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**MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES OF PARKLAND SCHOOL DIVISION NO. 70 HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON JUNE 25, 2019.**

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**TRUSTEE ATTENDANCE:**

Eric Cameron, Chair	Present
Lorraine Stewart, Vice Chair	Present
Ron Heinrichs	Present <i>via videoconferencing</i>
Sally Kucher-Johnson	Present
Paul McCann	Present
Darlene Clarke	Present
Anne Montgomery	Present

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
 Mark Francis, Deputy Superintendent  
 Scott Johnston, Associate Superintendent  
 Dr. Dianne McConnell, Associate Superintendent  
 Scott McFadyen, Associate Superintendent  
 Jason Krefling, Director, Financial Services  
 Mark Karaki, Director, Information Technology  
 Jordi Weidman, Director, Communications & Strategic Planning  
 Keri Zylla, Executive Assistant

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**CALL TO ORDER**

Board Chair Cameron called the meeting to order at 9:30 a.m.

**NATIONAL ANTHEM**

Following the playing of the national anthem, the Chair requested a moment for attendees to reflect on their purpose in attending the meeting.

**TREATY SIX ACKNOWLEDGMENT**

The Board Chair shared the Treaty 6 Acknowledgement.

**CHANGES TO THE AGENDA**

Add agenda item 7.4 Amendment to Fee Schedule

**Res 078-19**

**APPROVAL OF THE AGENDA**

**Moved** by Trustee Clarke that the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**Res 079-19**

**APPROVAL OF THE MINUTES June 11, 2019**

**MOVED** by Trustee McCann that the minutes of the Regular Board Meeting held on June 11, 2019 be approved as presented.

**CARRIED UNANIMOUSLY**

*d Stewart*

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Board Chair

*Scott McF*

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Secretary-Treasurer

**BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**DELEGATION / PRESENTATION**

There was no delegation.

**BOARD CHAIR REPORT**

**CORRESPONDENCE**

There was no Board Chair report or board correspondence.

*No guests were present for the scheduled Question Period.*

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report and Associate Superintendent McFadyen shared construction updates.

**ACTION ITEMS**

**Res 080-19**

**QUARTERLY FINANCIAL REPORT – PERIOD ENDED MAY 31, 2019**

**MOVED** by Vice Chair Stewart that the Board of Trustees approve the unaudited financial report for the period ended May 31, 2019 as presented at the Special Board Meeting of June 25, 2019.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. Krefting provided information on the motion and responded to questions.

**Res 081-19**

**2019-2020 PRELIMINARY BUDGET**

**MOVED** by Trustee McCann that the Board of Trustees approve the preliminary budget for 2019-2020 as recommended by the Audit Committee and presented at the Special Board Meeting of June 25, 2019.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. Krefting provided information on the motion and responded to questions.

*Chair Cameron called a recess to incorporate an unscheduled Question Period at 10:20 am. A member of the community that arrived after the scheduled Question Period, asked a question regarding Provincial Achievement Test results. Superintendent Boyce addressed his question. Question Period concluded at 10:25 am.*

**Res 082-19**

**2019-2020 EDUCATION PLAN**

**MOVED** by Trustee Kucher-Johnson that the Board of Trustees approve the 2019-2020 Education Plan as presented at the Special Board Meeting of June 25, 2019.

**CARRIED UNANIMOUSLY**

Associate Superintendent Johnston and Mr. Weidman provided information on the motion and responded to questions.

*L Stewart*

*Scott McFadyen*

Board Chair

Secretary-Treasurer

**AMENDMENT TO FEE SCHEDULE**

**MOVED** by Trustee McCann that the Board of Trustees approve the Fees and Allowances, as amended, for 2019-2020 as presented at the Special Board Meeting of June 25, 2019.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Deputy Superintendent Francis provided information on the motion and responded to questions.

**ADMINISTRATION REPORTS**

There were no Administration Reports

**TRUSTEE REPORTS**

**Audit Committee – June 17, 2019**

The Board of Trustees received for information, the Audit Committee minutes of June 17, 2019 as presented at the Special Board Meeting of June 25, 2019.

**PSD Tomorrow Committee Meeting – June 18, 2019**

The Board of Trustees received for information, the PSD Tomorrow Committee minutes of June 18, 2019 as presented at the Special Board Meeting of June 25, 2019.

**Public School Boards' Association of Alberta**

There was no report.

**Alberta School Boards Association**

There was no report.

**FUTURE BUSINESS**

**Meeting Dates**

*Board - Open to the Public:*

Sep 03, 2019 ..... Regular Board Meeting 6:00 pm, Centre for Education

Sep 24, 2019 ..... Education Committee 9:00 am, Centre for Education

*Committees - Closed to the Public:*

Sep 12, 2019 ..... Audit Committee 9:00 am, Centre for Education

Sep 24, 2019 ..... PSD Tomorrow Committee 12:30 pm, Centre for Education

Sep 25, 2019 ..... Benefits Committee 3:15 pm, Centre for Education

*By Invitation:*

Sep 26, 2019 ..... Retirement Celebration 4:30 pm, Centre for Education

**Notice of Motion**

There was no notice of motion.

**Topics for Future Agendas**

There were no topics for future agenda.

*A Stewart*

*Scott McCann*

Board Chair

Secretary-Treasurer

**Request for Information**

Trustee McCann requested information regarding our ads in the newspaper regarding meetings. The information was provided by administration.

**Responses to Requests for Information**

There were no responses to requests for information.

Res 084-19

**IN CAMERA: Legal**

**MOTION TO MOVE IN CAMERA**

**MOVED** by Trustee McCann that the Board of Trustees moves to in camera at 10:48 a.m.

**CARRIED UNANIMOUSLY**

Res 085-19

**MOTION TO REVERT TO A PUBLIC MEETING**

**MOVED** by Trustee Clarke that the Board of Trustees reverts back to a public meeting at 11:12 a.m.

**CARRIED UNANIMOUSLY**

Res 086-19

**Action in Response to In Camera**

**MOVED** by Trustee Montgomery that the Board of Trustees send letters to the Ministers of Alberta Education and Alberta Infrastructure regarding the Copperhaven School gymnasium.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 11:12 a.m.

*A Stewart*

Board Chair

*Scott M*

Secretary-Treasurer