



Parkland School Division No. 70

BOARD OF TRUSTEES

A G E N D A

November 07, 2017

Organization Meeting 9:00 AM
Regular Board Meeting: 9:30 AM

*Our Vision:
Parkland School Division is a place where exploration, creativity and imagination make learning exciting and where all
learners aspire to reach their dreams.*

Parkland School Division No. 70

BOARD OF TRUSTEES REGULAR MEETING

November 07, 2017

Regular Board Meeting: 9:30 AM
Parkland School Division Centre for Education, Stony Plain

A G E N D A

Page Number

1. **CALL TO ORDER at 9:30 AM**
 - 1.1. National Anthem
 - 1.2. Treaty 6 acknowledgement
 - 1.3. Announcements
 - 1.4. Changes to the Agenda
 - 1.5. Approval of the Agenda

- 3- 2. **APPROVAL OF MINUTES**
 - 2.1. Regular Meeting of October 3, 2017
 - 6- 2.2. Oath of Office of October 23, 2017

3. **BUSINESS ARISING FROM THE MINUTES**

4. **DELEGATION/PRESENTATION**

5. **BOARD CHAIR REPORT**
 - 5.1. Correspondence
 - 5.1.1 Blueberry School and Prescott Learning Centre School Council Annual Report
 - 5.1.2 Scholarship Thank you Note

6. **SUPERINTENDENT REPORT**
 - 6.1. Superintendent's Report
 - 6.2. Copperhaven School Update

Recess Break / Public Question Period

7. ACTION ITEMS

- 8- 7.1. Unaudited Monthly Financial Report – Period Ending August 31 (C. Jonsson)
- 18- 7.2. Final Budget 2017/2018 (C. Jonsson)

8. ADMINISTRATION REPORTS

- 42- 8.1. Vandalism Report (C. Jonsson)
- 44- 8.2. Provincial Achievement Test and Diploma Exam Results (S. Johnston)

9. TRUSTEE REPORTS

- 54- 9.1. Council of School Councils
- 9.2. Alberta School Boards Association (S. Kucher-Johnson)

10. RESPONSES TO REQUEST FOR INFORMATION

11. FUTURE BUSINESS

11.1. Meeting Dates:

Open to the Public:

- Nov 28, 2017Education Committee 9:00 am, Centre for Education
- Nov 28, 2017Regular Board Meeting 6:30 pm, Centre for Education
- Nov 29, 2017Stakeholder Assurance Evening 7:00 pm, Spruce
Grove Composite High School, By Invitation Only
- Nov 30, 2017Council of School Councils 7:00 pm. Centre for
Education

Closed to the Public:

- Nov 14, 2017PSD Tomorrow Committee 1:00 pm, Centre for
Education

11.2. Topics for future agendas

11.3. Requests for information

12. In Camera

13. ADJOURNMENT



UNADOPTED

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON OCTOBER 03, 2017

TRUSTEE ATTENDANCE:

Eric Cameron, Chair	Present
Ron Heinrichs, Vice-Chair	Present
Kathleen Linder	Present
Richard Gilchrist	Present
Sally Kucher-Johnson	Present
Dorcas Kilduff	Present
Elsie Kinsey	Present

ADMINISTRATION ATTENDANCE:

- Tim Monds, Superintendent of Schools
 - Shauna Boyce, Deputy Superintendent
 - Claire Jonsson, Associate Superintendent
 - Dr. Dianne McConnell, Associate Superintendent
 - Scott Johnston, Associate Superintendent
 - Jordi Weidman, Director Communications & Strategic Planning
 - Brenda Scott, Executive Assistant
-

CALL TO ORDER

The meeting was called to order by Chair Cameron at 9:00 a.m.

Res 155-2017

MOTION TO MOVE INCAMERA

MOVED by Trustee Heinrichs that the Board of Trustees moves to incamera at 9:00 a.m.

CARRIED

Res 156-2017

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Linder that the Board of Trustees reverts to a public meeting at 9:10 a.m.

CARRIED

*Board Chair called a recess 9:10 a.m.
Meeting resumed at 9:35 a.m.*

NATIONAL ANTHEM

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

TREATY SIX ACKNOWLEDGMENT

The Board Chair shared the Treaty 6 Acknowledgement.

ANNOUNCEMENTS

Trustee Linder welcomed the students from Shikaoui, Japan who are presently in Stony Plain. The Japanese students shared a cultural performance for Stony Plain Central School students.

CHANGES TO THE AGENDA

- Add: Agenda Item 7 – Personnel
- Move: Agenda Item 7.1 to 8.2
- Delete: Agenda Item 9.4 Public Board Association of Alberta

Board Chair

Secretary-Treasurer

UNADOPTED

- APPROVAL OF THE AGENDA**
Res 157-2017 **MOVED** by Trustee Heinrichs that the agenda be approved as amended.
CARRIED
- APPROVAL OF THE MINUTES**
Res 158-2017 **MOVED** by Trustee Kinsey that the Minutes of the Regular Meeting held on September 05, 2017 be approved as presented.
CARRIED
- BUSINESS ARISING FROM THE MINUTES**
There was no business arising from the minutes.
- DELEGATION / PRESENTATION**
There was no delegation or presentation.
- BOARD CHAIR REPORT**
- CORRESPONDENCE**
Board Chair shared information from the Education Legislation discussions that were held with Alberta Education and attended by Board Chair, Superintendent Monds and Mr. Krefting. Discussion ensued.
Board Chair acknowledged the retirement of Trustee Kilduff from Parkland School Division. He thanked her for her service to the students and families of PSD. Trustees and Senior Administration acknowledged her work over the last 10 years and wished her success in her future endeavours and best wishes.
- SUPERINTENDENT REPORT**
Superintendent Monds spoke to work being completed throughout Parkland School Division.
- Building Updates**
Ms. Boyce reported that the construction on the new school is continuing. She announced that the school website now available for viewing.
- ACTION ITEMS**
- PERSONNEL**
Superintendent Monds announced his retirement from Parkland School Division effective May 31, 2018.
- Res 159-2017** **MOVE** by Board Chair Cameron that the Board of Trustees, accepts, with regrets, the resignation of Mr. Tim Monds, Superintendent effective May 31, 2018, and thanks Mr. Monds for his wisdom, leadership, commitment and interest in enabling every child in our care to be successful and further; the Board of Trustees wishes success to the Superintendent in his retirement.
CARRIED
- RECRUITMET FOR NEW SUPERINTENDENT**
Res 160-2017 **MOVED** by Eric Cameron that the Board of Trustees direct the Associate Superintendent, Corporate Supports and Services to begin the recruitment process for the new Superintendent.
CARRIED
- ADMINISTRATION REPORTS**
- 2017-2018 ENROLMENT REPORT**
Res 161-2017 **MOVED** by Trustee Linder that the Board of Trustees receive as information the Parkland School Division No. 70's 2017-2018 Enrolment Report as of September 30, 2017 as presented at the Regular Meeting of October 3, 2017.
CARRIED
Ms. Jonsson provided information on the motion and responded to questions.

Board Chair

Secretary-Treasurer

UNADOPTED

BOARD COMMUNICATION PLAN

Res 162-2017 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees receives as information, the Board Communication Plan, as presented at the Regular Meeting of October 03, 2017.

CARRIED

Mr. Weidman provided information on the motion and responded to questions.

TRUSTEE REPORTS

PSD Tomorrow

Res 163-2017 **MOVED** by Trustee Kinsey that the Board of Trustees receives as information the PSD Tomorrow minutes of September 19, 2017 as presented at the Regular Meeting of October 03, 2017.

CARRIED

Audit Committee

Res 164-2017 **MOVED** by Trustee Gilchrist that the Board of Trustees receives as information the Audit Committee minutes of September 14, 2017 as amended at the Regular Meeting of October 3, 2017.

CARRIED

Benefits Committee

Res 165-2017 **MOVED** by Trustee Kucher-Johnson that the Board of Trustees receive as information the draft Benefits Committee minutes of September 19, 2017 as presented at the Regular Meeting of October 3, 2017.

CARRIED

Alberta School Boards' Association

Trustee Linder spoke to the report she provided on Alberta School Boards Association zone meeting. Discussion ensued.

FUTURE BUSINESS

Meeting Dates

Open to the Public:

- Oct 02, 2017 Candidate Forum – Ward 4 and Ward 3 7:00 pm, Centre for Education
- Oct 03, 2017 Candidate Forum – Ward 5 7:00 pm, Centre for Education
- Oct 04, 2017 Candidate Forum – Ward 1 and Ward 2 7:00 pm, Centre for Education
- Oct 18, 2017 Council of School Councils 7:00 pm, Centre for Education
- Oct 23, 2017 Swearing in Ceremony, 6:30 pm, Centre for Education
- Nov 07, 2017 Organization Meeting 9:00 am, Centre for Education
- Nov 07, 2017 Regular Board Meeting 9:30 am, Centre for Education

Topics for Future Agendas

There were no topics for future agendas.

Request for Information

There were no requests for information.

ADJOURNMENT

The meeting was adjourned at 11:03 a.m.

Board Chair

Secretary-Treasurer



UNADOPTED

MINUTES OF THE OATH OF OFFICE OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON 23 OCTOBER 2017

TRUSTEE ATTENDANCE:

Ron Heinrichs	Present
Lorraine Stewart	Present
Sally Kucher-Johnson	Present
Paul McCann	Regrets
Eric Cameron	Present
Darlene Clarke	Present
Anne Montgomery	Regrets

ADMINISTRATION ATTENDANCE:

Tim Monds, Superintendent of Schools
Shauna Boyce, Deputy Superintendent
Claire Jonsson, Associate Superintendent
Scott Johnston, Associate Superintendent
Dianne McConnell, Associate Superintendent – Regrets
Jordi Weidman, Director Strategic Planning and Communications
Brenda Scott, Executive Assistant

CALL TO ORDER

The meeting was called to order by Jordi Weidman, Director Strategic Planning and Communications at 6:30 p.m.

WELCOME AND INTRODUCTIONS

Mr. Weidman introduced dignitaries and welcomed friends, family members, School Principals and School Council members.

TREATY 6 ACKNOWLEDGMENT

Mr. Weidman shared the Treaty 6 Acknowledgment.

SWEARING IN OF TRUSTEES

Ms. Jonsson called upon Mr. Ron Heinrichs and proceeded to administer the Official Oath of Office of Trustee for Parkland School Division No. 70. ***Mr. Heinrichs was sworn in as Parkland School Division's Ward One Trustee for the 2017-2021 term.***

Mrs. Jonsson called upon Ms. Lorraine Stewart and proceeded to administer the Official Oath of Office of Trustee for Parkland School Division No. 70. ***Ms. Stewart was sworn in as Parkland School Division's Ward Two Trustee for the 2017-2021 term.***

Ms. Jonsson called upon Ms. Sally Kucher-Johnson and proceeded to administer the Official Oath of Office of Trustee for Parkland School Division No. 70. ***Ms. Kucher-Johnson was sworn in as Parkland School Division's Ward Three Trustee for the 2017-2021 term.***

Ms. Jonsson called upon Ms. Darlene Clarke and proceeded to administer the Official Oath of Office of Trustee for Parkland School Division No. 70. ***Ms. Clarke was sworn in as one of three Parkland School Division's Ward Five Trustees for the 2017-2021 term.***

Ms. Jonsson called upon Mr. Eric Cameron and proceeded to administer the Official Oath of Office of Trustee for Parkland School Division No. 70. ***Mr. Cameron was sworn in as one of three Parkland School Division Ward Five Trustees for the 2017-2021 term.***

UNADOPTED

Mr. Paul McCann was sworn in as Trustee for Parkland School Division Ward Four for the 2017-2021 term, in the afternoon of October 23, 2017.

Ms. Anne Montgomery was sworn in as one of three Parkland School Division Ward Five Trustees for the 2017-2021 term, in the afternoon of October 23, 2017.

Mr. Tim Monds brought a message for the trustees.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

DRAFT



MEMORANDUM

Date: November 7, 2017
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **UNAUDITED FINANCIAL REPORT – PERIOD ENDING AUGUST 31, 2017**

Recommendation

That the Board of Trustees approve the unaudited financial report for the period ending August 31, 2017 as presented at the Regular Meeting of November 7, 2017.

Background

The Quarterly Financial reports are part of the Accountability responsibility and authority of the Corporate Board, as defined and directed by Policy A3: Accountability. The Budget year for our Learning Organization commences September 1 of each year and concludes on August 31. Within the context of a full school year, Administration provides four Quarterly Financial reports as follows:

- First Quarterly Report (January)
- Second Quarterly Report (April)
- Third Quarterly Report (June)
- Audited Financial Statements (November – of the subsequent school year)

The Board will recall that in November 2016 it received and approved the Audited Financial Statements for the 2015-2016 school year. The Unaudited Financial Statement included within this agenda is for the period ending August 31, 2017. The Audited Financial Statements for the current school year will be presented to the Board in December 2017. With each financial report, sites are expected to be at or below the percentage thresholds defined by the point within the budget/reporting cycle. The Financial Statements include details on any variances within any site reports that are greater than 2%. For example, the Transportation Site Budget will show a higher percentage used in all quarterly statements because the Transportation Department expends its annual budget over a ten-month period rather than a twelve-month period.

Administration would be pleased to respond to any questions.

CJ:jc

**Statement of Revenues and Expenses - August 31, 2017 - Unaudited
Parkland School Division**

	Preliminary Budget ¹ 2016-17	Final Budget ² 2016-17	Revised Budget ³ 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used
Revenues						
Instruction	96,195,368	96,201,030	96,627,066	96,758,780	(131,714)	100.14%
Operations and Maintenance	14,621,936	15,150,540	15,146,750	14,787,091	359,659	97.63%
Transportation	10,879,353	11,001,568	10,694,872	10,596,546	98,327	99.08%
Board and System Administration	4,070,374	4,086,142	4,086,142	4,048,441	37,701	99.08%
External Services	38,680	38,680	49,301	62,832	(13,531)	127.45%
School Generated Funds	1,047,030	1,060,790	1,734,509	2,049,309	(314,800)	118.15%
Total Revenues	126,852,741	127,538,751	128,338,640	128,302,999	35,642	99.97%
Expenses						
Instruction	96,131,768	96,193,898	96,357,352	95,369,093	988,260	98.97%
Operations and Maintenance	14,671,935	15,200,540	15,196,751	14,931,539	265,212	98.25%
Transportation	10,879,353	11,001,568	10,834,052	10,903,489	(69,437)	100.64%
Board and System Administration	4,070,374	4,086,142	4,086,142	4,044,636	41,507	98.98%
External Services	38,680	38,680	49,301	62,832	(13,530)	127.44%
School Generated Funds	1,047,030	1,060,790	1,678,594	2,030,623	(352,029)	120.97%
Total Expenses	126,839,140	127,581,618	128,202,193	127,342,212	859,981	99.33%
Surplus/(Deficit)	13,601	(42,867)	136,449	960,787		
Operating Surplus (Deficit)	13,601	(42,867)	136,449	942,101		
School Generated Funds Surplus (Deficit)			-	18,686		
Surplus/(Deficit)	13,601	(42,867)	136,449	960,787		
Target Percentage						100.00%
	Preliminary Surplus/ (Deficit)	Final Surplus/ (Deficit)	Revised Surplus/ (Deficit)	Actual Surplus/(Deficit) Before Transfers	Transfers	Actual Surplus/ (Deficit)
Program						
Instruction	63,601	7,133	269,714	1,389,688	(265,232)	1,124,456
Operations and Maintenance	(50,000)	(50,000)	(50,000)	(144,448)	144,448	-
Transportation	-	-	(139,180)	(306,943)	120,784	(186,159)
Board and System Administration	-	-	-	3,805	-	3,805
External Services	-	-	-	-	-	-
Surplus/(Deficit) from Operations	13,601	(42,867)	80,534	942,101	-	942,101
School Generated Funds			55,915	18,686		18,686
Total Surplus/(Deficit)	13,601	(42,867)	136,449	960,787	-	960,787

