



**MINUTES OF THE COUNCIL OF SCHOOL COUNCILS MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON THURSDAY, JANUARY 24, 2019**

ATTENDANCE:

School Council Representatives

Rich Haggarty - Prescott Learning Center – Co-Chair
Brenda Cryer – Prescott – Co-Chair
Archie Lillico – Millgrove
Pam Pirie – Millgrove
Melanie Tanhaser – Graminia
Angie Gehlert - Graminia
Crystal VanderBurg – Millgrove
Malinda Ferris - Blueberry
Brenda Baker – MCHS
Chantelle DeBoer– PVS
Monica Allen – Broxton Park
Lei Gryshik – Brookwood/Woodhaven

Board of Trustees

Anne Montgomery, Trustee
Lorraine Stewart, Trustee

Administration

Scott Johnston, Associate Superintendent
Shae Abba – Human Resources Director

Recording Secretary

Roxanne Genereux

1. CALL TO ORDER/RULES OF ORDER

COSC Chair Richard Haggarty called the meeting to order at 7:01 pm and discussed rules of order.

2. WELCOME AND INTRODUCTIONS

Chair Haggarty welcomed the new COSC members, completed a round table of introductions.

3. APPROVAL OF AGENDA

Moved by Pam Pirie that the Agenda of the January 24, 2019 meeting be approved as presented.

CARRIED

4. APPROVAL OF MINUTES

Moved by Ms. Pam Pirie that the Minutes of the November 29, 2018 meeting be approved as Amended.

CARRIED

5. PARKLAND SCHOOL DIVISION HUMAN RESOURCES

Director Shae Abba presented information to the COSC members regarding the Parkland School Division human resource department and what services they provide to the Parkland School Division. Ms. Abba discussed the different services the Human Resources department provide such as, substitute scheduling, WCB reporting, coaching, evaluations, career fairs, placing of practicum students, facilitate disability management (short/long term), manage three collective agreements and the employee family and assistance program.

Ms. Abba brought forward that currently Parkland School Division has 10 practicum agreements with different universities and colleges. Ms. Abba mentioned that Parkland School Division was announced as the 2016 winner in the Alberta Venture Magazine for the Best Workplace for Training and Development.

<https://www.albertaventure.com/best-workplace-for-training-and-development/2/1370>

Ms. Abba further discussed that there's always continual postings due to retirements and maternity leave vacancies. There were approximately 358 postings in 2017-2018 (224 teaching and 134 support positions) that needed to be filled, with approximately 40-200 applicants depending on the posting and timing.

Ms. Shae Abba answered questions from COSC members and extended an invitation if anyone wanted more information regarding the Human Resources Department to stop by or contact her directly.

6. ANNOUNCEMENTS:

Chair Haggarty and Co-Chair Brenda Cryer reviewed the ASCA website and identified resolutions have not been posted yet.

7. DISCUSSION ON UPCOMING MEETING DATES

Chair Richard Haggarty mentioned the ASCA resolutions will be up by the February meeting for comment.

8. BOARD REPORT

Trustee Anne Montgomery discussed the five key areas from the Education Plan that the Board is reviewing, from communication with the local business community, trailblazing, listening and assessment, advocacy and equitable budgeting and spending.

The key points from the Education plan were discussed.

Vice Chair Stewart, Trustee Montgomery and Associate Superintendent Johnston answered questions from COSC members.

9. SENIOR ADMINISTRATION REPORT

Associate Superintendent Johnston brought forward to the COSC committee that “survey season” is approaching. The Accountability Pillar Survey is distributed to parents by mail. There are two options for completing the survey: parents may fill out the form and return by mail, or use the access code to complete the survey online. Mr. Johnston mentioned how important the surveys are so that the parent results are based on a valid sample size. The accountability pillar is for students in grade 4,7,10 (in schools under 100, for grades 4-12).

Further information was provided to the COSC members regarding February student surveys. Mr. Johnston brought forward that the ThoughtExchange will be around February/March on what’s working well and what isn’t working, the feedback received assists the school division in making decisions for improvement.

Mr. Johnston further discussed that the Parkland School Division is reviewing the current report card, once discussions are finalized more information will be shared with COSC members.

Associate Superintendent Johnston answered questions from COSC members

10. FUTURE AGENDA ITEMS

- ASCA presentation
- Councils & working with their foundations
- March 14, 2019, ASCA planning session

11. ADJOURNMENT

Moved by Chair Haggarty that the meeting adjourn at 8:33 pm.

CARRIED

Next Meeting: Thursday, February 21, 2019, 7 pm