Cleaning and disinfecting expectations are now increased for the safety of all staff and students in our schools and facilities during the COVID-19 Pandemic.

This document must match the School Cleaning Plan.

Keeping our spaces clean is a shared responsibility. Please attend to this chart daily.

DATE:	ROOM #:	HOMEROOM TEACHER:

Item to be cleaned or disinfected (if applicable)	TIME COMPLETED / STAFF INITIALS (i.e. 9:30 am / HH)				CUSTODIAN USE ONLY	
Door handles and/or knobs: INDOOR						
Door handles and/or knobs: OUTDOOR						
Common area switches (once on, leave on):						
Shared electronics (ie., printers, keyboards):						
Telephone						
Instructional resources (classroom)						
Musical instruments after each use						
Chairs						
Tables / Desks (always between cohorts)						
Toys/games/manipulatives etc.						
Physical education equipment						
CLASSROOM lockers/cubbies						
High touch wall areas or other surfaces						
Microwave						
Floors (where students play on them)						
OTHER:						