1 Approved by the Board of Trustees, June 14, 2016

2 Approved by the Board of Trustees, November 1, 2016

3 Revised May 31, 2017

Revenue - August 31, 2017 - Unaudited

	Preliminary Budget ¹ 2016-17	Final Budget ² 2016-17	Revised Budget ³ 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used
Alberta Education						
School Jurisdiction Base Funding						
Base Instruction (Gr 1-12)	65,565,088	63,833,059	64,263,808	63,970,644	293,164	99.54%
Early Childhood Services (ECS)	3,553,654	3,543,634	3,570,353	4,162,545	(592,191)	116.59%
Home Education	80,199	70,174	70,174	73,516	(3,342)	104.76%
Sub Total	69,198,941	67,446,867	67,904,335	68,206,704	(302,369)	100.45%
Alberta Education - Administration						
Administration allocation	3,729,204	3,754,012	3,754,012	3,754,012	(0)	100.00%
Sub Total	3,729,204	3,754,012	3,754,012	3,754,012	(0)	100.00%
Differential Cost Funding						
ECS Program Unit	5,621,595	7,264,848	7,301,805	7,279,972	21,833	99.70%
English as a Second Language	77,755	94,248	94,248	87,179	7,069	92.50%
Outreach Schools	188,918	188,918	188,918	188,918	-	100.00%
Small Schools by Necessity	813,658	813,658	813,658	660,211	153,447	81.14%
Socio - Economic Status	858,638	841,860	815,112	811,586	3,526	99.57%
Sub Total	7,560,564	9,203,532	9,213,742	9,027,867	185,874	97.98%
Differential Cost Funding - Operations and Maintenance						
Operations & Maintenance Support	8,101,016	8,101,016	8,101,016	8,101,016	-	100.00%
Sub Total	8,101,016	8,101,016	8,101,016	8,101,016	-	100.00%
Alberta Education - Other						
Institutional Programs	288,783	273,042	273,042	273,043	(1)	100.00%
Government Contributions to ATRF	6,767,954	6,570,240	6,570,240	6,499,371	70,869	98.92%
Sub Total	7,056,737	6,843,282	6,843,282	6,772,414	70,868	98.96%
Transportation Funding						
Transportation - Rural	6,166,536	6,036,338	5,974,162	5,919,297	54,864	99.08%
Special Education Transportation	667,808	630,694	573,580	573,580	-	100.00%
Transportation - Disabled - ECS	236,609	276,739	295,050	289,578	5,472	98.15%
Transportation - In Home - ECS	51,110	58,824	74,820	74,456	365	99.51%
Urban Transportation	2,321,303	2,562,987	2,696,505	2,680,591	15,914	99.41%
Sub Total	9,443,366	9,565,582	9,614,117	9,537,502	76,615	99.20%
Provincial Priority Targeted Funding						
Building Collaboration and Capacity in Education	70,000	346,629	346,629	230,117	116,512	66.39%
Equity of Opportunity	1,157,754	1,135,837	1,119,140	1,114,858	4,282	99.62%
First Nations, Metis & Inuit Education	722,175	756,340	756,340	753,395	2,945	99.61%
Inclusive Education	6,173,617	5,994,430	5,925,374	5,882,299	43,075	99.27%
Supernet Service	249,600	249,600	249,600	249,600	-	100.00%
Sub Total	8,373,146	8,482,835	8,397,083	8,230,268	166,815	98.01%

1 Approved by the Board of Trustees, June 14, 2016
2 Approved by the Board of Trustees, November 1, 2016
3 Revised May 31, 2017

Revenue - August 31, 2017 - Unaudited

	Preliminary Budget ¹ 2016-17	Final Budget ² 2016-17	Revised Budget ³ 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used
Capital Funding						
Infrastructure Maintenance and Renewal	2,903,970	2,903,970	2,903,970	2,466,916	437,054	84.95%
Sub Total	2,903,970	2,903,970	2,903,970	2,466,916	437,054	84.95%
Federal French Funding						
Federal French Funding	109,000	109,000	109,000	112,957	(3,957)	103.63%
Sub Total	109,000	109,000	109,000	112,957	(3,957)	103.63%
Federal Government						
First Nations Tuition	1,955,254	2,117,973	1,866,312	1,865,313	999	99.95%
Sub Total	1,955,254	2,117,973	1,866,312	1,865,313	999	99.95%
From Alberta School Authorities						
Tuition Fees	36,215	83,680	83,680	36,215	47,465	43.28%
Transportation Fees	73,000	73,000	73,000	62,077	10,923	85.04%
Sub Total	109,215	156,680	156,680	98,292	58,388	62.73%
From Municipalities						
Joint Use Agreements	23,000	23,000	30,790	41,320	(10,530)	134.20%
Sub Total	23,000	23,000	30,790	41,320	(10,530)	134.20%
Private Organizations						
Transportation - Private Schools	47,400	47,400	36,313	19,860	16,453	54.69%
Transportation Insurance	165,017	165,017	165,017	152,397	12,620	92.35%
Sub Total	212,417	212,417	201,330	172,257	29,073	85.56%
Individuals						
Instructional Material Fees	760,130	735,521	735,521	668,622	66,899	90.90%
Option Fees	333,503	326,903	320,288	335,590	(15,302)	104.78%
Field Trip Fees	530,168	547,734	573,564	578,051	(4,487)	100.78%
Other Course Material Fees	44,720	37,350	129,046	153,817	(24,771)	119.20%
Cultural Fees	76,630	89,030	76,112	73,297	2,815	96.30%
Extra-curricular Fees	317,800	346,300	329,758	343,546	(13,788)	104.18%
Tuition Fees - Foreign and Out of Jurisdiction	-	11,250	28,125	16,875	11,250	60.00%
Tuition Fees - Adult	-	-	9,363	12,863	(3,500)	137.38%
Hot Lunch - Milk Programs	11,800	12,800	7,949	8,803	(854)	110.75%
Play Partners	-	97,200	97,200	77,983	19,217	80.23%
Special Events and Graduations	61,600	71,600	75,288	380,075	(304,787)	504.83%
Non-Curricular Travel/Field Trips	193,850	192,350	273,582	228,572	45,010	83.55%
Sales of Supplies and Services to Students	76,540	65,540	117,637	130,349	(12,712)	110.81%
Transportation Fees - Rider Fee	391,420	391,420	368,519	363,914	4,605	98.75%
Transportation Fees - Ineligible	337,839	337,839	267,441	252,077	15,364	94.26%
Transportation Fees - Private	107,965	107,965	1,130	32,670	(31,540)	2891.15%
Transportation Fees - Cross Attendance	283,346	283,346	152,476	152,660	(184)	100.12%
Transportation Fees - Alternate Seat	-	-	-	-	-	0.00%
Misc. Sales	655,639	563,399	610,039	544,146	65,893	89.20%
Rentals - Facilities	15,680	15,680	2,400	7,877	(5,477)	328.22%
Interest & Investment Income	170,000	170,000	170,000	165,424	4,576	97.31%
Donations	132,000	125,000	596,807	842,946	(246,139)	141.24%
Fundraising	193,500	198,500	408,870	530,970	(122,100)	129.86%
Sub Total	4,694,130	4,726,727	5,351,115	5,901,127	(550,013)	110.28%
Other						
Gains on Disposals of Property and equipment	-	-	-	23,955	(23,955)	
Amortization of Capital Allocations	3,382,781	3,891,858	3,891,858	3,991,080	(99,222)	102.55%
Sub Total	3,382,781	3,891,858	3,891,858	4,015,035	(123,177)	103.16%
TOTAL REVENUES	126,852,741	127,538,751	128,338,640	128,302,999	35,641	99.97%

1 Approved by the Board of Trustees, June 14, 2016
2 Approved by the Board of Trustees, November 1, 2016
3 Revised May 31, 2017

Allocation of Revenue and Expenses to Programs
August 31, 2017 - Unaudited

REVENUES	ECS Instruction	Grades 1-12 Instruction	Instruction	Operations and Maintenance of Schools & Maintenance Shops	Transportation	Board & System Administration	External Services	TOTAL
Alberta Education	11,442,516	80,861,271	92,303,787	10,567,932	9,537,502	3,800,435	-	116,209,655
Other - Government of Alberta	-	-	-	-	-	-	-	-
Federal Government and First Nations	-	1,584,597	1,584,597	204,096	-	76,619	-	1,865,313
Other Alberta school authorities	-	36,215	36,215	-	62,077	-	-	98,292
Out of province authorities	-	-	-	-	-	-	-	-
Alberta Municipalities-special tax levies	-	-	-	-	-	-	-	-
Fees	161,945	2,219,550	2,381,495	-	801,321	-	-	3,182,816
Other sales and services	77,983	1,050,097	1,128,080	10,789	195,646	5,963	44,194	1,384,671
Investment income	-	-	-	-	-	165,424	-	165,424
Gifts and donations	-	842,946	842,946	-	-	-	-	842,946
Rental of facilities	-	-	-	4,877	-	-	3,000	7,877
Fundraising	-	530,970	530,970	-	-	-	-	530,970
Gains on disposal of capital assets	-	-	-	23,955	-	-	-	23,955
Amortization of capital allocations	-	-	-	3,975,442	-	-	15,638	3,991,080
Other revenue	-	-	-	-	-	-	-	-
TOTAL REVENUES	11,682,445	87,125,645	98,808,090	14,787,091	10,596,546	4,048,441	62,832	128,302,999
EXPENSES								
Certificated salaries	4,160,557	51,412,666	55,573,223	-	-	516,980	-	56,090,203
Certificated benefits	825,008	11,748,936	12,573,943	-	-	134,918	-	12,708,861
Non-certificated salaries and wages	4,385,699	10,273,379	14,659,079	3,650,280	602,114	1,704,267	27,620	20,643,359
Non-certificated benefits	1,027,769	2,769,519	3,797,288	1,000,154	97,586	403,137	-	5,298,165
SUB - TOTAL	10,399,033	76,204,500	86,603,533	4,650,434	699,700	2,759,302	27,620	94,740,588
Services, contracts and supplies	1,084,753	7,247,294	8,332,047	6,240,055	10,124,728	1,162,537	19,574	25,878,941
Direct Cost of Fundraising and Fees	-	1,577,343	1,577,343	-	-	-	-	1,577,343
Amortization of supported capital assets	-	-	-	3,975,442	-	-	15,638	3,991,080
Amortization of unsupported capital assets	45,023	841,770	886,793	65,609	33,703	122,797	-	1,108,902
Interest and charges	-	-	-	-	-	-	-	-
Losses on disposal of capital assets	-	-	-	-	45,359	-	-	45,359
Other expense	-	-	-	-	-	-	-	-
TOTAL EXPENSES	11,528,810	85,870,907	97,399,716	14,931,539	10,903,489	4,044,636	62,832	127,342,212
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	153,635	1,254,739	1,408,374	(144,448)	(306,943)	3,805	-	960,787

Expenses - August 31, 2017 - Unaudited

By Program	Preliminary Budget¹ 2016-17	Final Budget² 2016-17	Revised Budget³ 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used
Early Childhood Services	8,920,907	10,312,610	10,521,242	11,483,786	(962,544)	109.15%
Instruction	87,541,997	86,085,683	86,648,687	85,029,137	1,619,550	98.13%
Board & System Administration	3,972,419	3,964,958	3,962,338	3,921,839	40,499	98.98%
Plant Operations & Maintenance	11,254,580	8,370,207	8,388,333	8,423,573	(35,240)	100.42%
Infrastructure Maintenance Renewal	-	2,903,970	2,903,970	2,466,916	437,054	84.95%
Transportation	10,853,874	10,967,865	10,800,349	10,869,786	(69,437)	100.64%
External Services	38,680	38,680	39,628	47,194	(7,565)	119.09%
Amortization of capital assets and interest	4,256,683	4,937,645	4,937,645	5,099,981	(162,336)	103.29%
TOTAL EXPENSES	126,839,140	127,581,618	128,202,193	127,342,212	859,981	99.33%

By Category	Preliminary Budget¹ 2016-17	Final Budget² 2016-17	Revised Budget³ 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used
Salaries, wages and benefits	95,141,283	95,310,594	95,618,132	94,740,588	877,545	99.08%
Services, contracts and supplies	23,490,174	23,368,620	23,063,851	23,004,103	59,748	99.74%
School generated funds	1,047,030	1,060,790	1,678,594	2,030,623	(352,029)	120.97%
Infrastructure Maintenance Renewal	2,903,970	2,903,970	2,903,970	2,466,916	437,054	84.95%
Amortization of capital assets and interest	4,256,683	4,937,645	4,937,645	5,099,981	(162,336)	103.29%
TOTAL EXPENSES	126,839,140	127,581,618	128,202,193	127,342,212	859,981	99.33%

1 Approved by the Board of Trustees, June 14, 2016
 2 Approved by the Board of Trustees, November 1, 2016
 3 Revised May 31, 2017

Expenses by Site - August 31, 2017 - Unaudited
Parkland School Division

Site	Preliminary Budget Expenditures ¹ 2016-17	Final Budget Expenditures ² 2016-17	Revised Budget Expenditures ³ 2016-17	Budgeted Reserves/ (Deficits) 2016-17	Total Revised Budget 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Governance, Staff/Student Awards	617,831	617,831	654,652		654,652	691,088	(36,436)	105.6%	Trustee Renumeration and Staff Development above plan
Office of the Superintendent	543,346	543,346	520,070		520,070	490,669	29,401	94.3%	Professional services below plan
Human Resources	458,832	509,832	472,287		472,287	449,086	23,200	95.1%	Salaries and legal services below plan
Deputy Superintendent	659,385	607,375	607,375		607,375	599,184	8,191	98.7%	
Learning Services	2,218,776	2,307,996	2,180,204		2,180,204	2,140,230	39,975	98.2%	
Financial Services	2,074,295	2,090,400	2,092,691		2,092,691	2,056,521	36,170	98.3%	
Tech Support Services	2,003,851	2,021,724	2,021,724		2,021,724	2,023,545	(1,821)	100.1%	
Print Centre	87,000	87,000	87,000		87,000	79,677	7,323	91.6%	Supplies below plan
Student Transportation	10,852,773	10,966,765	10,799,249		10,799,249	10,821,818	(22,569)	100.2%	
Maintenance	4,424,521	4,482,175	4,465,754	-	4,465,754	4,609,937	(144,183)	103.2%	Combine Maintenance and Custodial (100.0%)
Custodial	3,470,549	3,624,532	3,656,114		3,656,114	3,510,326	145,788	96.0%	
Instructional Pool	2,264,727	2,164,089	2,217,624	-	2,217,624	1,994,239	223,385	89.9%	Includes credit from PUF for admin expenditure
Blueberry	3,927,893	3,803,699	3,802,840	18,492	3,821,332	3,770,915	50,417	98.7%	
Brookwood	5,238,091	5,381,070	5,311,474	50,000	5,361,474	5,131,642	229,832	95.7%	Salaries and supplies below plan
École Broxton Park	4,220,137	3,813,060	3,836,947	-	3,836,947	3,828,363	8,584	99.8%	
Connections for Learning	1,321,772	1,448,288	1,417,358	44,117	1,461,475	1,462,106	(631)	100.0%	
Duffield	2,136,088	2,255,117	2,274,481	-	2,274,481	2,254,134	20,346	99.1%	
Entwistle	1,094,862	1,097,440	1,094,200	-	1,094,200	1,077,387	16,813	98.5%	
Forest Green	2,185,350	2,139,464	2,179,872	15,984	2,195,856	2,388,044	(192,188)	108.8%	Includes new playground of 196K that is offset by matching revenue. Actual variance under 2%
Graminia	3,626,904	3,437,058	3,451,048	-	3,451,048	3,473,458	(22,410)	100.6%	
Greystone Centennial Middle	3,664,563	3,437,850	3,484,606	-	3,484,606	3,485,772	(1,166)	100.0%	
High Park	3,126,391	3,183,318	3,202,571	-	3,202,571	3,112,162	90,409	97.2%	Salaries and Acquisition of Equipment below plan
Memorial Composite High	7,688,434	7,740,304	7,750,364	-	7,750,364	7,715,356	35,007	99.5%	Combine Memorial Composite & Outreach
Memorial Outreach	536,989	535,858	535,858	-	535,858	546,692	(10,833)	102.0%	(99.7%)
École Meridian Heights	5,160,892	4,866,847	4,822,276	-	4,822,276	4,777,436	44,840	99.1%	
Millgrove	3,678,904	3,722,646	3,731,611	-	3,731,611	3,607,756	123,855	96.7%	Salaries and Acquisition of Equipment below plan
Muir Lake	2,797,768	2,854,264	2,858,291	-	2,858,291	2,832,430	25,861	99.1%	
Parkland Village	1,850,972	1,599,985	1,574,521	17,815	1,592,336	1,526,429	65,907	95.9%	Salaries below plan
Prescott Learning Center	3,501,362	3,756,973	3,725,075	36,282	3,761,357	3,754,895	6,462	99.8%	
Seba Beach	928,309	985,172	989,257	6,777	996,034	978,796	17,238	98.3%	
Spruce Grove Composite High	6,908,902	6,941,037	6,984,186	50,000	7,034,186	6,910,288	123,897	98.2%	Combine Spruce Grove Composite & Outreach
Spruce Grove Outreach	437,683	409,608	419,696	-	419,696	374,709	44,987	89.3%	(97.7%)

