



**MINUTES OF THE COUNCIL OF SCHOOL COUNCILS MEETING
HELD AT THE CENTRE FOR EDUCATION IN STONY PLAIN,
ALBERTA ON WEDNESDAY, OCTOBER 18, 2017**

ATTENDANCE:

School Council Reps

Brookwood School

Parkland Village

Graminia School

Muir Lake School

Memorial Composite High School

Ecole Meridian Heights

Prescott Learning Centre

Ecole Broxton Park

Entwistle School

Woodhaven School

Board of Trustees

(Pending Trustee)

Administration

Scott Johnston, Associate Superintendent

Murray Marran, Principal

Archie Lillico, Principal

Lisa Farough, Executive Assistant

Recording Secretary

Jenny Chen

1. CALL TO ORDER

Acting Chair, Scott Johnston, called the meeting to order at 7:02 pm.

1.1 Treaty 6 Acknowledgement

2. WELCOME AND INTRODUCTIONS

3. APPROVAL OF AGENDA

Moved by Ninon Bjur that the Agenda of the October 18, 2017 meeting be approved as presented.

CARRIED

4. APPROVAL OF MINUTES

Moved by Rich Haggerty that the Minutes of the May 3, 2017 meeting be approved as presented.

CARRIED

5. Spirit of COSC for 2017-18

Attendees discussed their experiences with the Council of School Councils (COSC) and Alberta School Councils Association (ASCA). Parent engagement in the education planning process is encouraged.

6. Chairperson Election

Associate Superintendent Johnston reviewed the roles of COSC and Chairperson with attendees. John Tucker, Woodhaven School, was nominated the Chairperson and accepted the position.

7. Board Report

- Associate Superintendent Johnston spoke on the 2017 school board election and the upcoming organizational meeting of the new board.

8. Senior Administration Report

- Associate Superintendent Johnston explained the challenges in transportation with the addition of new schools and a transfer station, a new registration system and the remapping in Parkland County, and answered questions.
- There was discussion around Copperhaven School.

9. Wellness opportunities & Active Transportation

Felicia Ochs presented various wellness initiatives available for parents to participate and showed the Community Compass website to attendees. Jenny Chen will circulate the website link to COSC members after the meeting.

10. Public Engagement Evening – November 29, 2017

Associate Superintendent Johnston spoke on the particulars of the Public Engagement Evening on November 29, 2017. The Public Engagement Evening provides an opportunity to engage parents in the education planning process. Attendees made suggestions regarding the format of the Public Engagement Evening. School Councils are encouraged to participate.

There was discussion around student assessments.

11. Discussion Items

- Year End Reports & Operating Procedures

School Councils are to provide year-end reports to the school board by end of September each year. A template of School Council' year-end report is available on the ASCA website. A template of operating procedures is available in the ASCA's [School Council Resource Guide](#) online.

- Insurance for Associations

Attendees received information regarding insurance options available for school fundraising groups and rates. There was discussion around segregation of functions between school councils and school fundraising groups.

12. Announcements

- Alberta School Council's Association Conference _April 20-22, 2018; [School Council Resource Guide](#) available online; Literacy and Learning Day October 28, 2017.

The list of school council chairs' Parkland School Division (PSD) emails is included in the agenda package. School Council Chairs are encouraged to use the PSD emails to keep consistent records.

13. 2017-18 Meeting Dates

November 30, 2017
February 22, 2018
March 15, 2018
May 3, 2018

14. Future Agenda Items

School Fees – Jason Krefting

- Consultation with School Councils
- Use of Acorn
- Collection of Funds by Staff for Societies/Association Purposes

15. ADJOURNMENT

Moved by Chair Tucker that meeting adjourn at 9:07 p.m.

CARRIED

Next Meeting: November 30, 2017, 7 pm