



Parkland School Division No. 70 – ***ENTER SCHOOL NAME*** **Enhanced Cleaning Protocol–Surface Checklist-SCHOOLWIDE DAYTIME**

Cleaning and disinfecting expectations are now increased for the safety of all staff and students in our schools and facilities during the COVID-19 Pandemic. This document must match the School Cleaning Plan.

Keeping our spaces clean is a shared responsibility. Please attend to this chart daily.

DATE:		STAFF MEMBER NAME:						
Item to be cleaned or disinfected (if applicable)		TIME COMPLETED / STAFF INITIALS (i.e. 9:30 am / HH)						
INTERIOR DOOR HANDLES/KNOBS								
EXTERIOR/MAIN ENTRANCES DOOR HANDLES/KNOBS								
COMMON AREA SWITCHES (once on, leave on):								
WATER FOUNTAINS								
HAND RAILINGS								
COMMON AREA CHAIRS								
COMMON AREA TABLES								
VENDING MACHINES (if in use)								
LOCKERS								
HIGH TOUCH WALL AREAS								
WASHROOMS	Sinks							
	Surfaces							
	Toilets, urinals, handles							
	Paper towel dispensers/air hand dryers							
	Door handles							
STAFF AREAS	Telephones							
	Tables and counters							
	Chairs							
	Microwaves							
	Handles-Sink, fridge, dishwasher							
	Coffeemaker							
OTHER								