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3 Revised May 31, 2017

Expenses by Site - August 31, 2017 - Unaudited
Parkland School Division

	Preliminary Budget Expenditures ¹ 2016-17	Final Budget Expenditures ² 2016-17	Revised Budget Expenditures ³ 2016-17	Budgeted Reserves/ (Deficits) 2016-17	Total Revised Budget 2016-17	YTD Actuals Aug 31/17	\$ Revised Budget Remaining	% Budget Used	Variance Explanation
Stony Plain Central	3,788,434	3,850,350	3,868,898	50,000	3,918,898	3,801,430	117,468	97.0%	Supplies and support services below plan
Tomahawk	1,208,091	1,016,329	1,016,829	-	1,016,829	1,056,543	(39,714)	103.9%	Salaries above plan
Wabamun	1,062,127	1,005,097	991,097	-	991,097	953,633	37,464	96.2%	Acquisition of equipment and salaries below plan
Woodhaven Middle	4,105,172	4,153,037	4,116,845	14,387	4,131,232	4,082,239	48,994	98.8%	
Innovation and Teaching	-	-	-	-	-	-	-	-	
Wellness Program	243,646	243,646	243,646	-	243,646	245,280	(1,634)	100.7%	
Real Program	1,713,946	1,619,329	1,619,329	-	1,619,329	1,626,008	(6,679)	100.4%	
Alternative Program	897,861	870,565	890,565	-	890,565	739,569	150,996	83.0%	Salaries below plan
Early Education	5,336,074	6,418,498	6,643,260	-	6,643,260	6,683,113	(39,852)	100.6%	
Total Expenses	112,063,503	112,608,973	112,611,744	303,854	112,915,598	111,662,905	1,252,693	98.9%	
Target Percentage								100.0%	
Other Sites									
Capital and Debt Services	4,056,683	4,437,645	4,437,645	-	4,437,645	4,680,440	(242,795)	105.5%	Amortization above plan
Capital Projects - Building	-	-	-	-	-	-	-	-	
Infrastructure Maintenance Renewal	2,903,970	2,903,970	2,903,970	-	2,903,970	2,466,916	437,054	84.9%	IMR projects are expended as work is done and unused revenue is deferred to the next year.
School Generated Funds	1,047,030	1,060,790	1,678,594	55,915	1,734,509	2,030,623	(296,114)	117.1%	Offset by additional SGF revenues, Fundraising above plan
Government Contributions to ATRF	6,767,954	6,570,240	6,570,240	-	6,570,240	6,499,371	70,869	98.9%	
Leadership Council	-	-	-	-	-	1,956	(1,956)	-	
	14,775,637	14,972,645	15,590,449	55,915	15,646,364	15,679,307	(32,943)	100.2%	
Total Expenses	126,839,140	127,581,618	128,202,193	359,769	128,561,962	127,342,212	1,219,751	99.1%	

1 Approved by the Board of Trustees, June 14, 2016
2 Approved by the Board of Trustees, November 1, 2016
3 Revised May 31, 2017

Surplus (Deficit) by Site - August 31, 2017 - Unaudited
Parkland School Division

School	Opening Balance Aug 31/16	Actuals Surplus (Deficit) Aug 31/17	Lessor of Actual or Maximum	Redistributed	Forecasted Balance Aug 31/17	
Blueberry	-	50,614	50,000	(614)	50,000	
Brookwood	-	222,447	50,000	(172,447)	50,000	
École Broxton Park	-	8,081	8,081	-	8,081	
Connections for Learning	-	-	-	-	-	
Duffield	-	17,467	17,467	-	17,467	
Entwistle	-	18,318	18,318	-	18,318	
Forest Green	-	(30,983)	(30,983)		(30,983)	To be recovered in 2017/18
Graminia	-	(14,537)	(14,537)	-	(14,537)	To be recovered in 2017/18
Greystone Centennial Middle	-	30,729	30,729	-	30,729	
High Park	-	82,827	50,000	(32,827)	50,000	
Memorial Composite High	-	78,205	50,000	(28,205)	50,000	Combined
Memorial Outreach	-	(10,333)	-	10,333	-	
École Meridian Heights	-	60,097	50,000	(10,097)	50,000	
Millgrove	-	119,699	50,000	(69,699)	50,000	
Muir Lake	-	36,892	36,892	-	36,892	
Parkland Village	-	66,707	48,000	(18,707)	48,000	
Prescott Learning Center	-	643	643	-	643	
Seba Beach	-	13,672	-	(13,672)	-	Surplus returned to the POOL as school received a Special Allocation in prior year in excess of surplus
Spruce Grove Composite High	-	133,564	50,000	(83,564)	50,000	
Spruce Grove Outreach	-	57,087	12,288	(44,799)	12,288	

Surplus (Deficit) by Site - August 31, 2017 - Unaudited
Parkland School Division

	Opening Balance Aug 31/16	Actuals Surplus (Deficit) Aug 31/17	Lessor of Actual or Maximum	Redistributed	Forecasted Balance Aug 31/17	
Stony Plain Central	-	129,868	50,000	(79,868)	50,000	
Tomahawk	-	(20,255)	(20,255)	-	(20,255)	To be recovered in 2017/18
Wabamun	-	36,457	30,153	(6,304)	30,153	
Woodhaven Middle	-	57,892	-	(57,892)	-	Surplus returned to the POOL as school received a Special Allocation in prior year in excess of surplus
Schools Sub Total	-	1,145,157	536,796	(608,362)	536,796	
Superintendent Instruction Reserve	1,862,805			536,798	2,399,603	
Instructional Pool	823,428	244,530		(193,668)	874,290	Transfers made Maint and Trans to offset deficit
Supports Benefits Committee	196,591				196,591	
Intstruction Total	2,882,824	1,389,688		(265,232)	4,007,280	
Administration	275,249	3,805	3,805		279,054	
Transportation	186,159	(306,943)	(306,943)	120,784	-	Transfer from Instructional Pool to offset deficit
Maintenance	-	(144,448)	(144,448)	144,448	-	Transfer from Instructional Pool to offset deficit
Total Operating Reserve	3,344,232	942,101		-	4,286,334	
Unrestricted	943,768				943,768	
SGF	893,847	18,686			912,533	
Accumulated Operating Surplus from Operations	5,181,847	960,787		-	6,142,634	



MEMORANDUM

Date: November 7, 2017
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Subject: **2017-2018 FINAL BUDGET**

Recommendation

That the Board of Trustees approve the 2017-2018 Final Budget for Parkland School Division No. 70 as presented at the Regular Meeting of November 7, 2017.

Background

The *School Act* (Section 147) specifies that school boards are responsible to develop an annual budget no later than May 31 for the fiscal year beginning the following September 1. The deadline for the 2017-2018 Fall Budget Update is November 30, 2017. This budget contains assumptions based on September 30 enrolments and forms the basis for monthly financial reporting.

Administration would be pleased to respond to any questions.

CJ:jc

DRAFT



Parkland School Division

Final Budget Report 2017/2018

Prepared by:

*Claire Jonsson
Associate Superintendent
Corporate Supports and Services
November 7, 2017*

Where
THE **WORLD**
opens up

Note the information presented in this document is summary information only. Please see the Parkland School Division No. 70 website (www.psd70.ab.ca) for the document after final budget approval November 7, 2017.

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EXECUTIVE SUMMARY

Parkland School Division No. 70 has a total budget of \$133.6 million and provides public education services to the citizens of Parkland County, Town of Stony Plain and the City of Spruce Grove. The division serves the educational needs of approximately 11,100 students from Kindergarten to Grade twelve within twenty-four urban and rural instructional sites.

The executive summary presents highlights of the budget and organizational information of the school division.

Governance

Parkland School Division's Board of Trustees represents electoral wards in the City of Spruce Grove, the Town of Stony Plain and Parkland County. The Board is charged with the responsibility of providing, for its students and their parents, an education system organized and operated in their best interests. It exercises this responsibility through setting of local educational policy and the wise use of resources.

The Board has one main purpose, namely to provide educational services as required by the School Act. There are 7 Trustees that represent the City of Spruce Grove and surrounding area, the Town of Stony Plain and surrounding area plus rural communities to the west that include Duffield, Entwistle, Seba Beach, Tomahawk and Wabamun.

Distributed Decision Making

Parkland allocates its revenues in accordance with the following beliefs and guiding principles:

Distributed Decision Making Beliefs:

- ✓ *The distribution of decision-making responsibility will create, and draw upon, leadership capacity within our organization.*
- ✓ *The Division's staff has the capability to make decisions about activities within the realms of its responsibility.*
- ✓ *Individuals who have critical knowledge and expertise about a certain activity are best suited to make the necessary decisions on how to achieve the goal and objectives for that activity.*
- ✓ *Decision-making responsibility must be supported by equitable resource allocation.*
- ✓ *Equity is established through a process of collaboration and consensus building.*
- ✓ *Information sharing about external or internal conditions affecting an organization is important.*

Distributed Decision Making Principles:

- ✓ *Those who are closest to the activity will have the major influence in decision-making surrounding that activity. The Division's staff has the capability to make decisions about activities within the realms of its responsibility.*
- ✓ *Informed decisions will be made with attention to balancing choice, responsibility, and accountability, while maintaining alignment with the organization's mission, vision and principles.*
- ✓ *Individuals will accept responsibility for their decisions.*
- ✓ *Decision makers will endeavor to take into account the full scope of impact of their decisions, and will collaborate with those who may be affected by such decisions.*
- ✓ *Information will be shared as freely as possible throughout the organization.*

Board Priorities

Students in Parkland School Division will be encouraged to explore, create, imagine, and engage in lifelong learning as they develop competencies that prepare them to enter the world of post-secondary studies or work. The Division believes that student success is closely linked to student well-being and the development of social-emotional assets that build resiliency and is therefore committed to the development of the whole child at all levels of their education. The priorities that will guide the work of the division have been affirmed by a variety of stakeholders including parents, students, community representatives, staff, including administrators and teachers. The priority areas are:

- ✓ ***Engagement***
- ✓ ***Resource Stewardship***

In addition to the enduring priorities listed above, the Division has outlined goals necessary to achieve student success and well-being:



Parkland School Division is confident that these goals are the ones we most need to achieve Student Success and Well-Being. This confidence is the product of engaging our stakeholders. Much happens in the life of students, schools and the Division, so these goals represent areas of interest in which our stakeholders desire the greatest impact.

The Division sets priorities, establishes goals, strategies and performance measures to ensure that success for all students is obtained. The budget allocates resources to assist in achieving this end.

Budget Process

The Budget was developed using information on funding and expenditure assumptions. Revenues are allocated in accordance with the Distributed Decision Making beliefs and guiding principles. Under this structure, schools agree on an allocation model and distribute resources according to the priority areas they have identified. Assumptions used to prepare the budget are shown on Schedule A. The budget was sent out to site administrators for completion, review and compilation. The preliminary budget was presented to the Board for approval at the June 13, 2017 Regular Board meeting. The final budget that reflects September 30, 2017 actual enrolments is scheduled to be presented at the November 7, 2017 Regular Board meeting. Once approved, it is submitted to Alberta Education as required under legislation.

Enrolment

Parkland School Division No. 70 is expected to have 11,123 students enrolled in ECS through Grade twelve in the 2017-2018 school year which is an increase of 155 students over the previous year. Estimated enrolment at September 30, 2017 and comparative figures for the past four years are shown on Schedule B.

Funding Sources

Parkland School Division No. 70 is financially dependent on funding from the Province of Alberta and receives 97% of its funding from government sources. The division has control over other revenues such as school fees, school generated funds, outside grants and investment revenues which comprise only 3% of the total revenue.

Total budgeted revenues for 2017-2018 are \$132.9 million. Total revenues for the division increased by 4.24% over 2016-2017.

The 2017-2018 budget accommodates a provision for an increase in general student enrolment. Three new grants have been included in the budget this year. The School Fee Reduction Grant (\$745K) and Transportation Fee Reduction Grant (\$300K) offset fees that are no longer charged to parents as a result of *Bill 1: An Act to Reduce School Fees*. The third new grant is a School Nutrition Grant (\$141K). The Small Schools by Necessity Grant decreased by \$374 thousand. All other grant allocations remain at 2016-2017 levels. Base Funding represents 55.0% of the division's provincial funding and is determined by the number of students enrolled as of September 30th of each school year.

As part of the Alberta Teachers Association central bargaining with the province a \$75 million dollar classroom improvement fund has been established. Parkland School Division's allocation of \$1,269,000 was approved by Alberta Education September 12, 2017 and is included in this budget.

The Infrastructure Maintenance and Renewal (IMR) which provides funds for school renovation and facility upgrading projects, has been increased by \$426 thousand over 2016-2017 amounts.

Spending by Program

Funding is allocated to division programs and services to ensure that programs meet the needs of students and schools remain viable. The \$132.9 million of funding resources are allocated to five major program areas. The five major programs include Instruction, Plant Operations and Maintenance, Transportation, Administration and Capital and Debt Services.

Instruction is the allocation to all schools and other instructional programs and services offered to provide educational opportunities to students within the school division.

Some of the other instructional programs include Early Education, Special Education and Outreach Programs. Instructional services provided centrally are included in the Instruction program.

The Plant Operations and Maintenance activities relate to the division's responsibility for the construction, operation, maintenance, safety and security of all school buildings.

The Transportation program relates to all activities of transporting students to, from and between schools. Funding is provided to transport students who live 2.4 kilometers or greater away from their resident school.

Administration includes Board Governance, Office of the Superintendent and Deputy Superintendent, Business and Finance, Human Resources, and System Instructional Support.

Capital and Debt Services includes the amortization of capital assets and Infrastructure Maintenance Renewal program (IMR).

Expenditures by Category

Parkland School Division No. 70 will spend approximately \$98.5 million on human resources, which is about 74% of the division's budget.

