ:jc



**MINUTES OF THE COUNCIL OF SCHOOL COUNCILS MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON WEDNESDAY, OCTOBER 5, 2016**

ATTENDANCE:School Council Reps

Ecole Meridian Heights

Seba Beach School

Parkland Village School

Memorial Composite High School

Millgrove School

Spruce Grove Composite High School

Graminia School

Duffield School

Greystone Centennial Middle School

École Broxton Park

High Park School

Board of Trustees

Dorcas Kilduff, Trustee

Administration

Scott Johnston, Associate Superintendent

Recording Secretary

Jenny Chen

1. CALL TO ORDER

Chair, Rhonda Schumm, called the meeting to order at 7:04 pm.

2. WELCOME AND INTRODUCTIONS**3. APPROVAL OF AGENDA**

Moved by Shelley Grimoldby that the Agenda of the October 5, 2016 meeting be approved as presented.

CARRIED

4. APPROVAL OF MINUTES

Moved by Monica Allen that the Minutes of the May 4, 2016 meeting be approved as presented.

CARRIED

5. Board Report

- Trustee Kilduff shared information on the enrolment report as of September 30, 2016 by community. There were a total number of 10,684 students enrolled, excluding outreach programs.
- The opening of the Prescott Learning Center in September 2016 was smooth however School # 2 will not be opened as scheduled in September 2017.
- Associate Superintendent Johnston provided date and location of the Stronger Together Conference regarding mental health in youth, for which registration information is available on Parkland School Division's website. There was discussion around communicating resources such as workshops and conferences to parents and availability of childcare service at such activities. There was further discussion around resources for nurturing mental health, in the form of providing school counsellors, wellness coaches or equivalent roles, at schools.

6. Public Engagement Evening – November 17, 2016

Associate Superintendent Johnston provided information on the particulars of the Public Engagement Evening on November 17, 2016. The Public Engagement Evening will be tied with the release of the Annual Education Results Report and provide an opportunity to make parents' voices heard. There are other channels for parents' input, such as ThoughtExchange. School Councils are encouraged to participate.

7. Discussion Items

- Year End Reports

Chairperson Schumm shared a template of School Council' year-end report from Alberta School Councils'

Association (ASCA). The recently revised School Council Resource Guide with links to other helpful templates is available on ASCA's website.

- Insurance for Associations

Information regarding insurance options available for school associations and rates were handed out to attendees. Questions regarding extent of insurance coverage for school councils were answered.

There was discussion around segregation of functions between school councils and school fundraising groups.

- Operating Procedures

Chairperson Schumm advised that operating procedures of school councils be set up and reviewed annually.

A template of operating procedures is available in ASCA's School Council Resource Guide. Workshops regarding school council bylaws are available through ASCA.

School councils and associations are encouraged to keep electronic copies of their official records.

8. Announcements

- **Alberta School Councils Association Conference, April 28-30, 2017**
- **New School Council Resource Guide is now Online**
- **Literacy and Learning Day: October 22, 2016 (Free)**
- **Alberta School Councils Association Wednesday Webinars**
 - October 12: Masterful Minutes
 - October 19: School Council Purpose
 - October 26: Chair Basics
 - November 2: Fundraising Association Partnership Purpose
 - November 9: Meeting Management
 - November 16: Masterful Minutes
 - November 23: Tools for Effective School Councils
 - November 30: Competencies: Who, What, When, Where & Why?

9. 2016-17 Meeting Dates

The COSC meetings in the 2016-17 school year proposed are:

- Wednesday, November 30, 2016
- Thursday, February 16, 2017
- Wednesday, March 22, 2017
- Wednesday, May 3, 2017

Jenny will send out proposed dates to all COSC representatives for confirmation.

10. Future Agenda Items

Board Report

Continuing Communication and PSD Email Accounts for School Councils

Central Filing of School Council Documents at Centre for Education

Truth and Reconciliation Resources & Projects

Knowledge Sharing and Q&A Session with new COSC members

Hot Lunch Programs– Felicia Ochs

11. ADJOURNMENT

Moved by Lisa Warner that meeting adjourned at 8:25 p.m.

CARRIED

Future Meetings: TBD