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MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE PARKLAND SCHOOL DIVISION HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON NOVEMBER 05, 2019.

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair	Present
Eric Cameron, Vice Chair	Present
Ron Heinrichs	Present
Sally Kucher-Johnson	Present
Paul McCann	Present
Darlene Clarke	Present
Anne Montgomery	Present

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Dr. Dianne McConnell, Associate Superintendent
Scott McFadyen, Associate Superintendent
Jason Krefting, Director, Business and Finance
Serge LaBrie, Director, Facilities
Katherine Mann, Director, Instructional Services
Dennis Simcoe, Director, Transportation
Jordi Weidman, Director, Communications & Strategic Planning
Keri Zylla, Executive Assistant, Recording Secretary

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:30 a.m.

NATIONAL ANTHEM

TREATY SIX ACKNOWLEDGMENT & VETERAN ACKNOWLEDGMENT in honour of Remembrance Day.

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 118-19

MOVED by Trustee Montgomery that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 119-19

MOVED by Trustee McCann that the minutes of the Regular Board Meeting held on October 8, 2019 be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

d Stewart

Board Chair

Scott M

Secretary-Treasurer

DELEGATION / PRESENTATION

Memorial Composite High School Students presented "Summer Shikaoi Exchange".

Board Chair Stewart called a recess at 9:50 a.m. while the delegation exited. Meeting resumed at 9:55 a.m.

**BOARD CHAIR REPORT
CORRESPONDENCE**

Board Chair Stewart shared her report and correspondence, noting that the Letter to the Minister of Education has been drafted, as approved on October 8, 2019, but will be on hold until after the Alberta School Board Association Fall General Assembly.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report. There was no construction update at this time.

Question Period began at 10:16 a.m. Board Chair Stewart read three questions from parents. Board Chair Stewart, Vice Chair Cameron, Superintendent Boyce, and Associate Superintendent McFadyen took time to address their questions. Question Period concluded at 10:29 a.m. and the Regular Meeting resumed.

ACTION ITEMS

2019-2020 MODULAR SUBMISSION FOR 2020-2021

Res 120-19

MOVED by Trustee McCann that the Board of Trustees approve the Modular Plan recommendations as presented at the Regular Meeting of November 5, 2019.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and Mr. Labrie provided information on the motion and responded to questions.

MOTION TO POSTPONE SCHOOL VIABILITY STUDY COMPLETION DATE

Res 121-19

MOVED by Trustee Heinrichs that the Board of Trustees approve postponing the completion and presentation of the school viability study for Seba Beach School until the Regular Meeting of December 17, 2019.

CARRIED UNANIMOUSLY

Superintendent Boyce provided information on the motion and responded to questions.

Res 122-19

MOVED by Trustee Montgomery that the Regular Board Meeting of December 17, 2019, move from a 9:30 a.m. start time to a 6:00 p.m. start time.

CARRIED: 5 to 2

IN FAVOUR: Board Chair Stewart, Vice Chair Cameron, Trustee McCann, Trustee Clark, Trustee Montgomery

OPPOSED: Trustee Heinrichs, Trustee Kucher-Johnson

d Stewart



Board Chair

Secretary-Treasurer

Res 123-19

REVISED POLICY 10: POLICY FORMATION AND REVIEW

MOVED by Vice Chair Cameron that the Board of Trustees approve the revised Board Policy 10: Policy Formation and Review, as amended at the Regular Meeting of November 5, 2019.

CARRIED UNANIMOUSLY

Associate Superintendent Johnston provided information on the motion and responded to questions.

Proposed amendments to Policy 10 are as follows:

- Pg 32 - Section 7:
 - remove 'A policy advisory committee may be struck'
 - add 'The Board may establish a policy advisory committee'
- Pg 33 - Section 19:
 - add subsection 19.1 "The Superintendent shall inform the Board in a timely manner of any substantial changes to administrative procedures".

Res 124-19

2019-2020 BUDGET SCENARIOS

MOVED by Vice Chair Cameron that the Board of Trustees approve Scenario Two (2), an \$800,000 reduction in expenses, as presented at the Regular Meeting of November 5, 2019.

CARRIED UNANIMOUSLY

Superintendent Boyce, Associate Superintendent McFadyen and Mr. Krefting provided information on the motion and each of the scenarios, and responded to questions.

Board Chair Stewart called a recess at 11:45 a.m. Mr. Krefting exited the meeting. Meeting resumed at 11:50 a.m.

Res 125-19

ALTERNATE INSURANCE PROVIDER

MOVED by Trustee Kucher-Johnson that the Board of Trustees direct administration to explore alternative insurance providers and take appropriate action to procure viable coverage for Parkland School Division.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided information on the motion and responded to questions.

Res 126-19

TRUSTEE REPRESENTATIVE ON THE CENTRAL ALBERTA ASSOCIATION OF MUNICIPAL AND SCHOOL EMPLOYEES LABOUR RELATIONS COMMITTEE

MOVED by Board Chair Stewart that the Board of trustees approve appointing a new Trustee representative for the Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations Committee, to replace Trustee Kucher-Johnson.