A collective agreement is in place for the 2017-2018 school year for Central Alberta Association of Municipal and School Employees (CAAMSE). The International Union of Operating Engineers (IUOE) collective agreement expired August 31, 2017. The teacher's collective agreement expired August 31, 2016. The Alberta government committed to taking an active role in bargaining through legislation formed the Teachers' Employer Bargaining Association (TEBA) represented by government and school boards to create an effective bargaining structure that will meet the needs of teachers, students and the public. Memorandums of agreement for central items have been ratified. Negotiations for local items are underway. We anticipate minimal increases to benefit provider costs for teachers and support staff. Pension costs for teachers are fully funded by the Provincial Government while pension costs for support staff are estimated to remain constant.

Expenditures within the Maintenance and Transportation categories have been adjusted to account for the carbon tax on fuels including diesel and natural gas that came into effect on January 1, 2017.

Financial Impact

As a result of this budget the division is utilizing the carryover balances from the prior year in the schools budgets and administration reserves for the election and new Superintendent search. The division is expecting Accumulated Operating Reserves before School Generated Funds of \$5.2 million as at August 31, 2017. In the 2017-2018 budget, we anticipate a deficit of \$607 thousand. The balance at the end of August 31, 2018 for Operating Reserves before School Generated Funds is estimated to be \$4.6 million.

Financial Forecast

We are faced with managing a difficult fiscal situation while protecting the educational programs and services and putting the best interest of students ahead of other desires. As the cost of supplies, salaries, benefits and contracted services increase, spending will be adjusted to ensure that expenditures do not exceed forecasted revenues. When resources are limited, the priority is to ensure that the needs of classrooms are met. This often involves the reduction of supplies and contracted services or a review of the effectiveness and efficiency of program and service delivery. This work is ongoing as our Administrative and Educational leaders identify what activities have the most value, should not be done and should be done better.

The Board is dedicated to ensuring that positive relationships are the basis of our important work. Effective communication and open, transparent systems will be the norm as we move forward in some very exciting times in Parkland School Division.

As communities mature and change, we are experiencing different demands for student spaces in our schools. The Board is committed in its efforts to hear from the community. Trustees continue to increase their connection with stakeholders and commit to ensuring greater public engagement.

The work to support classroom teachers and school-based administrators to provide quality educational support and/or programming supports for students with diverse learning needs is always done with our division goals of Inclusive Education, Quality Teaching, Culture of Wellness and Universal Leadership in mind. To facilitate staff and student success and provide proactive support as close to the school as possible, Learning Services has been restructured to include Facilitators, Speech and Language Pathologists, Occupational Therapists and a team of Collaborative Teaching Partners.

The division will need to monitor Accumulated Operating Reserves in future operating budgets to ensure that it maintains an appropriate balance between meeting the needs of students and the financial health of the district. The amount of reserves will be dependent on future financial resources and expenditure decisions made by the division.

A summary of Parkland School Division No. 70 budgeted revenues, expenditures and operating reserves is shown on Schedule C.

Human Resources

Division staffing has the greatest impact on the educational opportunities provided to students within Parkland School Division No. 70 and consequently makes up 74% of the division's budget. Total salaries and benefits for the division increased by 3.41% over 2016-2017.

The division will employ 596.48 full time equivalent teachers and 443.94 full time equivalent support staff in 2017-2018. 2017-2018 will see an overall increase of 16.49 teaching staff and an overall increase of 28.08 support staff. School support staff will increase by 25.03. Administration staff will increase by 0.50. There is an increase of 2.0 in maintenance staff offset by a decrease of 1.56 in custodial staff. There is a decrease of 1.0 transportation staff offset by the addition of 3.12 Bus Site Monitors within Transportation.

Capital Plan

All new school facilities are funded from the Province of Alberta through Alberta Education in consultation with the Department of Infrastructure. Each year, school jurisdictions submit facility needs for the next three years and await funding and approval from the province.

The Board was pleased to receive approval for the complete preservation and modernization of Woodhaven School in Spruce Grove. The second priority in year one of the Board approved Capital Plan includes the construction of a replacement K-9 school for Stony Plain Central School in Stony Plain. The year two priority is a modernization of Spruce Grove Composite High School. The year three priority is a new High School to be located in Parkland School Division.

A new K-9 School located in the Copperhaven subdivision in the City of Spruce Grove is under construction will include a new bus transfer station. The School is anticipated to open for the 2018-19 school year.

The Capital Plan for 2018-2021 is referenced for information purposes only, and does not form part of Parkland School Division No. 70's operating budget.



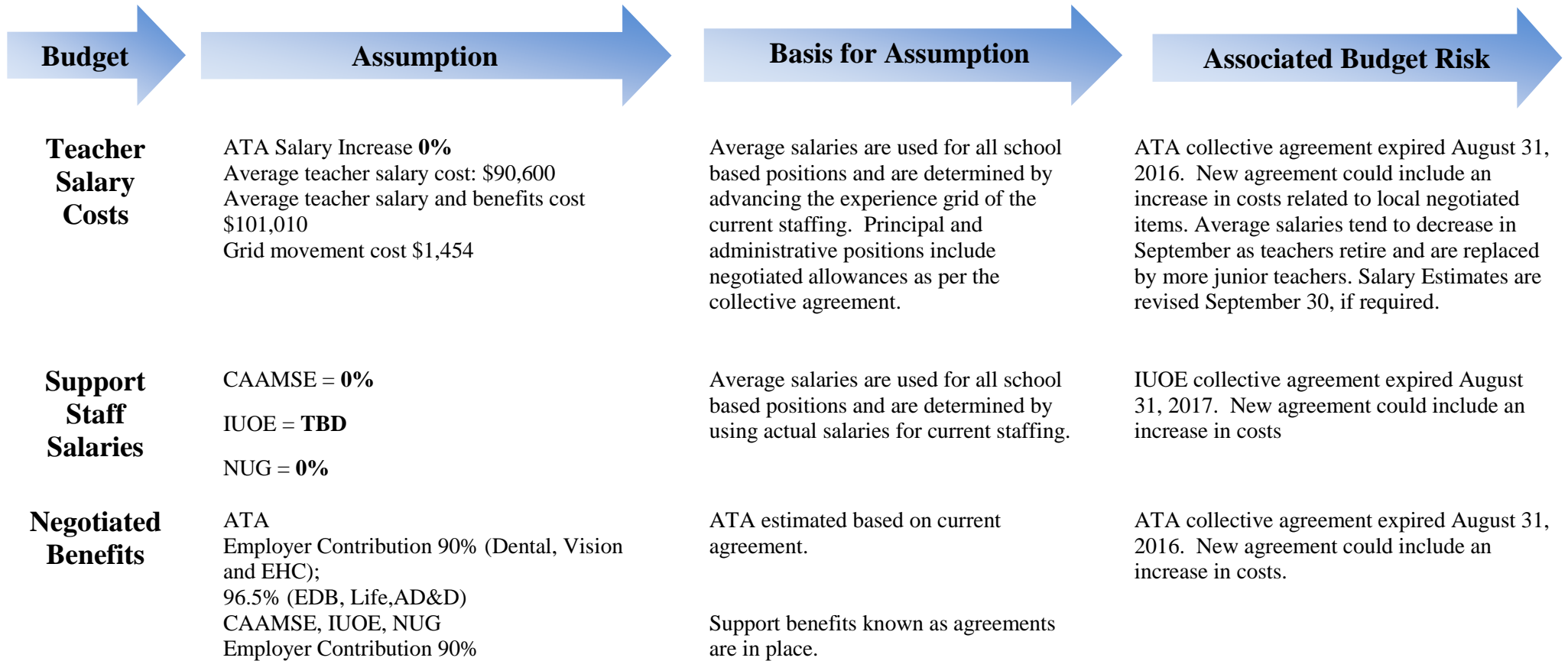
Parkland School Division No. 70
2017-2018 Final Budget
Final Budget Assumptions – November 2017

The following table outlines the assumptions used in developing the 2017-2018 operating budget, the basis for the assumption and the risk associated if the assumption is not correct or other factors influence the original assumption made.

Budget	Assumption	Basis for Assumption	Associated Budget Risk
Enrolment	<p>Overall enrolment increase of 155 students (1.41%) broken out as follows: Community A: -60 (-7.71%) Community B: 86 (+1.95%) Community C: 164 (+2.98%) Outreach: -35 (-12.32%) FTE enrollment increased by 122 students (+1.16%).</p>	<p>Review of students is prepared by each school Principal using the principles of “Cohort Survival” and known information. Students automatically move by grade to the next grade in the upcoming year. ECS numbers are estimated based on current registrations and historical information.</p>	<p>Risk is low as actual enrolments are used at September 30 for the Final Budget.</p>
Average CEUs	<p>FTE enrolment is based on estimating the number of CEU’s earned at high school. FTE enrolment is projected to decrease by 34.1 FTE or 1.44% (See Enrolment Summary).</p>	<p>Average CEU per student is calculated by reviewing average CEUs earned over a three-year period, student transfers from feeder schools and assessing a reasonable amount using known information. This year the maximum funded credits was reduced from 60 to 45 credits per student.</p>	<p>If average CEU’s are below the estimate, there will be less revenue for the district and for the high schools. If CEU’s are higher than average, then there may be a disproportionate amount of revenue being retained by the high schools rather than being allocated under the budget allocation model.</p>
Grant Revenues	<p>Base Funding and Class size rates remained at 16/17 levels. Base funding increased 1.06% due to grade 1 to 12 enrollments. Infrastructure, Maintenance and Renewal Grant is expected to increase by 14.7%. New grants this year include the School Fees Reduction Grant (\$745K), Transportation Fee Reduction Grant (\$300K), School Nutrition Grant (\$141K) and Classroom Improve Fund Grant (\$1.3M). The Small Schools by Necessity Grant decreased by \$374K as a result to changes in the funding formula. All other grants remain unchanged.</p>	<p>The Provincial Grant rates are known and allocated to school jurisdictions to support approved education programs for students in ECS to Grade 12. Revenues are calculated using the applicable formulas, rates, and criteria from Alberta Education’s Funding Manual for School Authorities</p>	<p>As the total Provincial grant revenues are known there is no associated risk after passing the budget on this item.</p>



Parkland School Division No. 70
2017-2018 Final Budget
Final Budget Assumptions – November 2017



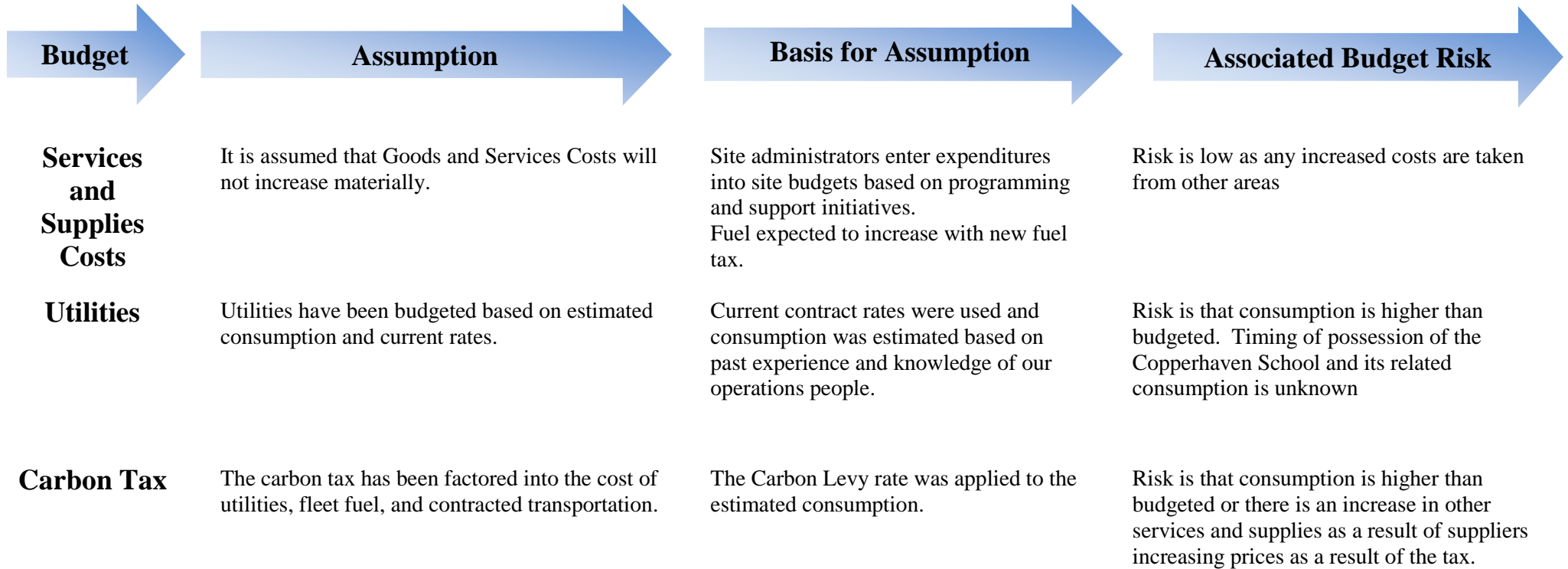


**Parkland School Division No. 70
2017-2018 Final Budget
Final Budget Assumptions – November 2017**

Budget	Assumption	Basis for Assumption	Associated Budget Risk
Benefit Provider Rates - Teachers	ASEBP – The overall premium rates are estimated to increase by 1.0%. CPP costs to increase by 3.75%	As per March 2017 ASEBP Premium Rate notification for the 2017/2018 school year.	Risk that Parkland School Division could move into increased surcharge on Life and EDB or move into surcharge on EHC, Dental, or vision, which would increase costs. Risk is low as this is based on preliminary information from ASEBP.
Benefit Provider Rates - Support Staff	Sunlife – The overall premium rate increase for 2018 is expected to be minimal. CPP costs to increase by 3.75%		Risk that rates are higher than estimated as the aging employee population continues to put pressure on the Life and LTD claims. Risk of increase in health and dental claim utilization.
Pension Costs	Employer contributions for Alberta Teachers' Retirement Fund contributions are made by the Provincial Government. Local Authorities Pension Plan contribution rate is not expected to increase at January 1, 2018.	ATRF rate remains at 11.95% LAPP Trustees review the actuarial valuations and assess rates accordingly.	None as fully funded by Provincial Government. Risk, if LAPP Board decides to implement mid-year increase, January 1, 2018.
Human Resources	Change in Staff – Full Time Equivalent (FTE) Certificated Staff = +16.49 FTE Support Staff = +28.08 FTE Total = +44.57 FTE	Site administrators enter each staff member into the budget by position. Staffing decisions are made according to availability of resources and delivery of educational programming and services	Risk is low, as student enrolments are known on September 30 th . There may be an increase in risk if the number of students with diverse learning needs rises and additional staff is required.

