|  |  |
| --- | --- |
|  | **Parkland School Division – *ENTER SCHOOL NAME*****Enhanced Cleaning Protocol – CLASSROOM Surface Checklist** |

Cleaning and disinfecting expectations are now increased for the safety of all staff and students in our schools and facilities during the COVID-19 Pandemic. This document must match the School Cleaning Plan.

***Keeping our spaces clean is a shared responsibility. Please attend to this chart daily.***

|  |  |  |
| --- | --- | --- |
| **DATE:** | **ROOM #:** | **HOMEROOM TEACHER:**  |

|  |  |  |
| --- | --- | --- |
| **Item to be cleaned or disinfected (if applicable)** | **TIME COMPLETED / STAFF INITIALS ( i.e. 9:30 am / HH )** | **CUSTODIAN USE ONLY** |
| Door handles and/or knobs: INDOOR |  |  |  |  |  |  |  |
| Door handles and/or knobs: OUTDOOR |  |  |  |  |  |  |  |
| Common area switches (once on, leave on): |  |  |  |  |  |  |  |
| Shared electronics (ie., printers, keyboards): |  |  |  |  |  |  |  |
| Telephone |  |  |  |  |  |  |  |
| Instructional resources (classroom) |  |  |  |  |  |  |  |
| Musical instruments after each use |  |  |  |  |  |  |  |
| Chairs |  |  |  |  |  |  |  |
| Tables / Desks (always between cohorts) |  |  |  |  |  |  |  |
| Toys/games/manipulatives etc. |  |  |  |  |  |  |  |
| Physical education equipment |  |  |  |  |  |  |  |
| CLASSROOM lockers/cubbies |  |  |  |  |  |  |  |
| High touch wall areas or other surfaces |  |  |  |  |  |  |  |
| Microwave |  |  |  |  |  |  |  |
| Floors (where students play on them) |  |  |  |  |  |  |  |
| OTHER: |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |