



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE PARKLAND SCHOOL DIVISION HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY PLAIN, ALBERTA ON NOVEMBER 24, 2020.

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair	Present
Eric Cameron, Vice-Chair	Present
Ron Heinrichs	Present <i>via teleconferencing</i>
Sally Kucher-Johnson	Present
Paul McCann	Present
Darlene Clarke	Present
Anne Montgomery	Present

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Dr. Dianne McConnell, Associate Superintendent
Scott McFadyen, Associate Superintendent
Leah Andrews, Director, Student Services
Jason Krefting, Director, Financial Services
Katherine Mann, Director, Instructional Services
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Executive Assistant, Recording Secretary

GUEST PRESENTER:

Armando Pinedo – Auditor, PricewaterhouseCoopers

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:31 a.m.

NATIONAL ANTHEM

TREATY SIX ACKNOWLEDGMENT

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 087-20

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 088-20

MOVED by Trustee Heinrichs that the minutes of the Regular Board Meeting held on October 27, 2020 be approved as presented.

CARRIED UNANIMOUSLY

d Stewart

Board Chair

Scott McFadyen

Secretary-Treasurer

Res 089-20

BUSINESS ARISING FROM THE MINUTES
None.

DELEGATION / PRESENTATION
Grade 9 students from Blueberry School remotely presented “Peer Teaching and Learning” through VARK. (Visual, Audio, Rewrite and Kinesthetic)

Ms. Andrews exited the meeting at 10:05 a.m.

BOARD CHAIR REPORT
Board Chair Stewart shared her report.

There were no questions submitted for the Question Period.

SUPERINTENDENT REPORT
Superintendent Boyce shared her report.

ACTION ITEMS
AUDITED FINANCIAL STATEMENTS – YEAR ENDED AUGUST 31, 2020:
Moved by Trustee McCann that the Board of Trustees approve the Audited Financial Statements for the year ended August 31, 2020 as recommended by the Audit Committee and presented at the Regular Meeting of November 24, 2020.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen, Mr. Krefting, Mr. Pinedo, from PricewaterhouseCoopers, and members of the Audit Committee provided information on the motion and responded to questions.

Mr. Krefting and Mr. Pinedo exited the meeting at 10:56 a.m.

Board Chair called a recess at 10:56 a.m. Meeting resumed at 11:01 a.m.

Res 090-20

ANNUAL EDUCATION RESULTS REPORT (AERR):
Moved by Trustee Kucher-Johnson that the Board of Trustees approve Parkland School Division’s 2019-2020 Annual Education Results Report as presented at the Regular Meeting of November 24, 2020.

CARRIED UNANIMOUSLY

Associate Superintendent Johnston provided additional information and responded to questions.

Res 091-20

REPEAL WARD BY-LAW NO. 2-17, REARRANGEMENT OF THE ELECTORAL WARDS AND TRUSTEE(S) TO BE ELECTED IN EACH WARD:
Moved by Trustee Montgomery that the Board of Trustees repeal By-Law No. 2-17, Rearrangement of the Electoral Wards and Trustee(s) to be Elected to Each Ward, as presented at the Regular Meeting of November 24, 2020.

CARRIED UNANIMOUSLY

D Stewart

Board Chair

Scott McIn

Secretary-Treasurer

Res 092-20

Associate Superintendent McFadyen provided additional information and responded to questions.

THREE READINGS OF BYLAW 1-2020: THE PARKLAND SCHOOL DIVISION TRUSTEE ELECTORAL WARD BYLAW:

Moved by Vice-Chair Cameron that the Board of Trustees read Bylaw 1-2020: The Parkland School Division Trustee Electoral Ward Bylaw three (3) times with the following guidelines:

- First Reading (pg. 81): that **Bylaw 1-2020: The Parkland School Division Trustee Electoral Ward Bylaw** is read in full, with each Trustee having been provided with a printed or electronic copy of the Bylaw; and
- Second Reading (pg. 88): that **Bylaw 1-2020: The Parkland School Division Trustee Electoral Ward Bylaw** is read in title and description only and if all Trustees in attendance are in unanimous agreement with the First and Second Readings; then
- Third Reading (pg. 88): that **Bylaw 1-2020: The Parkland School Division Trustee Electoral Ward Bylaw** is read in title and description only, and that Board of Trustees, after the third reading accept and affirm Bylaw 1-2020 as presented in the Regular Meeting of November 24, 2020.

CARRIED UNANIMOUSLY

Superintendent Boyce read Bylaw 1-2020: The Parkland School Division Trustee Electoral Ward Bylaw ("the Bylaw") in full a first time.