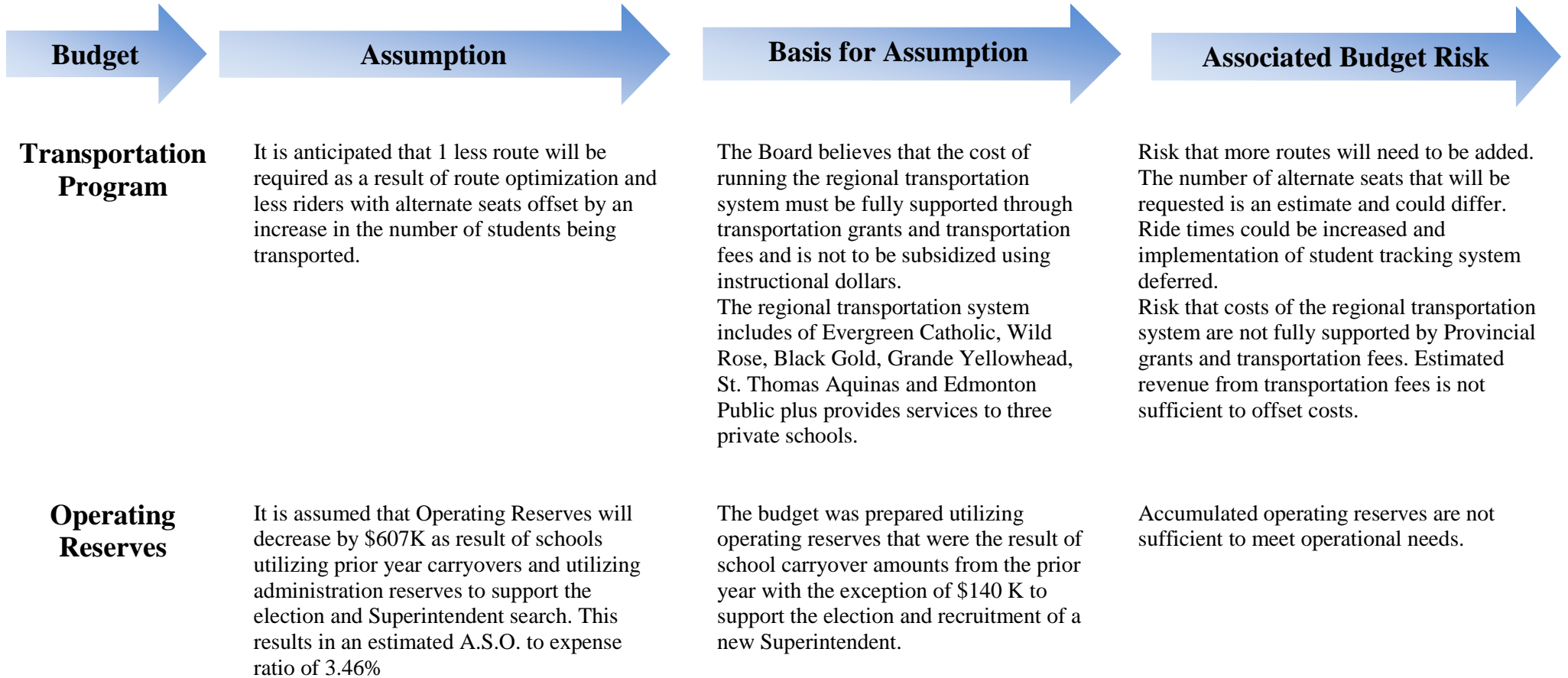


**Parkland School Division No. 70
2017-2018 Final Budget
Final Budget Assumptions – November 2017**





Parkland School Division No. 70
2017-2018 Final Budget
Final Budget Assumptions – November 2017



Schedule B

Enrolment Report at September 30, 2017

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/17	Preliminary 9/30/17	9/30/16	9/30/15	9/30/14	9/30/13	
Blueberry	54	46	64	54	51	73	55	67	44	64				572	533	553	571	559	514	
Brookwood	176	164	135	150	152									777	714	712	828	732	584	
Maranatha	33	46	35	36	38									188		174				
Other	143	118	100	114	114									589		538				
Connections for Learning		5	6	8	14	12	11	10	12	15	11	10	23	137	150	151	116	97	95	
Home Ed		4	3	3	2	3	3	6	3	1		2	1	31	42	42	36	28	24	
Bright Bank Institutional		1	1		1	1	5	2	1					12	0	10	11	10	11	
Duffield	38	26	23	20	29	30	28	36	27	32				289	302	312	296	280	263	
École Broxton Park	201	82	84	77	55	55	58	38	44	35				729	720	711	1016	972	874	
French	95	82	83	73	51	50	47	32	36	30				579		561	533	500	415	
Maranatha																	313	292	290	
Other	106		1	4	4	5	11	6	8	5				150		150	170	180	169	
École Meridian Heights	87	88	73	96	84	67	67	66	44	60				732	729	705	723	717	706	
English	21	27	16	32	24	25	22	31	19	34				251		245	263	292	294	
French	66	61	57	64	60	42	45	35	25	26				481		460	460	425	412	
Entwistle	17	17	15	9	10	11	13	16	7	6				121	130	133	130	132	130	
Forest Green	41	39	45	52	36	51	37							301	285	275	273	250	254	
Graminia	52	49	61	44	51	69	51	58	43	48				526	514	531	531	510	513	
Greystone Centennial Middle						106	86	107	109	129				537	558	549	694	662	633	
High Park	76	44	51	58	48	56	43	52	45	60				533	507	485	453	449	467	
Keephills																			44	59
Memorial Composite High											359	373	390	1122	1165	1154	1162	1164	1163	
Millgrove	112	112	99	101	121									545	537	555	414	507	591	
Muir Lake	45	47	35	44	46	46	46	49	48	44				450	440	436	433	437	433	
Parkland Village	55	35	39	32	28									189	177	196	249	212	188	
Prescott Learning Centre	91	78	51	86	81	68	88	64	64	70				741	690	587				
Seba Beach	9	7	8	7	9	11	11	7	11	17				97	108	105	94	76	95	
Spruce Grove Composite High											350	302	335	987	998	1038	1029	1040	976	
English											295	259	306	860		933	937	935	870	
French											55	43	29	127		105	92	105	106	
Stony Plain Central	58	39	44	50	49	49	53	88	83	89				602	592	595	591	504	475	
Tomahawk	18	15	13	16	12	9	7	7	9	9				115	107	110	129	131	116	
Wabamun	7	11	13	10	9	13	9	9	11	4				96	108	118	126	125	119	
Woodhaven Middle						150	140	138	110	95				633	637	621	608	593	571	
Maranatha						22	26	26	24	26				124		120				
Other						128	114	112	86	69				509		501				
ECS - Grade 12 Enrolment	1,137	909	863	917	888	880	811	820	715	778	720	687	749	10,874	10,743	10,684	10,513	10,231	9,854	
Memorial Outreach											3	16	71	90		75	77	101	98	
Spruce Grove Outreach												18	79	97		129	78	101	56	
Outreach Programs											3	34	150	187	0	204	155	202	154	
Total Enrolment	1137	909	863	917	888	880	811	820	715	778	723	721	899	11,061	10743	10888	10668	10433	10008	
Projected Additional Outreach Enrolments*											12	20	30	62	218	80	108	41	192	
Total Enrolment - Projected and Registered	1137	909	863	917	888	880	811	820	715	778	735	741	929	11,123	10961	10968	10776	10474	10200	

*Outreach students enroll in classes throughout the year - Presented to the Board October 3, 2017

Schedule B
Enrolment Report at September 30, 2017

Enrolment - Community A

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/17	Preliminary 9/30/17	9/30/16	9/30/15	9/30/14	9/30/13
Duffield	38	26	23	20	29	30	28	36	27	32				289	302	312	296	280	263
Entwistle	17	17	15	9	10	11	13	16	7	6				121	130	133	130	132	130
Seba Beach	9	7	8	7	9	11	11	7	11	17				97	108	105	94	76	95
Tomahawk	18	15	13	16	12	9	7	7	9	9				115	107	110	129	131	116
Wabamun	7	11	13	10	9	13	9	9	11	4				96	108	118	126	125	119
Total Community A	89	76	72	62	69	74	68	75	65	68	0	0	0	718	755	778	775	788	782

Enrolment - Community B

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/17	Preliminary 9/30/17	9/30/16	9/30/15	9/30/14	9/30/13
Forest Green	41	39	45	52	36	51	37							301	285	275	273	250	254
High Park	76	44	51	58	48	56	43	52	45	60				533	507	485	453	449	467
Memorial Composite High											359	373	390	1122	1165	1154	1162	1164	1163
Ecole Meridian Heights	87	88	73	96	84	67	67	66	44	60				732	729	705	723	717	706
Stony Plain Central	58	39	44	50	49	49	53	88	83	89				602	592	595	591	504	475
Stony Plain	262	210	213	256	217	223	200	206	172	209	359	373	390	3290	3278	3214	3202	3084	3065
Connections for Learning		5	6	8	14	12	11	10	12	15	11	10	23	137	150	151	116	97	95
Home Ed		4	3	3	2	3	3	6	3	1		2	1	31		42	36	28	24
Bright Bank Institutional		1	1		1	1	5	2	1					12		10	11	10	11
Muir Lake	45	47	35	44	46	46	46	49	48	44				450	440	436	433	437	433
Blueberry	54	46	64	54	51	73	55	67	44	64				572	533	553	571	559	514
Total Community B	361	313	322	365	331	358	320	340	280	333	370	385	414	4492	4401	4406	4369	4215	4142

Enrolment - Community C

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/17	Preliminary 9/30/17	9/30/16	9/30/15	9/30/14	9/30/13
Brookwood	176	164	135	150	152									777	714	712	828	732	584
École Broxton Park	201	82	84	77	55	55	58	38	44	35				729	720	711	1016	972	874
Greystone Centennial Middle						106	86	107	109	129				537	558	549	694	662	633
Millgrove	112	112	99	101	121									545	537	555	414	507	591
Prescott Learning Centre	91	78	51	86	81	68	88	64	64	70				741	690	587			
Spruce Grove Composite High											350	302	335	987	998	1038	1029	1040	976
Woodhaven Middle						150	140	138	110	95				633	637	621	608	593	571
Spruce Grove	580	436	369	414	409	379	372	347	327	329	350	302	335	4,949	4854	4773	4589	4506	4229
Graminia	52	49	61	44	51	69	51	58	43	48				526	514	531	531	510	513
Parkland Village	55	35	39	32	28									189	177	196	249	212	188
Total Community C	687	520	469	490	488	448	423	405	370	377	350	302	335	5,664	5545	5500	5369	5228	4930

Enrolment - Outreach Programs

School Name	ECS	1	2	3	4	5	6	7	8	9	10	11	12	9/30/17	Preliminary 9/30/17	9/30/16	9/30/15	9/30/14	9/30/13
Memorial Outreach											3	16	71	90	0	75	77	101	98
Spruce Grove Outreach												18	79	97	0	129	78	101	56
Projected Additional Outreach Enrolments											12	20	30	62	249	80	108	41	192
Total Outreach											15	54	180	249	218	284	263	243	346

Schedule C - 2017-18 Final Budget Financial Forecast

Budget Statement of Revenues and Expenses

	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Revenues				
Instruction (ECS to Grade 12)	96,201,030	100,877,879	4,676,848	4.86%
School Generated Funds	1,060,790	1,214,192	153,402	14.46%
Operation and Maintenance	15,150,540	15,797,655	647,115	4.27%
Transportation	11,001,568	10,800,884	(200,684)	-1.82%
Board and System Administration	4,086,142	4,218,553	132,411	3.24%
External Services	38,680	38,680	-	0.00%
Total Revenues	127,538,751	132,947,843	5,409,093	4.24%
Expenses				
Instruction (ECS to Grade 12)	96,193,898	101,070,830	4,876,932	5.07%
School Generated Funds	1,060,790	1,214,192	153,402	14.46%
Operation and Maintenance	15,200,540	15,951,894	751,355	4.94%
Transportation	11,001,568	10,921,115	(80,452)	-0.73%
Board and System Administration	4,086,142	4,358,553	272,411	6.67%
External Services	38,680	38,680	-	0.00%
Total Expenses	127,581,618	133,555,265	5,973,647	4.68%
Surplus/(Deficit)	(42,867)	(607,422)	(564,555)	
	Projected Operating Reserves at Aug 31, 2017	Projected Surplus (Deficit)	Transfers	Projected Operating Reserves at Aug 31, 2018
Block				
Instruction	4,007,280	(192,952)	(274,470)	3,539,858
Board and System Administration	279,054	(140,000)		139,054
Operations and Maintenance	-	(154,239)	154,239	-
Transportation	-	(120,231)	120,231	-
External Services	-	-		-
Total	4,286,334	(607,422)	-	3,678,912
Unrestricted	943,768			943,768
Total Accumulated Surplus from Operations (Excluding SGF)	5,230,102			4,622,680
A.S.O. to expense Ratio	4.08%			3.46%

2017-18 Final Budget
BUDGET ALLOCATION OF REVENUES AND EXPENSES TO PROGRAMS

REVENUES	Total	Instruction	Administration	Operations and Maintenance	Transportation	External Services
Alberta Education	122,869,427	97,331,325	3,958,564	11,613,268	9,966,269	-
Alberta Infrastructure and Transportation	-	-	-	-	-	-
Alberta Finance	-	-	-	-	-	-
Other - Government of Alberta	-	-	-	-	-	-
Federal Government and/or First Nations	1,908,719	1,621,225	71,989	215,505	-	-
Other Alberta school authorities	174,008	119,895	-	-	54,113	-
Out of province authorities	-	-	-	-	-	-
Alberta Municipalities	23,000	-	-	-	-	23,000
Instruction resource fees	-	-	-	-	-	-
School based course material fees	1,244,503	1,244,503	-	-	-	-
Transportation fees	604,400	-	-	-	604,400	-
Other Student Fees	837,563	837,563	-	-	-	-
Other sales and services	451,612	257,510	18,000	-	176,102	-
Investment income	170,000	-	170,000	-	-	-
Gifts and Donations	392,200	392,200	-	-	-	-
Fundraising	287,850	287,850	-	-	-	-
Rentals of facilities	15,680	-	-	-	-	15,680
Amortization of capital allocations	3,968,882	-	-	3,968,882	-	-
TOTAL REVENUES	132,947,843	102,092,071	4,218,553	15,797,655	10,800,884	38,680
EXPENSES						
Certificated Salaries	58,187,662	57,676,741	510,920	-	-	-
Certificated Benefits	12,876,989	12,726,378	150,611	-	-	-
Non-Certificated Salaries and Wages	21,695,309	15,624,475	1,741,454	3,706,657	584,042	38,680
Non-Certificated Benefits	5,801,476	4,172,791	411,495	1,092,534	124,656	-
SUB-TOTAL	98,561,435	90,200,385	2,814,481	4,799,191	708,698	38,680
Services, contracts and supplies	29,891,238	10,814,338	1,413,999	7,267,482	10,395,418	-
Cost recoveries between programs	-	364,161	14,300	(180,461)	(198,000)	-
Direct Cost of Fundraising and Fees	-	-	-	-	-	-
Capital and debt services						
Amortization of capital assets						
Supported	3,968,882	-	-	3,968,882	-	-
Unsupported	1,133,710	906,137	115,773	96,800	15,000	-
Total Amortization	5,102,592	906,137	115,773	4,065,682	15,000	-
Interest on capital debt						
Supported	-	-	-	-	-	-
Unsupported	-	-	-	-	-	-
Other interest charges	-	-	-	-	-	-
Losses on disposal of capital assets	-	-	-	-	-	-
TOTAL EXPENSES	133,555,265	102,285,022	4,358,553	15,951,894	10,921,115	38,680
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE EXTRAORDINARY ITEMS	(607,422)	(192,952)	(140,000)	(154,239)	(120,231)	-