CARRIED UNANIMOUSLY

Board Chair Stewart provided information on the motion and responded to questions. Vice Chair Cameron was appointed.

d. Stewart



Board Chair

Secretary-Treasurer

ADMINISTRATION REPORTS

2018-2019 PROVINCIAL ACHIEVEMENT TESTS AND GRADE 12 DIPLOMA EXAM RESULTS

The Board of Trustees received for information, the 2018-2019 Provincial Achievement Tests and Grade 12 Diploma Exam Results as presented at the Regular Meeting of November 5, 2019.

Associate Superintendent Johnston and Ms. Mann provided additional information and responded to questions. *Ms. Mann exited the meeting at 12:24 p.m.*

TRUSTEE REPORTS

TEACHER BOARD ADVISORY COMMITTEE (TBAC) – OCTOBER 15, 2019

The Board of Trustees received for information, the TBAC minutes of October 15, 2019 as presented at the Regular Meeting of November 5, 2019.

PSD TOMORROW COMMITTEE – OCTOBER 22, 2019

The Board of Trustees received for information, the PSD Tomorrow Committee minutes of October 22, 2019 as presented at the Regular Meeting of November 5, 2019.

COUNCIL OF SCHOOL COUNCILS (COSC) – OCTOBER 17, 2019

The Board of Trustees received for information, the COSC minutes of October 17, 2019 as presented at the Regular Meeting of November 5, 2019.

PUBLIC SCHOOL BOARDS’ ASSOCIATION OF ALBERTA

Board Chair Stewart and Trustee Kucher-Johnson gave information and updates.

ALBERTA SCHOOL BOARDS ASSOCIATION

Board Vice Chair Cameron shared his report and gave several updates.

FUTURE BUSINESS

Meeting Dates

Board - Open to the Public:

- Nov 26, 2019 Regular Board Meeting 9:30 am, Centre for Education
- Dec 17, 2019 Regular Board Meeting 6:00 pm, TO BE ANNOUNCED

Committees - Closed to the Public:

- Nov 14, 2019 Audit Committee 1:00 pm, Centre for Education
- Nov 25, 2019 PSD Tomorrow Committee 1:00 pm, Centre for Education
- Nov 25, 2019 Minister of Education Visit 3:00 pm, Centre for Education
- Dec 02, 2019 Benefit Committee 3:30 pm, Centre for Education
- Dec 17, 2019 PSD Tomorrow Committee 12:30 pm, Centre for Education

d Stewart

Board Chair



Secretary-Treasurer

By Invitation:

Nov 27, 2019 Stakeholder Engagement Evening 7:00 pm,
Copperhaven School

Other:

Nov 21, 2019 Council of School Councils 7:00 pm, Centre for
Education

Notice of Motion

There was no notice of motion.

Topics for Future Agendas

There were no topics for future agenda.

Request for Information

The Board of Trustees requested information on aggression in schools, as mentions in the TBAC minutes of October 15, 2019, be presented at the Regular Meeting of December 17, 2019.

Responses to Requests for Information

DIVISION BUS RIDE TIMES

The Board of Trustees received as a response to their request for information on October 8, 2019, a report on Division Bus Ride Times, as presented at the Regular Meeting of November 5, 2019.

Associated Superintendent McFadyen and Mr. Simcoe provided additional information and responded to questions.

Deputy Superintendent Francis exited the meeting at 12:59 p.m.

EDUCATION ASSISTANTS ACCOMPANYING STUDENTS ON SPECIALIZED TRANSPORT BUSES – REQUEST FOR INFORMATION

The Board of Trustees received as a response to their request for information on October 8, 2019, a report on Education Assistants Accompanying Students on Specialized Transport Buses, as presented at the Regular Meeting of November 5, 2019.

Associated Superintendent McFadyen and Mr. Simcoe provided additional information and responded to questions.

OFF-CAMPUS EDUCATION ENROLMENT will be presented at the Regular Meeting of November 26, 2019.

**IN CAMERA: Land, Labour
MOTION TO MOVE IN CAMERA**

MOVED by Trustee Clarke that the Board of Trustees moves to in camera at 1:24 p.m.

CARRIED UNANIMOUSLY

Res 127-19

d Stewart

Board Chair

Sec M/T

Secretary-Treasurer

Res 128-19

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee McCann that the Board of Trustees reverts back to a public meeting at 2:16 p.m.

CARRIED UNANIMOUSLY

Res 134-19

Action in Response to In Camera

Moved by Trustee Heinrichs that the Board of Trustees direct the Board Chair to negotiate the Superintendent contract as discussed.

CARRIED UNANIMOUSLY

ADJOURNMENT

The meeting was adjourned at 2:16 p.m.

L Stewart

Board Chair

S. A. Mt

Secretary-Treasurer