



MEMORANDUM

January 18, 2022
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 PSD Tomorrow Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares Minutes from the December 14, 2021 Governance & Planning Session (GPS).

REPORT SUMMARY

December 14, 2021, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS: kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Held at the Centre for Education, in Stony Plain, Alberta
On Tuesday, December 14, 2021, at 1:00 PM

Attendance:

Lorraine Stewart, Board Chair
Anne Montgomery, Vice-Chair (*remotely*)
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Jill Osborne, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Meg Miskolzie, Associate Superintendent
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

1.1. Call to Order: Board Chair Stewart called the meeting to order at 11:27 a.m.

1.2. Land Acknowledgement: Trustee Osborne acknowledged Treaty Six.

1.3. Changes to the Agenda:

There were no changes to the agenda.

1.4. Approval of the Agenda:

MOVED by Trustee Hennig that the Board of Trustees accept the agenda as presented.

CARRIED UNANIMOUSLY

1.5. Learning Moment: Board Chair Stewart led the Governance and Planning Committee through a Learning Moment focused on "*the will of the Board*", as used in several of Parkland School Division's (PSD) Board Policies.

2. OPERATIONS & INFORMATION

2.1. Class Size Information: Superintendent Boyce and Associate Superintendent Johnston provided information on class sizes through COVID-19 and leading into 2021-2022, highlighting some of the contributing factors during this period. Discussion ensued.

Board Chair Stewart called a lunch recess at 12:02 p.m. Meeting resumed at 12:54 p.m.

- 2.2. School Calendar Survey Results:** Associate Superintendent Johnston provided information on the survey (closing December 31st), stakeholder feedback and various items of consideration used in the process for developing the school-year calendar. Discussion ensued.
- 2.3. Inclusive Education Advisory Panel:** Associate Superintendent Dr. Miskolzie provided information on the Inclusive Education Advisory Panel. The intent is for a diverse panel that will help provide a broad perspective to deliver operational direction. To date, the panel has drafted the terms of reference and discussed vision and purpose. Discussion ensued.
- 2.4. Copperhaven Area Study:** Superintendent Boyce shared information on the results from a traffic flow study conducted by the City of Spruce Grove, focused on the area around Copperhaven School, and discussed the viability of a few possible long-term solutions that may alleviate traffic congestion issues, though none of the options will provide an immediate solution. Discussion ensued.
- 2.5. Curriculum Considerations:** Superintendent Boyce shared a document created by Division Principal of Instructional Programs, Katherine Mann. Ms. Mann completed a comprehensive review of the draft curriculum and has created a report based on this assessment. This will be shared with PSD Principals. The committee discussed next steps.

3. GOVERNANCE

- 3.1. Communication and Advocacy:** Deputy Superintendent Francis and Mr. Weidman shared documents in support the Boards advocacy goals.
 - 3.1.1. Communication Priorities:** Mr. Weidman discussed the developing communications priorities report, referencing the Board Legacy Document, and identified annual engagements and other potential opportunities to meet with stakeholders.
 - 3.1.1.1. Board Engagements:** Deputy Superintendent Francis reviewed a draft plan for Board engagement opportunities, the topics highlighted for each meeting and the mechanism best used for each engagement (virtual, in-person, etc.).
 - 3.1.1.2. Engagement Summaries:** The committee briefly reviewed ideas from the November 23rd GPS Meeting brainstorming session with regard to summaries of the 4 types of engagements and the mechanisms best used for each.
 - 3.1.2. School Council Updates:** Trustees shared information and updates from the School Council Meetings they attended.

4. STRATEGIC PLANNING

- 4.1. Student Attendance Areas:** Superintendent Boyce shared information on the process for the upcoming Attendance Area Review and its current status. The consultants will provide a report for the January 18, 2022 Regular Board Meeting. Discussion ensued.

Trustee Hennig exited the meeting at 3:01 p.m.
- 4.2. MLA Meeting Date and Agenda Items:** Board Chair Stewart shared that the MLA Meeting needed rescheduling for the new year after two MLAs cancelled, with the new date January 13, 2022, and discussed agenda items.

5. CLOSING

- 5.1. **Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. **Topics to come forward to the next Board Meeting:** Attendance Area Review, Communication Priorities and Curriculum Discussion
- 5.3. **Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 5.4. **Adjournment:** Board Chair Stewart adjourned the meeting at 3:30 p.m.

NEXT MEETING: Tuesday, January 25, 2022 @ 9:00 a.m. *(FULL DAY)*