BUDGET REVENUE

	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Revenue Alberta Education				
School Jurisdiction Base Funding				
Base Instruction (Gr 1-12)	63,833,059	65,292,335	1,459,276	2.29%
Early Childhood Services (ECS)	3,543,634	3,780,767	237,133	6.69%
Home Education	70,174	51,795	(18,379)	-26.19%
Sub Total	67,446,867	69,124,897	1,678,030	2.49%
Alberta Education - Administration				
Administration allocation	3,754,012	3,899,152	145,141	3.87%
Sub Total	3,754,012	3,899,152	145,141	3.87%
Differential Cost Funding				
ECS Program Unit	7,264,848	9,018,433	1,753,585	24.14%
English as a Second Language	94,248	101,317	7,069	7.50%
Outreach Schools	188,918	188,918	-	0.00%
Small Schools by Necessity	813,658	440,000	(373,658)	-45.92%
Socio - economic Status	841,860	851,667	9,807	1.16%
School Fees Reduction Grant	-	744,760	744,760	
Sub Total	9,203,532	11,345,095	2,141,563	23.27%
Differential Cost Funding - Operations and Maintenance				
Operations & maintenance support	8,101,016	8,282,949	181,933	2.25%
Sub Total	8,101,016	8,282,949	181,933	2.25%
Alberta Education - Other				
Institutional Programs	273,042	273,042	-	0.00%
Government Contributions to ATRF	6,570,240	6,570,240	-	0.00%
Sub Total	6,843,282	6,843,282	-	0.00%
Transportation Funding				
Transportation - Rural	6,036,338	5,974,161	(62,177)	-1.03%
Special Education Transportation	630,694	573,580	(57,114)	-9.06%
Transportation - Disabled - ECS	276,739	295,050	18,311	6.62%
Transportation - In Home - ECS	58,824	74,820	15,996	27.19%
Urban Transportation	2,562,987	2,748,658	185,671	7.24%
Transportation Fee Reduction Grant	-	300,000	300,000	100.00%
Sub Total	9,565,582	9,966,269	400,687	4.19%
Provincial Priority Targeted Funding				
Building Collaboration and Capacity in Education	346,629	405,673	59,044	17.03%
Equity of Opportunity	1,135,837	1,151,340	15,503	1.36%
First Nations, Metis & Inuit Education	756,340	801,108	44,768	5.92%
Inclusive Education	5,994,430	6,069,342	74,912	1.25%
Supernet Service	249,600	240,000	(9,600)	-3.85%
Classroom Improvement Fund	-	1,269,000	1,269,000	100.00%
School Nutrition Grant	-	141,000	141,000	100.00%
Sub Total	8,482,836	10,077,463	1,594,627	18.80%

BUDGET REVENUE

	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Capital Funding				
Infrastructure Manintenance and Renewal	2,903,970	3,330,319	426,349	14.68%
Sub Total	2,903,970	3,330,319	426,349	14.68%
Federal French Funding				
Federal French Funding	109,000	109,000	-	0.00%
Sub Total	109,000	109,000	-	0.00%
Federal Government				
First Nations Tuition's	2,117,973	1,799,719	(318,254)	-15.03%
Sub Total	2,117,973	1,799,719	(318,254)	-15.03%
From Alberta School Authorities				
Tuition Fees	83,680	119,895	36,215	43.28%
Transportation Fees	73,000	54,113	(18,887)	-25.87%
Sub Total	156,680	174,008	17,328	11.06%
From Municipalities				
Joint Use Agreements	23,000	23,000	-	0.00%
Sub Total	23,000	23,000	-	0.00%
Private Organizations				
Transportation - Private Schools	47,400	9,300	(38,100)	-80.38%
Transportation Insurance	165,017	156,802	(8,215)	-4.98%
Sub Total	212,417	166,102	(46,315)	-21.80%
Individuals				
Instructional Material Fees (ECS)	44,785	-	(44,785)	-100.00%
Instructional Material Fees	690,736	-	(690,736)	-100.00%
Option Fees	326,903	407,009	80,106	24.50%
Field Trip Fees	547,734	707,267	159,533	29.13%
Other Course Material Fees	37,350	22,337	(15,013)	-40.20%
Cultural Fees	89,030	107,890	18,860	21.18%
Extra-curricular Fees	346,300	328,284	(18,016)	-5.20%
Tution Fees - Foreign and Out of Jurisdiction	11,250	11,250	-	0.00%
Hot Lunch - Milk Programs	12,800	7,417	(5,383)	-42.05%
Play Partners	97,200	110,700	13,500	13.89%
Special Events and Graduations	71,600	57,437	(14,163)	-19.78%
Non-Curricular Travel/Field Trips	192,350	234,686	42,336	22.01%
Sales of Supplies and Services to Students	65,540	87,789	22,249	33.95%
Transportation Fees - Rider Fees	391,420	-	(391,420)	-100.00%
Transportation Fees - Ineligble	337,839	342,500	4,661	1.38%
Transportation Fees - Private	107,965	40,000	(67,965)	-62.95%
Transportation Fees - Cross Attendance	283,346	160,400	(122,946)	-43.39%
Transportation Fees - Alternate Seat	-	61,500	61,500	100.00%
Miscellaneous Sales	563,399	285,510	(277,889)	-49.32%
Rentals - Facilities	15,680	15,680	-	0.00%
Donations	125,000	392,200	267,200	213.76%
Fundraising	198,500	287,850	89,350	45.01%
Sub Total	4,556,727	3,667,706	(889,021)	-19.51%
Other				
Interest & Investment Income	170,000	170,000	-	0.00%
Amortization of Capital Allocations	3,891,858	3,968,882	77,024	1.98%
Sub Total	4,061,858	4,138,882	77,024	1.90%
TOTAL REVENUES	127,538,751	132,947,843	5,409,092	4.24%

Budget Expenses

By Program

	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Early Childhood Services	10,312,610	12,234,948	1,922,337	18.64%
Instruction	86,942,078	90,050,074	3,107,996	3.57%
Board & System Administration	4,086,142	4,358,553	272,411	6.67%
Plant Operations & Maintenance	12,297,012	12,622,036	325,024	2.64%
Infrastructure Maintenance Renewal	2,903,528	3,329,858	426,330	14.68%
Transportation	11,001,568	10,921,115	(80,452)	-0.73%
External Services	38,680	38,680	-	0.00%
TOTAL EXPENSES	127,581,618	133,555,265	5,973,647	4.68%

By Category

	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Salaries, wages and benefits	95,310,595	98,561,435	3,250,840	3.41%
Services, contracts and supplies	23,368,618	25,346,727	1,978,109	8.46%
School generated funds	1,060,790	1,214,192	153,402	14.46%
Infrastructure maintenance renewal	2,903,970	3,330,319	426,349	14.68%
Amortization of Property and equipment	4,937,645	5,102,592	164,947	3.34%
TOTAL EXPENSES	127,581,618	133,555,265	5,973,647	4.68%

BUDGET EXPENDITURES BY SITE

Site	Final Budget 2016-17	Final Budget 2017-18	Variance to Budget	% Increase (decrease)
Governance, Staff/Student Awards	617,831	674,486	56,656	9.17%
Office of the Superintendent	543,346	520,999	(22,347)	-4.11%
Human Resources	509,832	509,832	1	0.00%
Deputy Superintendent	611,976	684,641	72,665	11.87%
Learning Services	2,303,396	1,435,824	(867,572)	-37.66%
Financial Services	2,090,400	2,345,693	255,293	12.21%
Technology Services	2,021,724	2,030,401	8,677	0.43%
Print Centre	87,000	87,000	-	0.00%
Transportation Services	10,966,765	10,903,300	(63,464)	-0.58%
Maintenance	4,482,175	4,564,897	82,722	1.85%
Custodial	3,426,443	3,624,532	198,089	5.78%
Infrastructure Maintenance Renewal	2,903,970	3,330,319	426,349	14.68%
Capital and Debt Services	4,437,645	4,602,592	164,947	3.72%
Instructional Pool	2,164,087	2,596,199	432,112	19.97%
Government Contributions to ATRF	6,570,240	6,570,240	-	0.00%
Subtotal	43,736,829	44,480,957	744,128	1.70%
Blueberry School	3,803,699	3,851,650	47,951	1.26%
Brookwood School	5,381,070	5,752,347	371,277	6.90%
Ecole Broxton Park School	3,813,060	3,922,693	109,633	2.88%
Connections for Learning	1,448,288	1,147,586	(300,702)	-20.76%
Duffield School	2,255,117	2,036,623	(218,494)	-9.69%
Entwistle School	1,097,440	1,002,078	(95,362)	-8.69%
Forest Green School	2,139,464	2,136,047	(3,417)	-0.16%
Graminia School	3,437,058	3,473,698	36,641	1.07%
Greystone Centennial Middle School	3,437,850	3,448,113	10,264	0.30%
High Park School	3,183,318	3,326,236	142,918	4.49%
Memorial Composite High School	7,740,304	7,882,098	141,794	1.83%
Memorial Outreach Program	535,858	517,940	(17,919)	-3.34%
Ecole Meridian Heights School	4,866,847	4,756,896	(109,952)	-2.26%
Millgrove School	3,722,646	3,767,301	44,655	1.20%
Muir Lake School	2,854,264	2,893,514	39,250	1.38%
Parkland Village School	1,599,985	1,283,229	(316,756)	-19.80%
Prescott Learning Centre	3,955,063	4,764,157	809,094	20.46%
Seba Beach School	985,172	915,541	(69,631)	-7.07%
Spruce Grove Composite High School	6,941,037	6,760,576	(180,461)	-2.60%
Spruce Grove Outreach Program	409,608	419,649	10,041	2.45%
Stony Plain Central School	3,850,350	4,070,839	220,489	5.73%
Tomahawk School	1,016,329	941,385	(74,944)	-7.37%
Wabamun School	1,005,097	869,569	(135,528)	-13.48%
Woodhaven Middle School	4,153,037	4,104,638	(48,400)	-1.17%
Early Education	6,418,498	8,408,558	1,990,060	31.01%
Quality Learning A	-	1,477,250	1,477,250	100.00%
Quality Learning B	-	1,388,530	1,388,530	100.00%
Real Program	1,619,329	1,572,042	(47,287)	-2.92%
Wellness Program	243,646	384,646	140,999	57.87%
Alternative Program	870,565	584,688	(285,877)	-32.84%
School Generated Funds	1,060,790	1,214,192	153,402	14.46%
Subtotal School Instructional Sites	83,844,789	89,074,308	5,229,519	6.24%
Total	127,581,618	133,555,265	5,973,647	4.68%



MEMORANDUM

Date: November 7, 2017
To: Board of Trustees
From: Tim Monds, Superintendent
Originator: Claire Jonsson, Associate Superintendent
Resource: Serge LaBrie, Director, Facilities
Subject: **VANDALISM REPORT 2017**

Recommendation

That the Board of Trustees receive as information the Vandalism Report 2017 as presented at the Regular Meeting of November 7, 2017.

Administration would be pleased to respond to any questions.

CJ:jc



Vandalism Report 2017

Presented to Board of Trustees, November 7, 2017

Claire Jonsson, Associate Superintendent

Resource, Serge LaBrie, Director Facilities

The total cost of vandalism in Parkland School Division for the 2016-17 school year came in at \$25,162.47 which is a 50% decrease over last year. This total consists of \$8,550.46 in “day” vandalism and \$16,612.01 in non-school hour vandalism.

Last year we saw a 40% increase in vandalism; coupled with the 50% decrease this year, we essentially have a flat vandalism rate over the last several years.

38% of this year’s total vandalism consisted of broken windows.

The Facilities Department continues to build strong community bonds to the schools through parent councils and administrators.

The collaborative work being done between the facilities department and these groups has a significant impact on the overall perception of school sites. Projects geared towards improving landscaping, grounds maintenance and minor outdoor modernizations create pride and a sense of attachment to the school sites for each community.

Vandalism breakdown:

Day vandalism can be subjective at best as some items included could be attributed to accidental damage or to willful damage depending on the person analyzing the data. All schools had some form of day vandalism this last year. Day vandalism totals were flat in 2015-16; this vandalism was broken down fairly evenly across the school jurisdiction.

The non-school hour vandalism consists of two main categories: broken glass and graffiti. Broken glass vandalism happens throughout the year with a spike during the summer months. Graffiti vandalism is sporadic all year long with a small spike at the end of the school year. Non-school hour vandalism decreased by 50% from 2015-16.

Significant examples of vandalism:

We only had one school that experienced consistent vandalism last year; Forest Green was targeted with graffiti several times during the school year and during the summer. While not a large cost to repair it is time consuming and unsightly for the community.

This year’s batch of schools receiving outdoor camera upgrades will be Forest Green and Brookwood. This will bring our total of schools with outside cameras to eight. The Facilities plan for security cameras is to complete two new school projects per year.



MEMORANDUM

Date: November 7, 2017

To: Board of Trustees

From: Tim Monds, Superintendent

Originator: Scott Johnston, Associate Superintendent

Subject: **2016-2017 PROVINCIAL ACHIEVEMENT TESTS AND GRADE 12 DIPLOMA EXAM RESULTS**

Recommendation

That the Board of Trustees receives as information the Parkland School Division 2016 – 2017 Provincial Achievement Tests and Grade 12 Diploma Exam Results as presented at the Regular Meeting of November 7, 2017.

Background

Alberta Education's Provincial Achievement Tests and Diploma Examinations are one measure used to assist schools and jurisdictions to monitor student performance in relation to provincial standards for a wide variety of skills, knowledge, and competencies as outlined in the Ministry's Programs of Study. For teachers, these assessments provide valuable feedback on program strengths and weaknesses, the effectiveness of instructional techniques and student comprehension levels. Post-secondary institutions consider final course marks as an entry-measurement for accepting potential students.

The following report provides summary results of Parkland School Division's achievements on the Provincial Achievement Tests and Diploma Examinations for the 2016-2017 school year. The report provides a five-year review of Parkland School Division's performance and the provincial level of performance for each of the subjects written at Grade 6, 9 and 12.

Administration would be pleased to respond to questions.

SJ:jc



Parkland School Division

Where the World Opens Up

2017 Provincial Achievement Test and Diploma Examination Multi-Year Results Report

November 1, 2017

PARKLAND SCHOOL DIVISION IS A PLACE WHERE EXPLORATION, CREATIVITY AND IMAGINATION MAKE LEARNING EXCITING AND WHERE ALL LEARNERS ASPIRE TO REACH THEIR DREAMS.

Multiyear reports are intended to help school authorities and schools report on the results of diploma exams and to facilitate analysis of results over time. As noted in the Guide for School Board Planning and Reporting, using the results achieved on diploma exams for planning and reporting is one of the keys to establishing processes that can lead to continuous improvements in education.

School authorities and schools are to report results annually. Detailed reports are provided after each major diploma exam administration in January and June to help with analysis for improvement.

For the Diploma report, each year's statistics are based only on the results of students who wrote diploma exams in that year with a school-awarded mark at the same sitting. Students writing an exam in a particular course more than once in a year, for whom there are school-awarded marks and diploma exam marks, are reported in all schools and school authorities.

When reporting students with multiple writings within the same school year in the same school or school authority and at the provincial level, the results for the administration with the highest final mark is reported. Students writing French versions of the diploma exams are included in these statistics.

It is important to note that the fewer the students, the more carefully the results must be interpreted. The overall results for small groups of students can be greatly influenced by the scores of one or two individuals.

The June Diploma Examination results do not provide a complete overview of the Division's Diploma results for the year. In addition to the June examinations, students also write Diploma exams in November, January, April, and August.

The Multi-year report provides a five-year statistical overview. Additionally:

- The growth or decline (+/-) is provided to show the percentage increase or decrease from the previous year.
- The "gap" from the provincial achievement indicates whether our students achieved at, above, or below the provincial average.

Notable in this report:

- Diploma examination results equaled or surpassed the provincial results on:
 - 9 out of 12 Diploma Examinations at the Acceptable Standard, and
 - 3 out of 12 Diploma Examinations at the Standard of Excellence.
- Although not representative of the entire Grade 12 cohort of learners, the June 2017 Blended Diploma and Course results equaled or surpassed last year's PSD results on:
 - 7 out of 12 Diploma Examinations at the Acceptable Standard, and
 - 5 out of 12 Diploma Examinations at the Standard of Excellence.

Assessment for Learning

Parkland School Division High Schools and their respective Outreach Schools carefully analyze the results of the 2017 Diploma Examinations to guide their instruction moving forward. The examination results provide data that teachers use to continually guide and improve instruction.

Provincial Achievement Tests

- With respect to Provincial Achievement Tests, the Division surpassed the provincial results on:
 - 2 of 20 Provincial Achievement Tests at the Acceptable Standard.
- With respect to Provincial Achievement Tests (English or French writing only – not aggregated results) the Division results surpassed last year’s PSD results on:
 - 5 of 20 Provincial Achievement Tests at the Acceptable Standard– notably all four English core subjects in Grade 9, and
 - 12 of 20 Provincial Achievement Tests at the Standard of Excellence – notably all four English core subjects in Grade 9.
- School administration will continue to strive to improve results in all subjects at grade 6 and 9 and work is currently underway with staff to analyze results and determine appropriate strategies for improvement.