Board Chair Stewart read the Bylaw in title and description only a second time. Trustees unanimously agreed to proceed with the third and final reading.

Board Chair Stewart read the Bylaw in title and description only a third and final time. The Board of Trustees accepted and affirmed the Bylaw through the final reading.

Associate Superintendent McFadyen provided additional information and responded to questions.

Res 093-20

REVISED BOARD POLICY 7: BOARD OPERATIONS:

Moved by Trustee McCann that the Board of Trustees approve the Revised Board Policy 7: Board Operations, as presented at the Regular Meeting of November 24, 2020.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

L Stewart
Board Chair

Scott McF
Secretary-Treasurer

Res 094-20

2021 LOCAL ELECTION RETURNING OFFICER, SUBSTITUTE RETURNING OFFICER AND ELECTION AGREEMENT:

Moved by Trustee Montgomery that the Board of Trustees appoint Eva Beyer, of Parkland County, as the Returning Officer and Barb Williams, of Parkland County, as the Substitute Returning Officer for Parkland School Division for the 2021 Local Election; and further, that the Board of Trustees approve administration entering into an Election Agreement between Parkland School Division and Parkland County for the 2021 Local Election.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

**ADMINISTRATION REPORTS
OFF-CAMPUS EDUCATION ASSURANCE REPORT**

The Board of Trustees received for information, the Off-Campus Education Assurance Report, as presented at the Regular Meeting of November 24, 2020.

Associate Superintendent Johnston and Ms. Mann provided additional information and responded to questions.

Ms. Mann exited the meeting at 12:14 p.m.

**TRUSTEE REPORTS
PSD TOMORROW COMMITTEE – OCTOBER 27, 2020**

The Board of Trustees received for information, the PSD Tomorrow Committee minutes from October 27, 2020, as presented at the Regular Meeting of November 24, 2020.


COUNCIL OF SCHOOL COUNCILS (COSC) – OCTOBER 22, 2020
Trustee Montgomery shared the Council of School Councils (COSC) Report from the October 22, 2020 COSC meeting, as presented at the Regular Meeting of November 24, 2020.

AUDIT COMMITTEE – NOVEMBER 18, 2020
Trustee McCann shared the Audit Committee Report from the November 18, 2020 Audit Committee meeting, as presented at the Regular Meeting of November 24, 2020.

PUBLIC SCHOOL BOARDS’ ASSOCIATION OF ALBERTA
Board Chair Stewart and Trustee Heinrichs shared their reports.

ALBERTA SCHOOL BOARDS ASSOCIATION
Trustee Kucher-Johnson shared information.

CHAMBER OF COMMERCE
Board Chair Stewart shared her report.



Board Chair



Secretary-Treasurer

FUTURE BUSINESS

Meeting Dates

Board - Open to the Public:

January 12, 2021 Regular Board Meeting 9:30 am, Centre for Education

January 26, 2021..... Education Committee Meeting 9am, Centre for Education

Committees - Closed to the Public:

November 27, 2020..... Student Advisory Committee 9:00 am, Meeting Virtually

November 27, 2020..... PSD Tomorrow Committee 12:30 pm, Centre for Education

December 2, 2020 Benefits Committee Meeting 3:15 pm, Centre for Education

December 15, 2020 PSD Tomorrow Committee 12:30 pm, Centre for Education

January 26, 2021..... PSD Tomorrow Committee 12:30 pm, Centre for Education

By Invitation:

December 10, 2020 (POSTPONED) Stakeholder Engagement Evening 7:00 pm, Meeting Virtually

Notice of Motion

There was no notice of motion.

Topics for Future Agendas

There were no topics for future agendas.

Request for Information

Trustee McCann requested information regarding current measures Parkland School Division is taking to maintain the relationship with our First Nations and Indigenous community during the challenges of COVID-19, be presented at the January 12, 2021 or February 2, 2021 Regular Board Meeting.

Responses to Requests for Information

There were no responses to requests for information.


IN-CAMERA: LABOUR

Res 095-20

MOVED by Trustee McCann that the Board of Trustees move to In-Camera at 12:32 p.m.

CARRIED UNANIMOUSLY

Deputy Superintendent Francis, Associate Superintendent Dr. McConnell, Associate Superintendent Johnston and Mr. Weidman exited the meeting at 12:32 p.m.



Board Chair



Secretary-Treasurer

Res 096-20

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee McCann that the Board of Trustees reverts to a public meeting at 1:15 p.m.

CARRIED UNANIMOUSLY

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to in-camera.

ADJOURNMENT

The meeting was adjourned at 1:16 p.m.

L Stewart

Board Chair

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Secretary-Treasurer