Performance charts are attached to indicate strengths and areas for growth, including the top three specific items where achievement or challenges were noted.

Multi-Year Diploma Examination Results Report: Diploma Summary (2016-2017)												
Successes						Challenges						
PSD Growth			PSD Exceeds Province			Province Exceeds PSD			PSD Decline			
Standard of Excellence			Standard of Excellence			Standard of Excellence			Standard of Excellence			
<ul style="list-style-type: none"> Biology 30 (+9.2) Math 30-1 (+7.9) Physics 30 (+5.6) Chemistry 30 (+2.6) English 30-2 (+0.4) 			<ul style="list-style-type: none"> Math 30-2 (+4.8) English 30-2 (+1.8) Math 30-1 (+0.7) 			<ul style="list-style-type: none"> Science 30 (-10.7) Fr. LA 30-1 (-9.4) Social 30-1 (-7.1) Social 30-2 (-2.2) Biology 30 (-0.6) English 30-1 (-0.6) Chemistry 30 (-1.1) Physics 30 (-1.0) 			<ul style="list-style-type: none"> Social 30-1 (-7.8) Science 30 (-1.5) English 30-1 (-1.3) Math 30-2 (-0.2) 			
Acceptable Standard			Acceptable Standard			Acceptable Standard			Acceptable Standard			
<ul style="list-style-type: none"> Biology 30 (+7.3) Chemistry 30 (+4.7) Social 30-1 (+4.4) English 30-2 (+0.9) Math 30-1 (+0.7) Social 30-2 (+0.7) Math 30-2 (+0.5) 			<ul style="list-style-type: none"> Math 30-2 (+12.1) Math 30-1 (+8.5) English 30-2 (+6.0) Social 30-1 (+5.6) English 30-1 (+5.4) Fr. LA 30-1 (+5.3) Social 30-2 (+4.7) Chemistry 30 (+4.4) Biology 30 (+3.9) 			<ul style="list-style-type: none"> Science 30 (-2.6) Physics 30 (-0.2) 			<ul style="list-style-type: none"> Physics 30 (-3.5) English 30-1 (-1.2) Science 30 (-0.2) 			

English 30-1	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	37.6	30.7	31.4	30.7	39.3	31.9	37.2	32.2	39.7	32.9	+2.5	+6.8
Acceptable (%)	98.0	97.1	98.2	97.2	98.3	97.5	99.1	97.8	97.8	97.9	-1.3	-0.1
<i>Diploma Exam Mark</i>												
Excellence (%)	8.8	10.4	12.6	11.8	11.7	11.4	12.4	10.7	11.1	11.7	-1.3	-0.6
Acceptable (%)	90.3	85.9	94.2	87.6	91.7	86.5	93.1	86.8	91.9	86.5	-1.2	+5.4

English 30-2	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	15.8	11.8	17.3	13.5	12.1	13.4	14.9	13.2	22.2	14.5	+7.3	+7.7
Acceptable (%)	97.6	93.8	99.3	94.7	96.6	94.4	98.8	95.7	99.1	95.6	+0.3	+3.5
<i>Diploma Exam Mark</i>												
Excellence (%)	12.1	10.9	18.3	13.1	13.8	11.2	12.8	12.3	13.2	11.4	+0.4	+1.8
Acceptable (%)	92.3	89.4	92.7	89.8	93.9	88.6	94.6	89.1	95.5	89.5	+0.9	+6.0

French Lang Arts 30-1	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	72.2	47.8	73.7	50.8	73.1	47.4	75.0	50.9	62.5	53.2	-12.5	+9.3
Acceptable (%)	100.0	99.1	100.0	99.2	100.0	99.1	100.0	99.5	100.0	99.2	=	+0.8
<i>Diploma Exam Mark</i>												
Excellence (%)	22.2	12.4	21.1	14.6	11.5	9.9	0.0	8.7	0.0	9.4	=	-9.4
Acceptable (%)	100.0	95.4	100.0	96.6	96.2	95.5	100.0	93.8	100.0	94.7	=	+5.3

Math 30-1	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	38.2	44.2	33.2	46.1	52.7	49.0	51.2	50.7	57.3	51.7	+6.1	+5.6
Acceptable (%)	97.1	95.9	95.6	95.6	97.3	95.9	96.9	96.4	98.4	96.4	+1.5	+2.0
<i>Diploma Exam Mark</i>												
Excellence (%)	34.8	35.9	22.9	27.9	30.2	31.6	23.5	25.9	31.4	30.7	+7.9	+0.7
Acceptable (%)	87.3	80.9	77.1	75.1	86.3	76.1	80.9	70.6	81.6	73.1	+0.7	+8.5

Math 30-2	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	18.2	18.9	21.1	21.1	21.5	23.8	20.9	24.9	27.4	27.3	+6.5	+0.1
Acceptable (%)	98.0	91.6	88.6	92.8	95.4	93.2	94.8	94.7	95.5	94.8	0.7	+0.6
<i>Diploma Exam Mark</i>												
Excellence (%)	12.3	9.7	16.5	15.0	16.9	15.5	20.9	16.8	20.7	15.9	-0.2	+4.8
Acceptable (%)	82.3	69.5	79.3	71.3	88.1	73.9	86.3	75.4	86.8	74.7	+0.5	+12.1

Social 30-1	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	41.8	37.7	42.8	37.6	44.6	39.2	42.9	40.8	45.8	41.3	+2.9	+4.5
Acceptable (%)	99.6	98.6	99.6	98.6	98.4	98.8	98.6	99.0	98.9	98.9	+0.3	0.0
<i>Diploma Exam Mark</i>												
Excellence (%)	11.4	15.2	11.8	14.2	17.8	16.2	15.5	14.3	7.7	14.8	-7.8	-7.1
Acceptable (%)	82.5	85.4	83.4	85.6	89.9	87.1	87.2	84.9	91.6	86.0	+4.4	+5.6

Social 30-2	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	21.4	15.1	24.0	16.9	25.5	17.6	20.2	17.5	22.0	18.5	+1.8	+3.5
Acceptable (%)	98.4	94.3	96.6	94.3	98.9	95.2	98.1	95.7	98.7	95.8	+0.6	+2.9
<i>Diploma Exam Mark</i>												
Excellence (%)	13.4	13.7	13.4	14.8	9.8	12.5	10.4	13.1	10.4	12.6	=	-2.2
Acceptable (%)	85.2	82.2	83.8	83.9	82.9	81.3	84.6	81.1	85.3	80.6	+0.7	+4.7

Biology 30	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	37.9	42.9	40.9	43.6	41.5	45.3	43.4	47.0	47.5	48.4	+0.5	-0.9
Acceptable (%)	94.3	96.0	97.6	96.2	96.8	96.4	98.4	97.1	97.3	97.0	-1.1	+0.3
<i>Diploma Exam Mark</i>												
Excellence (%)	23.8	32.2	19.9	31.8	25.2	33.0	22.5	32.4	31.7	32.3	+9.2	-0.6
Acceptable (%)	79.4	84.4	86.1	85.2	82.6	85.8	80.7	85.1	88.0	84.2	+7.3	+3.9

Chemistry 30	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	37.3	41.9	40.8	46.1	48.9	46.9	43.2	49.6	48.1	51.4	+4.9	-3.3
Acceptable (%)	97.8	95.4	97.2	96.3	97.8	96.2	97.9	96.9	99.4	97.5	+1.5	+1.9
<i>Diploma Exam Mark</i>												
Excellence (%)	22.2	31.8	30.8	35.2	29.6	34.2	34.9	34.5	37.5	38.6	+2.6	-1.1
Acceptable (%)	81.1	78.8	82.5	81.5	84.9	82.1	82.8	81.5	87.5	83.1	+4.7	+4.4

Physics 30	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	43.5	45.5	49.5	49.7	48.5	51.4	50.9	53.9	49.5	56.0	-1.4	-6.5
Acceptable (%)	98.1	96.2	99.0	96.3	97.0	96.8	94.4	97.3	90.3	97.5	-4.1	-7.2
<i>Diploma Exam Mark</i>												
Excellence (%)	33.3	30.4	30.1	34.3	26.7	35.8	35.2	39.7	40.8	41.8	+5.6	-1.0
Acceptable (%)	88.0	81.5	89.3	83.2	87.1	83.9	88.9	85.7	85.4	85.7	-3.5	-0.2

Science 30	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017		+/-	GAP
	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	%	%
<i>School Awarded Mark</i>												
Excellence (%)	21.2	30.9	32.2	32.0	24.3	33.5	28.8	36.5	25.7	37.9	-3.1	-12.2
Acceptable (%)	98.7	95.0	100.0	95.0	96.7	96.1	98.3	96.9	99.1	96.9	+0.8	+2.2
<i>Diploma Exam Mark</i>												
Excellence (%)	21.2	25.8	23.4	25.4	22.1	26.6	19.2	27.6	17.7	28.4	-1.5	-10.7
Acceptable (%)	87.8	84.1	87.7	85.0	81.8	83.9	82.5	84.4	82.3	84.9	-0.2	-2.6

Diploma Examination Multiyear Reports: Five-year Diploma Exam Participation Rate Details											
Percentage of students writing one or more Diploma Examinations by the end of their 3 rd year of high school, by course and subject											
	2012/2013 ¹		2013/2014		2014/2015		2015/2016		2016/2017 ²		
	AB	PSD	AB	PSD	AB	PSD	AB	PSD	AB	PSD	
N	45,052	764	44,328	755	43,808	711	45,078	753	45,170	792	
English Language Arts 30-1	54.0	44.0	54.0	46.1	53.2	45.4	53.9	42.9	55.0	43.2	
English Language Arts 30-2	27.1	35.9	28.0	36.6	28.7	38.0	28.7	42.1	28.8	38.5	
Total of 1 or more English Exams	78.8	78.9	79.7	81.5	79.6	81.9	80.0	83.9	80.8	80.2	
Social Studies 30-1	45.8	36.0	45.1	33.1	43.5	34.6	45.1	37.8	44.9	33.5	
Social Studies 30-2	33.7	42.7	35.2	48.5	36.7	47.3	35.8	47.1	36.4	47.6	
Total of 1 or more Social Exams	78.8	78.3	79.6	81.1	79.6	81.4	80.2	84.3	80.7	80.4	
Mathematics 30-1	29.7	25.1	37.4	24.1	37.1	22.1	36.4	21.1	35.5	19.3	
Mathematics 30-2	16.7	24.9	21.4	28.7	22.4	29.5	23.7	30.7	25.1	32.1	
Total of 1 or more Math Exams	52.1	48.3	57.0	51.0	57.6	49.2	58.3	50.3	58.6	49.4	
Biology 30	42.2	32.9	41.4	33.4	40.6	36.0	40.7	32.1	41.7	28.4	
Chemistry 30	31.5	23.4	34.7	23.8	35.7	25.0	35.5	23.5	35.1	19.8	
Physics 30	17.3	13.5	20.1	12.2	19.9	13.4	19.3	13.9	18.6	11.7	
Science 30	9.8	19.1	12.8	20.0	14.1	22.8	15.7	21.8	16.9	26.8	
Total of 1 or more Science Exams	57.4	54.2	59.4	53.2	59.8	57.0	60.5	54.1	61.2	55.1	
Francais 30-1	0.3	0.0	0.3	0.0	0.2	0.0	0.3	0.0	0.3	0.0	
French Language Arts 30	2.7	2.4	2.7	2.5	2.8	3.7	2.8	2.1	3.0	3.0	
Total of 1 or more French Exams	3.0	2.4	2.9	2.5	3.0	3.7	3.1	2.1	3.3	3.0	

- A student who was over 19 years of age on September 1 of the current school year is not included in school, school authority, and provincial reports.
- Students in their third year of high school are those students registered in a school on September 30th of the reported school year who are classified as having been in Grade 10 two years earlier.
- A course can be completed in the reported school year or in a previous year. A course is considered to be completed if a student has received a final mark from Alberta Education. This would include students involved in field testing new Programs of Study who have not written the diploma exam and special case students who did not write the diploma exam.
- Students are reported in the authority in which they were registered on September 30th, regardless of where they actually completed the course.

¹ The 2012/2013 results do not include students who were exempted from writing the examination because of the flooding in Calgary and southern Alberta.

² The 2016/2017 Diploma Examination Participation Rates are preliminary and will be finalized when the Accountability Pillar results are released in May 2018. The 2015/2016 results do not include students who were exempted from writing the exam because of the Fort McMurray wildfires.

Multi-Year Provincial Achievement Test Results Report: Test Summary (2016-2017)

Successes		Challenges	
PSD Growth	PSD Exceeds Province	Province Exceeds PSD	PSD Decline
<p>Standard of Excellence</p> <ul style="list-style-type: none"> • Social 9 F (+13.9) • K&E Science 9 (+12.5) • K&E Social 9 (+6.7) • Math 9 F (+6.7) • Social 9 A (+6.3) • Science 9 F (+6.2) • Social 9 E (+5.5) • Science 6 E (+4.4) • Social 6 E (+4.1) • Science 6 A (+4.0) • FLA 9 (+3.7) • Math 9 A (+3.7) • Social 6 A (+3.6) • Math 9 E (+3.3) • ELA 9 (+1.4) • Science 9 A (+0.8) • Science 9 E (+0.2) <p>Acceptable Standard</p> <ul style="list-style-type: none"> • Social 9 E (+7.3) • Social 9 A (+6.4) • ELA 9 (+2.4) • Math 9 E (+2.4) • Math 9 A (+1.8) • Social 6 E (+1.0) • Science 9 E (+0.1) 	<p>Acceptable Standard</p> <ul style="list-style-type: none"> • K&E LA 9 (+7.9) • ELA 6 (+1.7) 	<p>Standard of Excellence</p> <ul style="list-style-type: none"> • K&E Math 9 (-13.3) • Social 6 F (-9.9) • Math 6 F (-9.1) • FLA 6 (-6.6) • Science 6 F (-6.2) • Science 6 A (-6.1) • Science 6 E (-6.0) • K&E LA 9 (-5.9) • Math 9 F (-5.4) • Science 9 E (-5.1) • Math 6 A (-5.3) • Science 9 A (-5.1) • Math 6 E (-5.0) • Social 6 A (-4.9) • Social 9 E (-4.5) • Social 6 E (-4.3) • ELA 9 (-4.2) • Social 9 A (-4.1) • ELA 6 (-3.7) • FLA 9 (-3.7) • Math 9 A (-3.4) • Math 9 E (-3.4) • Science 9 F (-2.7) • Social 9 F (-1.2) • K&E Science 9 (-0.8) <p>Acceptable Standard</p> <ul style="list-style-type: none"> • K&E Science 9 (-26.4) • Science 6 F (-25.8) • K&E Math 9 (-20.0) • Math 6 F (-19.4) • Social 6 F (-17.6) • Math 9 F (-17.3) • K&E Social 9 (-15.6) • Science 9 F (-13.3) • FLA 6 (-10.1) • Social 9 F (-9.0) • FLA 9 (-8.5) • Math 6 A (-7.0) • Math 6 E (-6.0) • Math 9 A (-3.7) • Social 9 A (-3.6) • Science 9 A (-3.4) • Science 9 E (-3.4) • Social 9 E (-3.4) • Social 6 A (-3.2) • Math 9 E (-2.9) • Science 6 A (-2.4) • Social 6 E (-1.9) • ELA 9 (-1.7) • Science 6 E (-0.3) 	<p>Standard of Excellence</p> <ul style="list-style-type: none"> • Math 9 F (-6.0) • Math 6 F (-5.0) • Social 6 F (-3.2) • FLA 6 (-2.2) • Math 6 A (-1.3) • Science 6 F (1.0) • Math 6 E (-0.9) • ELA 6 (-0.7) <p>Acceptable Standard</p> <ul style="list-style-type: none"> • K&E Science 9 (-40.3) • Science 6 F (-29.1) • K&E Math 9 (-22.5) • FLA 6 (-18.9) • Math 6 F (-18.9) • Social 6 F (-18.7) • FLA 9 (-11.9) • Science 9 F (-10.0) • Math 6 A (-8.3) • Math 6 E (-7.3) • Social 9 F (-6.8) • Science 6 A (5.2) • Science 6 E (-2.9) • ELA 6 (-1.0) • Social 6 A (-0.7) • Science 9 A (-0.6)

English Language Arts 6	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	16.3	17.6	19.5	20.4	18.9	10.0	13.1	14.0	15.9	15.2	-0.7	-3.7
Acceptable	82.5	81.9	82.8	82.9	82.5	82.6	82.6	83.8	85.2	84.2	-1.0	+1.7
Percentage Writing	90.8	90.4	90.6	90.6	90.2	96.0	94.2	94.4	94.8	94.9	+0.1	+4.7

French Language Arts 6	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	16.3	15.6	13.6	14.2	13.5	4.7	10.4	7.6	9.1	6.9	-2.2	-6.6
Acceptable	88.6	88.0	87.5	87.7	85.1	82.8	64.9	81.8	93.9	75.0	-18.9	-10.1
Percentage Writing	98.0	97.6	97.6	97.9	96.1	100.0	96.1	98.5	100.0	95.8	-4.2	-0.3

Math 6 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	16.4	15.4	14.1	14.0	12.6	9.9	10.7	7.5	8.6	7.3	-1.3	-5.3
Acceptable	73.0	73.5	73.2	72.2	69.4	71.1	72.0	70.2	70.7	62.4	-8.3	-7.0
Percentage Writing	90.9	90.6	90.8	90.9	90.5	96.2	94.7	94.5	94.6	94.5	-0.1	-4.0

Math 6 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	16.3	15.3	13.8	13.8	12.3	9.3	11.2	7.2	8.2	7.3	-0.9	-5.0
Acceptable	72.1	72.7	72.5	71.4	68.4	69.5	72.0	70.3	69.7	62.4	-7.3	-6.0
Percentage Writing	90.3	90.1	90.2	90.4	89.9	95.8	94.0	94.2	94.1	94.1	=	+4.2

Math 6 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	18.5	16.7	17.9	16.8	16.2	15.6	6.6	10.6	12.1	7.1	-5.0	-9.1
Acceptable	85.2	83.9	82.4	82.0	80.8	87.5	72.4	69.7	80.3	61.4	-18.9	-19.4
Percentage Writing	98.5	98.4	98.3	98.3	98.2	100.0	100.0	98.5	100.0	98.6	-1.4	+0.4

Science 6 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	25.9	24.9	25.3	27.1	29.0	18.6	21.3	16.8	18.9	22.9	+4.0	-6.1
Acceptable	77.5	75.9	76.3	78.0	76.9	76.6	75.9	77.6	79.7	74.5	-5.2	-2.4
Percentage Writing	90.9	90.2	90.3	90.6	89.7	95.9	94.2	94.1	94.8	94.5	-0.3	+4.8

Science 6 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	26.2	25.3	25.9	27.7	29.5	19.8	23.3	17.6	19.1	23.5	+4.4	-6.0
Acceptable	77.1	75.4	76.0	77.6	76.6	75.9	76.9	78.6	79.2	76.3	-2.9	-0.3
Percentage Writing	90.3	89.5	89.7	90.0	89.1	95.5	93.5	93.8	94.4	94.6	0.2	+5.5

Science 6 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	21.0	19.4	18.4	19.1	21.9	6.3	5.3	7.6	16.7	15.7	-1.0	-6.2
Acceptable	82.6	82.7	80.3	83.8	81.5	84.4	68.4	66.7	84.8	55.7	-29.1	-25.8
Percentage Writing	98.4	98.4	98.2	98.3	97.9	100.0	100.0	98.5	98.5	94.3	-4.2	-3.6

Social 6 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	19.0	16.6	18.1	22.0	21.7	11.2	12.0	10.4	13.2	16.8	+3.6	-4.9
Acceptable	72.7	70.4	69.8	71.4	72.9	68.4	67.9	66.4	70.4	69.7	-0.7	-3.2
Percentage Writing	90.1	89.5	89.8	90.2	90.0	95.8	93.8	93.8	94.5	94.5	0	+4.5

Social 6 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	19.3	17.1	18.7	22.6	22.4	11.8	12.6	11.0	14.0	18.1	+4.1	-4.3
Acceptable	72.2	70.2	69.6	71.1	72.6	68.4	70.4	67.4	69.7	70.7	+1.0	-1.9
Percentage Writing	89.5	88.9	89.2	89.6	89.3	95.3	93.2	93.3	94.1	94.6	0.5	+5.3

Social 6 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	15.1	10.9	9.9	13.7	12.8	4.7	6.6	4.5	6.1	2.9	-3.2	-9.9
Acceptable	78.7	73.8	72.1	75.1	76.2	68.8	47.4	56.1	77.3	58.6	-18.7	-17.6
Percentage Writing	98.0	98.3	97.8	97.9	98.0	100.0	98.7	98.5	98.5	94.3	-4.2	-3.7

Language 9 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	14.8	15.0	14.4	15.2	14.9	13.1	10.2	9.8	9.3	10.7	+1.4	-4.2
Acceptable	76.7	76.3	75.6	77.0	76.8	80.8	74.0	77.5	72.7	75.1	+2.4	-1.7
Percentage Writing	88.0	88.3	88.5	88.8	88.8	93.3	93.1	92.8	91.7	94.9	3.2	+6.1

Language 9 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	13.9	11.1	10.1	10.8	11.2	2.8	3.8	6.1	3.8	7.5	+3.7	-3.7
Acceptable	87.2	86.5	85.8	83.0	83.1	66.7	80.8	73.5	86.5	74.6	-11.9	-8.5
Percentage Writing	97.1	96.8	96.2	96.7	96.1	91.7	98.1	95.9	98.1	98.5	0.4	+2.4

Language 9 (K&E)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	4.3	3.5	4.5	6.2	5.9	2.9	0.0	0.0	0.0	0.0	=	-5.9
Acceptable	62.4	62.8	63.0	59.8	58.8	88.2	61.5	91.7	66.7	66.7	=	+7.9
Percentage Writing	80.5	80.2	81.7	80.0	79.7	88.2	84.6	91.7	100.0	73.3	-26.7	-6.4

Math 9 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	18.3	17.3	17.9	17.5	19.0	12.5	11.1	11.3	11.9	15.6	+3.7	-3.4
Acceptable	66.8	67.1	65.3	67.8	67.2	68.6	63.1	67.5	61.7	63.5	+1.8	-3.7
Percentage Writing	88.8	89.1	89.4	89.5	89.0	94.2	93.1	94.3	92.6	94.9	+2.3	+5.9

Math 9 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	18.1	16.9	17.5	17.2	18.7	12.9	11.6	11.4	12.0	15.3	+3.3	-3.4
Acceptable	65.9	65.9	64.0	66.7	66.2	68.6	62.8	66.5	60.9	63.3	+2.4	-2.9
Percentage Writing	88.3	88.6	88.8	88.9	88.5	94.3	92.7	94.2	92.2	94.5	2.3	+6.0

Math 9 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	21.8	22.5	24.4	21.8	23.6	5.6	3.8	10.2	11.5	18.2	+6.7	-5.4
Acceptable	83.4	84.4	84.0	83.7	82.5	69.4	67.3	81.6	71.2	65.2	-6.0	-17.3
Percentage Writing	97.5	97.3	97.3	97.7	96.8	91.7	98.1	95.9	98.1	98.5	+0.4	+1.7

Math 9 (K&E)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	14.7	14.5	14.4	13.0	13.3	12.1	7.7	26.7	0.0	0.0	=	-13.3
Acceptable	65.8	63.4	60.9	61.2	57.5	66.7	61.5	66.7	60.0	37.5	-22.5	-20.0
Percentage Writing	87.9	86.2	85.9	86.8	85.1	90.9	84.6	66.7	100.0	75.0	-25.0	-10.1

Science 9 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	20.0	22.1	22.8	22.4	21.4	18.2	16.5	20.3	15.5	16.3	+0.8	-5.1
Acceptable	72.9	73.2	74.1	74.2	74.0	78.0	73.2	79.3	71.2	70.6	-0.6	-3.4
Percentage Writing	89.3	89.6	89.9	89.9	89.3	94.5	94.0	95.2	93.1	94.5	+1.4	+5.2

Science 9 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	19.9	22.0	22.8	22.5	21.3	18.2	17.3	21.3	15.7	15.9	+0.2	-5.4
Acceptable	72.4	72.5	73.3	73.5	73.2	78.9	73.8	79.1	70.3	70.4	+0.1	-2.8
Percentage Writing	88.8	89.0	89.4	89.3	88.8	94.7	93.7	95.2	92.7	94.2	1.5	+5.4

Science 9 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	22.3	23.1	23.0	21.1	22.4	16.7	5.8	6.1	13.5	19.7	+6.2	-2.7
Acceptable	82.5	82.8	84.8	85.4	86.0	61.1	65.4	81.6	82.7	72.7	-10.0	-13.3
Percentage Writing	98.0	97.6	97.4	97.8	97.9	91.7	98.1	95.9	98.1	97.0	-1.1	-0.9

Science 9 (K&E)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	17.1	14.9	15.1	14.3	13.3	18.2	23.1	20.0	0.0	12.5	+12.5	-0.8
Acceptable	68.4	64.1	64.5	63.8	63.9	81.8	69.2	73.3	77.8	37.5	-40.3	-26.4
Percentage Writing	86.9	85.6	87.0	85.4	83.6	90.9	84.6	80.0	100.0	75.0	-25.0	-8.6

Social 9 (All)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	18.8	19.9	19.8	18.0	20.2	14.8	13.3	14.2	9.8	16.1	+6.3	-4.1
Acceptable	65.5	65.5	65.1	64.7	67.0	64.6	58.6	65.7	57.0	63.4	+6.4	-3.6
Percentage Writing	88.6	88.7	88.6	89.1	89.4	93.9	93.1	93.8	92.1	94.9	2.8	+5.5

Social 9 (English)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	19.1	20.3	20.0	18.3	20.2	15.3	14.0	14.8	10.2	15.7	+5.5	-4.5
Acceptable	64.8	64.8	64.4	64.0	66.3	64.8	58.7	65.3	55.6	62.9	+7.3	-3.4
Percentage Writing	88.0	88.1	88.1	88.4	88.8	94.0	92.7	93.6	91.6	94.5	2.9	+5.7

Social 9 (French)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	14.0	14.6	17.6	14.3	20.9	5.6	3.8	6.1	5.8	19.7	+13.9	-1.2
Acceptable	77.7	74.9	74.6	74.9	77.2	61.1	57.7	71.4	75.0	68.2	-6.8	-9.0
Percentage Writing	98.2	96.5	96.0	97.7	97.8	91.7	98.1	95.9	98.1	98.5	0.4	+7.0

Social 9 (K&E)	Alberta					Parkland School Division					+/-	Gap
	12-13	13-14	14-15	15-16	16-17	12-13	13-14	14-15	15-16	16-17		
Excellence	13.0	10.7	11.2	11.6	12.7	11.8	7.7	13.3	0.0	6.7	+6.7	-6.0
Acceptable	64.6	61.8	57.3	58.0	56.3	85.3	61.5	66.7	55.6	40.0	-15.6	-16.3
Percentage Writing	87.0	84.5	85.4	83.5	83.3	91.2	84.6	66.7	100.0	85.7	-14.3	+2.4



MEMORANDUM

Date: November 7, 2017
To: Board of Trustees
From: Scott Johnston, Associate Superintendent
Subject: Council of School Councils (COSC) Committee

Recommendation

That the Board of Trustees receive as information the unadopted Council of School Councils (COSC) Committee minutes of October 18, 2017 as presented at the Regular Meeting of November 7, 2017.

SJ:jc



**MINUTES OF THE COUNCIL OF SCHOOL COUNCILS MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON WEDNESDAY, OCTOBER 18, 2017**

ATTENDANCE:

School Council Reps

Brookwood School
Parkland Village
Graminia School
Muir Lake School
Memorial Composite High School
Ecole Meridian Heights
Prescott Learning Centre
Ecole Broxton Park
Entwistle School
Woodhaven School

Board of Trustees

(Pending Trustee)

Administration

Scott Johnston, Associate Superintendent
Murray Marran, Principal
Archie Lillico, Principal
Lisa Farough, Executive Assistant

Recording Secretary

Jenny Chen

1. CALL TO ORDER

Acting Chair, Scott Johnston, called the meeting to order at 7:02 pm.
1.1 Treaty 6 Acknowledgement

2. WELCOME AND INTRODUCTIONS

3. APPROVAL OF AGENDA

Moved by Ninon Bjur that the Agenda of the October 18, 2017 meeting be approved as presented.

CARRIED

4. APPROVAL OF MINUTES

Moved by Rich Haggerty that the Minutes of the May 3, 2017 meeting be approved as presented.

CARRIED

5. Spirit of COSC for 2017-18

Attendees discussed their experiences with the Council of School Councils (COSC) and Alberta School Councils Association (ASCA). Parent engagement in the education planning process is encouraged.

6. Chairperson Election

Associate Superintendent Johnston reviewed the roles of COSC and Chairperson with attendees. John Tucker, Woodhaven School, was nominated the Chairperson and accepted the position.

7. Board Report

- Associate Superintendent Johnston spoke on the 2017 school board election and the upcoming organizational meeting of the new board.

8. Senior Administration Report

- Associate Superintendent Johnston explained the challenges in transportation with the addition of new schools and a transfer station, a new registration system and the remapping in Parkland County, and answered questions.
- There was discussion around Copperhaven School.

9. Wellness opportunities & Active Transportation

Felicia Ochs presented various wellness initiatives available for parents to participate and showed the Community Compass website to attendees. Jenny Chen will circulate the website link to COSC members after the meeting.

10. Public Engagement Evening – November 29, 2017

Associate Superintendent Johnston spoke on the particulars of the Public Engagement Evening on November 29, 2017. The Public Engagement Evening provides an opportunity to engage parents in the education planning process. Attendees made suggestions regarding the format of the Public Engagement Evening. School Councils are encouraged to participate.

There was discussion around student assessments.

11. Discussion Items

- Year End Reports & Operating Procedures

School Councils are to provide year-end reports to the school board by end of September each year. A template of School Council' year-end report is available on the ASCA website. A template of operating procedures is available in the ASCA's [School Council Resource Guide](#) online.

- Insurance for Associations

Attendees received information regarding insurance options available for school fundraising groups and rates. There was discussion around segregation of functions between school councils and school fundraising groups.

12. Announcements

- Alberta School Council's Association Conference _April 20-22, 2018; [School Council Resource Guide](#) available online; Literacy and Learning Day October 28, 2017.

The list of school council chairs' Parkland School Division (PSD) emails is included in the agenda package. School Council Chairs are encouraged to use the PSD emails to keep consistent records.

13. 2017-18 Meeting Dates

November 30, 2017
February 22, 2018
March 15, 2018
May 3, 2018

14. Future Agenda Items

School Fees – Jason Krefting

- Consultation with School Councils
- Use of Acorn
- Collection of Funds by Staff for Societies/Association Purposes

15. ADJOURNMENT

Moved by Chair Tucker that meeting adjourn at 9:07 p.m.

CARRIED

Next Meeting: November 30, 2017, 7 pm